



## Compton and Shawford Parish Council

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### Minutes of the Compton and Shawford Annual Parish Council meeting held at 7.30pm Tuesday 7 November, Compton Room, Shawford Parish Hall.

**Present:** Councillors M Goulding, M Bell, R Jordan, J Lockett, F Strange, R Webster, M Wilkinson and Mr D Drake (Clerk).

**In attendance:** County & District Councillor J Warwick (until 8.37 pm) District Councillor E Bell (from 8.15pm) and three members of the public.

#### 1. Apologies and Declarations of Interest

Apologies had been received from Councillor Southgate, who was on holiday. There were no declarations of interest.

#### 2. Minutes

The minutes of the meeting of 5 September 2017 had been circulated, together with the agenda. Since no amendments had been proposed prior to the meeting, they were taken as read. The chairman duly signed the minutes as a true and accurate record.

#### 3. Matters Arising and Outstanding Actions

The chairman reviewed the outstanding actions from the previous meeting. Councillor Jordan reported that he had been unable to obtain an appointment with the planning officer, Julie Pinnock, and, as a result, little progress had been on updating the Village Design Statement. The clerk noted that schools could benefit from CIL funding. Councillor Jordan confirmed that he had notified the owner of one site, which he (Councillor Jordan) considered vulnerable to traveller activity. Councillor Wilkinson indicated that she would raise the possibility of installing Wi-Fi in the parish hall at the CASCA AGM on 9 November 2017 and will consider measures that could be implemented to reduce litter at Compton Lock.

#### 4. County and District Councillors' Reports

County and District Councillor Warwick presented the County and District Councillors reports. She encouraged councillors and parishioners to provide feedback on the Hampshire County and Winchester City Councils' consultation on the Winchester Movement Strategy. An online survey is available via the following link: <http://www.hants.gov.uk/winchestermovementstrategy>. The strategy will provide a framework from which the councils can develop proposals and specific target measures for the next twenty to thirty years.

Councillor Warwick advised that the Hampshire County Council (HCC) regulatory department had restarted the Four Dells Biomass Boiler application and begun a new consultation exercise. The site had been reported to the Health and Safety Executive by HCC, following concerns from local residents. Winchester City Council (WCC) monitoring officers intend to include off-site security as part of the new consultation exercise and will also suggest that, should permission be granted, appropriate noise conditions be included.

#### 5. Public Session

Concern was raised about the amount of development in Crossway, Southdown. Had the council been consulted about these developments and why was there a moratorium on development in Compton Down but not in Southdown? Arguments, about 'line of sight' at the junctions of Hurdle Way and Shepherds Lane,

were not convincing. The chairman explained that the council was consulted about each development within the parish and, where considered appropriate, a request was made for planning applications to be reviewed by the WCC planning committee. The final decision rested with that committee, which was reluctant to decline planning permission, particularly if the applicant was likely to appeal. Appeals were rarely dismissed and could be extremely costly. Highways engineers consider the junctions at Hurdle Way and Shepherds Lane to be 'sub-standard' and they are opposed to any increase in development on Compton Down that could result in increased traffic.

With regard to the Parish Council, it was explained that all planning applications are reviewed by Councillor Jordan, who will often speak to the applicant and, sometimes, neighbours. Should the council wish to object to an application, it will request that a decision should be taken by the WCC planning committee.

## 6. Finance & Administration

Councillor Webster presented his report. The chairman agreed to a recommendation that the discussion on the council vacancy, should be deferred until later in the meeting. The council noted the financial statement, dated 31 October 2017, the list of payments made since 5 September 2017 and that £30,000 on term deposit had been 'rolled-over' for another year. Annual contributions had been received from the Compton & Shawford Sports Club (£1420), the Lawn Tennis Club (£889.01) and the Compton and Shawford Community Association (£12).

During the discussion on the proposed budget for the financial year 2018/19, it was agreed to accept the principle of raising the precept by 2% and that changes to the amounts allocated to the sinking funds should be reviewed. It was also agreed that, when a complex item of play equipment needed replacing e.g. a multi-play unit, consideration should be given to using simpler alternatives that require less maintenance. Councillor Webster agreed to produce specific recommendations for discussion at the meeting on 9 January 2018, when the budget for 2018/19 will need to be finalised.

**Action:** Councillor Webster to produce specific budget recommendations for discussion on 9 January 2017.

## 7. Telephone Kiosks

Councillor Webster announced that the council had received £7,497.60 from the Big Lottery Fund to finance the purchase of two defibrillators for the telephone kiosks in Martins Fields and Shawford Road; defibrillator training and the renovation of the kiosk in Martins Fields. A condition of the funding is that the project should be completed within twelve months. He would be consulting the Compton and Shawford village associations to seek their assistance in keeping the kiosks clean and tidy.

## 8. Community Infrastructure Levy (CIL)

The chairman advised the council that the Sports Club committee was concerned about the financing arrangements for improving the drainage at the Memorial Playing Field (MPF) car park. The project was currently 'on hold'. Both he and Councillor Wilkinson would consult the club's chairman to see if the committee's concerns could be overcome.

Councillor Wilkinson advised the council that she had received a request from the management committee for Twyford Meads and Berry Meadow for a grant towards the cost of essential repairs to Compton Lock, which are estimated at £20,000. It was agreed that she should ask the management committee to submit a formal application for a grant.

**Action:** Councillors Goulding & Wilkinson to consult the Sports Club about its concerns for the financing of the project to improve the drainage at the MPF car park.

**Action:** Councillor Wilkinson to ask the Twyford Meads management committee to submit a formal application for a grant to help with funding the cost of essential repairs at Compton Lock.

## 9. Highways and Public Transport

Councillor Bell presented his report. He informed the council that, following Bill Goodyear's retirement, Chris Sparkes had been appointed on a six-month contract to clean four bus shelters and the M3 subway. A quote for the repair of two Perspex end panels on the Attwoods Drove bus shelter had been requested and a bench would shortly be installed at a bus shelter in Otterbourne Road.

The council discussed WCC proposals to introduce additional waiting restrictions along Shawford Road, Twyford. It was noted that the Shawford village residents' association had indicated their support for the proposals. It was agreed that Councillor Bell would write to WCC's traffic engineer, Neville Crisp, outlining the council's policy on parking in Shawford and additional parking at Shawford station.

Concern was expressed about the proposed South Western Railway timetable revisions, which will result in additional stops on the Waterloo service, increased journey times and a reduction in peak time services. It was agreed that Councillor Bell should write to South Western Railway to express the council's concern about the implications of the proposed timetable on services to and from Shawford.

<b>Action:</b> Councillor Bell to write to WCC outlining the council's position on parking in Shawford.
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<b>Action:</b> Councillor Bell to write to South Western Railway to express the council's concern about the implications of the proposed timetable on services to and from Shawford.
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## 10. Planning

Councillor Jordan reported that he was working closely with concerned residents about the operation of the Four Dell Biomass plant and that he had established good communication links with HCC on traveller sites. The traveller bus that had been parked at the base of Shawford Down had gone. Both he and Councillor Strange were working closely with the Compton Tenants' Association (CTA) to ensure that tenants' views are given full consideration by WCC officers. Both he and Councillor Strange will attend the CTA annual general meeting, later in the month.

Several councillors expressed concern that they had not received a planning report in advance of the meeting. Councillor Jordan agreed to produce a report updating the council on planning issues, in advance of future council meetings.

## 11. Playing Fields Management

Councillor Wilkinson presented her report. Minor repairs to play equipment at the QEII Field had been carried out and she confirmed that both the MPF and QEII playing fields/play areas are subjected to weekly inspections by Councillors Lockett and Strange, respectively. The Sports Club had recently expressed concern about the standard of grass cutting at the MPF. The committee considered fortnightly cuts in the summer to be insufficient and there was dismay that grass cuttings are left on the field. It was noted that, under the lease, the council is only contracted to fortnightly cuts, which currently cost £3500 per year. Weekly cuts would double this amount. Councillor Webster suggested that, in future discussions, the Sports Club should be encouraged to manage its expectations. There were no dissenters.

## 12. Footpaths and Environment

Councillor Wilkinson advised that the Lengthsman had visited the parish during the previous week and cleared the footpath between the Park and Ride car park and Place Lane. They had also cut back weeds along the entrance to Shepherds Lane. She noted that the stone cross on Shawford Down had been listed as Grade II building: English Heritage will need to be consulted, prior to any future work on the cross (i.e. cleaning and repairs). She added that the cattle will be returning to the down, after Remembrance Sunday.

### 13. Boundary Commission Proposals

The chairman advised the council that the Boundary Commission had not accepted arguments that Compton and Shawford should remain within the constituency of Winchester. The council had an opportunity to comment on the commission's latest report and he intended to liaise with Adrian Walmsley on a further attempt to encourage it (the commission) to agree to the parish remaining within the Winchester constituency. There were no dissenters.

<b>Action:</b> Councillor Goulding to liaise with Adrian Walmsley in an attempt to encourage the Boundary Commission to review its proposal that the parish should become part of the Test Valley constituency.
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### 14. Register of Interests

The council noted that, in a recent letter, the Minister for Local Government, Marcus Jones MP, had indicated that the potential impact of fraud and cyber-crime on councillors will be considered as part of the Government's review of the Localism Act 2011.

### 15. Remembrance Sunday

In the chairman's absence, Councillor Bell agreed to represent the Parish Council at the wreath laying ceremonies on Shawford Down.

### 16. CASCA

Councillor Wilkinson noted that the CASCA AGM would take place on Thursday 9 November 2017.

### 17. Web Services

Following a request from Councillor Webster, Councillor Strange agreed to take over his website responsibilities.

### 18. Casual Vacancy

The council noted that two parishioners had declared an interest in filling the council vacancy. Following discussion, it was agreed that the position should be offered to Tim Hunt. The chairman agreed to inform both candidates of the council's decision.

<b>Action:</b> Councillor Goulding to inform both parties of the council's decision to offer Tim Hunt the vacant position on the council.
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### 1. Date of Next Meeting

7.30pm Tuesday 9 January 2018 in the Compton Room, Shawford Parish Hall.

The Chairman closed the meeting at 9.25pm.

Mike Goulding  
Chairman

\*Copies of all the reports mentioned above can be obtained from the Clerk.