



Compton and Shawford Parish Council

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Minutes of the Compton and Shawford Annual Parish Council meeting held at 7.30pm Tuesday 4 September 2018, Compton Room, Shawford Parish Hall.

Present: Councillors M Bell, R Jordan, J Lockett, M Southgate, F Strange, R Webster, M Wilkinson and Mr D Drake (Clerk).

In attendance: District Councillor B Laming (from 8.20pm) and 1 member of the public.

1. Apologies and Declarations of Interest

The Council accepted apologies from Councillors Goulding and Hunt and County Councillor J Warwick. There were no declarations of interest. In Councillor Goulding's absence the Vice-Chairman, Councillor Bell, chaired the meeting.

2. Minutes

The minutes of the meeting of 3 July 2018 had been circulated together with the agenda. Since no amendments had been proposed prior to the meeting, they were taken as read. Councillor Bell signed the minutes as a true and accurate record.

3. Matters Arising and Outstanding Actions

Councillor Wilkinson reported that she and Councillor Goulding had still to arrange a meeting with the two nominees for CASCA's chairman and treasurer.

4. County Councillors' Report

Councillor Warwick's report was taken as read. There were no comments on its contents.

5. Public Session

No issues were raised.

6. Annual Parish Meeting

Councillor Wilkinson reported that she was liaising closely with District Councillor Laming on replacing the no cycling signs, with ones containing the words 'no cycling', but progress was slow.

7. Highways and Public Transport

Councillor Bell presented his report. The new bus shelter had been installed and was awaiting finishing touches, including the provision of additional safety fencing. The latter being the responsibility of Hampshire County Council (HCC). Councillor Bell reported that he had spoken to County Councillor Jan Warwick and would pursue, upon her return from holiday.

<p>Action: Councillor Bell to pursue additional fencing, between the new bus shelter and Place Lane, upon Councillor Warwick's return from holiday.</p>
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8. Planning

Councillor Strange presented her report. She moved that the planning portfolio holder's terms of reference, which had been circulated prior to the meeting, should be adopted by the Council and published on the parish website.

Vote: Unanimous

The Council discussed Councillor Strange's draft update of the Village Design Statement (VDS). There was some concern about how much weight would be given by planning officers to the revised document but, on balance, it was agreed that it would be worthwhile updating. Councillor Strange agreed to produce a revised document by the middle of October. This would provide time for councillors to consider the document, prior to the Council's next meeting on 6 November 2018.

The Council considered Councillor Strange's responses to the WCC Local Plan 2036 consultation document, for which the deadline is 21 September 2018. Councillor Bell noted that the consultation document was the start of the process of updating the Local Plan. Councillors were invited to submit comments to Councillor Strange by 15 September 2018. The consensus was that the current plan should be 'rolled over' for another five years and that it should not be separated into several documents.

Some concern was raised over the potential change of use of the former Captain Barnard site, from a care home to a housing development. It was agreed that the Council would not accept an offer from Footstep Living, for a presentation on plans for a housing development on the site to the front of Beckett's Nursery.

Councillor Strange noted that Winchester City Council was in dispute with the developer, who had, allegedly, illegally felled several trees, in Compton Street. Councillor Bell informed the Council that he had been in discussion with District Councillor Warwick about the felling of a tree in Hurdle Way, which he felt was in contravention of the LADS.

Councillor Lockett had been approached by a parishioner, who was concerned about the upgrading of the track from Otterbourne Road to Attwoods Drove Farm. Councillor Strange believed that it was intended to use the improved track to provide milk tankers with a more direct route to the farm. She would check with HCC Estates.

9. Playing Fields Management

Councillor Wilkinson reported that the Council had received a request from the Sports Club to Verti-drain the two football pitches. Two quotes had been received: one for £500 and the other for £750. She moved that the council accept Jim Kimber Landscapes offer of £500.

Vote: Unanimous

Councillor Wilkinson advised that the Council had received a request, from Paul Murray and Adrian Walmsley, to commemorate the 70th anniversary of the Memorial Playing Fields by planting a liquidambar tree on the Memorial Playing Fields on 11 November 2018. The tree would be donated by Mr Murray, who was also arranging for the MPF Memorial remembrance sign to be refurbished and reinstated on the same day. The tree planting ceremony would take place following wreath laying on Shawford Down. All agreed.

It was noted that pigeons were fouling the swings at the QEII Field play area. Chris Sparkes had been instructed to install plastic spikes on the cross beams. Following discussion, Councillor Wilkinson, agreed to instruct Chris Sparkes to apply similar devices on the MPF play area swings.

Action: Councillor Wilkinson to instruct Chris Sparkes to install plastic spikes on the MPF play area swings.
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Concern was raised about the tennis court lights being used beyond the deadline of 9.30pm. Councillor Wilkinson agreed to investigate.

Action: Councillor Wilkinson to investigate the use of the tennis court lights beyond 9.30pm.
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Councillor Wilkinson reported that the Play Inspection Company had inspected the play equipment at the MPF and QEII Field play areas on 10 August 2018. All equipment was considered to be of 'low' or 'very low' risk to users.

10. Footpaths and Environment

Councillor Wilkinson reported that the lengthsman had visited the parish on 22 August 2018. He had cleared the tarmac path from Becketts Nursery southwards to the first house on the right-hand side and the footpath from the Park and Ride to Place Lane. Councillor Bell noted that he appeared to have missed the work allocated for Shepherds Lane. Councillor Southgate added that the footpath along Otterbourne Road, from Southdown to Shawford Road, was overgrown. Both roads were the responsibility of HCC. Councillor Wilkinson agreed to investigate.

Councillor Wilkinson briefed the Council on the meeting of interested parties at Compton Lock on 3 August 2018. There were many action points, including asking the HCC Legal Department for an opinion on the possibility of a bye-law to protect the site. She added that she had been impressed with the number of volunteers, who were involved in litter collection. She wondered whether it would be worth forming a formal "Friends of Compton Lock", to coordinate their work. She agreed to produce a short article for the parish magazine.

Action: Councillor Wilkinson to produce an article on Compton Lock for the parish magazine.

Concern was raised about a branch overhanging the Shawford television kiosk. It was agreed that Councillor Wilkinson would ask Chris Sparkes to remove it.

Action: Councillor Wilkinson to ask Chris Sparkes to remove the overhanging branch at the Shawford telephone kiosk.

District Councillor's Report

Councillor Laming advised that a traffic survey on potential problems, caused by M3 diversion routes through the parish, would be conducted shortly. He also confirmed that 'significant weight' would be given to the updated VDS by planning officers but that it should only be considered as a 'building block' towards planning decisions.

11. Finance and Administration

Councillor Webster presented his report. He moved that the Council should 'rollover' its £30,000 term deposit with Lloyds Bank for another year, when it matures on 31 October 2018.

Vote: Unanimous

The Council discussed a proposal to improve/repair the audio loop equipment at the parish hall. (At the Annual Parish Meeting in May a parishioner had had difficulty in hearing.) It was agreed that Councillor Wilkinson would convey the Council's concerns about the equipment to the CASCA committee, when it meets on 21 September 2018.

Action: Councillor Wilkinson to discuss improvements to the parish hall audio loop system at the CASCA committee meeting on 21 September 2018.

The Council noted:

- The financial statement dated 31 August 2018.
- Payments made since 3 July 2018.
- The External Auditor's report [no matters for concern].
- The asset register had been updated to include the new bus shelter.
- The Council's insurance will be renewed on 1 October 2018.
- Invoices for annual contributions will issue to CASCA, Lawn Tennis and Sports Clubs on 1 October 2018.
- Additional Community Infrastructure Levy (CIL) funding of £6263.04 will be received on 6 September 2018.

It was agreed that CIL funds should be used to cover the cost of the new bus shelter [£2980]. Councillor Webster suggested that the Council give consideration to publicising the availability of CIL funds for local projects. The Council had a good story to tell e.g. help with the renovation of the Reeves scout hall, school nurture room, and tree work at the Sparrowgrove and Oakwood copse. All agreed. Councillor Webster undertook to produce an article for the parish magazine.

Action: Councillor Webster to produce an article for the parish magazine publicising the availability of CIL funds.
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Councillor Webster announced that defibrillator training will take place in the Reeves scout hall on 30 October 2018 and the parish hall on 29 November 2018. He had received comments about the kiosks being in a dusty condition and wondered whether the Council could arrange for them to be cleaned. He was reminded that the Shawford and Compton village associations had undertaken to keep the kiosks clean. Nevertheless, Councillor Wilkinson agreed to consult Chris Sparkes to see if he would tidy up the area around the Shawford kiosk, when cutting back the overhanging branch.

12. CASCA

Councillor Wilkinson repeated that she and Councillor Goulding hoped to meet the CASCA nominees for chairman and treasurer at the 21 September 2018 committee meeting.

13. Anthony Duguid

The Council noted, with sadness, that Anthony Duguid, a prominent member of the local community, had passed away. He had been an active member of the Shawford Village Association and founder member of the Shawford Rail Users Group. It was agreed that, as acting chairman, Councillor Bell would send a letter of condolence to his family.

15. Date of Next Meeting

7.30pm Tuesday 6 November 2018 in the Compton Room, Shawford Parish Hall.

Councillor Bell closed the meeting at 9.18pm.

Mike Goulding
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.