



Compton and Shawford Parish Council

PO Box 565, Winchester,
Hampshire SO23 3HG

Phone: 01962 600198

email: clerk@compton.pariah.hants.gov.uk

Parish Council Report: January 2010

While inclement weather in early January may have resulted in the parish council meeting of 5 January being cancelled, councillors have continued to be active on issues concerning the parish.

Roads

Councillor Charlotte Bailey reports that gritting lorries have been out nearly every day since 17 December and, up to 5 January, had used over 8,000 tonnes of salt, at a cost of £1million. When specifically asked for, some salt bins have been refilled but mostly with either grit or sand, which does not melt ice but gives grip. Following several requests from parishioners, the parish council is looking actively at the provision of more grit boxes in locations that will be satisfactory to all those living in the area. However, before any decision on the siting of these boxes is taken, the local residents' associations will be consulted.

Itchen Navigation

Since December there has been a breach in the Navigation which means the path is only passable to those wearing wellingtons or walking boots. HCC Rights of Way are aware of the problem and the managers of the Itchen Navigation Project have agreed to undertake the negotiations with the landowner to get the breach repaired: not only for now but for the long term. This is a long standing problem that occurs every year when we have a lot of rain and stems from the management of the water levels in the navigation. Rights of Way officers have agreed to repair any damage caused to the path once the breach has been fixed.

St Cross Rail Bridge works

As many of you will be aware, Network Rail is upgrading the track from Southampton to Nuneaton to take larger freight container trains. Traffic and through bus routes have been diverted via Bar End or Badger Farm Rd /Romsey Rd. Councillor Eleanor Bell reports that communication before the event from Network Rail was dire and both HCC and WCC could have been more forthcoming. The works compound is on Itchen Farm land next to the bridge and the WCC Environment Team is working closely with the contractors, Carillion, to limit noise nuisance.

BT Telephone Box at Martins Fields

Following representation from the parish council, supported by our district councillors, WCC has objected to the removal of the telephone box at Martins Field, Compton, which is listed on the fire safety procedures for the Reeves Scout Hut. This is the first stage in a two part process but, while BT has the right to respond, WCC has the right of veto.

Shawford Railway Station

The parish council continues to be concerned about the problems caused by inconsiderate parking in the vicinity of the station and has been in discussion with the Shawford Railway Users Group (SRUG), Network Rail and South West Trains in order to find a long term solution to this problem. In the meantime the parish council and SRUG will shortly be embarking on a leaflet campaign requesting that people parking in the area do so with consideration to other road users.

Memorial Playing Fields

The parish council has recently awarded a contract for improvements to the play area to Meridian, who successfully installed new equipment in the Compton Street Playground. The work, which is expected to commence shortly, includes the provision of a new rotating climbing cone and new cradle swing seats plus the replacement of the platforms at each end of the net walkway. It will also include the removal and replacement of the old safety surfacing and edges, which currently constitute a tripping hazard. While the work is taking place, the play area will be out of bounds to all bar the contractors.

The parish council has also been in discussion with the new chairman and secretary of the Sports Club and agreement reached upon the amount of the Sports Club contribution for 2009/10. To avoid the possibility of users tripping over the uneven slabs, the parish council has also authorised work to level the paving slabs around the pavilion. This work will also be undertaken shortly.

Date of the next meeting

The next parish council meeting will take place at 7.30pm on Tuesday 2 February 2010 in the Shawford Village Hall.

David Drake
Clerk



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Minutes of the Compton and Shawford Parish Council Meeting held at 7.30 pm Tuesday 2 February 2010 in the Compton Room, Shawford Parish Hall.

Present: Councillors N Campbell-White (chairman), P Caffyn, G Beckett, M Bell, J Evans, J Millar, U Stevens, A Walmsley and Mr D Drake (Clerk)

Apologies: District Councillor E Bell

In attendance: County Councillor C Bailey, Mrs M Wilkinson, Mr M Southgate (from 7.44pm) PC M Smith & PCSO G Cooper (until 8.05pm), Mrs S Down and one other member of the public (until 8.35pm).

1. Correspondence

Correspondence was circulated to all councillors for perusal.

2. Police Report

PC Mark Smith's report of 1 February was taken as read. There had been a further burglary within the Southgate District on the evening of 1 February. PC Smith encouraged parishioners to report any suspicious activity using either the 101 or 0845 045 45 45 numbers. Where there was clear evidence of a burglary taking place '999' could also be used.

3. Minutes

Councillor Caffyn proposed, and Councillor Millar seconded, that the minutes of the meeting held on 1 December 2009 were a true record.

Vote: Unanimous

4. Matters Arising and Outstanding Actions.

The clerk mentioned that WCC had recommended that the telephone kiosk in Martins Fields should be retained.

The meeting was suspended to permit statements, observations and questions from members of the public.

5. Mrs Down, Compton Tenants Association, expressed concern about the 'icy' pavements during recent bouts of ice and snow. The elderly and infirm had encountered severe difficulties when walking. She asked for a grit box to be installed in the area of Godwins Field and Attwoods Drove. The council agreed that those areas that contained a significant number of elderly persons should be given priority in the allocation of grit boxes. However, since these cost £250 a time, parishioners should be aware that not every request for a grit box would be successful. Councillor Beckett also undertook to speak to WCC officials about the provision of grit boxes for the old people's bungalows.

6. County & District Councillors' Reports.

County Councillor Bailey reminded councillors that she was able to fund some grit boxes from her Devolved Budget grant. She expressed concern about dogs fouling the Compton play area and reported that she intended to speak to the Estates manager about continuing problem with the drains in the road to Yew Tree farm. In response to a question from Councillor Caffyn about the Park View footpath, she recommended an approach to either Chris Wilson or Colin Taylor at HCC.

Councillor Beckett reported that WCC budget for 2010/11 had increased by 1.5%. The council had suffered a large drop in investment income and had needed to increase some charges e.g. car parking in Winchester and dog bin emptying. WCC would be interested in hearing from any parishioners who had suggestions for improving access from Compton and Shawford to the Park and Ride car park e.g. an improved footpath. A revised planning application for a new use of the old Post Office building in Compton should issue shortly.

7. Shawford Railway Station

The chairman invited Mr Southgate, Shawford Rail Users Group (SRUG), to brief the council on his recent meeting with Network Rail officials. He had been much encouraged by the response of the officials to parishioners' concerns about the number of cars parked in the vicinity of the station. But any changes implemented by either Network Rail or South West Trains would require the imposition of parking restrictions on nearby roads, otherwise the problem will move from the station's designated car park to adjacent roads. PC Smith mentioned that the police were very aware of the problem and had recently issued a number of parking tickets. He encouraged people to report incidents of inconsiderate and dangerous parking to the police either using the 101 or 0845 045 45 numbers. Councillor Beckett added that if a parking permit regime were to be introduced, WCC would be prepared to introduce a traffic management system, which would involve random checks by a traffic warden. But such a system would need to include all car parks, including that at the base of the downs.

8. Playing Fields Management Committee

Following consultation with representatives of the Compton Tenants' Association, it was agreed that the Compton play area dog waste bin should be positioned near the newly installed green wheely bin.

Councillor Millar proposed, seconded by Councillor Caffyn, that the grass cutting contract for 2010-12 inclusive should be awarded to Jim Kimber Landscape maintenance. Although he had not submitted the lowest price he had proved, over the past three years, to be a reliable and understanding contractor and to produce work of a consistently high standard. The chairman added his personal support to the motion.

Vote: Unanimous

Decision: The grass cutting contract to be awarded to Jim Kimber Landscape Maintenance.
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Councillor Millar informed the council that a meeting was being arranged to discuss the provision of an all weather training facility at the Memorial Fields. This was likely to take place within the next fortnight. Councillor Beckett reminded councillors that Open Spaces funding required such a facility to be available to all members of the community, not just those belonging to the Sports Club. At the request of the chairman, Councillor M Bell agreed to act as the liaison officer between the council and the Sports Club.

Councillor Millar also reported that a resident had reported an incident near Bramley House that had resulted in vehicle damage to the MPF grass. The chairman said that he would raise the issue with PC Smith.

Action: Councillor Campbell-White to consult PC Smith, with regard to vehicle damage to the MPF grass.

9. Highways, Byways, M3 and Environment Committee

Councillor Caffyn presented her report. She emphasised that, since each bin costs £250 to install, the council needs to agree on a clear criteria for the provision of grit bins. She believed that such criteria should give priority to those areas of the parish that have a number of elderly and infirm residents. There were no dissenters. It was also time to consider the annual spring clean. She recommended that the council should 'Womble' a target, i.e. the downs, the canal and main road, every three months. All agreed.

10. Planning Committee

Councillor M Bell presented his report. The chairman expressed concern about the application to remove a yew tree at Old Orchard but was reassured by Councillor Bell that he was following developments closely.

11. Finance & Administration

Councillor Walmsley presented his report. He proposed, seconded by Councillor Millar, that John Murray should be appointed to undertake the internal audit for 2009/10.

Vote: Unanimous

Decision: John Murray to be appointed internal auditor for 2009/10

Councillor Walmsley recommended that, in accordance with local government legislation, that the F&A Committee should undertake a review of the council's financial arrangements in time for a recommendation to be recorded in the minutes of the 2 March 2010 meeting. All agreed. He noted that HMRC, in a letter of 3 December 2009, had confirmed that the council was correct in paying the former clerk, Mike Langford, the sum of £1640.52 [his terminal gratuity] free of tax. Finally he recommended that the council should approve the financial statement and list of cheques issued, since 1 December 2009. All agreed.

Action: Councillor Walmsley to arrange a meeting of the F&A Committee before the next parish council meeting on 2 March 2010.

The council discussed its policy on the awarding of grants to charitable institutions and decided that it should continue with its current policy, of not providing financial support to charities that are 'general' in nature.

Decision: The parish council will not award grants to charities that are 'general' in nature.

12. Parish Plan

Councillor Stevens reported that she visited the site of a social housing complex in Littleton shortly before Christmas and that another article on the need for a quiet surface on the M3 should issue shortly. Councillor Walmsley advised the council that the Village Design Statement (VDS) had been submitted to WCC but officials had made a number of recommendations, which were being incorporated into the VDS. He assumed that publication costs would be borne by the parish council: no-one dissented.

Councillor Evans briefed the council on WCC's policy on 'rural exception sites' i.e. sites that currently lie outside the parish's defined planning area but could be made available for 'affordable housing' for local needs. Councillor Beckett stated that, following a discussion with Ken Thornber, Leader HCC, he had received an undertaking that, if any potential exception sites were identified and the only obstacle remaining was the sale of HCC land, then he (Ken Thornber) would do everything possible to see that, if practicable, the sale would be allowed. The chairman proposed, seconded by Councillor Stevens, that Community Action Hampshire (CAH) should be invited to undertake an inspection of the parish to identify any potential 'rural exception sites'.

Vote: Unanimous

It was also suggested that a CAH representative should be invited to make a presentation at a council meeting and/or the annual parish meeting on 28 April 2010.

Action: Councillor Campbell-White to invite CAH to make an inspection of the parish to identify any possible 'rural exception sites'.

13. CASCA

The clerk noted that the council had yet to receive an invoice from CASCA for the use of the village hall during the current financial year. The chairman indicated that one should issue shortly.

14. AOB

Councillor Stevens indicated that she might be able to represent the council at the WCC civil emergency planning presentation on 4 March 2010. The chairman asked councillors to consider recommendations for the position of Footpaths Representative. An active 'rambler', who would be prepared to notify the Rights of Way officers of any problems with footpaths within the parish, would be ideal.

15. Date of next meeting

7.30pm Tuesday 2 March 2010 in the Compton Room, Shawford Village Hall.

N Campbell-White
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.



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Present: Councillors N Campbell-White (chairman), M Bell, J Millar, A Walmsley and Mr D Drake (Clerk)

Apologies: Councillors G Beckett, J Evans and U Stevens.

In attendance: County Councillor C Bailey (until 8.30pm), District Councillor E Bell, Mr J Griffith and Mr M Southgate.

1. Correspondence

Correspondence was circulated to all councillors for perusal.

2. Police Report

PC Mark Smith's report of 1 February was taken as read. There had been four assaults, one of which occurred during a domestic incident and the other three on a bus travelling through Compton. One theft (a laptop was taken from an office) and two people, suspected of poaching, were detained when leaving the area.

3. Minutes

Councillor Walmsley proposed, and Councillor Millar seconded, that the minutes of the meeting held on 2 February 2010 were a true record.

Vote: Unanimous

4. Matters Arising and Outstanding Actions.

The chairman reported that he had spoken to PC Smith about vehicle damage to the grass at the Memorial Playing Fields. PC Smith had taken note of the incident but no further action was contemplated. He had also had a meeting with Mr Lancaster, Community Action Hampshire and would report under item 8 of the agenda.

The meeting was suspended to permit statements, observations and questions from members of the public.

5. Mr Griffith, in his capacity as chairman of CASCA, reported that tree pruning had taken place on the road side of the village hall car park. A resident in a neighbouring property had also sought planning permission to crown lift a yew tree that overlooked his property to 6 meters from his rear patio. The village hall flat roof would be replaced, and the outside of the building painted, during August 2010.

6. County & District Councillors' Reports.

County Councillor Bailey presented her report. She indicated that she would appreciate comments on issues that arose during the cold weather, including any good news stories. The clerk offered to forward the relevant paragraph from February's minutes. Councillor Bailey remarked upon the

measures that have been taken to protect wildlife, including dormice, at the Park and Ride facility. She expressed concern about the brightness of the lights on the site and is in discussion with officials to see how it can be reduced. District Councillor E Bell expressed concern about the disturbance to residents caused by construction work on the St Cross Railway Bridge. WCC had only been notified of the nature of the work in December 2009 and had immediately taken steps to mitigate the noise. Councillor Bailey indicated that progress on the installation of flashing speed lights had been delayed because, over the winter months, priority had been given to 'gritting' and 'pothole repairs'.

7. Finance and Administration

Councillor Walmsley proposed, seconded by Councillor Millar, that Mr M Southgate should be co-opted on to the council.

Vote: Unanimous

Decision: MR M Southgate to be co-opted on to the parish council.
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The chairman noted that the vacancy had been caused by the resignation of Councillor S Clay. He had to inform the council that another vacancy had occurred following the resignation of Councillor Caffyn on health grounds. Her enthusiasm and dedication would be sorely missed. The clerk would post notices about the vacancy and place an advert in the March edition of the parish magazine.

Councillor Walmsley reported that, in accordance with the guidance contained in the NALC Governance and Accountability for Local Councils (2008) paragraphs 2.37 -2.74, the Finance and Administration Committee had undertaken a review of the system of internal audit on 15 February 2010. The committee was satisfied that the council maintains, in accordance with proper practices, an adequate and effective system of internal control. The committee noted that the Council's Financial regulations will need to be reviewed by 6 March 2011, and annually thereafter. (Prior to the meeting, updated copies of the risk assessment and asset register had been circulated to all councillors.) Councillor Walmsley proposed that his statement be formally recorded in the minutes: seconded by Councillor M Bell.

Vote: Unanimous

Councillor Walmsley recommended that the council should take note of the financial statement and approve the list of cheques issued since 2 February 2010. All agreed.

Councillor Walmsley also advised the council that, in accordance with the terms of his contract, the clerk was due an increment on 1 April 2010. He proposed that, in recognition of the exemplary nature of his work, the clerk should be advanced two points to NJC Salary Point 22. Seconded by Councillor M Bell.

Vote: Unanimous

Finally Councillor Walmsley recommended the council should transfer the sum of £2000 into the Jubilee Pavilion sinking fund, as previously agreed at the PC meeting of 4 April 2009. All agreed.

The chairman noted that, in a letter, dated 25 February 2010, the Sports Club had agreed to contribute £1000 per annum as a contribution towards the running of the pavilion, fixed until the renewal date of April 2013. The Club had also suggested a number of small changes to the lease. These included an annual inspection of the internal decor; removal of the clause on the prohibition on discotheques and an acknowledgement that the maintenance of the boilers is the responsibility of the parish council. He felt that these changes were in accordance with councillors' wishes and recommended that the clerk should respond positively. All agreed.

The chairman added that the Lawn Tennis Club had produced a 'Supplemental Lease Variation Deed', which incorporated the recommendation of the council (6 October 2009) to extend the lease until 31 December 2030 and restrict the hours of operation from 0900 until 2130. [The document was later signed by the chairman and clerk, in the presence of Councillor Walmsley.]

Action: Clerk to write to the Sports Club accepting the proposed changes to the lease.

8. Parish Plan

The chairman reported that, together with Mr Lancaster, Community Action Hampshire, he had visited a number of potential 'exception sites' for the construction of social housing. Mr Lancaster was in the process of producing a report, which should issue shortly. He had also asked Mr Lancaster to speak at the Annual Parish Meeting on 28 April 2010.

Councillor Walmsley advised the council that the Village Design Statement was close to completion. The chairman suggested that the VDS co-ordinator, Terry Wilson, should be invited to address the APM. All agreed.

9. Playing Fields Management Committee

Councillor Millar presented her report. She proposed, seconded by Councillor Walmsley, that, subject to certain safeguards (e.g. the provision of insurance certificates, police compliance and agreement on those areas where the shooting can take place) permission should be granted for 'lamping' to take place on the Memorial Playing Fields for another year.

Vote: Unanimous

The chairman recommended that, like last year, the council should write to householders in the vicinity of the MPF notifying them of the decision but, this time, the area of householders receiving the letter should be increased. All agreed.

Councillor Millar notified the council that Meridian should commence work on repairs and the installation of new equipment at the MPF play area this week. The major part of the work, requiring the complete closure of the facility, will commence on 8 March 2010. Weather permitting, it should re-open one week later, i.e. 15 March 2010.

The chairman advised the council on discussions that had taken place with the Sports Club over the possibility of installing an 'all weather surface' training area to the north of the pavilion car park. An estimate of potential costs had been obtained and it was now up to the club to present proposals for funding the project. He recommended that the council should support the project 'in principle' and recommended that the clerk should advise the Open Spaces Fund accordingly. All agreed.

The chairman also reported that progress had been made on the proposed play area at the base of Shawford Down. There was a potential problem with the siting of underground utility cables, which was being addressed by Collette Lawton, Estates Surveyor, Hampshire County Council. Once this had been overcome, he was confident that agreement could be reached on the provision of a play area and car park on the proposed site.

<p>Action: Clerk to inform the Open Spaces Fund of the council's support for the provision of an all weather training area at the MPF and progress towards the construction of a play area at the base of Shawford Down.</p>

10. Planning Committee

Councillor M Bell presented his report. He added that he had informed the architect, responsible for the design of the two two-bedroomed flats on the site of the old Compton Store, that it was a 'little uninspiring'.

The proposed development of 'Lynchets' had been refused by a very narrow majority. He had attended the planning meeting and had been very disturbed to discover that the planning officer and his team leader had not given due regard to the guidelines contained in the Local Design Statement. He recommended that the council should write to the Chief Planning Officer expressing grave concern at this oversight and seeking reassurances that the LDS recommendations will be taken into account, when future planning applications are considered. All agreed. At the chairman's request Councillor Bell agreed to provide the clerk with detail and argument to be included in the letter.

<p>Action: Councillor Bell and the clerk to compose a letter to the Chief Planning Officer emphasising that the LDS recommendations should be given due weight in the assessment of all planning applications.</p>

11. Highways and Byways

HCC has given assurances that work to repair the badly damaged edges of some roads in Shawford will begin in April. The Itchen Navigation footpath will be closed for repairs from 13 March 2010 for a period of two months, or until completion of the work, whichever is the sooner.

12. Footpaths

The chairman informed the council that Mr John Wilkinson had indicated a willingness to take on responsibility for overseeing the condition of footpaths within the parish.

13. Annual Parish Meeting

The chairman agreed to consult the WI about the provision of refreshments and to seek confirmation that Mr Lancaster, Community Action Hampshire, and Mr Wilson, VDS, were prepared to address the meeting. He also asked the clerk to invite Sgt Hills, Twyford Police Station. Councillor Walmsley requested that contributions for the annual report should be sent to him no later than 19 March 2010.

Action: Chairman to confirm that Mr Lancaster and Mr Wilson will be prepared to speak at the APM.

Action: Chairman to confirm that the WI is prepared to provide refreshments at the APM.

Action: Clerk to invite Sgt Hills to the APM.

14. Date and Venue of Next Meeting

7.30 pm Tuesday 6 April 2010 in the Reeves Scout Hall Compton.

N Campbell-White
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.



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Present: Councillors N Campbell-White (chairman), G Beckett, J Evans, J Millar, U Stevens, A Walmsley and Mr D Drake (clerk)

Apologies: Councillors M Bell and M Southgate, County Councillor C Bailey and District Councillor E Bell.

In attendance: PC Mark Smith (until 8.00pm) and 26 members of the public.

1. Correspondence

Correspondence was circulated to all councillors for perusal.

The meeting was suspended to permit statements, observations and questions from members of the public.

2. The chairman announced that there had been a typographical error on the notice that was currently being distributed to each household in the parish. The annual parish meeting would take place on Wednesday 28 April 2010, not Thursday 28 April 2010, as indicated in the notice. He also reported that an HCC traffic engineer was unable to attend this evening's meeting but, given local concerns, no work on the proposed safety measures outside Compton school would be undertaken until after a public meeting had been arranged. As soon as a date had been agreed details would be circulated to everyone attending tonight's meeting. (A list of attendees was compiled by the clerk.)

3. The chairman's message about the postponement of the proposed works was well received by parishioners. Most recognised that, while the safety of children attending the school was extremely important, so was the protection of the fabric of the village, which was located in a conservation area. Several parishioners, including the chairman, expressed disappointment at the failure of the county council and school to consult villagers about the proposed works. Examples of the dangers facing children by inconsiderate drivers were voiced but there was also criticism of the behaviour of some parents who, while waiting to collect their children, appeared to park with little regard to traffic restrictions and other road users. The chairman added that this behaviour had been noted by PC Smith in his letter of 5 March 2010 to all parents and carers of children attending the school.

Police Report

4. PC Smith reported that in the past month there had been one theft; one assault in a public house and one incident of deception, involving a company in Spain. There had also been a report of harassment to a nesting swan at Shawford: although the persons had not been identified, 'advice' had been given to persons in the area. There had also been a report of a suspicious male at the railway station, who it transpired had been looking for a lavatory.

District Councillor's Report

5. Councillor Beckett reported that he had had discussions with planning officers about the need to ensure tree preservation orders were taken into consideration during deliberations on planning applications. He also announced that the park and ride facility would open on time and that he had been informed by the Returning Officer that the General Election results for the constituencies of

Winchester and Meon Valley would be announced overnight. The counting of votes for the District Council wards would not take place until Friday afternoon.

6. Minutes

Councillor Walmsley proposed, and Councillor Millar seconded, that the minutes of the meeting held on 2 March 2010 were a true record.

Vote: Unanimous

7. Matters Arising and Outstanding Actions

The chairman announced that there were no actions outstanding. Terry Wilson was unable to attend the annual parish meeting but Peter Betts had agreed to deputise and speak on the Village Design Statement (VDS).

8. Finance and Administration

Councillor Walmsley presented his report. Notices about the vacant position on the council had been posted but no-one had requested that an election should be called. He recommended that co-option should be placed on the agenda for the next meeting, when councillors could decide upon potential candidates. All agreed. He also recommended that the list of cheques, written since 2 March 2010, should be approved. All agreed.

Action: Clerk to ensure that 'co-option to the parish council' is placed on the May agenda.
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9. Playing Fields Management Committee

Councillor Millar presented her report. The safety surface at the MPF play area has been replaced and a new rotating cone climber installed. Both play areas continue to be monitored and, despite adverse comments in the WCC inspection report, Playdale's inspectors considered the roundabout to be in perfect working order. The chairman announced that rabbits continued to be a problem at the MPF: a controlled cull (lamping) would take place during the summer.

Councillor Walmsley noted that the Sports Club had requested assistance in the purchase of an appropriate notice board. He proposed, seconded by Councillor Millar, that the Parish Council agree to contribute half the costs of the proposed new pavilion noticeboards, subject to the PC having access to the noticeboards to display parish notices. Following a short discussion, the motion was passed unanimously.

Decision: Parish Council to meet half the costs of the proposed new pavilion noticeboards.

10. Planning

Councillor Walmsley presented the planning convenor's report. Councillor Beckett added that he had spoken to the planning officers about the importance of referring to the LDS, when considering planning applications within the parish. Councillor Walmsley mentioned the paper presented by Jon and Geoff Venn for a variation of planning conditions at Silkstead Farm. It was noted that, while the farm was located within the parish, the main impact of vehicle movements was within the parish of Otterbourne. It was agreed that the paper should be forwarded to Otterbourne Parish Council for information.

Action: Clerk to forward the request for a variation of Silkstead Farm planning conditions to Otterbourne PC.
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11. Highways

The chairman announced that the PFI Lighting initiative commenced on 1 April 2010. Under the terms of the initiative, there was a programme to replace all the streetlights within the parish but the timescale was uncertain. A request from Bryan Moss, on behalf of the 17 owners of flats in the

Malms, for the provision a grit box “on the approach bend before the road goes under the railway at the far end of the car park for Shawford Down” was discussed. Since HCC does not have responsibility for the road, concern was expressed that, even if one were to be purchased, it was unlikely that the county council would agree to replenish it. On balance, and given that the cost of installation is £250 per box, it was agreed that the request should be declined.

Action: Clerk to inform Mr Moss that the council is unable to support his request for a grit box.

12. Parish Plan

Councillor Stevens reported that the Hampshire Chronicle would be carrying an article on ‘noise action plans’ that require the Highways Agency and the county council to address the issue of road noise more speedily. She intended to use the current election period to maintain pressure on the Highways Agency to resurface the M3, where it passes through the parish. Both parliamentary candidates, Steve Brine and Martin Tod, had expressed support for her initiative.

13. Footpaths

The chairman requested assistance in responding to HCC’s letter about vegetation clearance on the top six footpaths within the parish, for which the deadline is 23 April 2010. Councillor Stevens agreed to help.

Action: The chairman and Councillor Stevens to respond to the HCC letter on cutting back overgrown vegetation on footpaths within the parish by 23 April 2010.

14. CASCA

Councillor Millar presented her report. Following receipt of three quotes for replacing the flat roofing, it had been decided to award the contract to GRP Roofing at a cost of £4,900 (+VAT). The work would be undertaken in August.

15. Annual Parish Meeting

It was agreed that the first item on the agenda would be a report from Sgt Hills, Hampshire Constabulary, followed by Mr Lancaster, Community Action Hampshire, Parish Plan & VDS. There would then be a Q&A before convenors presented their reports, each of which should last no more than three minutes. It was also agreed that, since it would probably dominate events, it would not be appropriate to discuss the proposed safety measures at Compton school at the APM.

16. AOB

Following a request from Mrs Harding, it was agreed that, since there were 40 people over sixty and two disabled persons living in Martins Fields, consideration should be given to the provision of a grit box. Councillor Evans agreed to produce a map and consult residents over its possible location.

17. Date of Next Meeting

7.30pm Tuesday 4 May 2010 in the Compton Room Shawford Village Hall

N Campbell-White
Chairman

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Present: Councillors N Campbell-White, G Beckett, M Bell, J Evans, J Millar, M Southgate, A Walmsley and Mr D Drake (Clerk)

Apologies: Councillor U Stevens, County Councillor C Bailey

In attendance: District Councillor E Bell, PC M Smith, Mr J Broomfield.

1. Election of Chairman of the Council

Councillor Campbell-White confirmed that Councillor Stevens was happy to stand as Chair of the Parish Council. There were no other contenders. He proposed, seconded by Councillor Southgate, that Councillor Stevens should be elected chairman for 2010/11.

Vote: Unanimous

2. Election of Vice- Chairman of the Council

Councillor Campbell-White announced that Councillor Evans was prepared to stand as Vice-Chairman of the Council. There were no other contenders. He proposed, seconded by Councillor Millar, that Councillor Evans should be elected vice-chairman for 2010/11.

Vote: Unanimous

Councillor Evans took the chair for the remainder of the meeting. She thanked Councillor Campbell-White for his excellent work as chairman during the past two years.

3. Candidates for Co-option

The clerk announced that only one parishioner, John Broomfield, had formally declared an interest in being co-opted to the council. Councillor Campbell-White proposed, seconded by Councillor Millar, that Mr Broomfield should be co-opted on to the council.

Vote: Unanimous

4. Police Report

PC Smith reported that, since 6 April 2010, there had been six reported crimes. Three instances of criminal damage; the theft of a handbag left on display in a vehicle on the downs (the rear window had been broken); lead had been stolen from a roof and one instance of public disorder. There had also been reports of suspicious persons and vehicles near to the building site in Compton Street and near the river close to the Malms. In addition there was one vehicle incident relating to Compton school. In response to a question from Councillor Walmsley, PC Smith confirmed that the police were about to begin a campaign to monitor speeding in the parish. Road users found to be speeding would receive tickets.

5. Appointment of Representatives to Outside Bodies and Committees.

Following a discussion during which concern was expressed about the management of the organisation, it was decided to defer a decision on who should act as a representative to the Sparrowgrove and Oakwood Copse Conservation Trust (SOCCT) until after the chairman, Councillor Stevens, had consulted the chairman of Otterbourne Parish Council. Should he have similar concerns, then there would be benefit in a joint approach to the SOCCT board. It was also decided to leave vacant the position of representative to the Winchester Villages Trust. Councillor Bell proposed and Councillor Evans seconded that the following appointments be approved:

Representatives to Outside Bodies

School Governor	Jeremy Dolphin	CASCA Hall Committee	Nick Campbell-White Jean Millar
Transport	Roger Lowman	CPRE	John Wilkinson
M3 Subway Cleaning	Bill Goodyear	Sports Club Rep	Martin Bell
Bus Shelter Cleaning	Jan Russell	Parish Plan PC reps	Adrian Walmsley
Winchester Villages Trust	Vacant	Winchester District Association of Parish Councils	N Campbell-White
SOCCT	Vacant		

Committees

Committee	Members	Responsibilities
Finance & Administration	Adrian Walmsley* Martin Bell Mike Southgate N Campbell-White	Budget and precept Clerk's and other wages Office equipment, stationery, Insurance Financial Standing orders and adherence to accounting regulations. Sports Club and Tennis Club leases.
Playing Field Management	Jean Millar* George Beckett Jacqui Evans N Campbell-White John Richardson (co-opted)	Maintenance and improvement of facilities play equipment, trees and plants, pitches. Progress provision of playground for Shawford.
Planning	Martin Bell* George Beckett Adrian Walmsley John Broomfield	Monitor planning applications affecting the parish. Make sure affected neighbours are aware of applications. Advise City Council planners of PC objections as appropriate. District Plan.
Highways, Byways and Environment	Nick Campbell-White* John Broomfield Jacqui Evans	The Down, road signs, street lighting, traffic safety, speed limits, parking, bus shelters, waste management, clean up days.
Footpaths, Compton Lock	John Wilkinson	Regular inspection of all footpaths to ensure they are walkable. Report problems to Hampshire County Council for rectification. RUPPs & BOATs,
Parish Plan Action Committee	Una Stevens	Follow up the recommendations of Parish Plan & Village Design Statement

* Convenor

6. Minutes

Councillor Campbell-White proposed and Councillor Beckett seconded, that the minutes of the meeting held on 6 April 2010 were a true record.

Vote: Unanimous

7. Matters Arising and Outstanding Actions

Councillor Evans noted the reference to the VDS under the heading of the Annual Parish Meeting. She had seen a reference in the draft "to social or affordable housing being permitted within or near areas where they already exist". She had not seen such a stipulation in similar documents

within the WCC district. It was agreed that Councillor Evans should raise her concerns with the author of the VDS, Terry Wilson, direct.

Action: Councillor Evans to consult Terry Wilson about the restrictions on social and affordable housing within the VDS.

Councillor Evans noted that, in her email to Councillor Campbell-White, Councillor Bailey had apologised for not keeping the Parish Council informed about HCC plans to introduce road safety measures outside the school in Compton Street. It was agreed the Parish Council should organise, and chair, the public meeting planned for 17 June 2010 to discuss the HCC proposals. The preferred venue was the school hall. The clerk was instructed to liaise with the headmistress to ensure that the hall would be available.

Action: Clerk to liaise with Compton School headmistress regarding the public meeting on 17 June 2010.

Councillor Campbell-White confessed that he had not been able to meet the HCC deadline for reporting overgrown vegetation on parish footpaths. Nevertheless, he had every confidence that John Wilkinson would ensure that any overgrown footpaths would soon be reported. Councillor Evans confirmed that she had produced a map showing the site suggested for a grit box in Martins Fields. This had been distributed to residents and she was awaiting feedback. All other outstanding actions had been completed.

8. Finance & Administration

Councillor Walmsley noted that the Annual Return for the year ended 31 March 2010 was now complete. He proposed that:

- i) The Parish council approve the notice of appointment of electors' rights.
- ii) The Parish Council approve Section 2 - Annual Governance Statement
- iii) The Parish Council approve the Analysis of Reserves
- iv) The Parish Council approve Section 1- Accounting Statements for Compton & Shawford Parish Council for the year ended 31 March 2010.

His motion was seconded by Councillor Campbell-White

Vote: Unanimous

Councillor Campbell-White thanked the clerk for his very considerable efforts in ensuring that the annual return was completed on time and to the internal auditor's satisfaction.

Councillor Walmsley proposed that, since the council's insurance was due for renewal on 1 June 2010, the Parish Council should accept the insurance quote from Came & Co, and that the council should enter into a three year binding agreement in order to receive a discount of 5% on the quoted figure of £1364.68. The first year's premium would be £1,296.45 a saving of £309.06 on the renewal notice from Aon. He understood that both Hursley and Otterbourne Parish Councils had entered into similar agreements with Came & Co. The motion was seconded by Councillor Beckett.

Vote: For: 6 Against: 1 - Motion Carried

Councillor Walmsley recommended that minutes should document the fact that an updated copy of the asset register had been circulated to all councillors prior to the 6 April 2010 Parish Council meeting. All agreed.

Councillor Walmsley proposed, seconded by Councillor Bell, that the Parish Council instruct solicitors to draw up a supplemental lease with the Sports Club to document the changes agreed (as described in the minutes of the PC meeting of 2 March 2010). Councillor Beckett wondered whether the Sports Club should be expected to meet the legal costs incurred. He proposed an amendment, seconded by Councillor Southgate, that the Parish Council should inform the Sports Club that they would be responsible for the legal costs.

Vote: (on the proposed amendment): For 4 Against 4

Before exercising the chairs casting vote, the chairman sought the advice of the clerk. He explained that the council's solicitor had expressed concerns over the change of responsibility for

insuring the Jubilee Pavilion. An exchange of letters would result in no legal costs but the letters would not have the legal standing of a supplemental lease, which would be binding on both parties. Given that the pavilion was valued at £455,000 and the insurance was due on 1 June 2010, as Responsible Finance Officer, he strongly advised that the council should follow legal advice to draw up a supplemental lease and accept the charges incurred. Given that there had been a change of personnel at the both the Sports Club and the Parish Council, a new lease would provide a solid base for both bodies in the future. The chairman decided to cast her vote against the amendment, which was thus defeated.

The chairman then asked for a vote on Councillor Walmsley's original proposal.

Vote: For: 7 Against: 1 - **The motion was carried.**

Councillor Walmsley understood that there was some confusion over which body should be seeking the funding required for the all weather surface at the Memorial Playing Fields. He recommended that the council should write to the Sports Club reminding them that we are waiting to hear their proposals for the funding of the artificial play surface and, in particular, for its maintenance/eventual replacement. All agreed.

Action: Clerk to write to the Sports Club about their plans for funding the artificial play surface.

Finally Councillor Walmsley recommended that the list of cheques written since 6 April 2010 should be approved by the council. All agreed.

9. County & District Councillors' Reports

County Councillor Charlotte Bailey's report was taken as read. Because of the election, neither of the District Councillors had anything of significance to report.

10. Playing Fields Management Committee

Councillor Millar presented her report. The dog waste bin has been installed outside the play area in Attwoods Drove. Both play areas continue to be monitored and the annual safety report has provided the committee with a list of works that need attention before next February but few are urgent. Councillor Evans noted that the roundabout at the Compton Play Area was sticking: Councillor Millar agreed to investigate. Councillor Millar also advised that Mr Johnson had been paid for work undertaken at the MPF but some work was outstanding. Since Meridian had been declared insolvent, it was agreed that Councillor Campbell-White should consider whether it might be appropriate for the council to purchase the remaining equipment and arrange for installation separately. He also undertook to contact Nathan Waller about the rabbit cull, of which nothing had been heard of late.

Action: Councillor Millar to consider remedial work on the roundabout at the Compton Play Area.

Action: Councillor Campbell-White to consider whether the council should purchase the outstanding equipment for the MPF Play area and to speak to Nathan Waller about when lamping can be expected to start.

11. Planning Committee

Councillor Bell presented his report. He had had a useful meeting with the chief planning officer about the LDS and believed that his concerns about the lack of consultation with regard to the LDS had been accepted. Time will tell. There had also been a problem with the installation of an underground LPG tank at Shielings, Shepherds Lane, which had not had prior planning permission. He was monitoring the situation closely. Because several parishioners appear to be unclear about the procedure for objecting to planning applications, it was agreed that Councillor Bell would produce an article for the parish magazine.

Action: Councillor Bell to produce an article on planning procedures for the parish magazine.

12. Highways, Byways, M3 and Environment Committee

The clerk advised that recently collected data on traffic speeds along Otterbourne Road was currently being evaluated by traffic engineers. Councillor Campbell-White added that flashing speed lights should be seen along the Otterbourne Road within the next few days.

13. Footpaths

Councillor Campbell-White advised that John Wilkinson had agreed to produce reports in advance of each council meeting. Should there be any contentious issues, he will attend the meeting to advise the council accordingly.

14. Annual Parish Meeting

Forty parishioners had attended and there was general consensus that the meeting had gone well. Councillor Evans noted that John Lancaster's report on possible sites for social and affordable housing was currently being evaluated by planning officers. Once their comments had been received a copy of the report will be made available to the Parish Council. It was agreed that 'Social and Affordable Housing' should be placed on the agenda for next month's meeting. Since the subject had been raised at the meeting for the third consecutive year, Councillor Campbell-White agreed to look at a potential site for a dog bin in Park View.

Action: Clerk to ensure that Social & Affordable Housing is placed on the agenda for the June council meeting.

Action: Councillor Campbell-White to consider potential sites for a dog bin in Park View.
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15. AOB

Councillor Campbell-White noted a request from Sarah Hawkins to support a campaign to allow Twyford Parish Council to purchase Berry Meadow. Apparently a letter of support would help the Heritage Lottery bid. Since the request did not commit the council to any financial support, he suggested that it should write in support of the campaign. He would be prepared to produce an initial draft. All agreed.

Councillor Campbell-White also noted that, in his letter of 8 April, Jeremy Dolphin had requested an unreserved apology with regard to comments made by the chairman about his role in the planning for the introduction of road safety measures outside the school in Compton Street. He was willing to offer that apology but suggested that Mr Dolphin's role as the Parish Council's representative on the School's Board of Governors, should be discussed at the next meeting of the council. All agreed.

Action: Clerk to ensure that Parish Council representation on the School's Board of Governors should be included on the agenda for the June meeting.

16. Date of Next Meeting

7.30pm Tuesday 1 June 2010 in the Compton Room, Shawford Village Hall.

U Stevens
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.



Compton and Shawford Parish Council

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Minutes of the Compton and Shawford Parish Council Meeting held at 7.30 pm Tuesday 1 June 2010 in the Compton Room, Shawford Parish Hall.

Present: Councillors U Stevens, J Evans, G Beckett, M Bell, J Broomfield, N Campbell-White, J Millar, M Southgate, A Walmsley and Mr D Drake (Clerk)

Apologies: None

In attendance: County Councillor C Bailey, District Councillor E Bell, PCSOs G Cooper & W Clarke (both until 7.50pm)

1. Correspondence

Correspondence was circulated to all councillors for perusal. It was agreed that councillors could take the folder home for perusal, provided that they ensure it is returned to the clerk before the next meeting.

2. Police Report

PCSO Cooper reported that two reports of suspicious persons 'going door to door' had been investigated. There had also been one theft of a pair of wellington boots from a property in Compton Street and two dwelling burglaries, involving properties in Field Way and Cliff Way. In the latter a large number of workmen's tools were stolen.

3. Minutes

Councillor Campbell-White proposed, seconded by Councillor Southgate, that the minutes of the meeting held on 4 May 2010 were a true record.

Vote: Unanimous

4. Matters Arising and Outstanding Actions

Councillor Evans reported that two residents had raised objections to the siting of the grit box in Martins Fields. It was agreed that she should consult the Compton Tenants Association to seek a view on whether they consider pedestrians should have priority over vehicles. With regard to the rabbit cull, Councillor Campbell-White had tried to contact the team leader, Nathan Waller, without success. He was also in the process of producing a draft letter pledging support 'in kind' for the purchase of Berry Meadow by Twyford Parish Council but had not yet had the time to consider the possibility of siting a dog bin in Park View. Councillor Bell confirmed that he was working on an article for the parish magazine, which would provide guidance to parishioners on planning procedures. All other outstanding actions had been completed.

5. Compton School

Following a lengthy discussion on the arrangements for the public meeting on 17 June, it was agreed that, as chairman of the Parish Council, Councillor Stevens should chair the meeting and that it would begin with a presentation from HCC traffic engineers on the proposed road safety measures. Interested parties would then be invited to comment, followed by a general invitation to members of the public. It was accepted that the meeting could be no more than an 'airing of views'. Prior to the meeting, the clerk will produce an agenda, which will be forwarded to councillors, HCC traffic engineers, Compton School and the Compton Village Association.

The resignation of Jeremy Dolphin as the Parish Council's representative on Compton School's Board of Governors prompted considerable discussion. The council agreed that it would be preferable for a parish councillor to represent its interest on the board of governors. Councillors Broomfield and Southgate expressed an interest but both were unsure about the level of commitment required. Councillor Stevens also expressed an interest the position. Councillor Beckett proposed that a decision should be deferred until the next meeting, this would allow interested councillors time to obtain information on the responsibilities of a school governor: seconded by Councillor Evans.

Vote: Unanimous

6. County & District Councillors' Reports

County Councillor Bailey confirmed that three HCC officers, led by Nick Sackley, Highways Engineer, would attend the public meeting at Compton School. She added that members of the School Travel Plan group had invited the Compton Village Association to nominate a representative to join the group. A similar invitation would be extended to the Parish Council's representative, once appointed. Councillor Southgate accepted an invitation to join Councillor Bailey at an on site meeting with a Park & Ride officer, to discuss issues raised by parishioners. Councillor Bailey also agreed to obtain information on when the recycling equipment at the P&R site would be provided.

District Councillor E Bell announced that she had been nominated as the WCC cabinet representative on environment and transport issues, including Southampton airport and CPRE. Councillor Beckett advised that, despite a change in the national government, all national planning policy guidance remains in force but weight will be given to village plans. He hoped that the Parish Council would continue to support the Church Commissioners' plans for Bushfield Camp.

7. Planning Committee.

Councillor M Bell presented his report. It was agreed that there was sufficient difference between the applications for Smallwood and Serendipity to warrant a different approach. A comment on, rather than an objection to, the Serendipity plans would be an appropriate course of action.

There was considerable discussion about the requests for variations in the planning conditions at Four Dell Farm. Councillor Bell confirmed that he had thanked the enforcement officer, Neil March, for his prompt attention to initial concerns raised by the council but he remained concerned that, following the clearance of the wooded areas, new areas of hard standing were being created, which might in the future be used for the storage of materials, parking of lorries or the dumping of aggregate waste from the industrial estate. Based upon recent history, councillors agreed that his concerns were well founded. The council needed to keep a very close eye on developments and to maintain pressure on both HCC & WCC officers to ensure that local concerns are taken into consideration, during the Four Dell Farm planning process.

8. Finance and Administration

Councillor Walmsley presented his report. The council agreed to:

- Minute receipt of the Auditor's letter of 30 April 2010.
- Authorise the Playing Fields Committee to consider, and if thought fit, approve the appointment of Digley Associates to value the playground equipment and to carry out the annual inspection.
- To approve the posting on the Parish Council website of a photo and brief background details of each councillor, and the clerk.
- To note that the clerk has instructed the Parish Council's solicitors to draw up a revised Sports Club lease, as agreed at the meeting on 4 May 2010.
- To approve the financial statement and cheques for payment.

Councillor Walmsley advised the council that its solicitors had expressed concern over the current arrangements with the Sports Club, with regard to the insurance of the Jubilee Pavilion building. Following a claim for reinstatement, should the insurance company need to make a payment, there

could confusion over which body receives the cheque. It was agreed that the clerk should consult the solicitors to ensure that a clarifying clause is inserted in the new lease.

Action: The Clerk to consult the council's solicitors to request that a clause be inserted in the Sports Club lease to ensure that, following any insurance claims on the Jubilee Pavilion building, all sums paid by the insurance company are forwarded directly to the Parish Council.

9. Highways and Byways

Councillor Campbell-White presented his report. It was agreed that Councillor Southgate would represent the Parish Council in matters concerning the Sparrowgrove & Oakwood Copse Conservation Trust. The position of director would remain vacant.

Councillor Campbell-White announced that Councillor Broomfield had taken over responsibility for the deployment of the flashing speed lights, which should shortly appear in the parish. Concern had also been expressed by several parishioners about the low level of water in the Itchen Navigation System. Those concerns had been forwarded to the Environment Agency and the Hampshire and Isle of Wight Wildlife Trust. Both organisations had responded, indicating that "the Agency's ecologists are happy with the lower levels but faster flows".

10. Parish Plan

Councillor Evans confirmed that a representative of Hampshire Alliance for Rural Affordable Housing (HARAH) had visited the parish to look at potential sites. The report on the visit to the parish by John Lancaster, Community Action Hampshire, had yet to be received.

11. Playing Fields Management Committee

Councillor Millar presented her report. She had met the Playdale inspector/maintenance man, Andrew Parkinson, on Wednesday 19 May and the problem with the orbital roundabout had been resolved. She would be meeting him again in the week commencing 7 June to discuss outstanding work at the MPF play area.

12. Footpaths

John Wilkinson's report was much appreciated by councillors. The clerk was asked to remind him that, in order to ensure retention of the rights of way, all footpaths within the parish need to be walked within a twelve month period and that each time a path is walked it should be noted in Mr Wilkinson's reports.

Action: Clerk to notify Mr Wilkinson about the need to ensure that the parish footpaths are walked, at least, once per year.

13. Date & venue of the Next Meeting

7.30pm Tuesday 6 July 2010 in the Compton Room, Shawford Village Hall.

U Stevens
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.



Compton and Shawford Parish Council

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Minutes of the Compton and Shawford Parish Council Meeting held at 7.30 pm Tuesday 6 July 2010 in the Compton Room, Shawford Parish Hall.

Present: Councillors U Stevens, J Evans, G Beckett, M Bell, J Broomfield, N Campbell-White, J Millar, M Southgate, A Walmsley and Mr D Drake (Clerk)

Apologies: None

In attendance: County Councillor C Bailey, District Councillor E Bell, PC M Smith (until 7.50pm), John Lancaster Community Action Hampshire (until 8.15pm) and four members of the public.

1. Correspondence

Correspondence was circulated to all councillors for perusal. The chairman highlighted several items, including the Parish Policing Forum, the concessionary fares consultation and Winchester Citizens Advice Bureau AGM, all of which required representation from the council. She also thanked PC Smith for his report on speeding within the parish.

2. Police Report

PC Smith reported that there had been three thefts, including one from a parked vehicle, four incidents of criminal damage, two of which were caused by family members, and one assault. He also reported that there had been five suspicious incidents, ranging from telephone calls to youths playing football in the Compton Street play area and refusing to leave, and a vehicle (involved in a collision in Attwoods Drove) had been abandoned in a track off Compton Street. PC Smith added that he had carried out two speed gun checks in Compton and Shawford: only one vehicle had been found exceeding the limit and the driver subsequently attended a driver awareness course.

3. Parish Plan

In anticipation that he may have a prejudicial interest, Councillor Beckett withdrew before John Lancaster, Community Action Hampshire, briefed councillors on his report on potential 'rural exception sites' for social and affordable housing in Compton and Shawford. Mr Lancaster advised the council that he had conducted an exhaustive examination of land within the settlement boundaries and concluded that there are no potential sites that could be developed or redeveloped. Nine possible exception sites had been explored but only one appeared to be acceptable to the Winchester City Council Planning Department. Known as site 5, this area is to the north of existing properties in Martins Fields. Mr Lancaster suggested that this area could accommodate three pairs of semi-detached properties but it would be important to soften the impact on the landscape and marry the extension into the existing development. Following his presentation, Councillor Evans advised the council that, as a member of the WCC Housing Department and a resident of Martins Fields, that she must declare an interest.

In the subsequent discussion, which included comments from representatives of the Compton Tenants' Association, councillors agreed that site 5 provided a reasonable area for the development of social and affordable housing but, given current parking problems in Martins Fields, any future plans should include a suitable provision for parked vehicles.

4. Minutes

Councillor Southgate proposed, seconded by Councillor Millar, that the minutes of the meeting held on 01 June 2010 were a true record.

Vote: Unanimous

5. Matters Arising and Outstanding Action Points

Councillor Evans reported that the Compton Tenants' Association had requested that a grit box should be sited near the garages in Martins Fields and, if possible, another sited at the top of Attwoods Drove just before the concrete road that leads to the farm. Councillor Campbell-White announced that agreement had been reached upon the site of a dog bin in Park View and that Nathan Waller and his team should have begun the rabbit cull (lamping) at the MPF. Councillor Bell reported that he was close to finalising his article on planning procedures for the parish magazine.

Action: Clerk to inform HCC about the request for a grit box in Martins Fields

6. County and district Councillors' Reports

Councillor Bailey reported that the resurfacing of Otterbourne Road should begin in September. She understood that engineers would use a 'smaller type of stone', which should reduce traffic noise. The chairman expressed concern about HCC plans to introduce a 30 mph limit on Otterbourne Road. She mentioned the survey undertaken by Mrs Caffyn in the autumn of last year, which indicated a majority of parishioners (albeit a small one) in favour of retaining the current speed limit. The council had received assurances that the traffic data would be shared with the Parish Council, which would be allowed to comment before any decisions were taken on the speed limit. The clerk confirmed that this was correct. Following discussion, it was agreed that the clerk should contact HCC Highways Department to request that the traffic data, collected during the review of the speed limit along Otterbourne Road, should be made available to the Parish Council and that it should be allowed to comment, before the detailed consultation process begins.

Action: Clerk to contact HCC Highways Department to request that the traffic data, collected during the review of the speed limit along Otterbourne Road, should be made available to the Parish Council.

Councillor E Bell reported that WCC and East Hampshire are planning to enter into a joint contract for the provision of environmental services. The scrapping of regional plans would also have an impact on housing development within the district. Councillor Beckett emphasised that the government's proposed changes in housing policy meant that the Parish Council needed to ensure that it was closely involved in any changes to the Local Development Strategy (LDF). He also advised that, since WCC provided a subsidy of £800,000 towards concessionary fares, it was important that Parish Council kept a close eye on plans to move this provision from the District to the County Council, with effect from 1 April 2011. Councillor Southgate agreed, subject to other diary commitments, to represent the Parish Council at the meeting on concessionary fares [scheduled for 27 July 2010 in the Winchester Discovery Centre].

7. Compton School

The chairman reported that the public meeting on 17 June had provided parishioners with an opportunity to express their views on the HCC's plans to introduce a 'pinch point' outside the school to restrict the flow of traffic. Despite some opposition to the plans, HCC believed this was still the best option for ensuring the safety of pupils entering and leaving the school. The plans would now be implemented.

Following her discussions with the chairman of the school's board of governors, it had been agreed that the Parish Council's representative on the board should have a 'business background'. The chairman proposed, seconded by Councillor Millar, that Councillor Southgate should be appointed as the PC's representative on the school's board of governors. All agreed.

Decision: Councillor Southgate to represent the Parish Council on Compton School's board of governors.

8. Finance and Administration

Councillor Walmsley presented his report. He proposed, seconded by Councillor Campbell-White, that the council should approve the financial statement and list of cheques issued since 1 June 2010. All agreed.

Councillor Walmsley noted that the draft supplemental lease with the Sports Club, produced by the council's solicitors, now covered the council's concerns about future insurance claims on the pavilion. He proposed, seconded by Councillor Campbell-White, that the council accept the draft supplemental lease.

Vote: In favour 8 Abstention 1

Councillor Walmsley added that the council should note that the supplemental lease with the Lawn Tennis Club had been signed and dated on 1 June 2010.

9. Planning Committee

Councillor M Bell presented his report. There was considerable discussion about the planning applications submitted for Smallwood (Cross Way) and Fern Hill (Shepherds Lane). It was decided that, since the latest design included a slightly smaller development on the site, Councillor Bell should withdraw the council's objection to Smallwood but that he should object to Fern Hill on the grounds that current plans are considered to be an overdevelopment of the site.

10. Playing Fields Management Committee

Councillor Millar presented her report. Playdale has been contacted about the outstanding work at the Memorial Playing Fields (MPF) play area but, as yet, the company has not provided a proposal for completion. Councillor Campbell-White confirmed that he had seen the insurance certificates for Nathan Waller and his team of 'lampers' and had authorised them to commence the cull of rabbits at the MPF.

11. Highways, Byways, M3 and Environment Committee

Councillor Campbell-White presented his report. He complemented Bill Goodyear on his excellent renovation work on the parish notice boards and the BT telephone kiosk. Councillor Broomfield advised the council that he had encountered considerable problems in activating the flashing speed lights. One socket was in the wrong location, posts were missing and batteries had failed! However he was optimistic that these would soon be resolved. He had agreed that the council should meet 1/5th of the cost of new batteries [£36.20]. Councillor Campbell-White informed the council that, because HCC had installed one of the sockets in the wrong location, he had negotiated a discount of 1/3rd on the cost of the installation.

Councillor Southgate reported that he had had discussions with Councillor Bailey and HCC representatives about the positioning of a recycling bin, and free parking for those parents collecting their children from Compton school, at the South Winchester Park and Ride facility. He had also had discussions with Neil Broadbent, HCC, about widening, and cutting back vegetation on, the footpath from the Park and Ride to Compton.

12. CASCA

Councillor Millar presented the minutes of CASCA's meeting of 7 June. The clerk reported that he had received a copy of the insurance certificate indicating that CASCA had insured the village hall and its contents.

13. Footpaths

The clerk reported that he had received a copy of Mr Wilkinson's spreadsheet indicating when each of the parish's footpaths had been walked.

14. Date and Venue of the Next Meeting

7.30 pm Tuesday 7 September in the Compton Room, Shawford Village Hall

U Stevens
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.



Compton and Shawford Parish Council

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Minutes of the Compton and Shawford Parish Council Meeting held at 7.30pm Tuesday 7 September 2010 in the Compton Room, Shawford Parish Hall

Present: Councillors U Stevens, G Beckett, M Bell, J Broomfield, N Campbell-White, J Millar, M Southgate, A Walmsley and Mr D Drake (Clerk)

Apologies: Councillor J Evans, County Councillor C Bailey, District Councillor E Bell

In attendance: Mrs Caffyn, Mrs Mason and Mrs Pridham

1. Correspondence

Correspondence was circulated to all councillors for perusal. The chairman remarked on the competition for "Village of the Year", sponsored by Fullers, indicating that she was prepared to make a case for Compton & Shawford, if councillors were content for her to do so. There were no dissenters. She also commented on the possibility of opening a farm shop on the site of the Park & Ride facility. Since councillors were broadly in favour, the chairman asked for the subject to be included on the agenda for the October meeting.

Action: Chairman to produce an argument in favour of Compton & Shawford being considered for "Village of the Year".

Action: Clerk to ensure that the provision of a farm shop is placed on the agenda for the October meeting.

2. Police Report

PCSO Gavin Cooper advised the council that there had been five incidents reported to the police since the last meeting on 6 July 2010: one suspicious person selling security advice; a handbag accidentally left in a bus shelter was found to be missing when the owner returned shortly afterwards; two incidents of criminal damage to property and one incident of vehicle nuisance (eight youths riding motocross type bikes on the restricted byway on Compton Street). PCSO Cooper also advised that he had access to a portable flashing speed light, which he intended to deploy occasionally within the parish.

In recognition of his excellent service to the parish, Councillor Beckett proposed that a vote of thanks to PC Mark Smith, who has recently been transferred to Winchester, should be included in the minutes. All agreed.

3. Minutes

Councillor Southgate requested a small amendment to last sentence of the second paragraph of section 6 to read: "Councillor Southgate agreed, subject to other diary commitments, to represent the Parish Council at the meeting on concessionary fares [scheduled for 27 July 2010 in the Winchester Discovery Centre]." This was accepted.

Councillor Campbell-White proposed, seconded by Councillor Broomfield, that the amended version of the minutes of the meeting, held on 7 July 2010, was a true record.

Vote: Unanimous

4. Matters Arising and Outstanding Action Points

Councillor Bell indicated that his article on planning issues would be completed in time for the September edition of the parish magazine. The clerk reported that County Councillor Bailey has confirmed that Hampshire County Council has received the request for two extra grit boxes in and that a decision will be taken shortly. He added that traffic data on Otterbourne Road had been distributed to all councillors.

The meeting was suspended to permit statements, observations and questions from members of the public.

Mrs Mason, spoke on behalf of Mrs Pridham, who is concerned about the proposed development at 'Southgate', Crossway. Councillor Bell indicated that the council had not intended to object to the development but would be happy to have a discussion with Mrs Pridham (and Mrs Mason) to see whether her concerns could be addressed by planning officers at Winchester City Council. Mrs Caffyn indicated that the Shawford Village Residents' Association supported Councillor Southgate's efforts to improve parking at Shawford station and expressed disappointment that the 'kerbing' of Pearson Lane promised earlier in the year had still not taken place.

There being no further comments from members of the public, the meeting was reconvened.

5. Highways, Byways, M3 and Environment Committee

Councillor Campbell-White presented his report. He proposed the following motion:

"Compton and Shawford PC does not consider that a case has been made to reduce to 30mph the current 40mph limit on Otterbourne Road. More evidence of speeding should be collected, other methods for speed reduction, if necessary, should be investigated, and the wishes of the residents of Compton and Shawford should be canvassed, all before HCC arbitrarily impose a 30mph limit."

Councillor Beckett believed that the motion was too complex and proposed that it should be shortened to the first sentence only. He proposed an alternative motion, seconded by Councillor Walmsley:

"Compton and Shawford PC does not consider that a case has been made to reduce to 30mph the current 40mph limit on Otterbourne Road."

Vote: In favour 7 Against 0 Abstain 1
Motion carried

The original motion was subsequently defeated by a similar margin.

It was agreed that the Highways Committee should now consider the options for consulting all parishioners on the proposed reduction in the speed limit along Otterbourne Road. Councillor Campbell-White undertook to hold a meeting within ten days.

Action: Councillor Campbell-White to convene the Highways Committee by 17 September to consider the options for consulting all parishioners on the proposed reduction in speed limit along Otterbourne Road.

Councillor Campbell-White informed the council that Councillor Evans was currently attending a WCC meeting with Compton Tenants Association on proposals to improve parking in Martins Fields and Attwoods Drove. It was hoped that some of the additional £80,000 that had been made available by WCC, for improvements to Council property across the District, could be allocated to alleviating parking problems in both areas.

Councillor Southgate advised the council that South West Trains intended to begin the construction of an extra 15 parking places at Shawford station. Discussions had also take place with Network Rail about using the garden for further parking but the cost of installing a retaining wall might be prohibitive.

Councillor Southgate reported that Roger Lowman had attended the recent meeting on concessionary bus fares. HCC will assume responsibility for such fares with effect from 1 April 2011

and there are concerns that the current start time of 0900 may be delayed until 0930. Discussions between WCC and HCC continue.

Councillor Southgate added that Mr Lowman had suggested that he (Councillor Southgate) should assume the role of the council's Transport Representative. Mr Lowman would, however continue to provide him with support, when necessary. The council accepted this suggestion and the chairman agreed to write to Mr Lowman thanking him for his past, and continued, support to the parish on transport matters.

Action: Chairman to write to Mr Lowman thanking him for his support on transport matters.

Finally, Councillor Campbell-White expressed disappointment with the performance of the HCC road contractors, Amey. Despite persistent chasing by Councillor Broomfield, HCC have still not cut back all the overhanging vegetation on the parish's footpaths and roads, which they have agreed need to be trimmed and for which they have obtained quotes. He intended to contact Colin Wilson, HCC Highways, to complain. Should he not receive a satisfactory response, he was prepared to write directly to the chairman of HCC, Ken Thornber.

6. County & District Councillors' Reports

County Councillor Bailey's and District Councillor Bell's reports were taken as read. Councillor Beckett noted that a revised Local Development Framework was being prepared and a consultation document was due to be issued shortly. This would provide the council with an opportunity to reinforce the village plan.

7. Finance and Administration

Councillor Walmsley presented his report. He proposed, seconded by Councillor Beckett, that the list of cheques issued since 6 July 2010 and that the financial statement be approved. All in favour.

The council noted the comments of the external auditor that "...the annual return is in accordance with the Audit Commission's requirements and no matters have come to our attention giving cause for concern..."

Councillor Walmsley proposed, seconded by Councillor Southgate, that the revised Financial Regulations and Standing Orders be approved. After a short discussion both were approved unanimously.

Councillor Walmsley proposed, seconded by Councillor Campbell-White, that the Parish Council should confirm that it does not wish the City Council's Parish Remuneration Panel to investigate the introduction of a 'parish basic allowance' to elected Members. All in favour.

Councillor Walmsley proposed, seconded by Councillor Millar, that the council approves the following amendment to Financial Regulations:

- a. Rename section 7 to *Salaries and Expenses*
- b. Insert the following after paragraph 7.2:

7.3 Councillors may not claim for reimbursement of travel costs incurred within the parish. Councillors travelling out of the parish on approved duties must travel by the most cost-effective methods that meet the needs of their travel requirements. No Member may claim more than the rate recommended in the current publication of Winchester City Council Basic and Special Responsibility Allowances. As at September 2010 the following rates apply to travel outside of the parish, for approved duties, using HM Revenue and Customs rates:

- *Car and Van: 40p per mile*
- *Motor Cycles: 24p per mile*
- *Bicycles: 20p per mile*
- *Passengers: 5p per mile (max. 4 passengers)*

7.4 Where councillors use public transport to travel to an approved duty, it should be claimed at standard rates and with receipts. However, if there are exceptional circumstances, when it is difficult to utilise public transport at standard rates, or otherwise, then a councillor must get prior agreement from the clerk to use other forms of transport, such as taxis.

7.5 Actual car parking costs may be reimbursed, with receipts where practicable.

Vote: For 7 Against 1

The clerk confirmed that the Sports Club's version of the supplemental lease had been signed by the chairman and secretary of the Sports Club. The chairman and Councillor Millar had signed on behalf of the council, witnessed by the clerk.

8. Planning Committee

Councillor Bell presented his report. He confirmed that he would consider Mrs Pridham's concerns about the development at Southgate and take appropriate action.

9. Playing Fields Management Committee

Councillor Millar presented her report. The council agreed that, given difficulties in communication with Playdale, the outstanding work at the MPF should be completed by Vital Play. The council also agreed that Councillor Millar should apply to the Open Spaces Fund for financial support for the purchase of high level (2.7m) mesh netting to the two sides of the Compton Play Area affected by 'errant balls'.

After some discussion it was agreed that Councillor Millar should approach the Sports Club Committee to see if they could make a contribution towards the cost of two more cricket nets at the Memorial Playing Fields.

10 Parish Plan

The council noted that, in his memorandum of 31 August 2010, the WCC Planning Officer Neil Mackintosh had rejected all the exception sites suggested by John Lancaster, Community Action Hampshire, with the sole exception of site 5 i.e. Martins Fields.

11 CASCA

Councillor Millar requested the presence of councillors at the CASCA AGM at 7.30pm on 10 November and the Christmas party to be held between 7.00 - 9.30pm on 3 December.

12 Civic Service

The council approved the guest list for the Civic Service to be held in St Matthew's Church Otterbourne at 09.30 am on Sunday 17 October 2010.

13. AOB

The chairman reported that she had received a request from Mr Tooley for a litter bin to be located at the Otterbourne Road end of Hurdle Way. This should help to alleviate the problem of fly tipping. It was agreed that the Highways Committee would consider the request and report back. The chairman also requested that councillors consider nominations for honours.

14 Date of the Next Meeting

7.30pm Tuesday 5 October in the Reeves Scout Hall Compton.

U Stevens
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.



Compton and Shawford Parish Council

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Phone: 01962 600198

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Minutes of the Compton and Shawford Parish Council Meeting held at 7.30pm Tuesday 5 October 2010 in the Reeves Scout Hall, Compton.

Present: Councillors U Stevens, J Evans, G Beckett, M Bell, J Broomfield, J Millar, M Southgate,
A Walmsley and Mr D Drake (Clerk)

Apologies: Councillor N Campbell-White, District Councillor E Bell

In attendance: County Councillor C Bailey and seven members of the public.

1. Correspondence

The council agreed on the order in which the correspondence file would be circulated. The chairman issued a request that all councillors should exercise caution when sending emails in order to ensure that offence could not be caused to the recipient.

2. Police Report

The clerk reported that he had been advised, by PCSO Richard Nolan, that there had been three incidents within the parish in the past month. Items were stolen from an unsecure vehicle parked at Shawford Down; an egg had been thrown at a vehicle being driven along Shawford Road and tools stolen from a garage in Fairfield Road.

3. Minutes

Councillor Beckett requested the following amendment to section 6 of the minutes of the meeting held on 7 September 2010:

“Councillor Beckett noted that a revised Local Development Framework was being prepared and that a consultation document was due to be issued shortly.”

The chairman proposed that the amended minutes of the meeting of 7 September 2010 should be approved. All agreed.

4. Matters Arising and Outstanding Action Points

The chairman noted that all the outstanding actions from the last meeting had been actioned.

The meeting was suspended to permit statements, observations and questions from members of the public.

Mrs Harding requested that those members of the council that had been co-opted since the last meeting in Compton should introduce themselves. Councillors Broomfield and Southgate obliged.

There being no further comments from members of the public, the meeting was reconvened.

5. Highways, Byways, M3 and Environment Committee

The council discussed the proposed draft of the Otterbourne Road speed limit questionnaire. Several amendments were suggested and it was agreed that the chairman should circulate a revised draft on Wednesday 6 October. Once the text had been agreed, the questionnaire would be circulated to all households but only those on the electoral roll would be able to vote. To ensure a positive response, it was agreed that each questionnaire should be accompanied by a stamped addressed letter, addressed to the clerk. Given that there are 1353 electors, the clerk advised that cost of postage would be around £240. Following discussion, and an offer from the chairman to allocate £100 of her allowance to this cause, the council unanimously agreed that this was acceptable.

Councillor Evans advised the council that she had submitted applications to Winchester City Council (WCC) for the funding of additional parking spaces in Martins Fields and Attwoods Drove. She had been advised that a decision could be expected by 11 October. Councillor Beckett suggested that, should it transpire that cost was an issue, the parish council should consider using some of its capital reserves towards the projects. County Councillor Bailey advised that Hampshire County Council (HCC) was also considering ways to improve parking at both locations and she had asked county and district officials to liaise on this matter. She believed that HCC had estimated the cost of improvements to be £6000 at Martins Fields and £14000 in Attwoods Drove.

The chairman noted that HCC had approved the installation of additional grit boxes in Martins Fields and Attwoods Drove. She thanked Councillor Bailey for her efforts in ensuring a successful outcome.

Councillor Southgate reported that, shortly before the meeting, he had received an email from WCC, which indicated that the Principal Planning Officer was no longer raising objections to the South West Trains proposal for additional parking at Shawford station.

6. County & District Councillors' Reports

Councillor Bailey submitted her report. She indicated that HCC was aware that its record on cutting back overgrown vegetation was poor and that she was willing to approach Councillor Kendall about the problems encountered by Councillor Broomfield. She would be grateful if he could provide her with a detailed list of the problems he had encountered. Councillor Broomfield agreed to do so.

Action: Councillor Broomfield to provide Councillor Bailey with a list of the problems that he had encountered in his dealings with HCC Highways Division.

Councillor Walmsley expressed concern about the quality of the resurfacing in Otterbourne Road. Councillor Broomfield agreed. The road was uneven, white lining had not been completed and the use of large stones meant that there were cracks where water could enter and potentially lead to a risk of damage by frost. Councillor Bailey took note.

District Councillor Bell's report was taken as read. The chairman agreed that discussion on LDF Blueprint should be taken under 'Planning'.

7. Finance and Administration

Councillor Walmsley submitted his report. He proposed, seconded by Councillor Southgate that the financial statement should be approved. All agreed.

Councillor Walmsley proposed, seconded by Councillor Millar, that the list of cheques written since 7 September 2010 should be approved. All agreed.

Councillor Walmsley proposed, seconded by Councillor Millar, that media policy statement attached to the F&A report should be approved. All agreed.

Decision: The Parish Council to adopt the media policy statement, dated 5 October 2010.

Councillor Walmsley briefed the council on the proposed increase in the Hampshire Association of Local Council's (HALC) annual subscription, which represents an increase of £21 over 2010/11. He drew attention to the director's warning that, should HCC start to withdraw its support for HALC, the subscription could rise to £445 in 2011/12. (The current level is £334.) He proposed, seconded by Councillor Millar, that the council approve the increase in the HALC subscription of £21 for the year 2011/12.

Vote: For 7 Against 1 **Motion Carried.**

Decision: The Parish Council to accept an increase of £21 in its subscription to HALC.

8. Planning Committee

Councillor Bell presented his report. Councillor Beckett briefed the council on coalition plans under which district councils draw up their long term planning documents. They will still be called local development frameworks (LDF) but, instead of starting with national targets and requirements, they are now to start with local views about the nature and timing of development. WCC has decided that local communities should have the chance to consider their future without the

pressure of outside targets before a new draft of the LDF is produced. The process is called 'Blueprint'. The chairman noted the short deadline for submissions of 10 December 2010. The council decided that the clerk should ask WCC to provide all residents' associations with Blueprint packs, as a matter of some urgency. Councillor Beckett believed that the Parish Council's submission should aim to draw upon the relatively recent Parish Plan and the Village Design Statement.

Action: Clerk to request that WCC provides each of the residents' associations with Blueprint packs.

9. Parish Plan

The clerk reported that John Lancaster, Community Action Hampshire, was in the process of producing detailed plans for social housing in the area known as 'Site 5' i.e. to the north of Martins Fields.

10. Playing Fields

Councillor Millar presented her report. All the outstanding work at the MPF play area has now been finished. Sadly, because the original contractor went into liquidation and there was a need to employ another firm, Vita Play, the project was a little over budget. Two quotes have been obtained for the erection of netting around the Compton play area. Councillor Campbell-White is trying to obtain a third, which will be necessary for any application for funding from the Open Spaces Fund. The secretary of the Sports Club has responded positively to the suggestion that the club should make a contribution towards the cost of installing two further cricket nets but has yet to confirm that one will be forthcoming.

11. CASCA

Councillor Millar reported that the cost of works undertaken at the parish hall during the summer amounted to £9000 and that the AGM on 10 November would now start at 6.00 pm not 7.30pm, as previously announced.

12. Civic Service

The chairman reminded councillors that the civic service will take place in St Matthew's Church, Otterbourne, at 9.30am on Sunday 17 October.

13. Date and Venue of the Next Meeting

7.30pm Tuesday 2 November in the Compton Room, Shawford Parish Hall.

U Stevens
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.



Compton and Shawford Parish Council

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Minutes of the Compton and Shawford Parish Council Meeting held at 7.30pm Tuesday 2 November 2010 in the Compton Room, Shawford Parish Hall

Present: Councillors U Stevens, J Evans, G Beckett, M Bell, J Broomfield, N Campbell-White, J Millar, M Southgate, A Walmsley and Mr D Drake (Clerk).

Apologies: District Councillor E Bell (until 8.30pm).

In attendance: County Councillor C Bailey, District Councillor E Bell (from 8.40pm), Mr J Griffith.

1. County Councillor's Report

Because of a conflicting engagement, the chairman agreed to bring forward the County Councillor's report. Councillor Bailey announced that she was in the process of arranging a meeting with Hampshire County Council (HCC) highway maintenance engineers and Councillor Broomfield to try to overcome the various problems the Parish Council was encountering with overgrown road side vegetation, siting of speed limit signs etc. This should take place in December. She also notified the council about forthcoming consultations on improvements to car parks at Farley Mount (and a possible charging regime) and on the future of mobile libraries. Vehicles for the latter were very old. Finally she added that the application to designate Bushfield camp as a village green was moving forward but a final decision should not be expected for some considerable time.

2. Correspondence

Correspondence was circulated to all councillors for perusal. The chairman noted that the clerk had circulated the list of correspondence received over the past month to all councillors. As she was unable to attend the City Council budget meeting on 9 December 2010, Councillor Beckett agreed to represent the Parish Council. It was also agreed that the council no longer required public transport travel guides and maps. The chairman noted Mrs Caffyn's comments that, should HCC agree to reduce the speed limit along Otterbourne Road, from just north of Southdown Road to Poles Lane, there would be a potential increase in risk to road users and pedestrians on the approaches to Shepherds Lane and Shawford Road.

<p>Action: Clerk to advise Winchester City Council (WCC) that Councillor Beckett will represent Compton & Shawford Parish Council at the budget meeting on 9 December 2010.</p>
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3. Police Report

The clerk reported that he had been advised, by PCSO Gavin Cooper, that there had been a number of incidents within the parish in the past month. These included three separate reports of theft (a coat, two off road motorbikes and a mountain bike); two reports of criminal damage (an unattended vehicle was broken into in Otterbourne Road and a vehicle damaged at Shawford station); one non-dwelling burglary (tools taken from a garage in Fairfield Road) and a man was arrested for aggressive behaviour towards ambulance staff.

Councillor Broomfield noted that several incidents involving vehicles did not appear to be reported to the police e.g. bent road signs in Shawford Road and Shepherds Lane. He was also concerned about the way some parents parked in the lay by between Hurdle Way and Compton Street, while waiting to collect their children from the school. Some vehicles, not fully parked off the road, constituted a hazard to other road users. Councillor Southgate undertook to raise the latter issue with the school. Councillor Beckett noted the increased police presence in the parish. It was agreed that the clerk should write to Sergeant Hills expressing the council's appreciation of this example of policing in the public view.

Action: Clerk to thank Sgt Hills for the apparent increase in police presence in the parish.

4. Minutes

Councillor Bell proposed, seconded by and Councillor Walmsley, that the minutes of the meeting held on 5 October 2010 were a true record.

Vote: For: 8 Against: 0 Abstention: 1

5. Matters Arising and Outstanding Action Points

The chairman noted that both outstanding actions from the last meeting had been completed. Councillor Campbell-White advised the council that HCC was prepared to lease land at the base of Shawford Down for the use of a play area. The onus was now on the council to liaise with the utility suppliers to ascertain the location of cables and pipes. Councillor Evans noted that WCC had acknowledged the legitimacy of the request for additional parking at Attwoods Drove and Martins Fields and it was now being considered along with similar requests from other parishes.

Mr Griffith, the only member of the public present, indicated that he did not wish to raise any issues, so the meeting was not suspended.

6. District Councillor's Report

Councillor Beckett reported that there had been some responses to the WCC Blueprint initiative but not as many as he would like. The central grant towards the WCC's budget had not been reduced but he expected several non-statutory services, e.g. museums, leisure and entertainment, advisory and charitable services etc. to come under pressure for a reduction in their budgets. The Park and Ride facility was working well: usage was increasing.

7. Finance and Administration

Councillor Walmsley presented his report. He proposed, seconded by Councillor Campbell-White, that, if deemed necessary by the Playing Fields Committee for the work to be completed before winter closes in, that the Parish Council waive Financial Regulations, paragraph 11.1 (b) (iii) and allow clearing the boundary of the Memorial Playing Field on the basis of the single quotation obtained from PJ & RM Pritchard, two further firms having declined to quote. (Councillor Millar advised the council that two further companies had been contacted and given until 15 November 2010 to submit quotes.)

Vote: Unanimous

Councillor Walmsley proposed, seconded by Councillor Broomfield, that the financial statement and list of cheques be approved.

Vote: Unanimous

Councillor Walmsley proposed, seconded by Councillor Campbell-White, that the Parish Council should reinvest the sum of £30,000 with the Bank of Scotland at an interest rate of 1.9% per annum.

Vote: Unanimous

The council also agreed that the clerk will continue to circulate the reading file contents list with the pre-meeting papers and that councillors who wish to consult a specific paper from the reading file may do so in the meeting tea break, or request a copy. The old practice of passing the reading file from one councillor to another between meetings to be discontinued.

8. Planning Committee

Councillor Bell presented his report. There was considerable discussion of the further developments at Four Dell Farm. The council agreed with Councillor Beckett's suggestion that the company should be asked to provide a long term planning brief for the site. At the moment planning permissions were being 'drip fed' into a planning system that was divided between the county and district planning departments. This was far from satisfactory.

Councillor Bell confirmed that the Planning Committee would meet informally during the coming month to produce the council's Blueprint submission. Details would be circulated to all councillors in time for the next meeting on 7 December 2010. [The deadline for submissions is 10 December 2010.]

9. Highways, Byways, M3 and Environment Committee

Councillor Campbell-White presented his report. The clerk advised the council that 328 households had submitted responses to the Otterbourne Road survey (637 leaflets were distributed). The final count was due on 15 November 2010. Councillor Broomfield announced that he intended to discuss the possibility of using existing road signs as potential sites for the speed light, when he meets HCC highways engineers in December. The next deployment will commence on 17 December 2010. Councillor Southgate advised the council that South West Trains expects to begin work on the extra parking spaces in November. He requested a 'steer' from the council on parking in Shawford and it was agreed that he should consider the option of parking restrictions in the bays outside the shops.

10. Playing Fields Management Committee

Councillor Millar presented her report. She was delighted to say that John Richardson had agreed to take over the supervision of the vegetation cutback project from Councillor Campbell-White.

The council discussed the potential project to install a 2.7m fence, around a section of the Compton play area boundary, to reduce the number of incidents of balls being kicked into the road and neighbouring gardens. Councillor Campbell-White reported that each tender had produced a different solution. He would evaluate each one in turn and make a recommendation. In the meantime Councillor Millar would approach the Open Spaces Fund to see whether the project was eligible for funding. Councillor Evans expressed concern at the height of the netting and wondered whether it was really necessary. She would not wish to see a 'creeping urbanisation' of Compton.

The council also discussed the request from a local schoolboy for a skateboarding and BMX park. Councillor Walmsley reported that a request for a skateboard park had been considered by the then parish council in 1998, when the cost had been estimated at £12,000. It had decided not to proceed with the project at that time. The council decided that further consideration was required and, in the mean time, Councillor Millar should send a holding reply.

Councillor Millar reported that she had asked, Simon White, Vita Play, to attend to the broken timber support on the 'springer' in the Compton play area. This incident had led her to conclude that the council needed an 'expert' to maintain play equipment.

Action: Councillor Millar to send a holding reply to the letter requesting a Skateboard and BMX park in the parish.
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11. CASCA

Councillor Millar hoped that councillors would attend the CASCA AGM at 7.30pm on 10 November and the Christmas party to be held between 7.00 - 9.30pm on 3 December.

12. Footpaths

Councillor Campbell-White reported that John Wilkinson was continuing to walk the parish footpaths. He had expressed concern about 'Footpath 3', which crosses the South East corner of Four Dell farm, since the field has been ploughed and sown recently and, in the process, has hidden the route of the footpath. It was agreed that the chairman should write to HCC Rights of Way Department requesting that the issue be investigated. Councillor Campbell-White announced that he had agreed that Mr Wilkinson should accept an invitation to become a member of the Countryside Access Plan (CAP) Working Group for the Test and Itchen area. All agreed.

13. Remembrance Sunday

The chairman reminded councillors that a Remembrance Service would be held in Compton church, commencing at 1050 on Sunday 14 November 2010. Following the service there would be ceremonies at the Wayside Cross and the War Memorial on Shawford Down.

14. AOB

Councillor Campbell-White announced that, as he was about to leave the parish, he intended to retire from the parish council with immediate effect. The chairman thanked him for his considerable efforts, over many years, in support of Compton and Shawford.

The chairman announced that she had received a certificate from Fullers Brewery, which recognised the parish entry in the 'Village of the Year' competition as 'Highly Commended'.

15 Date of the Next Meeting

7.30pm Tuesday 7 December in the Compton Room, Shawford Parish Hall.

U Stevens
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.



Compton and Shawford Parish Council

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Minutes of the Compton and Shawford Parish Council Meeting held at 7.30pm Tuesday 7 December 2010 in the Compton Room, Shawford Parish Hall

Present: Councillors U Stevens (chairman), G Beckett, M Bell, J Broomfield, J Millar, M Southgate, A Walmsley and Mr D Drake (clerk).

Apologies: Councillor J Evans

In attendance: County Councillor C Bailey (until 7.55pm), District Councillor E Bell (until 8.00pm), Mr & Mrs Caffyn (until 8.15pm).

1. Correspondence

Correspondence was circulated to all councillors for perusal. The chairman requested that councillors should pay particular attention to the letters relating to emergency incident procedures and the clearance of snow and ice.

2. Police Report

The clerk reported that he had been advised there had been six incidents within the parish in the past month. These included one theft (a grit bin in Hurdle Way), one attempted theft (a horse), one attempted burglary (from a garage), two reports of suspicious persons and one instance of criminal damage (an unattended vehicle was 'keyed' in Station Terrace).

3. Minutes

Councillor Southgate proposed, seconded by Councillor Broomfield, that the minutes of the meeting held on 2 November were a true record.

Vote: For: 7 Against: 0

4. Matters Arising and Outstanding Action Points

Councillor Bell indicated that the Blueprint submission would be completed by the deadline of 10 December 2010 and would be circulated to councillors before despatch to Winchester City Council (WCC). All other outstanding actions had been completed.

The meeting was suspended to permit statements, observations and questions from members of the public.

Mrs Caffyn drew councillors' attention to the problems outlined in her letter of 8 November about the difficulties encountered by pedestrians when trying to cross Otterbourne Road. She hoped the council would pursue her request for traffic islands near Hurdle Way and Shawford Road.

There being no further comments from members of the public, the meeting was reconvened.

5. County and District Councillors' Reports

County Councillor Bailey expressed disappointment that the promised grit bins had not yet been installed and recommended that the clerk should contact Neville Crisp about replacing the one stolen from Hurdle Way. The meeting with Hampshire County Council highways officials was scheduled for 17 December and she asked Councillor Broomfield to produce a list of 'problems'. HCC would fund the provision of extra parking places in Martins Fields and WCC Estates Department those in Attwoods Drive.

District Councillor E Bell advised the council that there would be no green waste collections until the backlog of refuse and recycling had been cleared. She also noted the planning problems caused by the court decision in favour of Cala Homes, which had overturned the Secretary of State's decision on housing targets.

Councillor Beckett added that the Cala Homes submission had been supported by the British Homes Federation. However, he had been personally assured by the Secretary of State, the Rt Hon Eric Pickles MP, that legislation overturning the previous government's housing targets would soon be forthcoming. He was concerned that WCC had cut the capital funding of £50,000 to maintain the Hockley Viaduct and hoped that the parish council would support him in his desire to encourage the city council to reconsider its decision. There were no dissenters, just one abstention.

6. Highways, Byways, M3 and Environment Committee

Councillor Broomfield advised the council that he was happy to accept the position of Highways convenor.

Decision: Councillor Broomfield appointed Highways Convenor.

The clerk reported the result of the Otterbourne Road survey. 637 survey forms had been delivered of which 392 (62%) had been returned. 406 votes (59%) had been cast in favour of a reduction in the speed limit to 30 mph along Otterbourne Road with 278 (41%) against. The majority in favour of a reduction in the speed limit, from just north of Southdown Road to Poles Lane, was 128. It was agreed that the chairman should advise HCC accordingly. She agreed to draft a letter for all councillors to see before despatch.

Action: Chairman to advise HCC of the result of the Otterbourne Road survey.

The council discussed Mrs Caffyn's letter of 8 November 2010 expressing concern about the dangers of pedestrians crossing Otterbourne Road from Hurdle Way and the bus stop opposite Shawford Road. It was agreed that the clerk should write to Andy Hickman, Head of Access and Infrastructure, WCC. Councillor Broomfield also agreed to raise the issue with HCC highways officials at the meeting on 17 December 2010.

Action: Clerk to write to Andy Hickman, WCC about the dangers to pedestrians crossing Otterbourne Road.

Action: Councillor Broomfield to raise concerns, about pedestrians crossing Otterbourne Road, with HCC officials on 17 December.

7. Planning Committee

Councillor Bell presented his report. He confirmed that the council's Blueprint submission would be presented in time for the WCC deadline of 10 December 2010. He had circulated a draft letter to HCC and WCC planning departments about the need for both organisations to draw up a long term planning strategy for Four Dell Farm, against which future applications could be measured. It was agreed that the letter should be sent by the clerk.

Action: Clerk to forward letter to HCC & WCC planning departments about the need for a long term strategy for Four Dell Farm.

8. Playing Fields Management Committee

Councillor Millar presented her report. The vegetation cut back contract had been awarded to the lowest bidder, Alexander Garden Services, for a price of £1220. Work was expected to commence on 13 December 2010, weather permitting. Councillors Beckett and Evans were liaising over the potential project to install fencing at the Compton Street play area: a recommendation would be forthcoming in the new year. The Sports Club was still considering potential bidders for the extra cricket nets at the MPF and would, again, revert in the new year. The Playing Fields committee was monitoring reaction to the report in the parish magazine, about the possibility of installing a skateboard and BMX park at the MPF, before making a specific recommendation to the council.

Councillor Millar also expressed concern about maintenance of play equipment at the MPF and Compton Street play areas. She was in contact with two companies about the possibility of them providing a regular (i.e. monthly or quarterly) maintenance contract. This would be in addition to the annual inspection. Councillor Walmsley noted that there was currently no provision for a play area maintenance contract in the budget for 2011/12. If one was eventually approved by the council, funding would need to be allocated from the contingency or miscellaneous sub-heads.

9. Finance and Administration

Councillor Walmsley presented his report. He proposed, seconded by Councillor Southgate, that the financial statement should be approved.

Vote: Unanimous

Councillor Walmsley proposed, seconded by Councillor Southgate, that the council should approve the list of payments made since 2 November 2010.

Vote: Unanimous

Councillor Walmsley proposed, seconded by Councillor Bell, that the council approve the precept of £27,170 for 2011/12, unchanged from 2010/11.

Vote: Unanimous

Councillor Walmsley proposed, seconded by Councillor Southgate, that the clerk should be awarded an additional salary increment for outstanding service during the year, including his significant support of the recent speed limit review.

Vote: Unanimous

Councillor Walmsley advised the council that a review of internal audit had been carried out by the Finance and Administration Committee on 19 November and recommended that the review document should be made public on the council's web site. There were no dissenters.

Following a discussion on charity policy, it was agreed that the words "Exceptions to this policy may only be considered if the money will be of direct benefit to parishioners" was dropped from the proposed wording in the Finance and Administration report. Councillor Walmsley proposed, seconded by Councillor Southgate, that the council should adopt the following policy on charitable donations:

The Parish Council is sometimes asked to make donations to charities.

Charitable giving should be a personal decision.

The Parish Council will not make donations to charities.

Vote: Unanimous

The clerk informed the council that he had been advised by the internal auditor, John Murray, that public funds could not be used to provide gifts for retiring councillors.

Councillor Walmsley advised the council that an attempt by ten electors to call for a by-election in Shawford village had been rejected, on technical grounds, by the Returning Officer. They had wanted to nominate Mrs Myra Wilkinson for the casual vacancy on the council. The clerk confirmed that he had received confirmation from Mrs Wilkinson that she was prepared to be considered for the vacant position. No-one else had declared an interest. Councillor Millar proposed, seconded by Councillor Southgate, that Myra Wilkinson should be co-opted to the Parish Council.

Vote: Unanimous

Action: Chairman to inform Mrs Wilkinson that she has been co-opted to the council.
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10. CASCA

Councillor Millar expressed disappointment that the CASCA Christmas party had had to be cancelled but the snow fall on 2 December had made conditions around the village hall extremely dangerous to pedestrians and road users. Following Nick Campbell-White's resignation there was now a vacancy for a second councillor on the CASCA committee. The chairman undertook to consult Mrs Wilkinson, a resident of Shawford village, to see whether she would be prepared to represent the council on the CASCA committee.

Action: Chairman to consult Mrs Wilkinson about the possibility of representing the PC on the CASCA committee.

11. Footpaths

The clerk noted Mr Wilkinson's suggestion that it might be possible to adapt several circular footpaths for use by disability scooters and that PATHH (Providing Access to Hampshire's Heritage) requires volunteers to survey historical routes within parishes that may fall out of use. It was agreed that the clerk should ask Mr Wilkinson to consider how both may be taken forward in time for the next meeting in January.

Action: Clerk to ask Mr Wilkinson to consider how to take forward his suggestions on disability and heritage routes.

12. AOB

The chairman advised the council that while reviewing old parish documents, she had discovered several programmes including those for Queen Victoria's Diamond Jubilee and Queen Elizabeth II's Coronation celebrations. She hoped that the parish would be able to organise similar celebrations for the Queen's Diamond's Jubilee in 2012.

The chairman also believed that next year's national tree planting scheme offered an opportunity for the Parish Council and Compton Primary School to work together on several environmental projects.

13 Date of the Next Meeting

It was noted that the next meeting was scheduled for the day immediately following the New Year's Day bank holiday. It was agreed that it should be rescheduled for 7.30 pm Tuesday 11 January. [Following an email exchange it was subsequently changed back to 7.30pm Tuesday 4 January 2011 in the Compton Room, Shawford Village Hall.]

U Stevens
Chairman

*Copies of all the reports mentioned above can be obtained from the Clerk.