



Compton and Shawford Parish Council

PO Box 565, Winchester,

Hampshire SO23 3HG

Telephone: 01962 600198

email: clerk@comptonshawford-pc.gov.uk

Minutes of the Compton and Shawford Parish Council meeting held at 7.30pm Tuesday 3 September 2019, Compton Room, Shawford Parish Hall.

Present: Councillors M Goulding, J Lockett, M Bell, R Jordan, M Southgate, F Strange, R Webster, M Wilkinson and Mr D Drake (Clerk).

In attendance: District Councillor B Laming (until 8.05pm), District Councillor H Williams (from 8.15pm) and 4 members of the public.

1. Apologies and Declarations of Interest

Apologies had been received from Councillor T Hunt (personal reasons) and County Councillor J Warwick.

2. Minutes

The minutes of the meeting of 2 July 2019 had been circulated prior to the meeting. No amendments had been proposed and they were taken as read. The chairman duly signed the minutes as a true and accurate record.

3. Matters Arising and Outstanding Actions

All outstanding actions had either been completed or were agenda items.

4. County & District Councillors' Reports

The County and District Councillors' reports were taken as read. Councillor Laming advised that it was difficult to obtain clear guidance, from the Winchester City Council (WCC) planning department, on the weighting given to the Village Design Statement (VDS) and Local Area Design Statements (LADS) in the decision-making process. He recommended that there should be close cooperation on both documents to ensure that they promote the same message.

5. Public Session

Concern was raised about the lack of CCTV cameras at the Chesil car park. A parishioner reported that having parked his car in the car park, he returned to find that someone had removed his catalytic converter. He took the vehicle to Kwik Fit and been informed that this was not an isolated incident. He subsequently spoke to the police and Winchester City Council (WCC) officials but to his dismay discovered that CCTV cameras are only installed at the entrance and exit of the Chesil car park: there was no evidence to indicate responsibility for the crime. He asked the Parish Council to write to WCC requesting that CCTV cameras should be installed on all levels of the Chesil car park. The chairman agreed to do so. District Councillor Laming noted the parishioner's comments.

Action: Councillor Goulding to write to WCC about the installation of CCTV cameras in the Chesil car park.

6. Planning

Councillor Strange presented her report. The updated VDS had been forwarded to WCC with a note indicating that a revised LADS was under consideration. She had liaised closely with Councillor Bell to ensure that the revised VDS text was compatible with that of the LADS.

She had also had a meeting with Action Hampshire to consider a way forward on affordable housing (now referred to as Community Led Housing) and was awaiting a quote, from the organisation, for a housing needs survey: this would assist in deciding upon the need for such development within the parish.

A meeting of the Winchester District Association of Local Councils was scheduled for 19 September 2019, at which there would be a discussion on the proposed parish charter between WCC and town and parish councils.

7. Highways

Councillor Bell presented his report. He noted that the application for a temporary classroom at Shepherd's Down School had been approved but with conditions that approval should not be considered as a precedent for domestic development on Compton Down. He had held discussions with Hampshire County Council (HCC) safety engineers and been informed that all accidents were monitored closely and that if a pattern emerged then appropriate action would be taken.

Councillor Southgate agreed to represent the council at the meeting on 12 September 2019, with HCC and WCC councillors, to consider potential diversion routes when accidents occur on the M3 and result in its closure.

Councillor Bell reported that he had obtained a quote for the installation of a bench at the bus stop on the northbound side of Otterbourne Road, which was within his delegated authority of £750 (+VAT). The council agreed that he could proceed with the installation.

8. Footpaths and the Environment

The council noted that there had been one, very positive response, from the public about the proposed bridleway between Shawford and Southdown. There was unanimous agreement that HCC should proceed with the proposal, which would be of benefit to parishioners in Shawford and Southdown.

Action: Clerk to inform HCC that the parish council supports the proposal to create public bridleway rights along the route over the southern part of Shawford Down and running alongside the railway.

9. Playing Fields Management

Councillor Wilkinson presented her report. Consideration was given to the proposal for a replacement multi-play unit at the Memorial Playing Field (MPF) play area. While it was accepted that it was difficult to obtain 'like for like' quotations, the council asked Councillor Wilkinson to obtain at least one other quote for equipment, similar to that proposed by Creative Play. The chairman suggested that the cost should be born equally between the council's budget and community infrastructure levy funds. There were no dissenters.

Action: Councillor Wilkinson to obtain a further quote for a multi-play unit at the MPF.

The council noted that work on the MPF pitch improvements had begun and would continue into October and that an annual inspection of the pavilion was scheduled for October.

10. Trees

Councillor Southgate noted that signs of 'ash die-back' had been found at Sparrowgrove: Forestry Commission guidance was not to take any action, since the trees may well recover. Councillor Strange reported that the contractor had replaced the tree that been felled at Parsonage Barn.

11. Finance and Administration

Councillor Webster presented his report. The Council noted:

- The financial statement dated 31 August 2019;
- The list of payments made since 2 July 2019;
- The External Auditor had not found any cause for concern during the review of the Annual Governance and Accountability Return (AGAR);
- The Council's insurance would be renewed on 1 October 2019 [the third year of a three-year agreement with Came and Company];
- The clerk had requested clarification of points raised by some councillors, as regards the inclusion of personal data in WCC register of interests;
- The CSPC Disclosure of Information document had been updated, as had the asset register.
- The clerk had renewed the council's data protection registration [with the Information Commissioner's Office];
- The three-year grass cutting contract with Grass & Grounds will expire in November and will need to be retendered in December.
- The official minutes for the years 2016/17 and 2017/18 had been deposited with the Hampshire Record Office.

12. Community Infrastructure Levy (CIL)

Councillor Webster reported that a payment of £2000, towards the cost of pitch improvements and approved by the council on 8 January 2019, had been made to the Compton and Shawford Sports Club on 23 July 2019. He advised that, not including the sum of £2000 set aside for the Shepherd's Down School adventure playground, the current CIL balance was £9374.56.

Councillor Wilkinson advised the council that meetings had taken place between the school, the church and local residents about the use of Church Field for school parking. Plans and costs were being drafted for a meeting in late September. Approval of the plans by the Parish Council in due course and agreement to provide some financial support would be greatly appreciated.

13. CASCA

The council noted that, following the revaluation of the parish hall, caretaker's cottage and internal furnishings, CASCA had updated its insurance policy.

14. Date and Venue of Next Meeting

Because of uncertainty regarding a future General Election and the use of the parish hall for such purposes, it was agreed that the November meeting should be rescheduled for 7.30pm Tuesday 12 November 2019 in the Compton Room, Shawford Parish Hall.

The chairman closed the meeting at 8.26pm.

Mike Goulding
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.