



## Compton and Shawford Parish Council

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### Minutes of the Compton and Shawford Parish Council meeting held at 7.30pm Tuesday 8 January 2019, Jubilee Pavilion, Compton Down.

**Present:** Councillors M Goulding (Chairman), M Bell, T Hunt, R Jordan, J Lockett, M Southgate, F Strange, R Webster, M Wilkinson and Mr D Drake (Clerk).

**In attendance:** County & District Councillor J Warwick, District Councillors E Bell and B Laming (until 8.35pm) and nine members of the public.

#### 1. Apologies and Declarations of Interest

Councillor Wilkinson declared an interest in the planning application for Well House, Bridge Lane.

#### 2. Minutes

The minutes of the meeting of 6 November 2018 had been circulated together with the agenda. Since no amendments had been proposed prior to the meeting, they were taken as read. The chairman signed the minutes as a true and accurate record.

#### 3. Matters Arising and Outstanding Actions

Councillor Webster acknowledged that he had still to write an article on CIL for the parish magazine but noted that parishioners were becoming increasingly aware that CIL funds were available for local projects. All other outstanding actions from the last meeting had been completed.

#### 4. Public Session

Representatives of the Compton & Shawford Sports Club (CSSC), football and cricket sections, requested a grant towards the cost of a 'one-off' project to improve the condition of the football and cricket pitches: the total cost of which would be £4640. The two sections were already implementing plans to raise between £2000 - £3000. Representatives of the Friends of Shepherds Down School requested a grant of £2000 towards the cost of replacing the adventure playground. The total cost is expected to be £50,000, for which £33,000 had already secured; other funding projects were expected to raise £15,000 leaving a shortfall of £2000. George Beckett asked the Council to receive a small presentation on plans by Footstep Living to provide affordable housing on his nursery site. The chairman expressed a preference for having such a presentation, prior to the next Council meeting on 5 March 2019, but that, since the proposed development needed support from the community, it should be open to members of the public. Mr Beckett indicated that he was content with the chairman's proposal.

#### 5. County and District Councillors' Reports

Councillor Warwick advised that the deadline for comments on the Winchester Movement Strategy was 13 January 2019. Councillor Bell confirmed that he had responded to the initial survey on behalf of the Council and would submit comments on the latest document. Councillor Warwick encouraged members of the public to consider commenting on the document that could be found online: <https://www.hants.gov.uk/winchestermovementstrategy>.

Councillor Warwick advised that Hampshire County Council (HCC) had updated its technical guidance for visibility displays at junctions and roundabouts. Winchester City Council (WCC)'s Head of Planning was due to meet HCC officers "to understand the implications and mitigation of this in Compton and Shawford". Councillor Bell expressed disappointment that the Parish Council had not been invited to the proposed

meeting. He was also concerned that the WCC CEO and Head of Planning seemed to ignore comments from local people.

Councillor Warwick noted that the footpath from Southdown to Shawford, close to FP32, appeared to be neither in the ownership of HCC nor Network rail. Provided she had the support of the Parish Council, she would be prepared to ask HCC to register the path as a bridleway, with a view to further cycling and walking connections. The Council was in agreement and recommended that she should proceed, as proposed.

Councillor Warwick outlined several funding schemes, including the Parish and Town Council Investment Fund, Connect to Support Hampshire and an expanded Community Infrastructure Levy fund to cover community lead projects, valued between £10,000 to £200,000. She also advised that the Strategic Housing and Employment Land Availability Assessment (SHELAA) document will be published on the WCC website.

## **6. Community Infrastructure Levy**

The Council noted that CIL funds currently held by the Parish Council amounted to £10,620.29 and that further funding, from developments within the parish, of £11,283.40 could be expected within the next financial year.

The Council considered the request for a grant from the CSSC football and cricket sections. Councillor Wilkinson offered strong support for the proposal. Councillor Webster moved that the Parish Council should provide a grant of £2000 from CIL towards the cost of Memorial Playing Field (MPF) pitch improvements.  
Vote: Unanimous

The Council considered the request for a grant, from the Friends of Shepherds Down School towards the cost of replacing the adventure playground. Concern was raised that responsibility for funding such projects should rest with the local authority, not the parishes. After a short discussion, Councillor Webster moved that the Parish Council should provide a grant from CIL of £2000, towards the cost of replacing the Shepherds Down School adventure playground.  
Vote: Unanimous

## **7. Planning**

Councillor Strange presented her report. She confirmed that she had forwarded her paper on the WCC Planning Review to the leader of the council, Councillor Horrill and the WCC chief executive, Laura Taylor but had received no comments. The Clerk noted that he had indicated the Council's willingness to be included in future discussions on the Review and on WCC's environment and waste collection plans, but he too had not received any acknowledgements.

Following a request from Councillor Bell, to include a reference to the Local Area Design Statement (LADS), the Council approved the draft revision of the Village Design Statement (VDS), which would now be circulated to the residents' associations and the authors of the original document for comment. The chairman thanked Councillor Strange for her work on revising the document.

Councillor Strange noted that councillors had previously received copies of her document showing those areas of the parish that had been included in the WCC Strategic Housing and Employment Land Availability Assessment (SHELAA). Following a short discussion, it was agreed that, since the document was available on the WCC website, it was not necessary to publish it on the parish website. Councillor Strange agreed to continue to monitor developments at the site of the former public house, Captain Barnard, which is for sale as a community/care home.

Councillor Wilkinson advised the Council that she had received representations from several residents of Park View about the proposed development at 3 Station Terrace. She had also received representations about the design of the proposed development at Well House, Bridge Lane, which did not appear to be in keeping with other houses in the area. Councillor Hunt advised that concerns about the proposed number of parking spaces at 3 Station Terrace had been raised with the WCC planning officer and been informed that the highways engineer considered there to be enough space for three vehicles.

Councillor Strange reported that both she and Councillor Hunt had attended a CPRE conference on Rural Affordable Housing on 6 November. Her report had been circulated to all councillors in December. Councillor Southgate said a discussion on affordable housing within the parish was long overdue.

Following a request from the Parochial Church Council (PCC) for a new noticeboard opposite All Saints School Compton, Councillor Strange had spoken to representatives of the PCC to see if they would be interested in taking over responsibility for the Parish Council's noticeboard at that location. The rector, William Prescott, had responded positively to the proposition. Were the Council to agree, there would still be parish noticeboards in Compton, Compton Down, Shawford, Southdown and at the parish hall. Councillor Strange moved that ownership of the parish noticeboard opposite All Saints School Compton be transferred to the PCC.

Vote: Unanimous

## 8. Finance and Administration

Councillor Webster presented his report. The Council noted the financial statement dated 31 December 2018 and the list of payments since 6 November 2018.

The Council discussed the proposed budget of £34,270 for the financial year 2019/20 and noted that the Clerk anticipated a 'balanced budget' for the current year. Councillor Webster moved that the Council should request a precept of £27,823 from Winchester City Council for the financial year 2019/20.

Vote: Unanimous

Councillor Webster reported that the defibrillator training session in the parish hall on 29 November 2018 had been well attended. It was agreed that a reference to defibrillators being available in Compton and Shawford villages should be included in the parish 'Welcome Pack'.

**Action:** Councillor Webster to ensure that information on the availability of defibrillators within the parish should be included in the 'Welcome Pack'.

The Council noted that it would have to apply with new regulations on the need to improve website accessibility by 23 September 2020 and that the National Association of Local Councils (NALC) was intending to produce a model accessibility statement'.

## 9. Playing Fields, Footpaths and Environment

Councillor Wilkinson presented her report. The Council noted that the inspection, undertaken by Councillor Wilkinson and the Clerk in the autumn, had highlighted a need for the Sports Club to redecorate the inside of the pavilion. Councillor Wilkinson advised that the club had a shortage of funds for such a project. The chairman wondered whether CIL could be used? Councillor Wilkinson agreed to ask the Sports Club to seek tenders for the internal decoration of the pavilion, following which the Council could decide upon whether to provide support through CIL funds.

Councillor Wilkinson reported that the both children's play areas had been inspected by the Play Inspection Company in November. All risks were quoted as 'low' or 'very low'. She had also authorised Vita Play to replace a missing bolt in an item of outside gymnasium equipment and asked WCC to replace the waste bin at the MPF play area. The cost of replacing the bolt, plus installation, was £148.00. The chairman wondered whether the Council should consider using CIL funds to replace the multi-play unit at the MPF play area? Councillor Wilkinson agreed to investigate the cost of its replacement.

<p><b>Action:</b> Councillor Wilkinson to ask the Sports Club to provide quotations on the cost of redecorating the pavilion interior and to investigate the cost of replacing the MPF multi-play unit.</p>
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## 10. Highways and Public Transport

Councillor Bell presented his report. He was concerned that, by not replacing the missing panel, the Council was inviting further vandalism at the Southdown bus shelter. He had authorised a contractor to paint over the graffiti that had appeared in December.

Councillor Bell noted that he had recently received an email from Southampton International Airport indicating a willingness for a senior official to address the Council on its expansion plans. There were two opportunities: the Council meeting on 5 March 2019, or the Annual Parish Meeting (APM) on 16 May 2019. It was agreed that, since it would reach a wider audience, Councillor Bell should invite SIA to make a presentation at the APM.

The Council noted that HCC will be introducing a programme in April, where, in some areas, street lights will be switched off for a few hours during the night. Parish councils had been asked whether they had any concerns. Following a short discussion, it was agreed that the Council would not comment on the programme's introduction.

Councillor Bell advised that the Council had received a complaint about inconsiderate parking in the vicinity of All Saints School. Councillor Strange had advised the head teacher. It was hoped that parents would respond positively to the complaint. He added that there appeared to have been no progress on proposals to improve parking in Shawford. Councillor Southgate reported that he had recently spoken to a representative of South Western Railway about Shawford parking and was hopeful that advice on where the matter stood would be forthcoming.

#### **11. Lengthsman**

The Council discussed projects for the next visit of the lengthsman, scheduled for February. Councillor Wilkinson agreed to liaise with Councillor Hunt over those that should be given priority.

#### **12. Tree Warden**

The Council discussed the tree warden's terms of reference. Councillor Southgate suggested an amendment to include conservation areas and help with the removal of those TPOs, which were no longer relevant. Councillor Hunt agreed to present revised terms of reference at the next meeting in March.

Councillor Hunt advised that, following his tree inspection training, he had undertaken an initial survey of the trees surrounding the MPF. Some remedial work was required. Following discussion, it was agreed that he should contact, Chris Sparkes, Hedgerow, to obtain a quotation for the work.

<p><b>Action:</b> Councillor Hunt to produce revised terms of reference at the March meeting and to contact Chris Sparkes to obtain a quotation for the MPF tree work.</p>
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#### **13. CASCA**

Councillor Wilkinson advised that the CASCA AGM on Thursday 15 November 2018 had gone well. The new management team was actively involved in the preparations for the pantomime and an improved audio loop system had been installed in the parish hall.

#### **14. Website**

The Council noted that Adrian Walmsley had produced a detailed report on superfast broadband within the parish, which was now available on the parish website.

#### **15. Date of Next Meeting**

7.30pm Tuesday 5 March 2019 in the Compton Room, Shawford parish hall.

**The chairman closed the meeting at 9.12pm.**

Mike Goulding  
Chairman

\*Copies of all the reports mentioned above can be obtained from the Clerk.