



Compton and Shawford Parish Council

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Minutes of the Compton and Shawford Parish Council meeting held at 7.30pm Tuesday 3 July 2018, Compton Room, Shawford Parish Hall.

Present: Councillors M Goulding, M Bell, T Hunt, R Jordan, J Lockett, F Strange, M Wilkinson and Mr D Drake (Clerk).

In attendance: County & District Councillor J Warwick, District Councillor B Laming and 2 members of the public (until 8.15pm).

1. Apologies and Declarations of Interest

The Council noted that Councillors Southgate and Webster had apologised for their absence. There were no declarations of interest.

2. Minutes

The minutes of the meeting of 1 May 2018 had been circulated, together with the agenda. Since no amendments had been proposed prior to the meeting, they were taken as read.

3. Matters Arising and Outstanding Actions

Councillor Wilkinson advised that she had not yet investigated the possibility of a bye-law to protect the area around Compton Lock: the matter was 'in hand'.

4. District & County Councillors' Report

County & District Councillor Warwick drew the Council's attention to a public briefing on the potential development of Bushfield Camp that will be hosted by the Church Commissioners in Shawford Parish Hall on 12 July 2018. (A second public briefing will be held at the Bushfield Room Badger Farm on 23 July 2018.) Councillor Strange agreed to represent the Council at the meeting in Shawford Parish Hall.

Councillor Warwick advised that Hampshire County Council is seeking to make savings in its financial support for public services. However, she emphasised that community transport schemes, such as Dial-a-Ride, Call and Go, Taxishares and Minibus Group Hire schemes will not be included in the search for savings. The County Council is also asking residents for their views on proposals to switch off some streetlights for two hours or more during the night. Further information is available online (and an online questionnaire) via the following link: www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations.

Councillor Warwick advised that a meeting, of the Four Dells Farm & Brooke Energy Biomass Boiler Residents Liaison, had taken place on 14 June 2018. The purpose of the meeting had been to hear and explore residents' issues about the Biomass boiler and Four Dells Farm in general. Councillor Hunt had represented the Parish Council and two local residents were also present. It was noted that, towards the end of the meeting, John Venn had stated that he did have further planning proposals for the site. The next meeting is currently scheduled for 24 January 2019.

5. Public Session

Concern was raised by two residents of Otterbourne Road, who had been subjected to excessive noise, dust and inconsiderate behaviour by contractors working on developments near their property. Vehicles frequently blocked pavements, necessitating pedestrians of all ages and disabilities to walk in the road, and driveways. Complaints to the contractors, police and planners had been unsuccessful. They had written to their MP, County Councillor, the Winchester City Council (WCC) Planning Department and the Parish Council for help in overcoming these problems. District Councillor Laming explained that the City Council was regulated by central government and that it had very little influence on planning matters. Councillor Warwick said that planning conditions on parked vehicles could be imposed in future planning permissions and that any potential harm to public health should be referred to the WCC Environment Department. Councillor Goulding said that it was difficult to enforce parking restrictions on a public road. He suggested that, when a vehicle was found to be obstructing a pavement, parishioners should take photographs and forward copies to the Clerk. He would then advise the PCSO at Alresford Police Station.

6. Annual Parish Meeting (APM)

The Council agreed that the Clerk's record of the Annual Parish Meeting held on 17 May 2018 was an accurate record of the proceedings. Councillor Goulding thought that the meeting had gone well and thanked Councillor Hunt for arranging for a representative of Highways England, Andy Robinson-Morris, to give a presentation on plans for improvements to the M3. He was pleased to hear that CASCA had investigated the problems with the audio loop within the parish hall and noted that the Clerk had been in contact with a specialist company, which was prepared to undertake a review of the system at no initial cost. Councillor Wilkinson was working with Councillor Laming on improvements to the 'no cycling' signs.

7. Highways

Councillor Bell presented his report. There was considerable discussion on whether to repair or replace the breeze block bus shelter on Otterbourne Road, close to the junction with Place Lane. The cost of repairing the shelter would be £1635, less the insurance settlement of £1385 (there was an excess of £250). It was noted that the shelter was prone to flooding and had been vandalised twice in the past year. Nevertheless, some councillors were concerned about the cost of replacing the shelter. Councillor Bell moved that the bus shelter should be replaced.

Vote: Unanimous

Following further discussion, including the possibility of using Community Infrastructure Levy funds, to meet the cost, Councillor Bell moved that the Council should place an order a 2Bay Shelter from ACE Shelters at a cost of £2,980. Taking the insurance settlement and the cost of demolition into consideration, the net cost would be nearer £2,000.

Vote: Unanimous

<p>Decision: The Council to purchase a replacement bus shelter for the corner of Otterbourne Road and Place Lane at a cost of £2,980.</p>
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Councillor Bell advised that he had re-established contact with the South Western Railways (SWR) liaison team and responded to a complaint about parking on white lines in Shawford village. He had also responded to a request about roadside advertising, which is illegal without planning consent. Following a discussion on aircraft noise, it was agreed that Councillor Bell would write to Southampton International Airport (SIA) to request that Compton & Shawford PC should be consulted about the company's Noise Action Plan.

<p>Action: Councillor Bell to write to SIA requesting the CSPC should be consulted about the company's Noise Action Plan.</p>
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Councillor Bell noted that three of the parish bus shelters needed a 'deep clean'. He had received a quote of £165 (+VAT) for a Gold* clean to take place between July and September and recommended that the council should proceed. All agreed.

8. Planning

Councillor Strange presented her report. She sought guidance on whether to object to the provision of an extra garage on the site known as Kirkstone. Although the garage would be concealed from the road, it would set a precedent for the area. The chairman asked Councillor Strange to produce a set of procedures for the processing of formal objections to planning applications. He suggested that consideration should be given to the following criteria:

- i) Is there a significant number of local objections?
- ii) Is the planning application contrary to the guidelines expressed in the Village Design Statement (VDS)?
- iii) Does the development create a precedent?

Action: Councilor Strange to produce a set of procedures for processing objections to planning applications.

The Council considered the revised terms of reference for the planning portfolio holder. The chairman thanked Councillor Strange for her efforts and was broadly content with the revised document. He suggested that the Clerk should hold a record of all Council objections and that the chairman should be consulted before a request is made for an application to be referred to the WCC Planning Committee and, where possible, to all councillors. There were no dissenters.

The Council considered the paper produced by Councillor Strange on updating the VDS. She recommended that the Council should proceed with the first option viz. Update the incorrect information; amend maps to reflect the present situation, obtain approval from Winchester City Council and publish on the parish website. Since this would be a relatively simple exercise, it was agreed that the planning team should proceed as recommended and produce a draft for consideration at the next Council meeting on 4 September 2018.

Action: The planning team to produce a draft update of the VDS for consideration by the council on 4 September 2018.

The council discussed Councillor Hunt's tree report. Councillor Bell noted that the proposed work on a tree at Compton Mount could impact on external views and suggested that the Council should remind the WCC tree officer of the constraints outlined in the Local Area Design Statement. The Council agreed that, if the tree officer considered the tree at Amberley Lodge to be healthy, then it would support his decision that it should not be felled.

The council considered a request from Footstep Living Ltd for a meeting with councillors about a proposal to build discounted houses for sale to local people on the site of Beckett's Nursery. It was agreed that Councillor Strange should encourage the company to present its plans to the community at a public meeting.

Action: Councillor Strange to request that Footstep Living Ltd make a public presentation on its plans for discounted housing on the site of Beckett's Nursery.

9. Playing Fields Management

Councillor Wilkinson presented her report. She advised that the Council's grass cutting contractor, Grass & Grounds Ltd had been taken over by Darren Griffith-Hayles. Both she and the Clerk had met the new owner, who was willing to undertake other projects, including repairs to play equipment. He had submitted a quotation for the replacement of swing seats and chains, which need refurbishing, at the MPF. However, his quote of £1263.47 was higher than that of Dick Randall Services of £920.00. She moved that the quotation of £920.00 should be accepted.

Vote: Unanimous

Decision: Dick Randall Services to be awarded the contract to refurbish the swings at the MPF play area.

Councillor Wilkinson advised that, following a request for permission to erect a bouncy castle and other inflatables on the MPF, both she and the Clerk had seen evidence of the supplying company's public liability insurance. She had authorised the Clerk to advise the Sports Club and the applicant that the Council was content for the equipment to be erected for an event on 19 August 2018.

10. Footpaths and the Environment

Councillor Wilkinson presented her report. The lengthsman had visited the parish in May and cleared the tarmac path from Southdown Road to the bottom of the Down; strimmed around the MeGA and cleared some vegetation along the footpath at the foot of Hurdle Way. He will be tasked in August with clearing vegetation and weeds along the southern end of Otterbourne Road from Beckett's Nursery to the parish boundary with Otterbourne and along Shepherds Lane. She was extremely grateful to Darren Paulton, who had installed the 'take your litter home sign', at Compton Lock. (Since he was a member of the parish, Mr Paulton had refused to accept any payment for his services.) Organised by Litter Free Winchester, a litter pick had taken place at Compton Lock on 30 June 2018.

11. Finance and Administration

The Council noted:

- i) Financial Statement dated 30 June 2018.
- ii) List of payments made since 1 May 2018.
- iii) Following the recent pay settlement, the Clerk's rate per hour will rise from £12.53 to £12.78, backdated to 1 April 2018.
- iv) The minutes for the year 2015/16 have been deposited in the Hampshire Records Office.
- v) Notices informing the public of its right to inspect the Council's accounts, for the financial year 2017/18, were posted on parish noticeboards and the parish website on 4 June and will remain in place until Friday 13 July 2018.
- vi) The council's insurer has agreed to meet the cost of repairing the bus shelter on Otterbourne Road adjacent to Place Lane. The settlement figure is £1385 (£1635 less the excess of £250).

12. Telephone Kiosks/Defibrillators

The chairman reminded councillors that the first defibrillator training session will be held in Shawford Parish hall on Wednesday 11 July 2018 between 7.30pm and 9.30pm. This will be followed a further training session in the Reeves Scout Hall, Compton, on Tuesday 30 October 2018.

13. CASCA

Councillor Wilkinson reported that the current chairman had identified two suitable candidates to take over the roles of chairman and treasurer, when the current incumbents retire in November. Since the Parish Council is the landlord of the parish hall, both she and Councillor Goulding were in the process of arranging a meeting with the two candidates.

14. Date of the next meeting

7.30pm Tuesday 4 September 2018 in the Compton Room, Shawford Parish Hall.

The Chairman closed the meeting at 9.29pm.

Mike Goulding
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.