



Compton and Shawford Parish Council

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[Draft] Minutes of the Compton and Shawford Parish Council meeting held at 7.30pm Tuesday 2nd March 2021, via ZOOM.

Present: Councillors Mike Goulding, Martin Bell, Timothy Hunt, Robert Jordan, Jo Lockett, Frances Strange, Richard Webster, Myra Wilkinson, Leanne Cooper; Gwen Heywood-Waddington and Alexandra Bond (clerks)

In attendance: County Councillor Jan Warwick (until 7.41pm), District Councillor Hannah Williams 9 (joined at 8.40pm) and 6 members of the public

1. Apologies for Absence and Declarations of Interest

None received / declared.

2. Minutes

The minutes of the meeting held on 5th January had been circulated prior to the meeting including amendments proposed by Cllr Strange. The amended minutes were approved and duly acknowledged by the chairman as a true record.

3. Matters Arising and Outstanding Actions

Cllr Goulding confirmed having contacted Hursley Parish Council. Mrs Heywood-Waddington informed councillors that she now had the Bus Stop and Underpass Cleaning contracts and would discuss them further with Cllrs Webster and Bell. Cllr Wilkinson reported that Compton & Shawford Sports Club requires that the lease extension includes a stipulation that they can use the nets for the next ten years. Cllr Goulding said this would be discussed under the Playing Fields section.

4. County & District Councillors' Reports

Cllr Warwick presented her report on behalf of the County Council (appendix A). Cllr Goulding referred to the report sent earlier by Cllr Williams for the District Council (appendix B).

5. Public Session

Field Way Residents Association Chairman Celia Palmer, who had been invited by Cllr Wilkinson, raised the matter of damages sustained to Shepherds Lane road surfacing by the playing fields as a result of people parking on the fields. This is a concern for the association who is responsible for the upkeep and repair of the road surfacing and therefore Mrs Palmer asked that the council take action to preserve their own property which is the edge of the field.

The association requests two things: first, the erection of at least 3 large signs stating no parking on the recreation fields; secondly, the installation of post fixes, low level chain fencing, painted stones or tree trunks to stop drivers going onto the grass.

6. Playing Fields Management

Following up on Mrs Palmer's request Cllr Goulding proposed that the council erects signs to direct people to where parking is. Cllr Bell asked not to use the Highways budget. Nobody objected. Cllr Hunt suggested to put posts with reflectors to be seen in the dark as on Fairfield road. Cllr Goulding offered to do a site visit with Mrs Palmer and Cllr Jordan, who already attended one visit, to discuss options.

Action: Cllrs Wilkinson to get quotes for signs options directing people to the proper parking areas. Cllr Goulding to arrange a site visit with Mrs Palmer, Cllr Jordan and Cllr Wilkinson.

Cllr Wilkinson presented her report (appendix C) and submitted a request from Compton & Shawford Sports Club for the council's minutes to confirm that planning permission is not necessary for the replacement of nets. Cllr Strange commented that this will be dependent on the size of the area occupied by the nets and therefore she would need to investigate before anything can be put in writing. Cllr Wilkinson then reiterated the proposal that the minutes confirm that the lease extension includes that the nets can be used for the next ten years. Cllr Goulding seconded and nobody objected.

Action: Cllr Strange to check and clarify the size of the area required for the cricket nets.

Cllr Wilkinson asked if the lengthman could be contacted to remove the ivy on the trees between the playing fields and the car park. Cllr Wilkinson also raised the issue of the old slide stored behind the shed at the playing fields. Cllr Goulding said he will take care of the item. Finally Cllr Wilkinson reported on quotes received to replace the goal nets. She will chase Vitaplay's as they haven't got back to her yet.

Actions: Cllrs Wilkinson to contact Chris Sparks to remove ivy between the playing fields and the car park. Cllr Goulding to take steps to dispose of the old slide stored behind the shed. Cllr Wilkinson to chase Vitaplay to get a quote to replace goal nets.

Cllr Wilkinson announced that she will not be standing again for elections and therefore this was her last report. Cllr Goulding commented on the excellent work achieved by Cllr Wilkinson during her time as a councillor and said she would be missed.

7. Planning

Cllr Strange presented her meeting notes on planning (appendix D). The Local Plan Consultation was discussed. Cllr Goulding asked if Cllr Strange could put guidance on the website and parish magazine.

Action: Cllr Strange to provide guidance on the Local Plan Consultation to be put on the website and parish magazine along with the parish council's own response to the consultation.

8. Highways and Public Transport

Cllr Bell presented his report (appendix E). On Mark Hegan's request to publish a resident's Statement of Facts Report on the council's website, Cllr Goulding commented that this could be included along with the minutes if the resident decides to attend a council meeting and raise it then. On the memorial bench policy submitted at the meeting held on 5th January, Cllr Goulding proposed that the policy be adopted and Cllr Bell seconded.

Vote: in favor: 8; abstained: 1

Resolved: The Memorial Bench Policy was adopted.

On Hursley Parish Council funding request for their traffic survey in relation with the Royaldown project, Councillors agreed there was no funding available and the Council would therefore not contribute.

Cllr Bell said he had been contacted by Community Speed Watch and it was agreed that any decision on the matter should be left to the next council. Mrs Heywood-Waddington commented that the last survey on average speed was done about three years ago and that there was a suggestion at the November meeting that the Council contacts Hampshire County Council to get a test of the average speed rather than getting expensive speed devices that need to be moved around regularly. As Cllr Cooper had suggested to take the lead on the topic Cllr Goulding asked if she could form a workgroup.

Actions: Mrs Heywood-Waddington to contact Hampshire County Council and enquire about the next average speed measurement. Cllr Cooper to start an advisory workgroup on Community Speed Watch with the Highways committee to oversee.

Cllr Strange reported on smart motorways, Highways England having contacted local residents to inform them that the cutting of the vegetation on the M3 motorway would be going forward.

9. Footpaths and Environment

Cllr Wilkinson reported that people walking by the riverside on the Marnes wanted a larger sign. Cllr Goulding commented that a no entrance sign was needed and that it was Hampshire County Council responsibility. Cllr Wilkinson said that she would investigate.

Actions: Cllr Wilkinson to investigate signage by the riverside.

10. Lengthsman & Tree Warden

Cllr Hunt presented his report. There were no actions required.

11. Finance and Administration

Cllr Webster proposed to appoint John Murray as internal auditor and Cllr Goulding seconded.

Vote: in favor: 8; abstained: 1

Resolved: John Murray was appointed as internal auditor for 2021-22.

Cllr Webster proposed that the asset register be approved and Cllr Goulding seconded.

Vote: in favor: 8; abstained: 1

Resolved: the asset register was approved.

Cllr Webster presented his report's notes (appendix E) and shared information about the coming elections. Mrs Heywood-Waddington said Mrs Bond will be in touch regarding the hand delivery of nomination papers. Cllr Webster welcomed Mrs Bond as the new clerk replacing Mrs Heywood-Waddington from 16th March.

It was agreed to hold the next meeting on the 11th May within two weeks of the elections. Cllr Goulding thanked Cllr Wilkinson who is retiring from her role as a councillor. Cllr Webster thanked Cllr Goulding, who is also stepping down and invited anyone interested in the chairman position going forward to contact him.

12. Community Infrastructure Levy

Cllr Webster reported on CIL and suggested that it is used for signage and the memorial playing fields. Cllr Webster also proposed that CIL be used for project funding to empower the local community to implement their ideas with oversight from the parish council, to be discussed further at the next meeting.

13. Annual Parish Meeting (APM)

Cllr Goulding asked Mrs Heywood-Waddington to investigate whether the parish meeting could be postponed to a later date when the sanitary restrictions are lifted. The month of June was suggested.

14. CASCA

Cllr Wilkinson said that she would remain involved with Compton & Shawford Community Association as a trustee. Cllr Goulding suggested that Cllr Wilkinson take a role of liaison with the association on behalf of the parish council, which will need to be confirmed with the next council.

15. Date and Venue of Next Meeting

7.30pm Tuesday 11th May 2021 via ZOOM

The Chairman thanked everyone present and closed the meeting at 8.40pm

Mike Goulding
Chairman