

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting held on Tuesday 7th January 2003 in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. G.Beckett (Chairman), Mr. M.Bell, Mrs. J.Millar, Mrs. M.Shaw. Mrs C.Simmons Mr. T.Threlfall, Mrs. J.Vallis, Mr. A.Walmsley.

In attendance: District Councillor Charlotte Bailey
District Councillor Peter Mason
County Councillor Ann Bailey.
4 Members of the Public

1. **Correspondence** - circulated to all members for their response.
The correspondence file containing the correspondence for the month of December 2002 was circulated to all Councillors.
2. **Apologies for absence.**
Mr.N.Campbell-White.
3. **Minutes** - To approve the minutes of the meeting held on 3rd December 2002 (as circulated)
There were no amendments/changes to the minutes of the meeting held 3rd December 2002, accordingly the chairman signed those minutes as being a true record of that meeting.
4. **Matters arising and Outstanding Action Points** - from minutes and not mentioned elsewhere on the Agenda.
Matters Arising: Cllr. N.Campbell-White had submitted a written question as follows, which was read out to the meeting by the Clerk:-

"Page 6. Item 12, penultimate sentence

".....he had spoken to Mr. Ellis and had answered the comments made in his letter" Either I was asleep, or no answers were given. I think the latter, hence it might be more relevant to raise under matters arising.

a). I want to know how George Beckett answered Mr. Ellis and

b). I want the answers recorded

We are aiming for openness/transparency and this sort of Minute gives the wrong impression. As a matter of course I would have thought we ought to respond to a letter with a letter and if a Councillor gives verbal assurances, at any time, these should be noted for the record and for everybody to understand what was said."

General discussion ensued, the salient points being as follows:-

- Cllr. G.Beckett had undertaken more than one conversations with Mr.Ellis and it was understood by Cllr. Beckett that Mr. Ellis's concerns had been satisfactorily answered
- Recollections of conversations can become faded by time.
- Cllr. Beckett advised that he would be happy to put his recollection of what was said in his conversations with Mr.Ellis, in writing. However, he considered this to be un-necessary as it was his understanding that Mr. Ellis had been satisfactorily answered.

Agreed:-

Whilst it is accepted that in this instance it is not necessary at this late juncture to initiate written correspondence with Mr Ellis, it is agreed that in future all letters to the Parish Council must be responded to in writing thereby providing an Audit Trail of what was said.

Vote:- By a show of hands – Unanimous.

Action Points: Outstanding Action Points as at the time of this meeting were circulated prior to this meeting. Outstanding Action Points subsequent to this meeting are as per Appendix "A".

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

Whilst there were four members of the Public attending the meeting for the specific purpose of discussing the "Mawdlam Lodge" Planning Appeal, this aspect of the meeting is documented under Item 11 – Planning.

There were no other questions or submissions to be addressed.

The Meeting will be re-opened.

5. Police Report.

Police Constable Mark Smith was not in attendance and had not submitted a written report.

6. County Councillor's Report.

County Councillor Ann Bailey's report is as per Appendix "B". There were no questions arising.

7. District Councillor's Report.

District Councillor Charlotte Bailey had not submitted a written report, but reported on the following orally:-

1. Emergency Tree Preservation Orders had been applied for on tress at "Briarlease".
2. A meeting to discuss the "Winchester District Local Plan" is to be held on Friday 10th January 2003 at the Guildhall, Winchester.
3. Leaflets concerning Refuse Collection during the forthcoming year had been delivered to all households by SERCO. Further leaflets are available if required.

There were no questions arising.

District Councillor Peter Mason stated that if the "Refuse Collection" leaflets had not been received by all Households, then that was bad. Accompanying those Leaflets were labels concerning articles that can be recycled and he considered it vital that such labels be received to remind householders of what can be recycled.

District Councillor Peter Mason also enquired if the Parish Council had received the "Contact List" covering the new arrangements in respect of Winchester City Council assuming day-to-day responsibility for Highways and their maintenance. This had been received and appeared in the Correspondence file. Cllr. Mason submitted another contact list, which had additional names and numbers.

Action:

The Clerk to arrange distribution to all Parish Councillors copies of the Contact List provided by Winchester City Council, Development Services Department – Engineering.

8. Parish Transport Representative's Report.

Charlotte Bailey advised that there was nothing to report.

9. Parish Tree Warden's/Parish Footpaths/Compton Lock Representative's Report.

Cllr. T.Threlfall's report is as per Appendix "C".

Cllr. Threlfall also advised that after investigations, he had established that Tree Preservation Orders covered all the trees within the Bridge Hotel curtilage.

10. Finance and Administration Committee. - Convenor's Report.

Cllr. N.Campbell-White, whilst not in attendance, had submitted a written report, which is as per Appendix "D".

a) Parish Accounts - Cheques for payment

The state of the Parish Council Accounts at the date of this meeting is as per Appendix "E". Cheques for payment were circulated for signatures.

b) Budgets for 2003/2004.

A copy of the proposed Budgets for the Financial Year 2003/2004 was circulated to all Councillors before this Parish Council Meeting.

Cllr. A.Walmsley, at the request of Cllr. N.Campbell-White, reported on the deliberations of the Finance and Administration Committee concerning the Budgets for the Financial Year 2003/2004, the main points being as follows:-

- The original draft Budgets showed an increase of 17.76% over the previous year.
- At the Parish Council meeting of 3rd December 2002, it was agreed to keep any increase below 10% over the previous year.
- Extensive discussion by the Finance and Administration Committee resulted in the proposed Budgets being reduced to an overall increase of only 2.72% over the previous year and as a result the overall Budget resulting in a precept of £23,298 was recommended to the Parish Council.
- Cllr. N.Campbell-White had requested that this reduction to 2.72% increase was too greater a reduction and that he would have been happy to see an increase of 4% to 5% over the previous year.

The resultant proposed Budgets for the Financial Year 2003/2004 are detailed within Appendix "F".

Cllr. J.Millar asked why the contribution to the Parish Hall Maintenance Fund had been reduced by £500 to £1,000. It was explained that whilst this contribution was set at £1,500 in the financial Year 2001/2002, it had been reduced to £1,000 for the Financial Year 2002/2003. Accordingly, this contribution has been repeated for the Financial year 2003/2004 and no further reduction imposed.

No further questions were raised.

c) Precept for 2003/2004

As a result of the above, the following motion was put to the Parish Council:-

Agreed:

Motion:-

"The Parish Council approves the recommendation of the Finance and Administration Committee and sets the Precept for the Financial Year 2003/2004 at £23,298-00"

Proposed:- Cllr. A.Walmsley.

Seconded:- Cllr. M.Bell

Vote:- Unanimous.

d) Future Parish Projects – Forward Financial Requirements

Covered within Cllr. N.Campbell-White's report, Appendix "D".

e) New Pavilion Construction – VAT Implications.

Covered within Cllr. N.Campbell-White's report, Appendix "D". Cllr. N.Campbell-White is still pursuing these issues.

f) Draft Lease for new Pavilion to Sports Club

Covered within Cllr. N.Campbell-White's report, Appendix "D".

Whilst discussing the Sports Club Lease for the New Pavilion, Cllr. A.Walmsley gave a brief update on the progress of Paul Murray's Committee and the Sport England bid for funding. The salient points being as follows:-

- Results of the Sport England Lottery Bid were due to be known on the 17th December 2002.
- Due to changes in regulations concerning "Disabled Access" to buildings such as the proposed new Pavilion, due to come into force in 2004, Sport England have delayed their response and requested some changes to the design of the building.
- These changes require significant amounts of work by the Architects in re-drawing the plans.
- The Christmas Period did not assist in meeting tight timescales for completion of this work
- It is hoped that re-submission to Sport England can take place at the beginning of February 2003.

Cllr. M.Shaw raised the question of potential increased costs that these changes will entail. Cllr. A.Walmsley advised that there will be additional costs, especially from

the Architects. However, it is anticipated that any additional costs that these new regulations impose, will be funded by Sport England.

Cllr. A.Walmsley considered that Paul Murray should be given a vote of thanks for all the additional work that he and his committee have undertaken in respect of this issue. The whole Parish Council generally agreed this.

- g) Reinvestment of £100,000 – Maturity 7th January 2003.
Covered within Cllr. N.Campbell-White's report, Appendix "D".

Agreed:

Motion:-

"The Parish Council approves the actions of the Finance and Administration Committee in the reinvestment of £100,000 for a further period of three months with the Bank of Ireland, commencing 7th January 2003."

Proposed: Cllr. A.Walmsley

Seconded: Cllr. T.Threlfall

Vote: Unanimous.

- h) Job Descriptions.

As Cllr. N.Campbell-White was not in attendance, the Clerk advised that Job Descriptions had only been received from Cllr. M.Bell – Planning and Cllr T.Threlfall – Footpaths/Tree Warden and Tourism. Job Descriptions are awaited from Cllr. M.Shaw – Playing Field Management, Cllr. C.Simmons – Highways and Byways, Cllr. N.Campbell-White – Finance and Administration.

11. Planning Committee. - Convenor's report.

Cllr. M.Bell's report is as per Appendix "G".

- a) Applications and decisions.

Planning Applications and Decisions for the month of November 2002 are as per Appendix "H".

Mawdlam Lodge Planning Appeal.

This issue was discussed during the session where Members of the Public can make Statements, Observations and ask Questions.

Cllr. G.Beckett stated the Parish Council's position and itemised the events which led up to that position as follows:-

- Reference was made to the following exchange of letters:-
 - Southdown Res. Assoc. to Parish Council – 17th December 2002.
 - Parish Council to Southdown Res. Assoc. – 18th December 2002.
 - Parish Council to the Planning Inspectorate – 24th December 2002.
 - Southdown Res. Assoc. to Parish Council – 24th December 2002.
- Cllr. Becket, along with Cllr. M.Bell, during this exchange of letters, had met with the Southdown Residents Association and had listened to their arguments.
- After discussion within the Parish Council and having listened to the Southdown Residents Association, the decision to write to the Planning Inspectorate – letter of the 24th December 2002 – was the agreed position that the Parish Council would take.
- The Letter to the Planning Inspectorate dated 24th December 2002, was read out to the meeting.

Cllr G.Beckett stated that the agreed position of the Parish Council is as follows:-

- The Parish Council objected to the first Planning Application in March 2002 on the grounds that it was "Backland Development", contrary to policy EN1.
- Due to the subsequent emergence of the Winchester District local Plan and strengthening of Government Guidelines under PPG3, the Parish Council considered it prudent to modify its position and withdraw its objection when a subsequent appeal for only two dwellings was submitted. Two dwellings being far less density than the requirements of PPG3.
- By this means, the Parish Council achieves a consistent and credible planning policy, being seen to accommodate to a degree the intentions of guidelines, but without accepting the full impact of PPG3. To say "No" to every such

proposed development eliminates the Parish Council's credibility with the Planning Authority.

- Also, if the Appellant is successful in the appeal, supported by the Parish Council, then a precedent for lower density is set for other instances where attempts are made to impose the requirements of PPG3.
- When questioned, Cllr.G.Beckett confirmed that he had not had any discussions with the Appellant or the Developers concerning this issue, which would affect the Parish Council's decision on supporting the Appellant in this planning appeal.

Mr. Roy Freeland, speaking on behalf of the Southdown Residents Association who were present stated their position as follows:-

- The area in which the Appeal site is designated as a low-density residential area, characterised by large houses in large plots, in a heavily landscaped setting.
- The area is protected from development by policy proposal EN1 of the currently adopted Local Plan which only allows development if such development respects the existing character of the surrounding area.
- The imposition of the requirements of PPG3 can be defeated on the grounds of existing EN1 policies, which apply to this area.
- The previously imposed requirements of PPG3 by the Planning Authority, has recently been relaxed and it can therefore be defeated in this instance.
- Accordingly, the Southdown Residents Association expects the Parish Council to pursue the wishes of the Parishioners and therefore continue in the original objection to any development on this site, which is detrimental to the character of the Area.
- The allowing of this development, whilst not being totally in accordance with PPG3, will to some extent cause a precedent for moving towards the higher density housing required by PPG3 and therefore destroy the existing character of the area.
- Accordingly, the Southdown Residents Association strongly object to the position the Parish Council has taken in now supporting the Appellant in this appeal.
- The Southdown Resident Association advised that they will have to publish their disagreement with the Parish Council.

After a lively discussion, it was concluded that there was no meeting of opinions and that the two parties were in disagreement, although their objectives were similar.

Action:

Mr Roy Freeland will copy a letter he had received from the Southdowns Resident Association's Planning Consultant to the Clerk, who will then copy the letter to all Parish Councillors.

Affordable Housing.

Cllr. M.Bell advised that a response is awaited from Gordon Richardson.

Visit to the Planning Department, Winchester City Council.

Cllr. M.Bell advised that an open day at Winchester City Council, Planning Department, is being undertaken on the 7th February 2003 and that he would be attending. If any other Councillor wished to attend, they should advise Cllr. Bell.

CPRE Membership renewal.

Cllr. M.Bell advised that the CPRE Membership Renewal was due at a cost of £17-50.

Agreed:

Membership of CPRE is to be renewed at a cost of £17-50, the Clerk to attend to it.

Vote: By a show of hands - Unanimous.

Planning Policy Statement.

Cllr. M.Bell had compiled a "Planning Policy Statement", a copy of which was distributed to all Councillors.

Action:

All Councillors to review this "Planning Policy Statement" with a view to adopting it at the next Parish Council Meeting.

12. **Playing Fields Management Committee. - Convenor's report.**

Cllr. M.Shaw had not submitted a written report, but reported on the following orally.

(a) Landscaping/screening Tennis Courts.

Cllr. M.Shaw advised the meeting as follows:-

- A letter dated 7th January 2003 had been received from Roz Pugh of the Tennis Club. This is held in the Correspondence files.
- The expected Trellis to be installed on the top of the Hansens fence has been delivered.
- Some remedial work to this fence has to be undertaken prior to installing the Trellis.
- The Tennis Club are taking advice on the question of Tree Planting, accordingly no progress on this aspect of the screening has yet taken place.

General discussions took place, the main points being as follows:-

- It is apparent that the Tennis Club do not want to Plant Flowering Cherry Trees, despite there being one adjacent to the area in question.
- The Tennis Club is happy to plant Coniferous trees, which the Parish Council has already rejected.
- The Hansens are happy with anything that achieves the required screening.
- The Locketts do not want any form of screening. It is understood that three of the householders in the vicinity do not want any screening, whereas one householder does.
- The tennis Club undertook to do this required screening and was part of the agreement for them to resurface their Tennis Courts at a higher level.
- This undertaking is now not being complied with which is very disappointing.
- Any Planting to be effective must be completed before March 2003.
- It appears that the Tennis Club have mis-led the Parish Council in the question of there being no objections to the raising of the Tennis Court's level subsequent to resurfacing.
- The Parish Council needs to be cautious and not confrontational in resolving this issue.

Agreed/Action:

Cllr. G.Beckett to draft a letter to Roz Pugh of the Tennis Club, thanking her for her letter of the 7th January 2003 and requesting the Tennis Club's definitive proposals by the 28th January 2003, for satisfactorily completing an acceptable planting. Also to advise that if such satisfactory proposals are not received by the 28th January 2003, then the Parish Council will undertake the Planting, passing the bill for such work to the Tennis Club.

Proposed: Cllr. G.Beckett

Seconded: Cllr. J.Millar

Vote: Unanimous

Agreed/Action:

Cllr. G.Beckett to draft a letter to Roz Pugh of the Tennis Club, requesting that the Tennis Club deal with the Parish Council as Landlord on this subject and not direct with the Hansens.

Proposed: Cllr. M.Bell

Seconded: Cllr. C.Simmons.

Vote for: 4

Vote Against: 3

Abstentions: 0

(b) Plaques – publicising donations to the two Play Areas.

Cllr. M.Shaw advised that she has yet to collect these Plaques from the supplier.

(c) Refurbishment of Memorial Playing Field subsequent to removal of the Old Pavilion.

This subject is left in abeyance as it has been concluded that the issue will not arise in the foreseeable future. The matter to be removed from the Agenda.

(d) Bench Seat – Donated by Golden Jubilee Celebration Committee.

Cllr. M.Shaw advised that the new Bench Seat together with Plaque has been ordered by the Clerk and is awaited delivery.

13. Parish Hall.

(a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "I".

Cllr. Millar also advised that a Parish Hall Management meeting was held on the 6th January 2003 at which the following main points of interest were noted:-

- Income for the December was up on the previous month.
- Discussions are ongoing on the disbursement of profits from the Pantomime.

(b) Parish Hall – Rent negotiations.

Cllr. N.Campbell-White continues to wait for a written response from the Parish Hall Management on this issue.

14. Highways, Byways, M3 and Environment Committee – Convenor's report.

Cllr. C.Simmons had not submitted a written report, but reported orally as follows.

a) Bus Shelter – Attwoods Drove.

No progress had been made due to the Christmas period. However, Cllr. Simmons asked for the Parish Council's views as to the type of Bus Shelter required. It was concluded that one that requires minimal maintenance and is as vandal proof as possible was required. Perhaps something similar to the new ones installed by Otterbourne Parish Council.

Action:

Cllr. C.Simmons to contact Otterbourne Parish Council and establish details of the Bus Shelters recently installed by them.

b) Car Parking in Compton Street

Cllr. Simmons advised that no further action on this issue had taken place to-date.

c) Routing of the Bridleway – Compton to Shawford.

The question of re-routing the Bridleway so that horses do not use the M3 Subway and thereby depositing horse manure in the Subway, causing problems to the cleaner, was further discussed. The salient points were as follows:-

- Concerns re Horses using the Subway were expressed in relation to the dangers imposed upon pedestrians.
- The height of the railings on the bridge over the M3 might preclude the bridge forming part of the Bridleway.
- Investigations as to what might be possible need to be undertaken.

Action:

Cllr. C.Simmons to investigate if it is viable to re-route the Bridleway over the Bridge over the M3.

Cllr. C.Simmons advised that a letter had been received from Mrs. J.Russell, the parishioner who cleans the Bus Shelters, suggesting that she would refurbish the Southampton side Bus Shelter, i.e., repainting and wood staining. The cost for this would be £70. As Mr. Frank Smith has always undertaken such repairs/refurbishment for the Parish Council, the question of possible offending Mr. Smith was raised if Mrs. Russell was allowed to do the work.

Action:

Cllr. C.Simmons to tactfully raise the issue with Mr. Smith and Mrs Russell and resolve the matter so that nobody is offended, and subsequently have the work undertaken at a cost not exceeding £70-00.

15. Consultations Paper on Elections 2004.

A circular from HAPTC was distributed to all Councillors prior to the Meeting, which suggested that all Parish Councils will have views upon the proposal to move the Parish Council Elections due in 2004 from May to 10th June 2004 in order to coincide with the European Parliamentary Elections. Some discussion took place, the main points being as follows:-

- Any move of the Election will result in the preceding Civic year being 13 months and the succeeding year being 11 months.

- Any move in the election date will impact the holding of the Annual Parish Assembly.
- It may not be relevant as there may not need to be a Parish Council Election if insufficient candidates stand.

It was concluded that there was no definitive view on this matter and therefore no further action was appropriate.

AOB.

The Annual Parish Assembly is booked for Wednesday 30th April 2003. Some discussion took place, the main points being as follows:-

- The Format of the Assembly will be discussed at the next Parish Council Meeting.
- Ideas from Councillors on the Format would be welcome.
- A guest Speaker was suggested.

Action:

Cllr. G.Beckett to invite David Attwell – Winchester City Council Planning, to attend the Annual Parish Assembly on 30th April 2003 as Guest Speaker.

Vote: By a show of hands – Unanimous.

- Last year, a “Newsletter” was produced and distributed to all households within the Parish; can the same be undertaken this year.
- Cllr A.Walmsley would be prepared to co-ordinate such a Newsletter again if draft copy could be submitted to him by March 2003.

16. **Date of Next Meeting.**
Tuesday 4th February 2003.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting held on Tuesday 4th February 2003 in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. G.Beckett (Chairman), Mr. M.Bell, Mr.N.Campbell-White, Mrs. J.Millar, Mrs. M.Shaw.
Mrs C.Simmons Mr. T.Threlfall, Mrs. J.Vallis, Mr. A.Walmsley.

In attendance: District Councillor Charlotte Bailey

District Councillor Peter Mason

13 Members of the Public

1. **Correspondence** - circulated to all members for their response.

The correspondence file containing the correspondence for the month of January 2003 was circulated to all Councillors.

2. **Apologies for absence.**

Police Constable M.Smith

3. **Minutes** - To approve the minutes of the meeting held on 7th January 2003 (as circulated)

Cllr. M.Bell pointed out that Mr. Roy Freeland was not speaking on behalf of the Southdown Residents Association as stated in the Minutes, but was speaking on behalf of those Southdown Residents who were present at the meeting.

Agreed:-

Page 5, the sentence "Mr. Roy Freeland, speaking on behalf of the Southdown Residents Association stated their position as follows:-" should read "Mr. Roy Freeland, speaking on behalf of the Southdown Residents who were present stated their position as follows:-"

Proposed:- Cllr. C.Simmons.

Seconded:- Cllr. T.Threlfall

Vote:- Unanimous.

There being no further amendments/changes to the minutes of the meeting held 7th January 2003, the chairman signed those minutes as being a true record of that meeting.

4. **Matters arising and Outstanding Action Points** - from minutes and not mentioned elsewhere on the Agenda.

Cllr. J.Millar advised the meeting that during the CASCA Management Committee meeting, the subject of the re-establishment of a Post Office in the Village of Compton was raised. The main points ensuing were as follows:-

- The GPO are looking for someone to operate a Post Office.
- Vanessa Smith, who runs the Post Office in Shawford Parish Hall two mornings per week, had suggested that she would run a Sub Post Office in Compton one morning per week.

District Councillor Charlotte Bailey has also been involved in this issue, further points are covered within her report; see item 7 below.

The Chairman, Cllr. G.Beckett, advised that the Parish Council could support the proposal if required.

Action Points: Outstanding Action Points as at the time of this meeting were circulated prior to this meeting. Outstanding Action Points subsequent to this meeting are as per Appendix "A".

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

Patricia Caffyn, on behalf of the Shawford Village Residents Association raised the following questions/statements:-

1. Are the Parish Council intending to restart the Annual Parish Spring Clean?
2. The "No Parking" sign has still not been returned to the site opposite the Bridge Hotel.
3. The "Low Bridge" sign for the railway bridge is located halfway down the road towards the Station. This needs to be re-sited at the top of the road.

4. Some people are requesting Double Yellow Lines from the canal bridge towards Twyford.
5. Have the Parish Council received responses from SVRA regarding the Dibden Container Port and can the issue of Road and Rail implications for the whole Parish be placed upon the Agenda for a future meeting.

Action:-

Cllr. G.Beckett advised that the Parish Council will respond to these issues in writing, Cllr. G.Beckett will draft a letter of response for the Clerk to send.

Mr. Tim Hunt raised the following questions/statements regarding the Mawdlam Lodge planning application:-

- a) Support of this application will create two precedents; one – backland development, for which all such similar applications have been turned down in the past; two – high density housing, up to now minimum lot sizes have been in the order of 0.5 acres, this application excluding the driveway is barely 0.25 acres.
- b) The current planning designation is EN1 which requires that any development be in keeping with the distinctive qualities of the area and does not detract from its character. This application does not conform to these requirements.
- c) The Parish Council should not compromise its previous attitude to planning applications simply because PPG3 is a potential threat. The Parish Council should object to the application since it demonstrates consistency in its attempts to maintain the character of the area. A rejection by the planners of nil development does not mean that PPG3 is more or less likely.

Mr. Roy Freeland spoke as follows:-

- He referenced the points he made at last month's meeting and reiterated some of the points made.
- He observed that the circular letter issued to some residents in the Southdown area was not sent to Mr. Freeland or Mr. Hunt.
- The contents of the circular letter were deemed, in his opinion, to be wrong.
- It is considered to be an argument on the interpretation of applying PPG3, therefore it is an incorrect starting point.

The Chairman, Cllr. G.Beckett, advised that the Parish Council had not yet responded to the current Planning Application on Mawdlam Lodge as it wished to hear the views expressed at this meeting before doing so. The subject of the Mawdlam Lodge planning application would be discussed further under the section "Planning Committee", item 11 below.

The Meeting will be re-opened.

5. Police Report.

Police Constable Mark Smith was not in attendance at the meeting but had submitted a written report which is as per Appendix "B".

6. County Councillor's Report.

County Councillor Ann Bailey was not in attendance at the meeting and had not submitted any written report.

7. District Councillor's Report.

District Councillor Charlotte Bailey and District Councillor Peter Mason's report is as per Appendix "C".

With regard to the issue of a Post Office in Compton Village, further work on establishing a need together with identifying a location has yet to be undertaken.

Action:-

District Councillor Charlotte Bailey to pursue the issue of re-establishing a Post Office in Compton Village and report back to the next meeting.

District Councillor Peter Mason spoke on the subject of recycling as follows:-

- Some card, plastic and green waste had gone to a landfill site.
- This was due to the "servicing" of waste was not up to strength.
- However, this is no reason to stop the recycling initiative.
- Winchester targets for recycling are going up to 40%.

- It is possible that Winchester City Council will be providing sacks or additional bins for “green waste”.

8. Parish Transport Representative's Report.

Charlotte Bailey's report is as per Appendix “D”.

9. Parish Tree Warden's/Parish Footpaths/Compton Lock Representative's Report.

Cllr. T.Threlfall's report is as per Appendix “E”.

Cllr. Threlfall added that he was pleasantly surprised as to the efficiency of the Railtrack Contractors in their disposal of the debris accumulated during their scrub clearance on the Rail embankment.

Cllr. N.Campbell-White asked if Railtrack were also to undertake similar scrub clearance and tree cutting on the opposite embankment as the Birch trees were now proving to be a problem in respect of the adjacent Parish Hall.

Action:-

Cllr. T.Threlfall to draft a letter to Railtrack seeking their assurance that the scrub and in particular the Birch Trees growing on the Railway embankment, opposite to the current work, adjacent to the Parish Hall, will be cleared.

10. Finance and Administration Committee. - Convenor's Report.

Cllr. N.Campbell-White's report is as per Appendix “F”.

As a precursor to the Finance and Administration report, Paul Murray, Chairman of the New Pavilion Building Committee was asked to give a brief report on the progress of his Committee. He reported as follows:-

- The Sport England meeting due to take place on the 3rd February 2003 was postponed.
- Sport England will now meet next week to decide, amongst other issues, upon Compton and Shawford's Lottery Grant application.
- It is hoped that Compton and Shawford Parish Council will now know the outcome of the Lottery Grant application next Tuesday afternoon (11th February 2003.)
- The final overall cost of the New Pavilion is set at £399,225-00, which is an increase of £19,090-00 over the previously quoted cost.
- It is understood that additional funding from Sport England will pay for this additional cost, necessitated by the recently imposed legislative “disabled access” requirements.

Cllr. G.Beckett expressed the Parish Council thanks to Paul Murray and his Committee for their continuing good work on the New Pavilion Project.

a) Parish Accounts - Cheques for payment

The state of the Parish Council Accounts at the date of this meeting is as per Appendix “G”. Cheques for payment were circulated for signatures.

b) Tender for Building the New Pavilion.

Covered within Cllr. N.Campbell-White's report, Appendix “F”. The fact that Sport England have not as yet determined the Lottery Grant application submitted by Compton and Shawford Parish Council, does not preclude the Parish Council from considering the published Motion and voting thereon. However, Cllr. Campbell-White made it clear that the Finance and Administration Committee would not contact Wilding and Butler until Sport England have advised the Parish Council positively and all the remaining sources of Funding have been confirmed.

In view of the situation with Sport England, the following was agreed:-

Agreed:-

The "Motion" as published in advance of this meeting to be amended by the additional sentence within brackets, at the end of the "Motion". "Subject to planned funding being confirmed by Sport England".

Proposed:- Cllr. M.Bell.

Seconded:- Cllr. M.Shaw.

Vote :- Unanimous.

Cllr. A.Walmsley pointed out that the £399,225-00 was the total Project cost and was not therefore the cost attributable to Wilding and Butler. Accordingly, the motion as published needed further amendment to reflect this.

Agreed:-

The "Motion" as published in advance of this meeting to be amended by the additional wording "a total project cost of " be inserted in the published "Motion" immediately before the figure £399225-00.

Proposed:- Cllr. A.Walmsley

Seconded:- Cllr. J.Millar.

Vote:- Unanimous.

The following was therefore voted upon.

Agreed:-

The Parish Council authorises Gentle Associates to advise Wilding and Butler that the Parish Council accept their revised Tender to Build a new pavilion on the Memorial Playing Field for a total project cost of £399,225-00, including contingency sum of £18,750-00, subject to a formal contract and requests they ask Wilding and Butler to book the work into their programme and advise when they could commence (not before 10th March 2003). (Subject to planned funding being confirmed by Sport England)

Proposed:- Cllr. N.Campbell-White

Seconded:- Cllr. A.Walmsley

Vote:- Unanimous.

Preparatory to entering into formal Building Contracts and to ensure that such processes are undertaken in a timely manner, Cllr. N.Campbell-White requested the Parish Council to delegate the authority for undertaking the necessary work to the Finance and Administration Committee, hence the second published "Motion".

Agreed:-

The Parish Council authorises the Finance and Administration Committee to prepare and approve a formal Building Contract between Wilding and Butler and the Parish Council, to build a new pavilion on the Memorial Playing Field, with Gentle Associates as supervising agents, for approval by the full Parish Council on 5th March 2003, subject to:-

- a) Their being satisfied that all necessary funding is in place, or secured in writing – Sport England £246,025-00; Parish Council £100,000-00; Sports Club £20,000-00; W.C.C. Open Spaces Fund £10,000-00; Hampshire Playing Fields ££1,800-00; Pavilion Building Committee Fund Raising £21,400-00.
- b) V.A.T. refund procedure on Building costs is in place.
- c) The Lease between the Sports Club and the Parish Council relating to the running and use of both the Pavilion and Playing Fields has been signed.

Proposed:- Cllr. N.Campbell-White

Seconded:- Cllr. G.Beckett.

Vote:- Unanimous.

c) Lottery Funding – update.

This subject was covered by Paul Murray's brief report as recorded above.

d) Sports Club Lease.

Covered within Cllr. N.Campbell-White's report, Appendix "F".

Some discussion ensued, the main points being as follows:-

- It is essential that the basis of the rent review be established now and detailed within the Lease.
- Such rent review should not be based upon the initial concessionary rent figure.
- A possible solution would be to use as a benchmark, the "bar profits" at that time.

- The research into which Solicitor to use for finalising the Lease has concluded that White and Bowker are the preferable Solicitor.
- The Clause committing the Parish Council to build the New Pavilion will be taken out of the Lease and a side letter of undertaking will be drawn up covering this point together with a commitment from the Sports Club to contribute the agreed £20,000-00.
- The question of the officers of the Sports Club having personal liability stated within the lease will be referred to White and Bowker.
- All information and agreed terms with the Sports Club to be provided to John Steel of White and Bowker who will review the proposed lease for special fee of £250-00. Any additional work will attract additional charges.

Agreed:-

The Parish Council will use John Steel of White and Bowker as the Parish Council's legal advisor in the matter of the new Sports Club Lease at a cost of £250-00.

Vote:- By a show of hands, unanimous.

e) Shawford Parish Hall – Rent Review

Covered within Cllr. N.Campbell-White's report, Appendix "F".

Due to the protracted nature of these negotiations, the issue was resolved by an exchange of letters with CASCA, culminating in a letter of agreement sent by the Chairman, Cllr. G.Beckett to Mr. M.Matthews, Chairman of CASCA, dated 24th January 2003 – see Appendix "H".

f) Freedom of Information Act – Publication Scheme.

Covered within Cllr. N.Campbell-White's report, Appendix "F".

g) Audit – Financial Year ended 31st March 2002.

Covered within Cllr. N.Campbell-White's report, Appendix "F".

11. Planning Committee. - Convenor's report.

Cllr. M.Bell's report is as per Appendix "I".

Cllr. M.Bell advised the meeting of the following additional points:-

Alswitha:- The planning application for one house adjacent to Alswitha had been granted. However, it was understood from a letter from the developer that a recommendation for granting permission had been given to the Planning Committee, by officers, 4 days before the final date for receiving comments/objections. The Parish Council do not necessarily object to the Committee dealing with the issue as they did, but it did look as though the developers are manipulating the Planning process in that this was a second application based upon a previous one which was withdrawn, resulting in confusion over statutory time periods.

District Councillor Charlotte Bailey, who serves on the Planning Committee was asked to comment and she advised as follows:-

- This happens occasionally when the dates for the Planning Committee meeting do not coincide precisely with Planning Application expiry dates.
- If material objections are received after the Planning Committee recommendations are made, but before the expiry date, then the Chairman of the Planning Committee will determine the validity of those objections and address them accordingly.
- This procedure is standard practice.
- In this case, it made no difference.
- District Councillor Charlotte Bailey would like to see the letter from the developer.

Action:-

The Clerk to provide District Councillor Charlotte Bailey with a copy of the letter from the Developer of the dwelling to be constructed adjacent to Alswitha.

Mawdlam Lodge:- Cllr. M.Bell made the following comments and observations:-

- Cllr. Bell apologised to Mr.R.Freeland and Mr. T.Hunt for not delivering a copy of the circular letter concerning the Parish Council's position on this subject. The reason for this was that he had run out of copies of the letter.

- It had been claimed that this letter only confused the situation – the intention had been the reverse.
- The purpose of the letter was to publicise the Parish Council's position to those residents affected.
- It was a concern that Residents of Southdown should know the reasoning behind the Parish Council's position on this subject.
- Backland development is not prohibited by EN1.
- It is the Parish Council's opinion that Winchester City Council is trying to impose high-density development under the auspices of PPG3.
- The Parish Council is trying to prevent high-density development.
- However, things have changed over the last twelve months and there are changes within the Winchester District Local Plan.
- Accordingly, the Parish Council has to change its position to match the changes in the plan.
- The position of the Southdown Residents Association is a risky position to take which the Parish Council cannot support.
- The current application is for one dwelling at Mawdlam Lodge
- As the Parish Council supports the appeal for two dwellings, it follows that the Parish Council accepts one dwelling.
- The Parish Council must accept modest development.
- It is accepted by the Parish Council that one dwelling leaves the plot open to further development. But this is no different to any "garden" in the area.
- The application for one dwelling does not preclude further development.
- It is believed that the Southdown Residents Association understands the Parish Council's position on this matter.

Cllr. G.Beckett made the following salient points:-

- The Parish Council supports the lowest possible density of development.
- It is believed that if the Parish Council rejects all development then it is feared that with no negotiation the density requirements of PPG3 will be imposed. Therefore to accept minimal development is preferable and hopefully establishes some credibility, precedent and acceptable policy framework.
- If the application for one dwelling is successful, then it is understood that Lady Hoddinot may withdraw the Appeal for two dwellings.
- This would be beneficial to Winchester City Council, as they will escape the possibility of being overturned.
- The Parish Council want the appeal to go ahead as, assuming it to be successful, it would serve as a test case.

Mr. R.Freeland was exceptionally allowed to speak, the main points raised being as follows:-

- The application for one dwelling could be construed as being higher density than two dwellings.
- This is because the site is then open for further development.
- All local residents affected by this proposed development agree that opposing all development is what they want, even though it is acknowledged that this is a high-risk strategy.

Agreed:-

The Parish Council supports the application for Planning Permission to develop one dwelling on the Mawdlam Lodge site.

Proposed:- Cllr. M.Bell

Seconded:- Cllr. J.Vallis.

Vote For:- 7 votes

Vote against:- 0 votes

Abstentions:- 2.

Longacre:- covered within Cllr. M.Bell's report, Appendix "I". The question of Anne Hauser being invited to the next Parish Council meeting to make a presentation on her proposals for developing this site was debated. It was concluded that there was no precedent for allowing such presentations from prospective developers and in fact

such presentations had always been resisted in the past. To allow such a presentation might be viewed as an undesirable precedent.

Action:-

Cllr. G.Beckett and Cllr. M.Bell to draft a reply to Anne Hauser advising her that the Parish Council meeting is not the appropriate forum for such presentations.

a) Applications and decisions.

Planning Applications and Decisions notified during the month of January 2003 are as per Appendix "J".

b) Planning Policy Statement.

The proposed "Planning Policy Statement" circulated at the last meeting had been considered by all Councillors. Whilst it was accepted that this statement was a good start, it was generally felt that more detail needs to be put into it. Issues such as housing density, Trees and sustainability needs to be considered. Accordingly, the Motion as published on the Agenda, was considered inappropriate to be pursued at this meeting.

Action:-

Cllr. M.Bell to redraft the "Planning Policy Statement" for consideration at the next Parish Council meeting.

12. Playing Fields Management Committee. - Convenor's report.

Cllr. M.Shaw had not submitted a written report, but reported orally on the issues arising.

(a) Landscaping/screening Tennis Courts.

Cllr. M.Shaw advised the meeting that the planned Trellis on top of the Hansens fence had now been erected, this completing the first part of the screening proposal.

General discussion then ensued concerning the planting of trees in accordance with the understood agreement with the Tennis Club. The main points arising being as follows:-

- Cllr. G.Beckett advised that he had received a letter from Ros Pugh, Chairman of the Tennis Club which detailed the steps to the present time. (details having been extracted from the Parish Council Minutes over the past ten months.
- The Tennis Club do not want flowering cherry trees adjacent to the Tennis Court as such trees cause debris to fall on the Courts.
- The Tennis Club would prefer to have some form of conifer.
- The issue of the Sewer that runs along that piece of land was raised, this sewer being required for the New Pavilion.
- It was always considered that as part of the Agreement for the Tennis Club to resurface the Tennis Courts at a higher level, the Tennis Club would undertake screening of the neighbouring properties, where requested, by the planting of trees in addition to Trellis on top of the fence.

As Mrs. Pugh, Chairman of the Tennis Club was in attendance, she was exceptionally asked to make comment, the main points being as follows:-

- The Tennis Club had agreed to the Screening.
- The first part, the Trellis, had been completed.
- It was thought that any trees planted would be within the Hansens garden.
- Now that it is clear that the planting would be in the Parish Council Land, between the Hansen's fence and the Tennis Court, such tree would have an impact upon the Tennis Court.
- Trees that do not have berries or cause debris to fall on the Tennis Court would be acceptable.

Agreed:-

Mrs Ros Pugh, Chairman of the Tennis Club, agrees to plant 3 Acer/ornamental trees within 1 metre of the Hansen's fence, the cost of which to be borne by the Tennis Club.

Vote:- By a show of hands, unanimous.

(b) Plaques – publicising donations to the two Play Areas.

Cllr. M.Shaw advised that she has now received the two Plastic Plaques and is investigating the possible locations for them to be put up.

Action:-

Cllr. M.Shaw to identify suitable locations and to arrange for the plastic Plaques to be put up, one in the Compton Street Play Area and one in the Play Area at Memorial Playing Field. Additionally, the remaining Plaque for Onyx to be put up in the Compton Street Play Area.

(c) Bench Seat – Donated by Golden Jubilee Celebration Committee.

Cllr. M.Shaw advised that the Bench Seat, together with commemorative plaque, purchased with surplus funds from the Golden Jubilee Celebrations, has been installed in the Children's Play Area on Memorial Playing Field. It was considered that this new Bench Seat was very attractive.

Cllr. Shaw also reported that the "wetpour" in the Children's Play Area at Memorial Playing Field had again subsided. The matter had been referred to Playdale who are to rectify the situation.

Cllr. Shaw raised the matter of the broken and dilapidated cricket screens stored at the edge of the Memorial Playing Field. She considered them to be most unsightly.

Action:-

Cllr. M.Shaw to speak to Gordon de la Mare, Secretary of the Sports Club, on this subject with a view to having the Cricket Screens stored in a better location.

Cllr. Shaw also advised that rat poison had been put down in and around the Pavilion, the result of which was that there are numerous dead rats lying around. This is a danger to other wild life and dogs.

Action:-

Cllr. G.Beckett will speak to Gordon de la Mare, Secretary of the Sports Club, to seek the removal of all dead rats.

Cllr. Shaw also advised that the "see-saw" in the Compton Street Play Area has been badly scratched. This was reported to Playdale who are attending to it.

Cllr. Shaw also advised that the blackberry bushes adjacent to the Children's Play Area in Compton Street are encroaching on the Play Area. These bushes emanate from the garden of the neighbouring property and authority was requested to ask the neighbours to cut these bushes back. This could be viewed as a "health and safety" issue

Action:-

Cllr. M.Shaw to contact the householder, neighbouring the Children's Play Area in Compton Street, requesting them to cut back the over grown Brambles encroaching on the Play Area.

13. Parish Hall.

(a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "K".

When asked, Cllr. Millar advised that the disbursement of the profits from the Pantomime is to be debated further.

14. Highways, Byways, M3 and Environment Committee – Convenor's report.

Cllr. C.Simmons' report is as per Appendix "L".

a) Bus Shelter – Attwoods Drove.

Covered within Cllr. Simmons' report, Appendix "L".

The Application for a grant from the "Delegated Fund" has been submitted.

b) Car Parking in Compton Street

Covered within Cllr. Simmons' report, Appendix "L". The meeting with Mrs Sollom, Head Teacher, had taken place and was most positive. The main points arising were as follows:-

- Mrs. Sollom is in favour of an initiative to alleviate the parking problem in Compton Street.
- Instructions covering this issue, amongst others, are always given to parents of new children attending the school.

- Mrs Sollom will write a letter to all parents concerning this issue, suggesting that “shared Cars” may ease the problem and that it may be more appropriate for some children to walk to School.
- A School Governors meeting is due to take place shortly and this matter will be raised. The results of this meeting need to be awaited before any action is taken.
- The use of the field opposite the school as a short-term car park was favoured. However, the entrance to the field is opposite the entrance to the School which may pose a problem. Possibly the field entrance could be moved if the field is used.

Action:-

Cllr. G.Beckett and Cllr. A.Walmsley to approach the Parochial Church Council on the issue of using the field opposite the School as a short-term car park for parents dropping off and collecting their children from school.

c) Routing of the Bridleway – Compton to Shawford.

Covered within Cllr. Simmons’ report, Appendix “L”.

The Parish Council could stop horses using the Sub-way under the M3, but this was thought to present another danger of children riding horses over the bridge over the M3, which is possibly a greater danger.

Action:-

Cllr. C.Simmons to monitor the situation to establish if the occurrences of horse manure being deposited in the Sub-way are sufficient to warrant the stopping of horses using the Sub-way.

d) Refurbishment of the Bus Shelter – Southampton side.

Covered within Cllr. Simmons’ report, Appendix “L”.

As at the time of this meeting, Mrs. Russell had not contacted Cllr. Simmons as requested. It is considered necessary to speak to Mrs Russell before any further action on this matter is taken.

Action:-

The Clerk to enclose a note to Mrs. Russell, together with her monthly cheque, requesting her to telephone Cllr. Simmons to discuss the matter of refurbishing the bus shelter.

15. Compton Pre-School – Request for funding.

Declaration:

Cllr. J.Vallis declared an interest in this issue as her Children will shortly be attending Compton Pre-School.

Some discussion on this matter took place, the main points being as follows:-

- The matter was first raised last year, but had to be postponed until the budgeting process for the next financial year was being considered.
- Further correspondence had been received by the Chairman from Compton Pre-School, requesting financial assistance.
- The subject was discussed at the Finance and Administration Committee meeting and it was thought unlikely that the Parish Council would find it appropriate to provide any grant.
- Not all the children attending Compton Pre-School were resident in the Parish.
- Compton Pre-School is a private school.
- It was pointed out that the Parish Council do not make grants to any other groups of a similar standing.

Agreed:-

The Parish Council do not consider it appropriate to make a financial contribution to Compton Pre-School.

Vote:- By a show of hands, Unanimous.

Action:-

Cllr. G.Beckett and Cllr. A.Walmsley to draft a letter to Compton Pre-School advising them that the Parish Council is not able to provide a financial contribution.

16 Annual Parish Assembly – Wednesday 30th April 2003.

a) Guest Speaker

A response from Mr. David Attwell, requesting him to be the guest speaker at the Annual Parish Assembly, has not been received.

Action:-

The Clerk to write a "chaser" letter to Mr. D.Attwell, requesting his response.

Action:-

The Clerk to write letters to Mike Matthews, Chairman of CASCA and Paul Murray, Chairman of the New Pavilion Building Committee, requesting them to give brief presentations at the Annual Parish Assembly on 30th April 2003 and to provide a contribution to the proposed Newsletter by mid March 2003.

In addition, the Clerk to write to County Councillor Ann Bailey, District Councillor Charlotte Bailey and District Councillor Peter Mason, requesting their attendance at the Annual Parish Assembly and to be prepared to answer any questions raised.

Action:-

Cllr. G.Beckett to contact Mrs Olsen to arrange for refreshments to be provided by the W.I. at the Annual Parish Assembly on 30th April 2003.

c) Format of the Meeting

The format of the Annual Parish Assembly will follow that which is outlined within the proposed Agenda, previously circulated, see Appendix "M"

d) Parish Newsletter.

Cllr. A.Walmsley has offered to compile a "Newsletter" as in previous years. Cllr. Walmsley asks that all Convenors provide him with draft contributions by mid March 2003. Such contributions should be provided electronically if possible.

Action:-

All Convenors, Mike Matthews and Paul Murray to provide draft contributions for the Newsletter, electronically if possible, to Cllr. A.Walmsley by mid March 2003.

e) Procedure to be followed

Agreed:-

The Procedures as detailed in Appendix "N" will be followed at the Annual Parish Assembly to be held Wednesday 30th April 2003.

17. Park and Ride

Cllr. N.Campbell-White raised this issue by making the following points:-

- The subject of "Park and Ride" is an integral part of Winchester City Council's policy.
- Bushfield Camp is an area where a "Park and Ride" facility might be seen to be appropriate.
- The Church Commissioners will not sell land piecemeal.
- Hampshire County Council have it in their powers to do something about the issue.
- Cllr. N.Campbell-White considers the old Tarmac site would be a preferable location for a "Park and Ride" facility.
- Should the Parish Council write to Hampshire County Council, suggesting the old Tarmac site as being a suitable location.

Cllr. G.Beckett considered that this issue was not within the Parish Council's remit. Bushfield Camp is considered a "brownfield" site whereas the old Tarmac site is within the "Gap" and considered a "Greenfield" site. Such "Greenfield" sites/"Gap" would not be developed for a facility such as "Park and Ride".

Agreed:-

This subject of "Park and Ride" and the location of a suitable site, to be deferred.

Proposed:- Cllr. A.Walmsley.

Seconded:- Cllr C.Simmons.

Vote:- Unanimous.

18. Proposed Southdown National Park.

Cllr. N.Campbell-White advised the meeting that as part of the Consultation process, there is a further opportunity for the Parish Council to make further representations on the issue of the proposed Southdown National Park. Cllr. N.Campbell-White asked for the

Parish Council's authority to make further similar objections to those previously made.

Agreed/Action:-

Cllr. N.Campbell-White to write again to DEFRA making similar objections to those previously made, concerning the proposed Southdown National Park.

Proposed:- Cllr. N.Campbell-White

Seconded:- Cllr. J.Millar.

Vote:- Unanimous.

19. Date of Next Meeting.

Wednesday 5th March 2003

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting held on Wednesday 5th March 2003 in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. G.Beckett (Chairman), Mr. M.Bell, Mrs. J.Millar, Mrs C.Simmons Mr. T.Threlfall, Mr. A.Walmsley.

In attendance: District Councillor Peter Mason
1 Member of the Public

1. **Correspondence** - circulated to all members for their response.
The correspondence file containing the correspondence for the month of February 2003 was circulated to all Councillors who were in attendance.
2. **Apologies for absence.**
Mr.N.Campbell-White
Mrs. M.Shaw
Mrs. J.Vallis
District Councillor Charlotte Bailey – joined the meeting later.
County Councillor Ann Bailey – joined the meeting later.

3. **Minutes** - To approve the minutes of the meeting held on 4th February 2003 (as circulated)
There were no changes/amendments to be made.

Agreed:

The Parish Council agreed that the Minutes of the meeting held 4th February 2003, as circulated, were a true record of that meeting.

Proposed:- Cllr. M.Bell

Seconded:- Cllr. T.Threlfall

Vote:- Unanimous.

The chairman signed the minutes of the meeting held 4th February 2003 as being a true record of that meeting.

4. **Matters arising and Outstanding Action Points** - from minutes and not mentioned elsewhere on the Agenda.

Matters Arising: The Clerk informed the meeting that it had been made apparent at the Clerk's Conference that the Agenda Item "Matters Arising" should not form part of an Agenda for a Parish Council Meeting under which decisions and/or actions can be made/initiated. Only "reporting" on actions which had been decided upon at the previous meeting should be included under the Agenda Item "Matters Arising".

Agreed:

The current practice of handling the item "Matters Arising" to continue, whilst recognising the need to place all major decisions and/or actions on the Agenda for subsequent meetings.

Vote: By a show of hands, unanimous.

Cllr. G.Beckett advised that he had responded to all the questions raised by Mrs. Caffyn at the last meeting, with the exception of the issue of the "Village Spring Clean". Cllr. Beckett asked if the Parish Council wished to pursue this matter. Some discussion ensued covering the following:-

The matter was raised last year but had not been pursued.

The local residents appeared to take care of any litter that appears on a day-to-day basis.

Only the Main Road and surrounding grass verge and woodland appears not to be covered in this manner.

Winchester City Council will assist by providing refuse sacks and collection of the same when full.

It was considered the matter is worth progressing.

Action:

Cllr. C.Simmons to make appropriate arrangements for a "Village Spring Clean" to take place at the end of April/beginning of May and to liaise with Mrs. Caffyn on the subject.

Action Points: Outstanding Action Points as at the time of this meeting were circulated prior to this meeting. Outstanding Action Points subsequent to this meeting are as per Appendix "A". The Chairman advised the meeting that if events or change in circumstances dictated the need not to progress any outstanding action point, then such action points could be deleted by informing the Clerk.

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

There were no issues raised.

The Meeting will be re-opened.

5. **Police Report.**

Police Constable Mark Smith apologised to the Parish Council for not being able to attend previous parish Council meetings. This was due to his duty rota not always coinciding with the dates upon which the Parish Council meetings take place. It has not been possible to change the duty rota to coincide with the meetings.

Constable Smith reported that there had only been 1 non-dwelling burglary in the Parish of Compton and Shawford during the month of February 2003. Otterbourne had had two such burglaries, but in general the crime rate in the area had been very low.

Constable Smith had been approached concerning double yellow lines opposite the Bridge Hotel and the possible installation of a height barrier at the entrance to the car park at the top of Shawford Down to prevent travellers encamping there. He had advised that these issues are not issues that could be pursued by the Police. He commented that installation of double yellow lines would only move the problem to another location. In connection with the Height Barrier issue, Constable Smith advised that once a group of travellers find a site, they usually return again and again.

Cllr. C.Simmons asked as to what is the policy of the Police in respect of burglar alarms going off. When an alarm goes off and is reported to the police, the informant is asked to verify that an intruder is present, something which people would rather not do. Constable Smith responded by saying that it is difficult to advise, but if the informant does not wish to establish the presence of an intruder, then the Police will have to attend.

Constable Smith was advised of the Annual Parish Assembly and was asked if the Police could be represented. The meeting was advised that Constable Smith's superior is eager to have a representation at such assemblies.

Action:

The Clerk to write to the Officer in Charge at Twyford Police Station, requesting a Police representation to give a brief resume of Policing in the Parish to the Annual Parish Assembly on Wednesday 30th April 2003.

6. **County Councillor's Report.**

County Councillor Ann Bailey's report is as per Appendix "B".

In addition, county Councillor Ann Bailey reported on the following:

The Budgets had been set resulting in a 15% rise in the Council Tax.

"Flood Meetings" have taken place – the last being the Lower Itchen catchment area.

Flooding resultant from the breakdown of the banks on the Itchen Navigation is deemed to be the responsibility of the Landowner, but nobody appears to know who the Landowner is.

Romanse – the scheme is being put out to tender.

Public Libraries – modernisation plans are in hand.

7. **District Councillor's Report.**

District Councillor Charlotte Bailey's report is as per Appendix "C".

Discussion ensued on the Planning issue of Mawdlam Lodge, the main points being as follows:-

The application for one dwelling was refused.

Members of the Planning Committee were concerned that the proposal did not fit with the character of the area.

The proposed long drive to the proposed new dwelling was not liked.

It was seen by members to be "backland development".

The application was turned down on the recommendation of the Officers, primarily for lack of density.

The question of PPG3 was not raised in the deliberations.

The result is that there appears to be no consistency in the Planning Decision process.

a) re-establishment of Post Office in Compton Village – update.

Covered within District Councillor Bailey's report, Appendix "C".

Cllr. G.Beckett asked District Councillor Bailey if Mr. David Attwell would be responding to his letter, and chasers, concerning his attendance at the Annual Parish Assembly. District Councillor Bailey advised that she had spoken to Mr. Attwell on the matter and had been advised that he would respond shortly.

Action:

District Councillor Charlotte Bailey to continue to press for a response from Mr D.Attwell on the matter of his being the Guest Speaker at the Annual Parish Assembly.

District Councillor Peter Mason referenced the issue of "Double Yellow Lines" as raised by Constable Mark Smith and advised that the agency responsible for this matter is now Winchester City Council, Traffic Management. However, any requests for such double yellow lines will not meet with an immediate response. Cllr. G.Beckett, as Chairman, advised that this issue will require further discussion before any action is initiated by the Parish Council.

District Councillor Peter Mason went on to detail his activities concerning "Health for All", the main points being as follows:

Attended workshops

Trying to get all the Agencies to work together.

Addressing the issue of accidents in the home.

Seeking prevention of accidents by checking people who have difficulty in looking after themselves.

There is a shortage of inspectors therefore inspections are not up to the mark.

District Councillor Peter Mason also commented that in the Winchester Area, Council Tax for Band "D" properties has for the first time risen above the £1000-00 barrier, this equates with approximately £4-00 per week increase.

8. Parish Transport Representative's Report.

Charlotte bailey's report is as per Appendix "D".

9. Parish Tree Warden's/Parish Footpaths/Compton Lock Representative's Report.

Cllr T.Threlfall's report is as per Appendix "E"

Cllr. Threlfall also reported upon the floods that have occurred opposite and below the Malms. The main points being as follows:-

The cause of these floods is the breakdown of the bank of the Itchen Navigation opposite the Malms.

All the appropriate agencies know about it.

Actions to remedy the situation are in hand.

The cause has no connection with the recent demolition of the Malms.

It appears that the Landowner is not interested.

A Department of the Environment contact has been obtained and this contact will address the issue.

Contrary to what Cllr T.Threlfall stated in his report, there had been previous correspondence with the Countryside Service of Hampshire County Council concerning the trees along Station Road, Shawford. Cllr. G.Beckett commented that whilst it had originally been proposed that some of the vegetation to be left, it appears that this is now not the case. However, it is understood that all the local residents are happy with the clearance. Cllr. C.Simmons was made aware of a concern expressed in respect of dogs now being able to run into the road from Shawford Down and had been asked if a fence would be installed.

10. Finance and Administration Committee. - Convenor's Report.

In the absence of Cllr. N.Campbell-White and due to the fact that there had not been a meeting of the Finance and Administration Committee, there was no written report.

a) Parish Accounts - Cheques for payment

The state of the Parish Council Accounts at the date of this meeting is as per Appendix "F". Cheques for payment were circulated for signatures.

b) New Pavilion Lottery Funding – update.

Mr. Paul Murray, Chairman of the New Pavilion Building Committee, gave a brief update as follows:-

The Lottery Funding has been confirmed.

Lottery Funding in the amount of £246,025-00 has been awarded.

All that has been asked for has been awarded.

There needs to be a meeting of the Finance and Administration Committee preparatory to signing the Agreement with Sport England for the Lottery Funding.

It is hoped that this agreement can be signed by the Parish Council within the next two weeks.

Immediate issues that need to be resolved is compliance with the stated "start date" and "end date" of the construction, together with the funding of the third Tennis Court.

Agreed:

The Finance and Administration Committee are empowered to sign the Agreement with Sport England for the Lottery Funding, providing there is unanimous agreement within the Finance and Administration Committee over the terms of the agreement.

Proposed:- Cllr. G.Beckett

Seconded:- Cllr. M.Bell

Vote:- Unanimous.

Cllr. G.Beckett expressed the Parish Council's congratulations and thanks to Mr. Paul Murray and his New Pavilion Building Committee for their work in obtaining the required Lottery Funding.

c) New Pavilion - confirmation of other Funding

The Clerk outlined the situation of the other funding as at the time of this meeting, the details of which are as per Appendix "G".

d) New Pavilion – VAT on Building Costs and Sports Club Rent.

The issue of VAT on the new Pavilion together with VAT on the subsequent rent payable by the Sports Club is still the subject of correspondence with Customs and Excise. Cllr. G.Beckett advised the meeting as follows:-

1. If the Parish Council charge more than a "peppercorn rent" for the new pavilion, then this is classed as a Business activity. As such, the Parish Council must register for VAT in order to reclaim the VAT on the Construction Costs and charge VAT on any subsequent rent paid by the Sports Club. This has been confirmed in writing from the Customs and Excise.
2. If the Parish Council only charge a "peppercorn rent" for the new pavilion, (say £12-00 per annum), such a situation would not be considered a "Business Activity" and therefore registration for VAT would not be appropriate. Confirmation from the Customs and Excise is still awaited on this together with directives on the procedure for reclaiming the VAT on the construction costs.

If the Parish Council is happy for the rent for the new Pavilion to be set at a "peppercorn rent" of say £12-00 per annum, then a contribution by the Sports Club

towards the Parish Council's costs for maintaining the overall Playing Fields would be expected and committed to within the Lease. The Finance and Administration Committee need a free hand to resolve this issue, and report the final Agreement to the Parish Council.

Agreed:

The Finance and Administration Committee are empowered to pursue the most appropriate course of action to resolve this issue, providing there is unanimous agreement within the Finance and Administration Committee.

Proposed:- Cllr. G.Beckett

Seconded:- Cllr. M.Bell

Vote:- Unanimous.

e) New Pavilion – Tender confirmation - Building Contracts

Mr. Paul Murray advised the meeting that preparation of Building Contracts had been initiated under the authority of the motion passed at the last Parish Council meeting. These contracts will be submitted to the Parish Council for approval, hopefully at the April Parish Council meeting.

Action:

Mr. Paul Murray to arrange for a formal Building Contract between Wilding and Butler and the Parish Council, to build a new pavilion on the Memorial Playing Field, with Gentle Associates as supervising agents to be prepared and to be submitted to the Parish Council for approval at the April Parish Council meeting.

f) Sports Club Lease.

Cllr. G.Beckett advised that progress had been made, although a problem has arisen in that the Sports Club will not commit to a figure on which the rent review in five years time will be based. The question of such a rent review and figures upon which such a review is to be based, is contingent upon resolution of the VAT question as outlined above under item 10d)

Agreed:

The Finance and Administration Committee are empowered to pursue the most appropriate course of action to resolve this issue, providing there is unanimous agreement within the Finance and Administration Committee. If a "peppercorn rent" is to be charged to the Sports Club then an alternative schedule of contribution to the Parish Council's costs must form part of any Lease.

Proposed:- Cllr. G.Beckett

Seconded:- Cllr. M.Bell

Vote:- Unanimous.

Disappointment was expressed over the apparent reluctance of the Sports Club to be more forthcoming with a commitment to the long-term funding of the Pavilion and Playing Fields.

Some discussion took place upon the amount of work that Mr. Paul Murray had undertaken in connection with the New Pavilion Project. It was suggested that to show the Parish Council's appreciation of that work together with the impact upon Mrs. Murray, a bouquet of flowers should be sent to Mrs. Murray.

Agreed/Action:

Cllr. G.Beckett to arrange for a bouquet of flowers to be sent to Mrs. Murray to mark the Parish Council's appreciation of all the work undertaken to-date by Paul Murray. The cost not to exceed £35-00, which will be taken from the Chairman's Allowance.

Vote: By a show of hands, unanimous.

11. Planning Committee. - Convenor's report.

Cllr. M.Bell's report is as per Appendix "H".

Discussion took place upon several topics, the main points being as follows:

Highways Road;

A new application for 14 dwellings is to be submitted.

The previous application, which was for 8 dwellings, was withdrawn.

The Parish Council commented upon this previous application, but did not object.

Being adjacent to the M3 motorway, the issue of noise levels needs to be addressed.

Declaration of Interest

Cllr. G.Beckett declared an interest in this issue.

The new scheme has not yet been published.

The existing residents will not benefit.

The principles applied to the deliberations when considering Mawdlam Lodge do not apply to this proposed development due to it being in a different area with different characteristics.

The Parish Council should Object to this proposed development, on the grounds of over-development of the site.

Agreed:

The Parish Council will object to the proposed development of 14 dwellings off Highways Road.

Vote: By a show of hands, Unanimous.

Silkstead Farm – Grain Dryers;

The application for removal of certain restrictions imposed by an earlier Planning Permission is the subject of this application. It is believed these relate to an “enforcement issue”, details of which have been requested from Winchester City Council. On receipt of these details, comment will be made.

Mawdlam Lodge;

The latest Planning Application has been refused.

This refusal will be appealed together with the Appeal on the previous refusal.

The argument put forward by Mr. R.Freeland were used to support this refusal.

Further comments are contained within District Councillor Charlotte Bailey’s report under item 7 above.

Twyford Parish Council – Humphries Farm;

An application to change the use of current agricultural buildings to industrial use has been submitted.

Twyford Parish Council are seeking Compton and Shawford Parish Council’s assistance in objecting to this change of use as the buildings are visible from many parts of Shawford.

Action:

Cllr. M.Bell to contact Mrs. Angela Ford~~er~~-Stent, Vice Chairman Twyford Parish Council to discuss further and initiate a suitable objection.

a) Applications and decisions.

Planning Applications and Decisions notified during the month of January 2003 are as per Appendix “I”.

b) Planning Policy Statement.

Cllr. M.Bell submitted to the meeting a draft “Planning Policy Statement” for consideration and adoption. This Statement is as per Appendix “J”.

Action:

All Councillors to review the draft “Planning Policy Statement” preparatory to its adoption at the next Parish Council Meeting.

12. Playing Fields Management Committee. - Convenor's report.

Cllr. M.Shaw was not in attendance, but had previously submitted a written report, which is as per Appendix “K”.

(a) Landscaping/screening Tennis Courts.

The second stage of the screening of the Tennis Courts is still to be undertaken. Discussion ensued, the main points being as follows:-

It had been learnt that the new sewers for the New Sports Pavilion will run along the ground where the planting is to take place.

It was considered that the digging of trenches for these new sewers may damage the ornamental trees should they be planted now.

It was considered that planting of two of the proposed three trees could be undertaken now, as there is sufficient space for the sewer trench not to impact upon the newly planted trees.

As this matter had taken so long to resolve, any further delay could not be accepted.

If two of the three trees were to be planted now, and the trench digging damaged those trees, then it would be down to the contractors and/or the Parish Council to rectify the situation.

Action:

Cllr. G.Beckett to write to the Tennis Club, requesting them to plant two of the three ornamental trees now, in accordance with the previously made agreement. The two trees to be planted are those that are unlikely to be damaged by the eventual sewer works for the new Pavilion.

(b) Plaques – publicising donations to the two Play Areas.

Covered within Cllr. Shaw's report, see Appendix "K".

(c) Cricket screens at Memorial Playing Field.

Covered within Cllr. Shaw's report, see Appendix "K".

(d) Brambles encroaching on Children's Play Area – Compton Street.

Covered within Cllr. Shaw's report, see Appendix "K".

(e) Play Area Inspections – 2003.

The Clerk advised the meeting that the request for Winchester City Council to undertake the Children's Play Area inspection for 2003/2004 had been sent off.

13. Parish Hall.

(a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "L".

Cllr. Millar also advised the following:-

The Boiler in the Caretaker's cottage should be good for another five years.

The electricity bill for the Parish Hall is down on previous bills.

£200-00 per month is now being put into the "sinking fund".

The longstanding problem with the meter has now been resolved.

Cllr. G.Beckett asked if the Parish Council will be asked to contribute towards the bathroom refurbishment in the Caretaker's cottage. Cllr. Millar advised that it is likely that the Parish Council will be asked to contribute.

Action:

Cllr. G.Beckett to ascertain if such work on the Bathroom in the Caretaker's cottage has been budgeted for.

14. Highways, Byways, M3 and Environment Committee – Convenor's report.

Cllr. C.Simmons had not submitted a written report, but reported orally.

a) Bus Shelter – Attwoods Drove.

Cllr. Simmons advised that the application for a grant from the Hampshire County Council, "Delegated Fund", had been successful and that an amount of £2,600-00 had been awarded.

Action:-

Cllr. C.Simmons to contact Hampshire County Council with regard to release of the land on which the proposed bus shelter is to be situated.

b) Car Parking in Compton Street

Cllr. Simmons and Cllr. Beckett advised the following:-

A letter to the Parochial Church Council, containing proposals, had been sent and a response awaited.

Mrs. Sollom had raised the matter with the School Governors and had received a favourable response.

c) Refurbishment of the Bus Shelter – Southampton side.

Whilst Mrs. Russell had telephoned Cllr. Simmons, she did not leave a telephone number for Cllr. Simmons to call back.

Action:

The Clerk to put another note in with the cheque payable to Mrs. Russell, requesting her to telephone Cllr. Simmons and provide a telephone number where she can be contacted.

Cllr. Simmons raised the issue of the M3 Noise Project and advised the following:-

Many meetings had taken place.

Much work on the petition had been undertaken.

Information received indicates that the M3 should be "tested" every three years for noise.

Experts are assisting with raising the appropriate questions.

Unfortunately a letter has been received complaining that nothing is happening on this issue.

The committee are fully committed to this issue and cannot do more work at present.

An article in the Parish Magazine calling for volunteers to assist would help the project.

Greater publicity of the M3 noise project was requested.

Action:

The Clerk to include an item covering the M3 Noise Project in the article to be published in the Hampshire Chronicle.

Cllr. Simmons advised the meeting that a letter had been received from Capt. Mike Matthews concerning the removal of the "pink tubes" on the shrubbery planted on the embankment along the M3 motorway.

Action:

Cllr. C. Simmons to respond to Capt. Mike Matthews appropriately.

15. **Annual Parish Assembly – Wednesday 30th April 2003.**

a) Guest Speaker

A letter to Mr. David Attwell, together with chasers, had been sent, but no reply received to-date. District Councillor Charlotte Bailey had also spoken to Mr. Attwell who had advised that he will attend.

Agreed/Action:

A further week will be allowed for a response to be received, failing which the Clerk will chase once again.

c) Parish Newsletter.

Cllr. A. Walmsley confirmed that he was on course for co-ordinating and producing the Newsletter, all contributions being needed by the middle/end of March 2003.

Action:

Cllr. A. Walmsley to provide copies of the last two years submissions from the Chairman to Cllr. Beckett.

Notices/Agenda for the Annual Parish Assembly to be distributed two weeks before the Assembly.

16. **Civic Service - 2003**

Cllr. G. Beckett advised the meeting that a letter had been sent to Dr. Emmerson of the PCC suggesting possible dates of 12th or 19th October 2003. An early answer is necessary in order to "book" the Mayor's of Eastleigh and Winchester. A response is awaited.

Action:

Cllr. G. Beckett to chase for a response when appropriate.

17. **Local Council Review Orders 2003-2004**

The 2003/2004 subscription to the NALC's publication "Local Council Review" is due and Councillors were asked as to how many copies are required by the Parish Council. The cost of the publication will be £11-59 per subscription.

Agreed:

The Parish Council will subscribe to two subscriptions of the "Local Council Review" publication for the year 2003/2004.

A.O.B.

The Clerk advised the meeting of the Clerk's Day Conference held 4th March 2003. The main issues arising were as follows:-

Assessment and Qualifications Alliance - AQA

- A qualification applicable to Parish and Town Clerks.
- With an AQA accreditation, the Parish Council is deemed to be more competent.
- Approximately 20 to 30 hours work is required to compile a portfolio of the work undertaken by the Clerk.
- The compiled Portfolio is then assessed as to the competency of the Clerk in handling his duties.
- The process costs the Clerk (or the Parish Council agrees to pay) £55-00.
- The resultant accreditation AQA qualification assists the Clerk in any Career progression.

Quality Parish Status

- Full details of the scheme are still unknown.
- The scheme is at present voluntary.
- In order to start seeking "Quality Status", the Parish Council must be fully elected, no co-options.
- The scheme is broken down into two stages, the first relatively simple, the second far more onerous.
- A lot of work, especially by the Clerk, would be required.
- Additional Staff would have to be employed by the Council to undertake all the work.
- Extensive work by all Parish Councillors would be required.
- Consultants would have to be employed in certain instances.
- Failure to achieve "Quality Parish Status" may mean the Parish is a "second class" Parish.
- The benefits of "Quality Parish Status" are minimal in that the result is the delegation of some (unspecified) services may be made possible, from the District to the Parish together with associated costs.
- Some Funding may be made possible.
- It appeared an ideal scheme to encourage the Clerk to resign.

A Paper outlining the above two issues will be drawn up by the Clerk.

18. **Date of Next Meeting.**
Tuesday, 1st April 2003.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting held on Tuesday 1st April 2003 in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. G.Beckett (Chairman), Mr. M.Bell, Mr.N.Campbell-White, Mrs. J.Millar, Mrs. M.Shaw, Mrs C.Simmons, Mr. A.Walmsley.

In attendance: District Councillor Peter Mason
District Councillor Charlotte Bailey
1 Member of the Public

1. **Correspondence - circulated to all members for their response.**
The correspondence file containing the correspondence for the month of March 2003 was circulated to all Councillors who were in attendance.
2. **Apologies for absence.**
County Councillor Ann Bailey
Cllr. Mrs. J.Vallis
3. **Minutes - To approve the minutes of the meeting held on 5th March 2003 (as circulated)**
Page 6, first action point – Mrs. Angela Ford-Stent's name corrected to Mrs Angela Forder-Stent.

There being no other corrections or changes, the chairman signed the minutes of the meeting held 5th March 2003 as being a true record of that meeting.

4. **Matters arising and Outstanding Action Points - from minutes and not mentioned elsewhere on the Agenda.**

Matters arising: There were no Matters Arising.

Action Points: Outstanding Action Points as at the time of this meeting were circulated prior to this meeting. Outstanding Action Points subsequent to this meeting are as per Appendix "A".

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

There were no Statements, Observations or Questions raised.

The Meeting will be re-opened.

5. **Police Report.**
Police Constable Mark Smith was not in attendance, but had submitted a written report, which is as per Appendix "B".
6. **County Councillor's Report.**
County Councillor Ann Bailey was not in attendance and had not submitted a written report.

7. **District Councillors' Report.**
District Councillors' Charlotte Bailey's and Peter Mason's report is as per Appendix "C".

Some discussion took place as follows:-

Longacre.

Members of any working party are selected on availability.

Councillor Tate would not be acceptable to the Parish Council as a member of a working party.

The City Solicitor advises that it is up to the councillors themselves as to their serving on any working party.

Accordingly, a letter from the Parish Council would be required to register an objection to Councillor Tate.

Mountain Ash, Tilden Road.

Various Housing Associations were asked to submit possible development sites to meet the deadline for funding applications.

This potential development site was published in the press as a result of the above.

M3 resurfacing.

Motorways with concrete surfaces are to be addressed first.

District Councillor Peter Mason will be asking for the southbound inside lane of the M£ through this Parish to be looked at with a degree of urgency as this surface has significantly deteriorated.

Waste Disposal.

Targets for recycling have been doubled.

Current collection and recycling will not meet those targets.

Larger recycling bins or reduction of waste is required.

It is envisaged that "landfill" sites will be full in 5 to 7 years time.

(a) Determination of Applications prior to closing date for comments.

District Councillor Charlotte Bailey advised that she has had correspondence with Mr Howard Bone on this issue, a copy of which is as per Appendix "D". A further response is awaited.

8. Parish Transport Representative's Report.

Charlotte Bailey's report is as per Appendix "E".

Cllr. J.Millar had been told by a parishioner that the train from Shawford to Portsmouth had been discontinued and therefore she asked Charlotte Bailey why this was so. Charlotte Bailey advised that this was due to efficiency.

9. Parish Tree Warden's/Parish Footpaths/Compton Lock Representative's Report.

Cllr. T.Threlfall was not in attendance, but had submitted a written report which is as per Appendix "F". This report was taken as read.

10. Finance and Administration Committee. - Convenor's Report.

Cllr. N.Campbell-White's report is as per Appendix "G".

a) Parish Accounts - Cheques for payment

The state of the Parish Council Accounts at the date of this meeting is as per Appendix "H". Cheques for payment were circulated for signatures.

b) Grant Offer from Sport England.

Covered within Cllr. N.Campbell-White's report, Appendix "G". The figure of £364,923-00 quoted as being the grant offer from Sport England was corrected to £246,025-00.

Agreed:

The Parish Council agrees that the offer of a grant in the sum of £246,025-00 towards the cost of the new Pavilion be formally accepted from Sport England, with the qualification that the Parish Council cannot commit at the present time to clauses 15.1.2, 15.1.3 and 15.2 of the "Award Terms and Conditions". This to be explained in an accompanying letter with the "Acceptance Form".

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. A.Walmsley.

Vote: Unanimous.

c) Sports Club Lease.

Covered within Cllr. N.Campbell-White's report, Appendix "G".

Some further discussion and explanation ensued, the main points being as follows:-

The Final Lease had now been received from White and Bowker.

The issue of a formula for establishing a revised "Contribution" in five years time would be covered in a side letter.

The two issues, 1) Water Supply to Cricket Square; 2) Equipment Store being fitted with 3 doors: will be covered in a side letter.

The Finance and Administration Committee were unanimous in their agreement that the Parish Council should sign the new Lease with the Sports Club.

Agreed:

The Parish Council approves the signing of the new 25year Lease with the Sports Club, covering the Memorial Playing Field and the New Pavilion.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. M.Bell.

Vote: Unanimous.

d) VAT issues for building new Pavilion.

Covered within Cllr. N.Campbell-White's report, Appendix "G".

e) £100,000 term deposit with Bank of Ireland

Covered within Cllr. N.Campbell-White's report, Appendix "G".

Agreed:

The Parish Council agrees that the £100,000-00, currently on term deposit with the Bank of Ireland, be rolled over on a month by month basis in a similar "One Month Term Deposit" until the money is required for the New Pavilion Project.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. G.Beckett.

Vote: Unanimous.

f) Mechanism for authorising Building Contracts with Wilding and Butler.

Covered within Cllr. N.Campbell-White's report, Appendix "G".

Subsequent to the production of Cllr. N.Campbell-White's report, a draft Contract had been received by Mr. Paul Murray, Chairman of the New Pavilion Building Committee. This needs to be studied by the Finance and Administration Committee and signed by officers of the Parish Council as soon as possible.

Agreed:

The Parish Council agrees that the Finance and Administration Committee review and if found to be acceptable, sign the Contract for the Building of the New Pavilion, under delegated authority from the Parish Council.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr J.Millar.

Vote: Unanimous.

g) Mechanism of Staged Payments for construction of new Pavilion.

Covered within Cllr. N.Campbell-White's report, Appendix "G".

The subject of re-issuing the Tennis Club Lease to include the Third Tennis Court was raised. Mrs. R.Pugh, Chairman of the Tennis Club, had been advised by Cllr. G.Beckett that this issue would be addressed by the Finance and Administration Committee once all the issues relating to the Sports Club Lease had been finalised. No time scale had been placed on this matter.

Mr. Paul Murray, Chairman of the New Pavilion Building Committee, gave a brief presentation covering the following points:-

A draft Building Contract had been received.

It is intended that this should be signed by the Parish Council by the 14th April 2003.

The Builders have confirmed that they will start work on 19th May 2003.

It is anticipated that construction will take 29 weeks, after which penalty clauses come into effect.

The Parish Council need to consider the issue of "cutting the first Sod" and "Laying a Foundation Stone" ceremony.

Action:

Cllr. G.Beckett to make enquiries as to whether Mr. Ray Wilmshurst will be able to officiate in "Cutting the first Sod" and "Laying the Foundation Stone".

Cllr. M.Shaw raised the issue of contractors accessing the site for the New Pavilion when building commences. It was pointed out that if they use Shepherds Lane there

will be problems especially at the junction with the School. It was clarified that part of the plan is that a new access will be cut as the first step.

Cllr A.Walmsley raised the issue of the "253 Agreement" with the Department of Transport in that this agreement demands that the cutting down of any trees on this site is not allowed.

Agreed/Action:

Cllr. A.Walmsley to draft a letter to the Department of Transport with reference to the 253 Agreement, and explain the situation requesting their agreement to the removal of certain trees..

Proposed: Cllr. M.Bell

Seconded: Cllr A.Walmsley

Vote for: 6 votes

Vote Against: 1 vote.

11. Planning Committee. - Convenor's report.

Cllr. M.Bell's report is as per Appendix "I".

Extensive discussion took place on Planning Issues, the main points being as follows:-

Longacre.

The working Party has been stopped – see District Councillor Charlotte Bailey's report above.

A shortage of time to submit objections will arise.

The Compton Down Society are aware of the potential proposals.

The Parish Council will welcome an opportunity to comment to any Working Party/Viewing Committee.

It is believed that the proposal will consist of two Buildings containing Flats.

The Planning Application has not as yet been received by Winchester City Council.

Land to the rear of "Ballakitch" and "Merries"

Declaration:

Cllr. G.Beckett declared an interest in that he owns land adjacent to this potential development site.

The Planning Application had been received today, 1st April 2003 with a Date Valid of 10th March 2003.

Despite the above, the application does not yet appear on the weekly yellow lists.

The closing date for comments is the 24th April 2003.

The proposal is for 14 dwellings.

A second application is for the demolition of Ballakitch and building a replacement dwelling together with new access to the other development.

The original Planning Application for this site was withdrawn on the advice of the Planning Officers in that 8 dwellings was considered to be too few for planning permission to be given.

Therefore, an application for 14 dwellings meets with the Planning Officers recommendation and therefore is most likely to be permitted.

This application could be seen to tie up with the separate development proposals associated with "Mountain Ash".

It is generally considered by the Parish Council that the proposed development is far too dense.

In view of how this application has come about, it is difficult to object on the grounds of density – it was the Planners who desired higher density than the 8 dwellings proposed in the first application, which was withdrawn.

Concern was expressed regarding noise from the Motorway that would impact any development on this site.

Action:

Cllr. M.Bell and Cllr. G.Beckett to draft a suitable letter of objection and submit it to Winchester City Council.

Action:

Cllr. M.Bell to undertake a meeting with Mr. Steven Bee and the Case Officer for this particular application to determine the policy in implementing the requirements of PPG3.

Action:

The Clerk to forward a copy of the Letter concerning PPG3 from Mr. Steven Bee to District Councillor Peter Mason.

a) Applications and decisions.

Planning Applications and Decisions for the month of March 2003 are as per Appendix "J".

b) Planning Policy Statement.

A draft "Planning Policy Statement" was circulated to all councillors prior to the meeting. It was suggested that the second paragraph be split into three separate paragraphs. A copy of the resultant Planning Policy Statement is as per Appendix "K".

Agreed:

The Parish Council agrees to adopt the "Planning Policy Statement" as specified under Appendix "K", as being the Planning Policy of this Parish Council.

Proposed: Cllr. M.Bell

Seconded: Cllr. M.Shaw.

Vote: Unanimous.

12. **Playing Fields Management Committee. - Convenor's report.**

Cllr. M.Shaw had not submitted a written report, but reported orally as follows.

(a) Landscaping/screening Tennis Courts.

The action point under this Agenda Item in the Minutes of the last meeting had not been undertaken and remains outstanding.

Action:

Cllr. G.Beckett to pursue the matter with Mrs. Ros Pugh, Chairman of the Tennis Club.

(b) Plaques – publicising donations to the two Play Areas.

Cllr. M.Shaw advised that the Plaques on the Children's play Area at Memorial Playing Fields have been installed. Cllr. Shaw has been trying to contact the owners of the fence adjacent to the Children's Play Area in Compton Street, to obtain permission for similar Plaques to be fixed to the fence there. This continues to be pursued.

(c) Cricket screens at Memorial Playing Field.

Cllr. Shaw advised that some of the debris has been cleared and that the remainder will be removed with the debris arising out of the demolition of the existing Pavilion.

Cllr. Shaw also advised the meeting of the following:-

The brambles encroaching on the Children's Play Area in Compton Street have now been cleared by the responsible householder.

Chalk graffiti has again appeared over the new play area in Compton Street; rain has not as yet washed it away.

It has been reported that there has been "rowdy behaviour" in the Compton Street Play Area.

The first "Grass Cutting" of the season on the Playing Fields has taken place.

13. **Parish Hall.**(a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "L".

(b) Caretakers Cottage – refurbishment of Bathroom.

Discussion on this subject took place, the salient points being as follows:-

The Parish Council may be asked for a contribution to this cost by CASCA.

It is acknowledged that refurbishment of the bathroom in the Caretakers Cottage is needed.

It was considered by some councillors that it should not be down to the Parish Council to fund this project.

It has been minuted in the past that there would be no further contributions from the Parish Council for such refurbishment projects.

Notwithstanding the above, the Parish Council should discuss the matter with CASCA and establish what, if any, contribution is to be requested from the Parish Council.

Agreed:

The Parish Council to wait for a request from CASCA for funding the refurbishment of the bathroom in the Caretakers Cottage and to consider the matter then.

Vote: By a show of hands – Unanimous.

14. Highways, Byways, M3 and Environment Committee – Convenor’s report.

Cllr. C.Simmons had not submitted a written report, but reported orally as follows.

a) Bus Shelter – Attwoods Drove.

The plan indicating the precise location for the proposed Bus Shelter required more detail before sending off.

The funding for the project is in place.

Catalogues covering possible Bus Shelters have been received.

It is proposed to involve the Compton Tenants Association in selecting the most appropriate type of Bus Shelter.

b) Car Parking in Compton Street

It was noted that the teachers are parking in the field.

A letter had been received from Mr. Bob Emmerson on behalf of the Parochial Church Council.

Ownership of the Field proposed to be used for car parking is uncertain.

There may be Planning problems in achieving that which is proposed.

There may be problems from the neighbouring householders in respect of the proposal.

The Parochial Church Council is loath to move forward on this issue until the new Rector has been appointed.

Agreed:

It was agreed to leave this matter in abeyance until the new Rector has been appointed.

Vote: By a show of hands – Unanimous.

c) Refurbishment of the Bus Shelter – Southampton side.

Contact had been made with Mrs. Russell and she is happy for the refurbishment of the Bus Shelter – Southampton Side – to be undertaken by Frank Smith.

Action:

Cllr. C.Simmons to progress the issue of refurbishing the Bus Shelter – Southampton side – with Mr. Frank Smith.

Cllr. C.Simmons also advised the meeting of progress concerning the “Village Spring Clean”, details as follows:-

It is proposed that the Spring Clean will take place on the 11th May 2003.

An article advertising this event will be placed in the Parish Magazine.

Notices containing details of the event will be displayed on the Notice Boards.

Cllr. C.Simmons is working with Mrs P.Caffyn on this matter.

Winchester City Council will be contacted for the provision of gloves, plastic sacks and collection of the resultant waste.

15. Annual Parish Assembly – Wednesday 30th April 2003.

a) Guest Speaker – Mr. David Atwell

The Clerk advised the meeting that Mr. David Atwell had telephoned and confirmed that he will attend the Annual Parish Assembly as Guest Speaker. Only questions on policy issues for a period of up to a half hour after Mr. Atwell’s presentation will be accepted. No questions on specific issues will be entertained.

Action:

The Clerk to forward details of the Annual Parish Assembly to Mr. David Atwell.

The subject of the School Governors report was raised and Cllr. G.Beckett advised that he would read out the report, if Mr. R.Wilmshurst is not well enough to do so.

b) Parish Newsletter.

Cllr. A Walmsley circulated a draft copy of the proposed Newsletter and discussion ensued as follows:-

Cllr Walmsley had established that the cost of printing will be £60-00 plus VAT unstapled or £90-00 with no VAT for stapled, for 500 copies..

Printing would be entirely black and white.

Cllr. J.Millar will co-ordinate the distribution.

Distribution of the Newsletter will take place 7th April 2003.

Agreed:

One copy of the Newsletter will be distributed to every household in the Parish at a Maximum overall cost of £100-00.

Proposed: Cllr. M.Bell

Seconded: Cllr. N.Campbell-White.

Vote: Unanimous

c) Minutes of APA held 24th April 2002.

A copy of the Minutes of the Annual Parish Assembly dated 24th April 2002 was circulated prior to the meeting.

Agreed:

The Parish Council approves the Minutes as circulated.

Vote: By a show of hands – Unanimous.

d) Agenda for APA 30th April 2003.

A copy of the Agenda for the Annual Parish Assembly dated 30th April 2003 was circulated prior to the meeting. The Chairman, Cllr. G.Beckett commented that he would not have put forward the Agenda in the Format/Layout that it was, but it was agreed to retain the layout for this year.

Agreed:

The Parish Council approves the Agenda as circulated.

Vote: By a show of hands – Unanimous.

16. Civic Service – 12th October 2003

The Clerk advised that pre-advice notices for the Civic Service had been sent out. Responses had been received from Mark Oaten's office and the Mayor of Eastleigh's office confirming that the date of 12th October 2003 had been put in their diaries. The Mayor of Winchester's office had telephoned to advise that the 12th October 2003 is "Law Sunday" and that nobody from Winchester could attend the Civic Service.

Action:

Cllr. G.Beckett to approach the Parochial Church Council with a view to changing the date of the Civic Service from 12th October to 19th October 2003.

17. Park and Ride.

Cllr. N.Campbell-White requested the Parish Council to consider the possibility of suggesting to Hampshire County Council that the old "Tarmac" site be used as a "Park and Ride" facility for Winchester in preference to the Bushfield Camp site as has been mooted. General discussion ensued as follows:-

The development of Bushfield Camp is not progressing.

It was asked if the Parish Council should open the debate.

The old Tarmac site would be preferable to the Bushfield Camp site.

A Park and Ride facility would be beneficial to Winchester, but not necessarily of benefit to our Parishioners.

Hampshire County Council own the old Tarmac site, but not the Bushfield Camp site which is owned by the Church Commissioners who are thought to be reluctant to release the land.

It was questioned as to whether the subject is the Parish Council's business.

The Bushfield Camp site is a brownfield site, whereas the old Tarmac site is part of the Strategic Gap.

Agreed:

It was generally agreed to air this subject at the Annual Parish Assembly and subsequently put on the Agenda for the June 2003 meeting.

18. Date of Next Meeting.

6th May 2003 which will be the Annual Parish Council Meeting.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting held on Tuesday 6th May 2003 in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. G.Beckett (Chairman), Mr. M.Bell, Mr.N.Campbell-White, Mrs. J.Millar, Mrs. M.Shaw, Mrs C.Simmons, Cllr. Mr. T.Threlfall, Cllr. Mrs. J.Vallis, Mr. A.Walmsley.

In attendance: County Councillor Ann Bailey

Police Constable Mark Smith

1 Member of the Public

1. **ELECTION of CHAIRMAN**

Being the Annual Parish Council Meeting, the first item of business was to elect a Chairman for the forthcoming year. As Cllr. G.Beckett was standing for re-election as Chairman, he vacated the "Chair" for Cllr. M.Bell, Vice Chairman, to conduct the Election.

The results of the election were as per Appendix "A".

Cllr. G.Beckett resumed the Chair and thanked members for their vote of confidence in his Chairmanship.

The position of "Vice Chairman" was voted upon, details as per Appendix "A".

2. **Correspondence - circulated to all members for their response.**

The correspondence file containing the correspondence for the month of April 2003 was circulated to all Councillors who were in attendance.

3. **Apologies for absence.**

District Councillor Charlotte Bailey

District Councillor Murray Macmillan.

4. **Minutes - To approve the minutes of the meeting held on 1st April 2003 (as circulated)**

There being no corrections or changes, the chairman signed the minutes of the meeting held 1st April 2003 as being a true record of that meeting.

5. **Matters arising and Outstanding Action Points - from minutes and not mentioned elsewhere on the Agenda.**

Matters arising: There were no Matters Arising.

Action Points: Outstanding Action Points as at the time of this meeting were circulated prior to this meeting. Outstanding Action Points subsequent to this meeting are as per Appendix "B".

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

There were no Statements, Observations or Questions raised.

The Meeting will be re-opened.

5. **Police Report.**

Police Constable Mark Smith had not submitted a written report, but reported orally as follows:-

There had only been two crimes in the Parish in the last month, 1) some damage to the Scout Hut and 2) a car broken into at the bottom of Shawford Down when a handbag was stolen.

Accordingly it had been a very quiet month.

It was reported that youths had been loitering just outside Shepherds Down School and they had moved on when requested to do so.

6. **County Councillor's Report.**

County Councillor Ann Bailey's report is as per Appendix "C".

Cllr. Bailey also advised the meeting of the following:-

The new telephone number for Hampshire Highways is 0845 8504422
The "Recycling Centre" in Garnier Road can now take "Hazardous Waste".
There are moves to instigate a Youth Parliament.

Cllr. N.Campbell-White asked if the new CANGO bus proposal is connected with the much-awaited Romanse project. Cllr. Bailey responded by advising that there was no connection and that a Contractor is being sought for taking over the Romanse project.

7. **District Councillor's Report.**

District Councillor Charlotte Bailey was not in attendance but had submitted a written report, which is as per Appendix "D". The Chairman read this report to the meeting.

District Councillor Peter Mason, having lost his seat at the recent elections, had submitted a written report, which is as per Appendix "E". The Chairman read this report to the meeting.

It was commented that immediately after the elections, there was a lot of work to be undertaken by the District Councillors, hence it was understandable that District Councillor Charlotte Bailey and the new District Councillor Murray Macmillan were unable to attend this Parish Council Meeting.

It was suggested that the Parish Council should write to Peter Mason, thanking him for his support to the Parish Council during his term in office. The Clerk advised that a letter had been sent on the 2nd May 2003.

8. **Parish Transport Representative's Report.**

No report.

9. **Parish Tree Warden's/Parish Footpaths/Compton Lock Representative's Report.**

Cllr. T.Threlfall's report is as per Appendix "F"

Sorrow was expressed concerning the death of Mrs. Pam Pottinger, Clerk to Twyford Parish Council.

The issue of the "Bishop's Drain" was raised as it had been mentioned at the Annual Parish Assembly. The salient points were as follows:-

The Bishop's Drain runs through people's gardens.

It is therefore the individual householders responsibility to ensure their part is periodically cleared.

Most householder's join together to collectively clear the Bishop's Drain.

In the past, the Management of the Bridge Hotel have refused to clear their part.

It is proposed to approach the new Management of the Bridge Hotel and encourage them to assume their responsibilities in respect of keeping the Bishop's Drain clear.

Action:-

Cllr. T.Threlfall to contact the new Management of the Bridge Hotel in due course and to encourage them to clear their part of the Bishop's Drain and to keep it clear.

10. **Finance and Administration Committee. - Convenor's Report.**

Cllr. N.Campbell-White's report is as per Appendix "G".

Cllr. Campbell-White referenced two remaining issues as follows:-

1. The issue of Sport England taking a "charge" over the land on which the new Pavilion is to be built, in accordance with the "Terms and Conditions" of the Lottery Grant.

Agreed:-

In a covering letter to Sport England, accepting the "Terms and Conditions" of the Lottery Grant, it was clearly stated that the Parish Council could not commit to the clauses indicating the requirement that Sport England could take a "charge" over the land on which the new Pavilion is to be built. No response has been received from Sport England and therefore it is assumed that this exclusion from the Terms and Conditions of the grant is accepted.

By a show of hands this was unanimously agreed.

2. The issue of obtaining permission from the Highways Agency to remove some trees from the Reclaimed Land, in conformance with the requirement of the original deed drawn up when the ownership of the land was passed to the Parish Council.

Cllr. A.Walmsley advised that the Highways Agency have no objection in principle. However, before confirming in writing, the Highways Agency require details of the Landscaping to be undertaken subsequent to the building of the new Pavilion. A copy of the Landscaping Scheme, prepared as part of the Planning Application/Permission, is being obtained and will be forwarded to the Highways Agency.

a) Parish Accounts - Cheques for payment

The state of the Parish Council Accounts at the date of this meeting is as per Appendix "H". Cheques for payment were circulated for signatures.

b) £100,000 term deposit with Bank of Ireland

The £100,000 on deposit with the Bank of Ireland, matures on the 7th May 2003.

Agreed:

The Parish Council agrees that the £100,000-00, currently on term deposit with the Bank of Ireland, be rolled over in a similar "One Month Term Deposit".

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. G.Beckett.

Vote: Unanimous.

Cllr. N.Campbell-White referenced the Clerks Salary and advised the meeting that the increase sanctioned at the November 2002 Parish Council meeting, has been implemented. However, the implementation has been done in a slightly revised manner to that decreed by the SCP17 scale, albeit not resulting in any additional monies to the Clerk.

Cllr. N.Campbell-White raised the issue of the letter from the City Secretary and Solicitor, Winchester City Council, a copy of which is as per Appendix "I". General discussion ensued as follows:-

Signing the "Declaration of acceptance of Office" is accepted.

Completion and signing of "Register of Interests" forms on an annual basis is thought not to be necessary.

The general feeling was that having completed and signed a "Register of Interests" form, that declaration should suffice for the time which that individual Councillor serves on the Parish Council.

Obviously, if a Councillor's interests change during that period, notification of the changes will be given by the individual Councillor.

It is noted that the completion of these forms on an annual basis is "voluntary" and not a "statutory requirement".

Agreed/Action:

The Clerk to write to the City Secretary and Solicitor, Winchester City Council, advising him that this Parish Council will not produce completed "Register of Interests" forms on an annual basis, but will notify any changes as and when they occur.

Vote:- By a show of hands, unanimous.

Cllr. N.Campbell-White advised the meeting that the Invitation for Renewal of the Parish Council's Insurance had been received from Cornhill Insurance. Cllr. Campbell-White commented that he was not entirely happy with the index-linked increase in "Insured Values" and the resultant increase in premium. This matter needs to be looked urgently at so that the issue can be resolved before the renewal date of 1st June 2003.

Agreed:-

The Parish Council delegates to the Finance and Administration Committee the authority to review the Parish Council's Insurance needs and to finalise the issue on behalf of the Parish Council.

Proposed:- Cllr. N.Campbell-White

Seconded:- Cllr. M.Bell.

Vote:- Unanimous.

Cllr M.Bell raised the issue of the elections next year, the main points being discussed were as follows:-

The Parish Council needs to debate the issue.

The Parish Council needs new blood.

The Otterbourne Parish Council situation was noted.

Do residents want a Parish Council?

The bureaucratic impositions significantly increase the workload.

It was thought that the Parish Council administration costs will increase.

The position needs to be clearly put to Parishioners.

Does the Parish Council have to have nine members?

A possible solution to the lack of new Councillors is a Merger with another Parish.

Action:-

The Finance and Administration Committee to give the matter of encouraging new Councillors to join the Parish Council some thought and report back to the next Parish Council meeting.

Cllr. A.Walmsley reported on the New Pavilion project as follows:-

Paul Murray was not in attendance, but he had confirmed that the project was on schedule.

The changes to the contract with Wilding Butler, prepared by the Parish Council, had been accepted.

The resultant contract is currently being drawn up.

The contract will be signed once received from Gentle Associates.

Action:-

Cllr. G.Beckett to contact Mr. Paul Murray to chase receipt of the Contract with Wilding Butler preparatory to signing.

The "ground breaking" ceremony will take place on Monday 19th May 2003 at 7pm.

Mr. Ray Wilmshurst has agreed to officiate.

Action:-

Cllr. A.Walmsley to arrange the details of the "ground Breaking" ceremony for Monday 19th May 2003 at 7pm.

11. Planning Committee. - Convenor's report.

Cllr. M.Bell's report is as per Appendix "J".

a) Applications and decisions.

Planning Applications and Decisions for the month of April 2003 are as per Appendix "K".

Cllr. M.Bell advised that the Planning Policy Statement, previously adopted, requires further amendment.

Action:-

Cllr. M.Bell to redraft the Planning Policy Statement and submit it to the next Parish Council meeting for adoption.

Cllr. G.Beckett had been informed that Mr. Colin Brooks had said he would be writing to the Parish Council in respect of the Planning Application concerning new illuminated signs at The Captain Barnard, Otterbourne Road. To-date, no such letter has been received.

Action:-

Cllr. M.Bell to contact Mr. Colin Brooks to establish what his concerns are in respect of the proposed new illuminated signs at the Captain Barnard.

Cllr. G.Beckett asked if there had been any further developments in respect of the proposed removal of an Oak tree at Silkstead Priors. Cllr. C.Simmons advised that she had spoken to Mr. Michael Edwards at Winchester City Council, Planning Department, who advised her that Planning Permission for removal ~~and/or lopping~~ would not be granted.

Cllr. M.Bell reported that the issue of Affordable Housing was progressing, Gordon Richardson had advised him that potential sites in Shawford had been identified, but the details are not yet known.

Cllr. M.Bell referenced the "Outstanding Action Points" list and advised that the action of arranging a meeting with Mr. Steven Bee is no longer appropriate.

12. Playing Fields Management Committee. - Convenor's report.

Cllr. M.Shaw had not prepared a written report, but reported orally as follows:-

- i. The grass-cutting season has started and the Playing Fields are looking good.
- ii. The Practice Cricket nets have been erected and together with the Football Nets being left in place. This has caused a problem with the grass cutting, but the Sports Club have agreed to cut the grass around these nets.
- iii. The location of the Cricket Nets was discussed, it was uncertain if this is a permanent location or not.
- iv. Playdale have repaired the "wetpour" surfaces in the Children's Play Area.
- v. The Annual Inspection of both Children's Play Area's has been completed, a report is held by the Clerk.
- vi. Quotations for new Goal Posts and a steel gate, to be erected in the Compton Street Play Area, are being obtained.
- vii. It was disappointing to note there had been a degree of vandalism on the Children's Play Equipment in the Compton Street Play Area.
- viii. Mrs. Pooley is now in a nursing home and it is understood that she would like to donate a bench seat in memory of her husband, Mr. John Pooley, to be located on the Memorial Playing Field. This was generally thought to be an acceptable proposal and in view of the new Lease with the Sports Club, they should be involved in progressing this issue.

Action:-

Cllr. Mrs Shaw to pursue, when appropriate, the issue of Mrs. Pooley donating a new bench seat, to be installed on the Memorial Playing Field, ensuring that the Sports Club are involved.

(a) Landscaping/screening Tennis Courts.

No action on this issue had taken place to-date.

Action:-

Cllr. G.Beckett to contact Mrs Pugh, Chairman of Compton and Shawford Lawn Tennis Club, in order to get this matter finalised.

(b) Plaques – publicising donations to the two Play Areas.

- ix. Cllr. Shaw is still trying to obtain permission to put the "Plaques" identifying the sponsors of the new Children's Play Equipment, up on the fence adjacent to the Play Equipment in Compton Street Play Area.

13. Parish Hall.

(a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "L".

Cllr. G.Beckett raised the issue of refurbishment of the Caretaker's Cottage bathroom and discussion ensued as follows:-

The following was agreed at the Parish Council meeting held 6th June 2002:-"Cllr. N.Campbell-White to advise CASCA that the Parish Council consider that their responsibility for funding maintenance work on the Caretaker's Cottage has been discharged, and no further requests for routine maintenance will be entertained." Notwithstanding the above, some members felt that they would like to assist CASCA in this project.

At this stage it was considered that the Parish Council may be asked for financial assistance.

Cllr. M.Bell asked whether the "maintenance fund" could be used for this work. It was pointed out that the "maintenance fund" could only be used with the agreement of the Parish Council and such use would result in depleted funds requiring higher contributions to replenish the monies expended.

Agreed:-

The Parish Council will wait until it is asked for a contribution towards the refurbishment of the Caretaker's cottage bathroom and re-assess the situation then.

Vote:- by a show of hands, unanimous.

14. **Highways, Byways, M3 and Environment Committee – Convenor’s report.**

Cllr. C.Simmons had not prepared a written report, but reported orally as follows:-

a) Bus Shelter – Attwoods Drove.

Cllr. C.Simmons reported that Hampshire County Council had responded favourably to the request for permission to install a bus shelter at the end of Attwoods Drove. However, it is necessary to contact a Mr. Dave Beaverstock for final permission.

Action:-

Cllr. C.Simmons to contact Mr. Dave Beaverstock of Hampshire County Council to obtain final permission to install a Bus Shelter at the end of Attwoods Drove.

It was pointed out that it is appropriate to notify local householders of the intention to install this Bus Shelter.

Action:-

Cllr. C.Simmons to arrange to notify all local householders that the Parish Council intends to install a Bus Shelter at the end of Attwoods Drove.

The question was raised as to whether Planning Permission for this Bus Shelter was required.

Action:-

Cllr. C.Simmons to establish from Winchester City Council, Planning Department, whether Planning Permission is required to install a Bus Shelter at the end of Attwoods Drove.

b) Refurbishment of the Bus Shelter – Southampton side.

This task was completed by Frank Smith on 6th May 2003.

15. **Committees – Election of Officers**

Finance and Administration

Planning

Playing Fields Management

Tree Warden/Footpaths/Compton Lock

Highways & Byways

CASCA Representative

Transport Representative

WDAPC Representative

CAH Representative

CPRE Representative

Sports Club Representative

Winchester Rural District Welfare Trust

The Chairman, Cllr. G.Beckett, said that the affairs of the Parish Council had been running very smoothly over the last twelve months and he hoped that everybody was happy to continue in their present functions. After some little discussion it was agreed that everybody would continue as at present and that a single block vote electing all Officers and Representatives would be appropriate. Accordingly the results of the election of officers was as per Appendix “A”.

Action:-

Cllr. T.Threlfall to draft letters to Mr. Eric Sealy and Mr David Ellis, requesting them to continue in their present capacity of assisting Cllr. T.Threlfall in his responsibilities for Footpaths.

Action:-

Cllr. G.Beckett to draft letters to the following, requesting them to continue with their present responsibilities;

Charlotte Bailey	-	Transport Representative
Ray Wilmshurst	-	School Governor
Mrs Lyn Spickernel	-	Winchester Rural District Welfare Trust.

16. **Annual Parish Assembly – Matters Arising.**

It was generally felt that the Annual Parish Assembly was a very good meeting, albeit rather long. It was suggested that Convenor’s reports could be kept shorter and any Guest Speaker asked to speak for no more than 10 to 15 minutes.

Agreed:-

Cllr N.Campbell-White called for a vote of thanks to Cllr. A.Walmsley for his work in producing the Parish Council Newsletter.

Vote:- By a show of hands, Unanimous.

The Question raised in writing by Mrs Heather Wyles concerning "portaloo" cleaning at Walcon yard was considered.

Action:-

Cllr. M.Bell to investigate if any Planning Permission restrictions apply to the use of Walcon yard and subsequently respond to Mrs. Heather Wyles accordingly.

The other issue concerning the Bishop's Drain is covered under Cllr.T.Threlfall's report under item 9 above.

Action:-

The Clerk to write a letter of thanks to Mr. David Atwell for being the Guest Speaker at the Annual Parish Assembly.

17. **Civic Service – Sunday 26th October**

The date of the Annual Parish Assembly has been changed to Sunday 26th October 2003.

Action:-

Cllr. G.Beckett to draft a letter to Mrs Sollom, Head teacher of Compton Primary School, asking her if the Parish Council can use the School for a reception after the Civic Service.

Action:-

Cllr. G.Beckett to contact Mrs. Nancy Emerson to enquire if she will organise the catering for the reception after the Civic Service..

18. **Park and Ride.**

Cllr. N.Campbell-White placed this issue on the Agenda and discussion ensued as follows:-

Winchester City Council has a need for a Park and Ride facility.

Proposals to utilise Bushfield Camp are considered un-acceptable as the Park and Ride facility would have to be at the top of the hill causing unsightly Lighting pollution and difficult/dangerous access/exit problems.

The Church Commissioners will not release the land in the foreseeable future, although it is accepted that Bushfield Camp will be developed eventually.

Cllr. N.Campbell-White considers that the Parish Council should assist Winchester City Council by suggesting the old Tarmac Site as a Park and Ride facility.

Access/exit considerations would be easier being close to the Motorway.

Use of the old Tarmac site would be controversial.

The old Tarmac site is located in the greenbelt "Gap" and as such is most unlikely to be accepted for development of any nature.

Some Councillors consider it not to be any business of the Parish Council.

Agreed:-

Cllr. N.Campbell-White proposed that the Parish Council write to Winchester City Council suggesting the old Tarmac site for a Park and Ride facility.

Proposed:- Cllr. N.Campbell-White

Seconded:- Cllr. T.Threlfall

Vote for:- 2 votes

Vote Against:- 5 votes

Abstentions:- 1 abstention.

Accordingly, this proposal failed to be adopted and therefore the matter will not be progressed any further.

A.O.B.

1) Cllr. N.Campbell-White asked if the Parish Council wanted him to continue with looking after all issues relating to the proposed "Southdown National Park". The Chairman, Cllr. G.Beckett, confirmed that he should do so.

2) Cllr. N.Campbell-White asked if the Parish Council wished to be involved with the "Calor Village of the Year". There was no interest expressed in this subject.

19. **Date of Next Meeting.**

Tuesday, 3rd June 2003.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting held on Tuesday 3rd June 2003 in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. G.Beckett (Chairman), Mr. M.Bell, Mr.N.Campbell-White, Mrs. J.Millar, Mrs. M.Shaw, Mrs C.Simmons, Mrs. J.Vallis, Mr. A.Walmsley.

In attendance: County Councillor Ann Bailey
District Councillor Charlotte Bailey
0 Member of the Public

1. **Correspondence** - circulated to all members for their response.
The correspondence file containing the correspondence for the month of May 2003 was circulated to all Councillors who were in attendance.
2. **Apologies for absence.**
Cllr. Mr. T.Threlfall,
District Councillor Murray Macmillan.
3. **Minutes** - To approve the minutes of the meeting held on 6th May 2003 (as circulated)
Cllr. C.Simmons clarified that which she had reported in respect of the Oak tree at Silkstead Priors. On page 4, penultimate paragraph, the words "and/or lopping" were deleted resulting in the last phrase of the penultimate paragraph to read ".....who advised her that planning permission for removal would not be granted."
There being no other corrections or changes, the chairman signed the minutes of the meeting held 6th May 2003 as being a true record of that meeting.
4. **Matters arising and Outstanding Action Points** - from minutes and not mentioned elsewhere on the Agenda.
Matters arising: There were no matters arising.
Action Points: Outstanding Action Points as at the time of this meeting were circulated prior to this meeting. Outstanding Action Points subsequent to this meeting are as per Appendix "A".

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.
There were no members of the public in attendance and therefore no questions raised.

The Meeting will be re-opened.
5. **Police Report.**
Police Constable Mark Smith was not in attendance and had not submitted a written report.
6. **County Councillor's Report.**
County Councillor Ann Bailey's report is as per Appendix "B". There were no questions arising.
7. **District Councillor's Report.**
District Councillor Charlotte Bailey's report is as per Appendix "C".

Cllr C.Simmons raised the matter of providing Litter Bins on Shawford Down.

Action:

District Councillor Charlotte Bailey will pursue the matter of installing Litter Bins on Shawford Down with the Landowner, Hampshire County Council.

Significant discussion took place on the issue of District Councillor Charlotte Bailey serving on the "Environment and Access Performance Improvement Committee" and eventually on the "Principle Scrutiny Committee". Much of the discussion centred around the influence these Committees will have on the Winchester City Council Planning Committee and the Officers of Winchester City Council Planning Department. It was considered that the Planning Officers were misleading the Planning Committee in the interpretation of Planning Guidelines as contained in PPG3. District Councillor Charlotte Bailey advised that the Principle Scrutiny Committee were looking at PPG3

and its interpretation. Additionally, a questionnaire to other Authorities on their interpretation of these guidelines was being prepared which will be published in due course.

8. **Parish Transport Representative's Report.**

Charlotte Bailey had not submitted a written report and there was no report made.

9. **Parish Tree Warden's/Parish Footpaths/Compton Lock Representative's Report.**

Cllr. T.Threlfall was not in attendance, but had submitted a written report, which is as per Appendix "D". The report was taken as read.

Cllr. N.Campbell-White raised the matter of the footpath across the land, which was given as replacement land for Shawford Down, which has been "padlocked". This is not a footpath which appears on the official list and crosses Hampshire County Council Land. Accordingly as it is not an "official footpath", the consensus was that the Parish Council had no power to do anything.

Cllr A.Walmsley advised that the footpath from the M3 underpass to Red Lane was still closed, it has been closed for some six months or so.

Action:

Cllr T.Threlfall to investigate the position and establish why the footpath from the underpass to Red Lane was still closed and report back to the next Parish Council meeting.

10. **Finance and Administration Committee. - Convenor's Report.**

Cllr. N.Campbell-White advised that there had not been a Finance and Administration Committee meeting during the last month and therefore there was no written report submitted. However, Cllr. N.Campbell-White reported orally as follows.

a) Parish Accounts - Cheques for payment.

The state of the Parish Council Accounts at the date of this meeting is as per Appendix "E". Cheques for payment were circulated for signatures.

b) Parish Council Accounts – Financial Year ending 31st March 2003.

The Parish Council Accounts for the financial year ending 31st March 2003, as per Appendix "F", were circulated before the meeting. Cllr. N.Campbell-White called for these Accounts to be Adopted by the Parish Council.

Agreed:

The Parish Council Accounts for the Financial Year 2002/2003 as circulated, be adopted by the Parish Council.

Proposed: Cllr N. Campbell-White

Seconded: Cllr. M.Shaw

Vote: Unanimous.

c) Audit – Financial Year 2002/2003.

Cllr. N.Campbell-White advised the meeting that the Parish Council Accounts for the Financial Year ending 31st March 2003 are due to be Audited by the External Auditor – District Audit, Plymouth. Preparatory for this exercise it is necessary appoint an Internal Auditor to undertake the necessary Internal Audit prior to Submission to the external Auditor.

Agreed:

The Parish Council proposes to appoint BKR Haines Watts as "Internal Auditor" for the internal audit of the Parish Council's Accounts for the financial year 2002/2003, providing that there is no notable increase in fees in excess of 10% over last year's fees. If there should be an increase in fees in excess of 10%, the issue to be put back to the full Parish Council for further consideration.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. A.Walmsley

Vote: Unanimous.

d) £100,000 term deposit with Bank of Ireland.

Cllr. N.Campbell-White advised that the "Term Deposit" with the Bank of Ireland is due to mature on 9th June 2003. It is proposed to roll this over for a further period of one month and subject to the contractor commencing construction work on the New Pavilion

project, to subsequently transfer the funds to the Parish Council's "Business Instant Access Account" at Lloyds TSB preparatory to settling the staged payments to the contractor.

Agreed:

The Parish Council's reserve funds in the sum of £100,000, which are currently in a Term Deposit with the Bank of Ireland maturing on 9th June 2003, be rolled over for a further period of 1 Month and thereafter be transferred to the Parish Council's "Business Instant Access Account" at Lloyds Bank, preparatory to settlement of the New Pavilion building staged payments.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. J.Millar

Vote: Unanimous

e) "New Pavilion Project – progress to date.

Cllr. G.Beckett gave a brief resume as to the current position as follows:-

Cllr. Beckett has maintained pressure on Paul Murray to finalise the contracts with Wilding Butler.

The Draft Contract, together with agreed amendments and attachments, had been received today.

The Draft Contract is to be reviewed by Paul Murray, Cllr. N.Campbell-White and the Clerk.

Upon their recommendation, the Contract will be signed by the Chairman, Cllr. G.Beckett, Cllr. N.Campbell-White and countersigned by the Clerk as Responsible Financial Officer.

Paul Murray had a very successful meeting with the Contractors on-site today at the commencement of the on-site work.

Action:

Cllr. N.Campbell-White and the Clerk to review the Draft Contract and make appropriate recommendations to the Chairman concerning the signing thereof.

Cllr. N.Campbell-White raised the issue of the Parish Council taking out additional third party Liability Insurance for the period of construction of the New Pavilion. This was discussed at the Finance and Administration Committee meeting of 11th March where Paul Murray advised that Gentle Associates were obtaining quotes for such insurance. It is understood that such insurance obtained through the Contractor's Insurance Company would be cheaper than the Parish Council approaching their own Insurance Company. To-date, nothing further had been heard on this issue.

Action:

The Clerk to request Paul Murray to follow this issue up with Gentle Associates.

Cllr. N.Campbell-White wished it to be recorded that a significant amount of extra work is necessarily being undertaken by the Clerk in connection with the accounting for the New Pavilion Project and the reclamation of the Lottery Grant from Sport England. Some form of recompense needs to be considered.

Cllr. A.Walmsley advised that the issue of the Section 253 Agreement with the Highways Agency had now been resolved and agreement obtained to remove some trees from the M3 Reclaimed Land where the New Pavilion and car park is to be located.

f) Parish Council Insurances.

Cllr. N.Campbell-White advised that the Parish Council Insurance has been renewed at the figures quoted by the Insurance Company. Whilst a review was considered, the level of potential savings did not justify the amount of work necessary to identify those savings. However, it is proposed that next year, once the New Pavilion has been completed, a complete review of all Parish Council Insurance needs will be undertaken.

g) Proposals for attracting new Parish Councillors.

There had been no action on this issue, therefore the subject was deferred until the next Parish Council meeting.

11. Planning Committee. - Convenor's report.

Cllr. M.Bell's report is as per Appendix "G".

Extensive discussion on various Planning issues took place, the main points being as follows:-

The distinction between "Affordable Housing", "Social Housing" and "Housing Mix" as contained within the Winchester District Local Plan.

The recent appeal in respect of 13 Hocombe Road in the Eastleigh District, see Appendix "I", sets a precedent when considering the implementation of PPG3 in the Parish of Compton and Shawford. It is now apparent that what the Chairman of the Winchester City Council Planning Committee stated at the Annual Parish Assembly is not necessarily a correct interpretation of the guidelines.

The Longacre decision will be delayed until the July meeting of the W.C.C. Planning Committee. It is disappointing that individuals, including the Parish Council representative, will have only three minutes in which to make their representations.

It was asked if the Parish Council are to raise objections to the Draft Local Plan. It is understood that in this second round of consultations, only comments on the changes to the Draft Local Plan will be accepted. Cllr. M.Bell said he was tempted to comment on the incorrect use of the word "requirement" which he believes to be misleading. He will be looking into this matter further. Additionally, many of the changes result in less flexibility in applying the plan and therefore The Parish Council are entitled to object to the alterations.

Action:

Cllr. M.Bell and Cllr. G.Beckett to draft a response Local Plan Revised Deposit.

Cllr. M.Bell advised the meeting that removal of the Planning Restriction No7 on the use of the Grain Dryer at Silkstead Farm had been applied for.

Action:

Cllr. M.Bell to draft an objection to the removal of Planning Restriction No.7 covering the Grain Dryer at Silkstead Farm.

a) Applications and decisions.

Planning Applications and Decisions for the month of April 2003 are as per Appendix "H".

b) Planning Permission restrictions – Walcon Yard.

Cllr. M.Bell advised that Winchester City Council had advised what Planning Permissions were in force covering the old Goods Yard at Shawford Station. A further enquiry of Winchester City Council had been submitted to establish if the cleansing of Portaloos at the yard was covered by such Planning Permissions

c) Planning Policy Statement.

Cllr. M.Bell advised that the revised "Planning Policy Statement" was circulated prior to the meeting. This had been reviewed by all Councillors and the only alteration requested was the change of the word "increase" to "extension" in the final sentence. The resultant Planning Policy Statement is as per Appendix "J".

Agreed:

The Parish Council agrees to adopt the "Planning Policy Statement" as specified under Appendix "J", as being the Planning Policy of this Parish Council.

Proposed: Cllr. M.Bell

Seconded: Cllr. A.Walmsley

Vote: Unanimous.

Cllr. G.Beckett expressed the Parish Council's thanks to Cllr. M.Bell for his work on this Policy Statement and all his work on the various planning issues in general.

12. Playing Fields Management Committee. - Convenor's report.

Cllr. M.Shaw had not submitted a written report but reported orally as follows.

(a) Landscaping/screening Tennis Courts.

Cllr. M.Shaw advised the meeting that the Tennis Club had completed the Screening of the tennis courts by planting three Acer trees along the boundary fence bordering the neighbouring properties in accordance with requirements.

Action:

Cllr. M.Shaw will speak to the Hansens requesting them to water the newly planted trees just outside their fence.

(b) Plaques – publicising donations to the two Play Areas.

Cllr. M.Shaw advised that she has now received permission from the appropriate Householder to fix the two plaques to the wooden fence adjacent to the Compton Street Children's Play Area, publicising those who had donated funds to the New Play equipment.

Action:

Cllr. N.Campbell-White to undertake the fixing of the two plaques to the wooden fence adjacent to the Compton Street Children's Play Area.

13. Parish Hall.

(a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "K".

Cllr. G.Beckett asked if there was any news on the issue of requesting the Parish Council assistance with the funding of the Caretaker's Cottage Bathroom refurbishment. Discussion ensued, the salient points being as follows:-

It is expected that the Bathroom refurbishment will be undertaken during August 2003 when the Smiths are on holiday.

Currently, Mike Matthews Chairman of CASCA is on holiday, therefore the matter of putting a request for financial assistance to the Parish Council has been deferred until his return.

It was previously determined and agreed that the Parish Council would not contribute any further funds to refurbishment of the Parish Hall/Caretaker's Cottage.

However, there was some concern over whether this was the correct approach to take.

Whilst it is accepted that in cases of need that the Parish Council will assist financially, the parish Council wishes to avoid having to "bale out" CASCA should they get into financial difficulty.

Some thought an amount of £500 could be found to assist in this project, whereas others thought that a sum in excess of £1,000 may be expected.

A time limit for receiving a request for a contribution from CASCA should be imposed.

The Parish Council should not pre-empt any request by paying any monies before any request is received.

Use of the "Maintenance Fund" for undertaking this refurbishment work could not be accepted.

Action:

Cllr. J.Millar to raise the issue at the forthcoming CASCA Management Committee meeting and establish if CASCA are intending to put in a request for financial assistance to the Parish Council and if so to ensure that such a request is submitted before the next Parish Council meeting.

Cllr. J.Millar raised the issue of updating the "Roll of Honour" board in the Parish Hall which requires the names of past Chairman of the Parish Council to be added. The Roll of Honour board is to be taken down in August 2003 for the redecoration of the hall, this would be a good time to attend to this.

Action:

The Clerk to arrange for the appropriate names to be added when the Roll of Honour board is taken down in August 2003.

14. Highways, Byways, M3 and Environment Committee – Convenor's report.

Cllr. C.Simons' report is as per Appendix "L".

a) Bus Shelter – Attwoods Drove.

Issue covered within Cllr. Simmons' report. Some discussion on the type of Bus Shelter took place, the main points being as follows:-

An entrance from the rear would be preferable.

The base should be Tarmac in preference to concrete in order to aid repair.

It is thought that Planning Permission will not be necessary, however Cllr. Simmons will verify this with Mathew Stagg at Hampshire County Council who has experience in these matters.

Enquiries from the "Delegated Fund" who have awarded a grant for partly funding this project have resulted in the expectation that the project will be completed within three to four months.

Action:

Cllr. C.Simmons to discuss and decide the type of Bus Shelter required with her Highways and Byways Committee and progress the issue accordingly.

Cllr. A.Walmsley advised that he had been contacted by Mr R.Wilmshurst who was concerned over the location of the Bus Shelter and the direction it would face in respect of shelter from the prevailing weather.

Action:

Cllr. C.Simmons to contact Mr R.Wilmshurst to allay his concerns.

With regard to the Bus Shelter on the main road which was reported to have human excreta daubed all over the walls, this has been cleaned by Mrs J.Russell but now requires re-painting.

Action:

Cllr. C.Simmons to arrange for this Bus Shelter to be re-painted.

With regard to the Bus Shelter on the main road north bound, the broken glass has been removed and Cllr. Simmons asked if it should be replaced again. Frank Smith does not have any more panes of glass in stock and being toughened glass could prove to be expensive.

Agreed:

By a show of hands it was agreed to leave the matter in abeyance and that all Councillors would review the need to replace the glass.

Cllr. N.Campbell-White advised that the wooden Bus Shelter in Southdown Road was in need of re-painting.

Action:

Cllr. C.Simmons to arrange for the wooden Bus Shelter in Southdown Road to be repainted.

b) Car Parking in Compton Street.

Cllr. G.Beckett advised the meeting that no progress on this issue is expected until a new Rector had been appointed. Accordingly the issue will be removed from the Agenda for the time being.

15. Civic Service.

a) Use of Compton Primary School for the reception.

Cllr. G.Beckett advised the meeting that Mrs. Sollom had been asked in writing for permission to use the School for the reception, but to-date no reply had been received. This was presumably due to the need for raising the matter at the School Governor's Meeting.

b) Catering at the reception.

Cllr. G.Beckett advised that he had spoken to Nancy Emerson on this issue and she had confirmed that she will undertake the catering required.

16. Date of Next Meeting.

The next Parish Council meeting would normally have taken place on Tuesday 1st July 2003. However, due to the fact that the Clerk is on holiday from the 14th June until the 28th June 2003, it was determined that it would be impractical to hold the meeting so soon after his return. Accordingly, the next Parish Council Meeting will exceptionally be moved to **Thursday 3rd July 2003**

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting held on Thursday 3rd July 2003 in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. G.Beckett (Chairman), Mr. M.Bell, Mr.N.Campbell-White, Mrs. J.Millar, Mrs C.Simmons, Mrs. J.Vallis, Mr. A.Walmsley.

In attendance: County Councillor Ann Bailey
5 Members of the Public

1. **Correspondence** - circulated to all members for their response.
The correspondence file containing the correspondence for the month of June 2003 was circulated to all Councillors who were in attendance.
2. **Apologies for absence.**
Cllr. Mr. T.Threlfall,
Cllr. Mrs. M.Shaw,
District Councillor Charlotte Bailey
District Councillor Murray Macmillan.
Police Constable Mark Smith
3. **Minutes** - To approve the minutes of the meeting held on 3rd June 2003 (as circulated)
There were no changes/amendments to be made.

Agreed:

The Parish Council agreed that the Minutes of the meeting held 3rd June 2003, as circulated, were a true record of that meeting.

Proposed:- Cllr. N.Campbell-White

Seconded:- Cllr. Cllr. C.Simmons

Vote:- Unanimous.

The chairman signed the minutes of the meeting held 3rd June 2003 as being a true record of that meeting.

4. **Matters arising and Outstanding Action Points** - from minutes and not mentioned elsewhere on the Agenda.

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

Whilst there were members of the public in attendance for the purpose of raising issues in connection with Planning matters, the Chairman advised that those issues would be heard, exceptionally, during the session on Planning – item 11 below. There were no other issues raised.

The Meeting will be re-opened.

5. **Police Report.**
Police Constable Mark Smith was not in attendance, but had submitted a written report, which is as per Appendix “B”. The Chairman read this report to the meeting, there were no questions arising.
6. **County Councillor's Report.**
County Councillor Ann Bailey had not submitted a written report, but reported orally as follows:-

The Fire and Rescue dispute had now been settled which will result in modernisation and changes in the Fire Service.

An electrical fault at Shepherds Down School nearly caused a serious fire. The Beat Policeman who happened to be on patrol was able to prevent the fire from establishing itself, and thereby prevented a serious fire.

County Councillor Ann Bailey had undertaken a “Heritage Tour” covering several issues, all of which were found to be interesting.

Hampshire is to be a pilot for Language Learning in Primary Schools.

A £1.7million grant from the European Union had been obtained for investigations into the effects of Climate Change.

This year is the 40th anniversary of the Hampshire Youth Band.

Reports of "Contaminated Vodka" being sold had been received.

County Councillor Ann Bailey was asked if there was any news on the development of Southdown School. It was thought that Southdown School had been sold.

Action:

County Councillor Ann Bailey to confirm whether Southdown School had been sold and therefore, as a consequence, any development would be subject to the normal Planning Application and controls.

7. District Councillor's Report.

District Councillor Charlotte Bailey was not in attendance, but had submitted a written report, which is as per Appendix "C". The Chairman read this report to the meeting, there were no questions arising.

a) Litter Bins on Shawford Down

Covered within District Councillor Charlotte Bailey's report, Appendix "C".

8. Parish Transport Representative's Report.

Charlotte Bailey was not in attendance, but had submitted a written report, which is as per Appendix "D". The Chairman read this report to the meeting, there were no questions arising.

9. Parish Tree Warden's/Parish Footpaths/Compton Lock Representative's Report.

Cllr. T.Threlfall was not in attendance, but had submitted a written report, which is as per Appendix "E". This report was circulated prior to the meeting.

The issue of the "Bishop's Drain" was raised, the main comments were as follows:-

- As stated in Cllr. Threlfall's report, responsibility for the "Bishop's Drain" rests with the Householders through who's properties the Drain passes.
- Accordingly, the matter of arranging its clearance is not the business of the Parish Council.
- However, if problems arise with regard to maintenance, the Parish Council may be seen as a suitable conduit for organising some collective action.

Action:

The Clerk to ensure that the subject of the "Bishop's Drain" is placed on the Agenda for the next meeting when the matter will be fully discussed and the Parish Council's obligation finally resolved.

10. Finance and Administration Committee. - Convenor's Report.

Cllr. N.Campbell-White advised the meeting that there had not been a "Finance and Administration Committee Meeting during the preceding month and as a consequence there was no written report submitted. Cllr. Campbell-White reported orally as follows.

a) Parish Accounts - Cheques for payment.

The state of the Parish Council Accounts at the date of this meeting were as per Appendix "F". Cheques for payment were circulated for signatures.

b) New Pavilion Project – progress to date.

Mr. Paul Murray, Chairman of the New Pavilion Building Committee, was in attendance and he submitted a report, which is as per Appendix "G".

The issue of the "felled trees" was raised in that the contractor had suggested that these be buried on site. This was unacceptable and it is now proposed that somebody be found to cut them up into logs and take them away.

Mr. Paul Murray referenced the signing of the contract with the contractor, Wilding Butler. Although it is often the case that construction commences without a contract being in place, Wilding Butler had been pressed for the conclusion of contractual matters. A contract will be submitted for signing within the next four weeks.

Agreed:

It was reconfirmed that the contracts, when presented by Wilding Butler/Gentle Associates, may be signed by Cllr. G.Beckett and Cllr. N.Campbell-White and countersigned by the Clerk, without reverting to the full Parish Council.

Vote: By a show of hands – unanimous.

Cllr. N.Campbell-White raised the matter of the “Third Party Liability Insurance” to cover the Parish Council during construction of the New Pavilion. A quotation of £1,000 had been received and due to the advice that such insurance should not be needed, a decision was taken by the Chairman, Cllr. G.Beckett, in conjunction with Cllr. N.Campbell-White, Convenor of the Finance and Administration Committee, not to take up this insurance.

Cllr. N.Campbell-White raised the issue of the Caretakers Cottage and the remedial work found to be necessary in the Hallway. The main points discussed were as follows:-

It had been established that the Hallway floor consisted of tiles laid on chalk.

This had obviously contributed to the “damp” problem.

This unsatisfactory flooring had caused rotting of the bottom of the staircase and skirting boards.

The whole Hallway Floor needs to be excavated and concreted.

The cost of this is expected to be in the region of £500 to £600.

It is not considered that this is a maintenance problem, rather a structural problem, which should be addressed by the Landlord, the Parish Council.

CASCA does not have the funds for addressing this issue.

Discussions amongst members of the Finance and Administration Committee indicated that three were in favour of the Parish Council organising and funding of this remedial work whereas one member was unsure.

The concern was raised that such unexpected “structural problems” could continue to arise, thereby requiring the Parish Council to continually fund the Caretaker’s Cottage. This was of concern in that the Parish Council does not receive any substantial rent from the Cottage.

Agreed:

The Parish Council to fund the remedial work to the Hallway floor in the Caretakers Cottage to a maximum cost of £600 plus VAT. The work to be organised by the Parish Council and the Parish Council to pay all the bills direct to the selected contractor.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. J.Millar.

Vote: Unanimous.

Action:

Cllr. N.Campbell-White to obtain three quotes for the remedial work to the Caretaker’s Cottage, Hallway floor, together with associated works, to arrange for the appropriate quote to be actioned and oversee the completion of such work arranging for the resultant invoice not exceeding £600 plus VAT to be submitted to the Parish Council for payment.

Cllr. A.Walmsley advised the meeting that an invoice had been received from Hampshire County Council in the amount of £75-00 plus VAT, in respect of the “Virtual Server” which supports the Parish Council’s WEB site. Some discussion ensued, the salient points being as follows:-

It was generally agreed that the Parish Council should have a WEB site.

An alternative “Host” could possibly be found, but it was preferable to have the WEB site with the H.C.C. host in the same manner as other Parish Councils.

Last year a similar charge was rejected as there had been no advanced warning, this year such rejection would not be justifiable.

Agreed:

The Parish Council to pay the invoice in the amount of £75-00 plus VAT to Hampshire County Council in respect of the “Virtual Server”.

Proposed: Cllr. A.Walmsley

Seconded: Cllr. J.Millar

Vote: Unanimous.

c) Proposals for attracting new Parish Councillors.

As there had not been a meeting of the Finance and Administration Committee, the subject of attracting new Parish Councillors had not been addressed. Accordingly this matter is deferred to the next Parish Council meeting.

11. Planning Committee. - Convenor's report.

Cllr. M.Bell's report is as per Appendix "H".

a) Applications and decisions.

Planning Applications and Decisions for the month of June 2003 are as per Appendix "I".

b) Winchester District Local Plan – Revised Deposit

Cllr. M.Bell advised that a response had been sent, a copy of the draft document was in the Correspondence file.

c) Planning Permission restrictions – Walcon Yard

Cllr. M.Bell advised that this issue is now the subject of an "Enforcement Notice" issued by the Planning Department, Winchester City Council. Cllr. M.Bell will maintain a watching brief.

d) Local Area Planning Committees.

A letter had been received from New Alresford Town Council, Appendix "J", and was circulated before the meeting. Some discussion took place, the salient points being as follows:-

The initiative for establishing Local Area Planning Committees is entirely non-political.

The initiative is a reflection of the fact that many Parish and Town Councils are dissatisfied with the Winchester City Council Planning Department and some of their practices.

It would appear that the current practice has an undue upon Winchester Town.

It was generally thought to be an excellent initiative on the part of New Alresford Town Council.

Agreed:

Compton and Shawford Parish Council support in principle changes to the Winchester City Council Planning Committee structure, which will result in greater Local influence in Planning decision-making.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. A.Walmsley

Vote: Unanimous

Action:

Cllr. M.Bell and Cllr. G.Beckett to draft a letter of support to New Alresford Town Council in their initiative for establishing Local Area planning Committees.

Extensive discussion took place on the Planning Application for twenty-seven dwellings at "Mountain Ash", Tilden Road, Compton. Residents Mr. Michael Field, Mr. Bob Shepherd, Mr. Derek Storford and Mr. Simon Jones were in attendance in order to take part in such discussions. The salient points were as follows:-

The proposals for this site were considered to be too great a density.

The adjacent M3 Motorway would cause unacceptable noise pollution.

The design of the dwellings would cause increased noise reflection towards Southdown School, which already suffers from unacceptable noise levels from the Motorway.

The local residents are not opposed to reasonable development of the site, but the proposals put forward are thought to be of far too great density for the site in question.

The proposed development conflicts with the policy of conforming with the character of the area in that the height elevations exceeds the elevations of surrounding properties and the density is many times that in the vicinity.

Various trees existing on the site are not shown on the plans, it is therefore assumed that these trees are to be removed thereby destroying the character of the area and eliminating valuable screening.

Action:
Cllr. G.Beckett to initiate the placing of temporary Tree Preservation Orders on the trees in and around the site in question.

It was suggested that this application had been submitted in order to “shock” the various parties, with the intention of submitting a further application of lower density which would be more readily accepted, albeit at a far greater density than is acceptable.

The Parish Council will object to this Application.

It was pointed out that any objections at this stage must be objecting to the principle of such High Density Developments. Objections on the grounds of design, infrastructure etc., should be left to a later stage.

It is important that all objectors, object in the same manner. However, it is important that objectors submit separate letters of objection and such letters are different but agreeing with the principle points of objection.

Caution was noted concerning the deadline for submitting objections which was the 8th July 2003 and the fact that it has been experienced that decisions have been made by the Planning Officers before the deadline date.

Action:
Cllr. G.Beckett and Cllr. M.Bell to draft a letter of objection concerning the Planning Application for the development at “Mountain Ash”, Tilden Road, copying the letter of objection to the local residents.

Discussions took place concerning the Mawdlam Lodge Planning Appeal, the salient points being as follows:-

The Appeal decision had been received advising that the Appeal had been dismissed.

The reasons for dismissal were different in part to those reasons given by Winchester City Council for not granting the Planning Application.

Whilst the Inspector did not list his reasons for dismissal, the reasons were primarily on the bases of the proposed development being out of character with the locality.

The Inspector indicated that PPG3 is only one of the Government Guidelines on planning.

Conformance with the character of the area is an equally important aspect of the planning process.

The Inspector did not uphold Winchester City Council's requirement of conformance to the PPG3 guidelines.

Agreed/Action:
Cllr. M.Bell and Cllr. G.Beckett to draft a letter to Mrs. Busher, Winchester City Council, bringing to the attention of the Planning Department all the points raised by the Inspector and how that decision sets a precedent when considering Planning Applications and developments in similar areas.

Vote: By a show of hands – Unanimous.

Some discussion took place on the Longacre Planning Application, the main points being as follows:-

It is understood that revised plans are to be received shortly, addressing some of the concerns raised.

The Longacre Objection campaign is well organised, perhaps the residents concerned about the “Mountain Ash” development should contact that group for assistance and guidance.

Agreed/Action:-
Cllr. M.Bell and Cllr. G.Beckett to draft a letter to the individual members of the Planning Committee, Winchester City Council, making various important points that have been set as a precedent by the Inspector in the Mawdlam Lodge Planning Appeal.

Vote: By a show of hands – Unanimous.

12. Playing Fields Management Committee. - Convenor's report.

Cllr. M.Shaw was not in attendance and had not submitted a written report. However, Cllr. Shaw had advised the Clerk before the meeting that there was nothing to report.

(a) Plaques – publicising donations to the two Play Areas.

Cllr. M.Shaw had advised the Clerk that she is still pursuing this issue. Permission had been given for the plaques to be fixed to the fence in the Play Area, Compton Street, and it was a question of getting someone to put them up. Cllr Shaw was trying to get Cllr. Campbell-White to undertake this, but failing this she would approach Cllr. M.Bell.

13. Parish Hall.

(a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "K".

The only additional item reported by Cllr. Millar was the next Management Committee meeting where the subject of Risk Management will be discussed.

(b) Refurbishment of the Caretaker's Cottage Bathroom

Cllr. J.Millar advised the meeting that CASCA will not be requesting financial assistance from the Parish Council for the refurbishment of the Bathroom in the Caretaker's Cottage.

14. Highways, Byways, M3 and Environment Committee – Convenor's report.

Cllr. C.Simmons had not submitted a written report, but reported orally as follows.

a) Bus Shelter – Attwoods Drove.

Cllr. C.Simmons advised the meeting as follows:-

Two quotations for a Bus Shelter and its installation had been received – one from M.A.N.Shelters and one from Queensbury Shelters.

A third quotation is yet to be obtained.

Mr. J.Sutherden of 20 Attwoods Drove, the tenant of the property immediately adjacent to the proposed location of the new bus shelter has made it clear that he is not happy about the installation of the bus shelter and its proposed location.

It is understood that he wants to put in a driveway to his property and he thinks that the proposed bus shelter may prevent him doing so.

A review of the area indicates that there is more than sufficient space for a bus shelter as well as a new driveway to 20 Attwoods drove – the bus shelter requires 3 metres of the 8 metre space available.

Mr. J.Sutherden has suggested that the proposed bus shelter could be located on the green play area. This has been discounted as advice indicates that permission for such a location would not be forthcoming.

It has been established that Planning Permission for the bus shelter in its proposed location is not required.

A demand for a bus shelter has been confirmed. This has been made more apparent since the closure of Compton Stores.

Action:

Cllr C.Simmons to review the location for the proposed new bus shelter and confirm that the previously proposed location is the only suitable location.

Action:

The Chairman, Cllr G.Beckett and the Clerk to write to Mr J.Sutherden explaining the Parish Council's position on this matter and endeavour to obtain his acquiescence to the proposal, advising him that the installation is to proceed.

Action:

Cllr. C.Simmons to proceed with obtaining the third quotation for a new bus shelter and on receipt of which to determine, in conjunction with the Highway and Byways Committee, which of the three quotes obtained best meets the Parish Council's requirements. Having selected the appropriate supplier, initiate through the Clerk the ordering and installation of the new bus shelter.

b) Repainting of Bus Shelters - Main Road and Southdown Road.

Cllr. C.Simmons advised that Frank Smith will shortly be attending to this matter. Additionally, he will undertake the necessary re-painting of the Notice boards.

c) Car Parking in Compton Street.

This subject will not be addressed any further until a new Rector has been appointed. Accordingly this matter will be removed from the Agenda.

Cllr. C.Simmons advised the meeting that she had received complaints concerning Horse Manure deposited on the footpath between Hurdle Way and Compton Street. Some discussion ensued and it was unclear whether this footpath is a "Right of Way/Bridle Path" as enquiries had indicated that it did not feature on any map of official footpaths. It was understood that Hampshire County Council/ Department of Transport own the land in question and all that could be done is to ask for notices to be put up discouraging the depositing of Horse Manure on the pathway.

Action:

Cllr. C.Simmons to clarify the status of the Footpath and ownership of the land and report back to the next meeting.

Cllr. N.Campbell-White noticed a note in the correspondence file that Hampshire County Council had requested the Parish Council's agreement to the removal of the two street lighting columns at either end of the M3 subway. Whilst it was considered that these two lights were too bright, it was also considered that it was essential that some lighting be provided, especially during the winter months, for walkers.

Action:

The Clerk to respond to Hampshire County Council advising them that the Parish Council does not agree to the removal of the two street lights at either end of the M3 subway, but does agree to a lower wattage of lighting.

15. Civic Service.

a) Use of Compton Primary School for the reception – confirmed.

Cllr. G.Beckett advised the meeting that written confirmation had been received from Compton Primary School that the Reception after the Civic Service could be held in the School Hall.

b) Catering at the reception.

Cllr. G.Beckett advised that whilst informal conversations with Nancy Emmerson had indicated that she and her assistants would be pleased to help with the Catering, it had been determined that she could not take a leading role in providing such catering.

Some discussion ensued resulting in the following action being agreed.

Agreed/Action:

Cllr. G.Beckett to speak to Gill Coleman and ask her if she would undertake the Catering for the Reception. If this is not possible, Cllr. M.Bell plus two assistants will form a "Catering Sub-Committee" to arrange and undertake the required Catering for the reception at a total cost not exceeding £100-00.

Vote: By a show of hands – Unanimous.

16. The Quality Parish and Town Council Scheme.

Cllr. G.Beckett advised the meeting that a letter and document entitled "The Quality Parish and Town Council Scheme" had been received from DEFRA. Discussion ensued and the main points were as follows:-

Joining the "Quality Parish and Town Council Scheme" was by invitation and is purely voluntary.

It is understood that a significant amount of work would be involved.

An expansion of resources would probably be necessitated and consequently the Parish Council costs would rise.

HAPTC had advised informally that little help in making the Parish Council's case for not joining the scheme could be expected from them.

Only one year is left for this Council before the Parish Council has to be elected; the new Council may have a different view of this issue.

It is uncertain as to what the benefits to the Parish Council would be if the scheme was pursued.

Failure to be accredited with "Quality Status" may have a negative effect on this Parish Council.

The proposal should not be disregarded without a full investigation into the proposal as outlined in the explanatory document.

Action:

Cllr. G.Beckett to review the document "The Quality Parish and Town Council Scheme" and make recommendations as to the appropriate course of action at the September Parish Council meeting.

A.O.B.

Cllr. G.Beckett advised that a letter from a Mrs S.Lord had been received, concerning the state of some parts of the Churchyard. This is the same person who complained last year, subsequent to which the Parish Council was instrumental in getting the issue resolved. It appears that the situation is as bad as previously in that long grass is hampering Mrs Lord's family attending the grave of her Grandparents. This letter has been passed to the Parochial Church Council for responding direct with Mrs. Lord.

17. **Date of Next Meeting.**
2nd September 2003.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting held on Tuesday 2nd September 2003 in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. G.Beckett (Chairman), Mr. M.Bell, Mr.N.Campbell-White, Mrs. J.Millar, Mrs. M.Shaw, Mr. T.Threlfall, Mr. A.Walmsley.

In attendance: County Councillor Ann Bailey
District Councillor Charlotte Bailey
District Councillor Murray Macmillan.
4 Members of the Public

1. **Correspondence** - circulated to all members for their response.
The correspondence file containing the correspondence for the month of July and August 2003 was circulated to all Councillors who were in attendance.
2. **Apologies for absence.**
Cllr. Mrs C.Simmons
Police Constable Mark Smith
3. **Minutes** - To approve the minutes of the meeting held on 3rd July 2003 (as circulated)
There were no changes/amendments to be made.

Agreed:

The Parish Council agreed that the Minutes of the meeting held 3rd July 2003, as circulated, were a true record of that meeting.

Proposed:- Cllr. J.Millar

Seconded:- Cllr. T.Threlfall

Vote:- Unanimous.

The chairman signed the minutes of the meeting held 3rd July 2003 as being a true record of that meeting.

4. **Matters arising and Outstanding Action Points** - from minutes and not mentioned elsewhere on the Agenda.
Matters arising: There were no matters arising.
Action Points: Outstanding Action Points as at the time of this meeting were circulated prior to this meeting. Outstanding Action Points subsequent to this meeting are as per Appendix "A".

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

Farmer Mr. John Venn of Silkstead Farm made representations to the meeting concerning the requested removal of Condition No. 7 of the Planning Permission covering the Grain Dryer at Silkstead Farm. The main points were as follows:-

A farmer needs to be able to use the Grain Dryer at any time during the summer months, dependant upon the state of the harvest and the weather at the time.

The exporting of Grain is not now possible, therefore additional constraints are placed upon the Farmer.

The crop has to be harvested and dried when the crop is ready, such times may be outside the periods for which Planning Permission to use the Grain Dryer has been granted.

The continuation of farming activities, including the use of the Grain Dryer is considered an Amenity to the village.

Use of the Grain Dryer is currently approximately 35 hours per year and it is sometimes necessary to use the dryer over weekends and Bank Holidays, dependant upon when the Grain is ready to be harvested.

It is possible to obtain emergency permission to use the dryer at times outside that for which Planning Permission has been granted, but this is a lengthy process involving an exchange of letters with Winchester City Council, Planning Department. This is not very practical in an emergency.

Immediate Neighbours of Silkstead Farm are understood to be entirely happy with the use of the Grain Dryer at times which suits the farmer and not to impose the

time constrains as contained within the Condition No.7 of the Planning Permission. Such neighbours do not find the noise generated by the Grain Dryer to be any problem.

The recently submitted Planning Application requesting removal of Condition No.7, which limits the hours of operation of the Grain Dryer, is believed to have been refused. Such an understanding having been conveyed verbally by one of the Planning Officers.

It is believed that the objection submitted by the Parish Council to Winchester City Council, Planning Department, was the cause of the refusal.

Mr. John Venn, accordingly, asked the Parish Council to reconsider its position.

There were no other issues raised by Members of the Public.

The Meeting will be re-opened.

5. Police Report.

Police Constable Mark Smith was not in attendance, but had submitted a written report which is as per Appendix "B". The Chairman read out this report to the meeting.

1. County Councillor's Report.

County Councillor Ann Bailey's report is as per Appendix "C".

a) Sale of Southdown School – development subject to Planning Permission.

County Councillor Ann Bailey reported that the "preferred" Purchaser of Southdown School had been selected and the sale is progressing.

Cllr. G.Beckett asked if the Planning Permission for the development of Southdown School, subsequent to its sale, would be submitted to the usual processes; i.e., through Winchester City Council Planning Department. District Councillor Charlotte Bailey advised that the Planning Permission had already been granted by Hampshire County Council and would be passed to Winchester City Council Planning Department for Comment only. It was questioned as to the ethics of Hampshire County Council awarding themselves Planning Permission and thereby enhancing their sale, but this was thought to be usual practice. Questions were raised as to whether the Parish Council will have the opportunity to comment of the development Plans in the usual Planning consultation process. County Councillor Ann Bailey was sure that the Parish Council will have that opportunity.

Action:

County Councillor Ann Bailey to ensure that this Parish Council have the opportunity to comment on the development Plans of Southdown School.

The Chairman, Cllr. G.Beckett, advised the meeting that he and Cllr. M.Bell had already informally seen the development plans and the meeting was assured that there was no attempt for secrecy concerning this issue.

7. District Councillor's Report.

District Councillor Charlotte Bailey's report is as per Appendix "D".

Cllr. N.Campbell-White referenced the Planning Application concerning "The Merries" and commented that the original application for 7 to 8 dwellings would have been acceptable, whereas the current Application which was requested by the Planning Officers for 14 dwellings was un-acceptable. Additionally, the delay caused by the Planning Officers in determining this Application gives cause for concern.

District Councillor Charlotte Bailey also advised the meeting that Seminars on PPG3 are to be held on 2nd October 2003 at 6-30pm and on 9th October 2003 at 6-30pm.

District Councillor Murray Macmillan reported that he is currently involved with the "Principal Scrutiny Committee" which takes up most of his time. Through this activity, he has been involved with the "Longacre" Planning Application. Councillor Macmillan also referenced the recent Planning Application concerning "Highdown", Hurdle Way.

8. Parish Transport Representative's Report.

Mrs. Charlotte Bailey's report is as per Appendix "E".

With regard to the issue of Aircraft Noise, the Chairman advised the meeting that Mr. Robin Tice is currently addressing the issues on behalf of the Parish Council.

With regard to the reduction in train Services from Shawford Station, representations from the Parish Council would be appropriate.

Action:

Mrs. Charlotte Bailey to draft a letter of objection to the reduction of Train Services from Shawford Station, for the Clerk to send in the name of the Parish Council.

9. **Parish Tree Warden's/Parish Footpaths/Compton Lock Representative's Report.**

Cllr. T.Threlfall's report is as per Appendix "F".

a) Bishop's Drain – responsibility for maintenance.

As referenced in Cllr. T.Threlfall's report, Appendix "F", the issue of maintaining the Bishop's Drain should be addressed by the Shawford Village Residents Association.

Action:

Cllr. T.Threlfall to speak with Mr. John Boundy, Chairman of the Shawford Village Residents Association, requesting his Association to assume responsibility for advising residents of the responsibilities regarding the Bishop's Drain maintenance.

10. **Finance and Administration Committee. - Convenor's Report.**

Cllr. N.Campbell-White advised that as there had not been a formal meeting of the Finance and Administration Committee, there was no written report. There had been an informal meeting to discuss certain issues, accordingly Cllr. Campbell-White reported orally as follows.

a) Parish Accounts - Cheques for payment.

The state of the Parish Council Accounts at the date of this meeting is as per Appendix "G". Cheques for payment were circulated for signatures.

b) New Pavilion Project – progress to date.

To date, there had been three claims on the Lottery Fund for payment of instalments on the New Pavilion construction costs. These had been successfully handled by the Clerk and payment by the Lottery Fund to meet the deadlines of the Builder's invoice had been met. There had been a delay in payment of the last VAT claim in the amount of £11, 805-71 by the Customs and Excise, but the Clerk advised the meeting that such payment was expected within the next few days.

Mr. Paul Murray gave a brief report on progress to-date as follows:-

Progress is considered to be good with the project on schedule.

The roof trusses are complete.

The rest of this month will be taken up with internal carpentry, plumbing and the external cladding.

Regular on site meetings with the Builder and Project Manager continue to take place.

Fallen trees on the site have yet to be cleared thereby allowing the spreading of "spoil" over the site to be undertaken – this has yet to be addressed.

The Official Opening of the new Pavilion is scheduled to take place at 10-30am on 20th December 2003.

The Contract with the Builder has not yet been submitted to the Parish Council for signature.

Action:

Mr Paul Murray to "chase" Wilding Butler Construction Ltd/Gentle Associates for the Contract to build, to be signed by the Parish Council.

Two issues were raised by Mr. Paul Murray – these were the letter from Chamberlayne Estates concerning "services" to the New Pavilion and the Equipment Storage Shed.

Chamberlayne Estates - "services" to the New Pavilion

Resultant from correspondence with the Chamberlayne Estates concerning the provision of "services" through their roads/verges, a letter requesting payment of a £7,500-00 consideration had been received.

After some discussion, the following was concluded:-

Chamberlayne Estates are thought to be in error in thinking that they can charge a consideration for the Parish Council to install Water, Gas and Telecomms in a trench through their roads/verges.

They can charge Legal fees for establishing legal documentation detailing such services.

They can also charge for "disruption" and "degradation in value" of the Land for such installation work, but this is thought to be negligible.

Action:

Cllr. G.Beckett and Cllr. N.Campbell-White to draft a letter to Chamberlayne Estates, challenging their ability to charge the Parish Council for digging a trench and laying the "services" to the New Pavilion, over the road and verge owned by the Chamberlayne Estates.

Alternative routing of the required "services" could be pursued whereby such "services" would not have to traverse any land owned by the Chamberlayne Estates.

The option of undertaking the work by a procedure of "Maintenance" to the existing services could be pursued.

c) New Pavilion Project – Equipment Storage Shed – Budgeted cost £3500-00 - now anticipated to be in excess of Budget.

Cllr. G.Beckett reported that within the budget for the New Pavilion, an amount of £3,500-00 had been established for a Equipment Storage Shed. This consisted of a proposed collection of Steel Containers. Having reviewed this issue it had been concluded that such Containers would be very unsightly and a more permanent and acceptable solution should be sought. Initial investigations by Gordon de-la-Mare revealed that a cost of approximately £13,500-00 would arise should a permanent purpose built Storage Shed be decided upon.

After discussions, the Finance and Administration Committee in conjunction with Gordon de-la-Mare of the Sports Club had concluded that a purpose built wooden Equipment Storage Shed would be acceptable and be more in keeping with the New Pavilion. However, even the suggested wooden Equipment Storage Shed would result in an anticipated overspend of approximately £3,000-00, which would have to come out of the £18,000-00 contingency.

Agreed:

An anticipated "overspend" of approximately £3,000-00 for the construction of a wooden Equipment Storage Shed would be accepted without commitment by the Parish Council on the understanding that such an overspend comes out of the £18,000-00 Contingency. This is also providing that a definitive proposal with final costings is submitted to the Parish Council for approval at the October Parish Council meeting.

Action:

Cllr. G.Beckett to ensure that Gordon de-la-Mare prepares and submits a detailed proposal together with costings, to the October Parish Council meeting, covering a wooden Equipment Storage Shed sufficient to meet the needs of the Sports Club on a permanent basis.

d) AUDIT – Lighter Touch Regime.

Motions:-

As part of the Annual Audit process, a number of motions needed to be agreed by the Parish Council were proposed by Cllr. N.Campbell-White. All the following motions were circulated to Councillors prior to the meeting and as there were no questions arising, a "block" vote was taken on all 9 motions.

Agreed:

1) The Parish Council certify that the accounts contained in the Annual Return for the year ended 31st March 2002, present fairly the financial position of the council, and are consistent with the underlying financial records and have been prepared on an income and expenditure basis

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. M.Shaw

Vote: Unanimous

<p>Agreed: 2) The Parish Council has approved the accounts, which have been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices. Proposed: Cllr. N.Campbell-White Seconded: Cllr. M.Shaw Vote: Unanimous</p>
<p>Agreed: 3) The Parish Council has maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption. Proposed: Cllr. N.Campbell-White Seconded: Cllr. M.Shaw Vote: Unanimous</p>
<p>Agreed: 4) The Parish Council has taken all reasonable steps to assure themselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice, which could have significant financial effect on the ability of the council to conduct its business or on its finances. Proposed: Cllr. N.Campbell-White Seconded: Cllr. M.Shaw Vote: Unanimous</p>
<p>Agreed: 5) The Parish Council has provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. Proposed: Cllr. N.Campbell-White Seconded: Cllr. M.Shaw Vote: Unanimous</p>
<p>Agreed: 6) The Parish Council has carried out an assessment of the risks facing the council and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. Proposed: Cllr. N.Campbell-White Seconded: Cllr. M.Shaw Vote: Unanimous</p>
<p>Agreed: 7) The Parish Council has maintained an adequate and effective system of internal audit of the Council's accounting records and control systems. Proposed: Cllr. N.Campbell-White Seconded: Cllr. M.Shaw Vote: Unanimous</p>
<p>Agreed: 8) The Parish Council has taken what it considers to be appropriate action on all matters raised in previous reports from the internal and external auditors. Proposed: Cllr. N.Campbell-White Seconded: Cllr. M.Shaw Vote: Unanimous</p>
<p>Agreed: 9) The Parish Council is not aware of any litigation, liabilities or commitments, events or transactions, occurring either during or after the end of the financial year being reported, other than those included in the accounts. Proposed: Cllr. N.Campbell-White Seconded: Cllr. M.Shaw Vote: Unanimous</p>

Cllr. N.Campbell-White expressed the Parish Council's thanks to the Clerk for all his work on the accounts and Audit, which has resulted in a faultless set of Accounts and Annual Return to the Audit Commission.

e) Caretakers Cottage – repairs to the Hallway.

Cllr. N.Campbell-White advised the meeting that the cost of repair work to the Caretaker's Cottage hallway was £900-00 approximately. CASCA had agreed to this cost and had the work undertaken. It was previously agreed that the Parish Council would contribute £600-00 to this cost. However, three quotes for the overall job had not been obtained by CASCA, which unfortunately contravened the financial procedures of

the Parish Council. In view of the work being put in hand by CASCA on the understanding that the Parish Council were contributing £600-00, dispensation from the usual financial procedure applicable to the Parish Council was requested.

Agreed:

The Parish Council agree exceptionally to dispense with the need to obtain three quotations for undertaking the repair work to the Caretaker's Cottage hallway as the Parish Council are only contributing a portion of the overall cost.

Proposed: Cllr. M.Bell.

Seconded: Cllr. N.Campbell-White

Vote: Unanimous.

f) Proposals for attracting new Parish Councillors.

This subject was again deferred. However, a directive from Winchester City Council was referenced by the Chairman, which advised all Parish Councillors that their term of office has been extended by one month to June 2004, the directive is as per Appendix "H". The reason for this to enable the Parish Council elections, due to take place in 2004, to coincide with the date for the European and district Council elections.

Cllr. A.Walmsley noted that in the Correspondence File, there was an instruction from HAPTC on the handling of Complaints.

Action:

Cllr. N.Campbell-White to ensure that the Finance and Administration Committee review the "Handling of Complaints" instruction produced by HAPTC and make recommendations to the Parish Council accordingly.

11. Planning Committee. - Convenor's report.

Cllr. M.Bell's report is as per Appendix "I".

a) Applications and decisions.

Applications and Decisions for the months of July and August are as per Appendix "J". (On the list of Applications, ID164 is a duplicate of ID 165 and therefore deleted)

b) Local Area Planning Committees.

Cllr. M.Bell asked if the Parish Council still supported this initiative in view of the delay in the deadline in responding to Alresford Town Council together with the currently ongoing review of the PPG3 guidelines by Winchester City Council. After some discussion it was concluded that the PPG3 issue is a separate issue and the Parish Council's views on Local area Planning Committees is still valid.

Action:

Cllr. M.Bell to draft a response to Alresford Town Council in connection with proposals for Local Area Planning Committees.

c) Mountain Ash – Tree Preservation Orders

The Chairman, Cllr. G.Beckett advised the meeting that no action on this issue had taken place to-date.

Cllr. M.Bell advised the meeting that many of the Parish Council's responses to Planning Applications had been undertaken without convening a Planning Committee meeting. Cllr. Bell asked the meeting whether this was acceptable. He considered that in most cases a Planning Committee meeting was not appropriate and in any case, communication between the Planning Committee members had been satisfactory. The general consensus was that Cllr. Bell was doing a good job and was deeply involved in some very difficult planning issues that required careful consideration in order to maintain consistency. With the establishment of a "Parish Council Planning Policy" statement, conformance to that policy had been maintained.

Cllr. J.Millar applauded Cllr.Bell's work on the various Planning issues, but stated that she would like to be more involved as a member of the Planning Committee.

Various Planning issues were discussed, the salient points being as follows:-

Grain Dryer – Silkstead Farm.

Cllr. G.Beckett outlined the history of the various Planning Applications covering the Grain Dryer.

- Planning Permission had been applied for to operate a Grain Dryer at Silkstead Farm, such permission being granted but with conditions to protect the Amenity of neighbouring Residents.
- An application to remove these conditions had been submitted in March 2003, possibly to enable third party Grain Drying at unsociable hours.
- This application was withdrawn as it was considered unlikely to succeed.
- In June 2003, an application to remove condition No.7 (restrictions on hours of operation) was submitted.
- The Parish Council objected to the removal of this condition in order to protect the Amenity of Parishioners.

It was considered that the Parish Council has to look after the interests of its Parishioners, not only those who are resident now but also those of the future.

The operation of the Grain Dryer at hours outside those stipulated under Condition No.7, is deemed by some to be a problem in respect of noise pollution. Views of immediate neighbours to Silkstead Farm indicated that the Noise issue is not a problem.

The fear is that ultimately the present incumbent of Silkstead Farm, and/or his successor, will wish to undertake third party Grain Drying on that site on a commercial basis.

It is also feared that removal of Condition No.7 will be the first of further applications to remove restraining conditions imposed in the original Planning Application.

The request of Farmer Mr. John Venn is understood and appreciated by all Councillors. In terms of running his farm he has a good case.

Possible solutions would be for the extension of operating hours during the months of July to October.

However, it was felt that the issue of Noise Pollution needs to be clarified and quantified by experts so that the Parish Council can establish whether the noise generated by the Grain Dryer actually constitutes a Noise problem and is above acceptable levels.

Action:

Cllr. G.Beckett and Cllr. M.Bell to draft a letter to Winchester City Council stating that representations had been received from Farmer Mr. John Venn and as a result the Parish Council would require details from the experts (Environmental Health) on the quantitative noise measurements taken which caused the Condition No.7 to be imposed upon the Planning Permission covering the Grain Dryer at Silkstead Farm.

Highdown.

An Application for a further 4 dwellings on the site has been lodged, making a total of 6 new dwellings.

This proposal is considered outside the current Parish Council Planning Policy. Accordingly the Parish Council must object.

However, this proposal could be worse.

Certain arguments against this proposal are weaker than the arguments against the Longacre proposal.

It is understood that the Planners could say that the proposal is not dense enough.

Acceptance of this proposal would set a precedent.

It is considered difficult to make an objection to this one.

Briarlease.

The proposal is for a 4 bedroom dwelling in the back garden.

It is proposed that the Parish Council supports this application.

However, Tree Preservation Orders may affect proposals for the new access.

It was suggested that the Parish Council should defer any comment on the Tree Preservation Orders.

It was asked if the neighbours of Briarlease had been approached by the Parish Council to obtain their views.

It was considered not to be function of the Parish Council to canvass the opinions of the neighbours of every Planning Application – Winchester City Council send out notices of pending Planning Applications to relevant Neighbours.

Action:

Cllr. M.Bell to draft a letter of support for the Briarlease planning Application, pointing out that such support is contingent upon the Tree Preservation Order question is adequately addressed.

12. Playing Fields Management Committee. - Convenor's report.

Cllr. M.Shaw had not submitted a written report, but reported orally as follows.

(a) Plaques – publicising donations to the two Play Areas.

Cllr. Shaw is still awaiting assistance in putting the Onyx plaque up in the children's play area in Compton Street. Unfortunately, the Onyx plaque previously put up in the children's play area at Memorial Playing Field has been broken off of the fence where it had been put up and had disappeared.

Action:

The Clerk to write to Onyx requesting them to supply a replacement plaque for replacement at the children's play area, Memorial Playing field.

(b) Northern boundary fence – Memorial Playing Field.

A letter had been received by the Chairman from Mr. Windsor Hurd stating that the 0 boundary with Memorial Playing Field had broken down, possibly because of footballers climbing into his back garden to retrieve footballs that had been kicked over the boundary by accident. Some discussion ensued, the main points being as follows:-

It was questioned whether it is the Parish Council's responsibility to maintain the Boundary Fence surrounding the whole of Memorial Playing Fields.

Previously, such maintenance had always been resisted by the Parish Council.

Some instances have occurred when the Parish Council have undertaken work on part of the Boundary fencing, which may be seen as a precedent.

It had always been assumed that Parishioners who live in dwellings bordering upon the Playing Fields, are aware of the possible occurrence of balls being kicked over the boundary into their gardens. Any preventative measures are therefore down to the individual householder.

As there was little consensus of opinion, the matter was deferred to a later date.

13. Parish Hall.

(a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "K".

Cllr. N.Campbell-White advised the meeting that a problem had arisen concerning an Ash tree which is located on the boundary of the Parish Hall. It is considered that this tree needs to be cut down as it is beginning to cause problems to the Parish Hall. However, the householder on whose boundary the tree is located objects to it being cut down. Cllr. Campbell-White proposed writing to the Householder concerned advising them that if the tree is not cut down, then they must assume all responsibility.

Action:

Cllr. N.Campbell-White to write to the householder on whose boundary the offending Ash tree is located, advising them that if they do not agree to its being cut down, then they must accept total responsibility for any damage caused by the tree being allowed to remain.

14. Highways, Byways, M3 and Environment Committee – Convenor's report.

Cllr. C.Simmons was not in attendance, but had submitted a written report, which is as per Appendix "L".

a) Bus Shelter – Attwoods Drove.

Subject covered within Cllr. C.Simmons report, Appendix "L". In addition, the Clerk advised the meeting that certain documentation was awaited from MAN Shelters, which when received will be forwarded to Hampshire County Council in order to obtain the required Licence to construct the Bus Shelter on their Land. On receipt of this Licence, construction of the Bus Shelter will proceed.

b) Street Lamps at entrance to M3 subway.
Subject now completed and removed from the Agenda.

c) Ownership of footpath between Hurdle Way and Compton Street.
Item deferred until the return of Cllr. C.Simmons..

15. **Civic Service.**

a) Catering at the reception.

The Chairman, Cllr. G.Beckett, advised that subsequent to enquiries, Mrs Coleman was unable to undertake the Catering at the Civic Service reception. Accordingly, there are two options:-

1. Engage a firm of outside Caterers
2. Undertake the Catering ourselves.

After some discussion, it was considered preferable for members of the Parish Council to undertake the Catering themselves.

Action:

Cllr. M.Shaw, assisted by Cllr. J.Millar, to organise and provide the Catering at the Civic Service Reception, submitting receipts for materials used to the Clerk for reimbursement of the costs.

The Clerk had provided the Chairman with a proposed list of invitees to the Civic Service. This list needed to be reviewed and updated as soon as possible in order to get the invitations out by the middle of September 2003 for the Service to take place on 26th October 2003.

Action:

Cllr. A.Walmsley to co-ordinate the finalisation of the List of invitees to the Civic Service, providing the final draft list to the Clerk by 16th September 2003.

16. **The Quality Parish and Town Council Scheme.**

Cllr. G.Beckett advised the meeting that he had studied the document "The Quality Parish and Town Council Scheme" as published by DEFRA and distributed 6th June 2003.

In general, Cllr. Beckett advised the meeting that there could be some benefits with the opportunity to take on more responsibilities from the District Council, but at the same time there would be some disadvantages in that a significant amount of work would be required of the Clerk together with additional work required of Councillors. Additional funding may become available by being accredited as a "Quality Parish Council". A stronger voice in some issues such as planning may be a result. However, at present some shortcomings of the current Parish Council and its workings may preclude Compton and Shawford Parish Council from qualifying as a "Quality Parish Council".

The Clerk was asked his views and he advised that it appears that the Clerks function would have to be expanded to a full time job together with the possibility of taking on an assistant and possibly consultants. This, to enable certain services to be delegated down to the Parish Council by the District Council, something that the Parish Council does not want. Also the significant cost associated with this scheme is undesirable.

Agreed:

The subject of Compton and Shawford Parish Council applying for Quality Status be deferred until after the Parish Council elections due next year, at which time the new Council can review its position. In the meantime the subject to be kept under review and any developments monitored.

Proposed: Cllr. A.Walmsley

Seconded: Cllr. N.Campbell-White

Vote: Unanimous.

A.O.B.
ISITFAIR

The Chairman, Cllr. G.Beckett raised the subject of the petition being put out by a group called "ISITFAIR" concerning the increase in Council Taxes and changes in the "Rate Support Grant.

Agreed:

It was agreed that this matter is not a matter that is within the Parish Council's remit.

Water Voice Southern.

The Chairman, Cllr. G.Beckett raised the subject "Water Voice Southern" and the meetings to take place on 19th September. Councillors were asked if there is any interest in attending – there was no response therefore the matter was dropped.

Consultation on Indemnities.

A consultation document on the subject of Indemnities covering Local Councils and their Members had been published by DEFRA. This document was passed to Cllr. N.Campbell-White for consideration by the Finance and Administration Committee.

Action:

Cllr. N.Campbell-White and the Finance and Administration Committee to consider the document concerning Indemnities covering Local Councils and their Members and report back to the next Parish Council meeting.

Older People with Mental Health Problems.

A consultation document had been published by the Mid Hampshire NHS Primary Care Trust, requesting comments from numerous organisations included within which are all Parish Councils.

Agreed:

It was agreed that this matter is not a matter that is within the Parish Council's remit.

17. **Date of Next Meeting.**
7th October 2003.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting held on Tuesday 7th October 2003 in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. G.Beckett (Chairman), Mr. M.Bell, Mrs. J.Millar, Mrs. M.Shaw, Mrs C.Simmons, Mr. A.Walmsley.

In attendance: County Councillor Ann Bailey
District Councillor Charlotte Bailey
District Councillor Murray Macmillan.
2 Members of the Public

Before the meeting commenced, the Chairman, Cllr. G.Beckett, referenced the recent death of Mr. Ray Wilmshurst, a previously long serving Chairman and Councillor of the Parish Councillor, and of Mrs. Vanessa Smith, Caretaker at the Parish Hall. Members were requested to stand and observe one minute's silence to commemorate these two losses.

1. **Correspondence** - circulated to all members for their response.
The correspondence file containing the correspondence for the month of September 2003 was circulated to all Councillors who were in attendance.
2. **Apologies for absence.**
Cllr. Mr. T.Threlfall
Cllr. Mr.N.Campbell-White,
Police Constable Mark Smith

3. **Minutes** - To approve the minutes of the meeting held on 3rd July 2003 (as circulated)
There were no changes/amendments to be made.

Agreed:

The Parish Council agreed that the Minutes of the meeting held 2nd September 2003, as circulated, were a true record of that meeting.

Proposed:- Cllr. M.Shaw

Seconded:- Cllr. M.Bell

Vote:- Unanimous.

The chairman signed the minutes of the meeting held 2nd September 2003 as being a true record of that meeting.

4. **Matters arising and Outstanding Action Points** - from minutes and not mentioned elsewhere on the Agenda.
Matters arising: There were no matters arising.
Action Points: Outstanding Action Points as at the time of this meeting were circulated prior to this meeting. Outstanding Action Points subsequent to this meeting are as per Appendix "A".

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

There were no issues raised by Members of the Public.

The Meeting will be re-opened.

5. **Police Report.**
Police Constable Mark Smith was not in attendance, but had submitted a written report which is as per Appendix "B". The Chairman read out this report to the meeting.

There was some discussion concerning the following:-

Reports of possible "drug taking" with resultant debris being left at the Memorial Playing Field – the matter had been reported to Police Constable Mark Smith but no response had been received to date.

Civil disturbance in Shepherds Lane.

It was concluded that no further action by the Parish Council was appropriate at this time.

6. **County Councillor's Report.**

County Councillor Ann Bailey's report is as per Appendix "C".

With regard to the issue of Bushfield Camp, it was stated that the Parish Council might find it appropriate to provide support to the group who are endeavouring to have the footpaths re-opened, and monitor the situation as Bushfield Camp is within the Parish.

Action:

County Councillor Ann Bailey to advise the Clerk of the contact details of the co-ordinator of the "action group" who are pursuing the issue of re-opening the footpaths across Bushfield Camp.

7. **District Councillor's Report.**

District Councillor Murray Macmillan reported on the following:-

- Silkstead Farm
 - Cllr. Macmillan had met with the Enforcement Officer of Winchester City Council who had advised that facilities were in place whereby the farmer, Mr. John Venn, could instigate "emergency procedures" should usage of the grain dryer be necessary outside the hours allowed in the Planning Permission for the Grain Dryer.
 - A letter covering this issue is awaited.
- Trains services from Shawford Station.
 - Contact with Hampshire County Council had been made on this issue.
 - Revisions to the services are awaited.
 - Discussions within a local action group are ongoing.
- PPG3
 - A meeting is to be held on Thursday 9th October 2003.
 - The Views of other Authorities are being collated.
 - Cllr. Macmillan will report further at the next Parish Council meeting.
- Standards
 - A meeting is to take place next week in London.

District Councillor Charlotte Bailey's report is as per Appendix "D".

Cllr. Bailey also advised the following:-

- Work on improvements to the "Planning Committee" is to include some suggestions initiated by Alresford Town Council.
- Additional Meetings to discuss the Winchester District Local Plan are to be held in November.

8. **Parish Transport Representative's Report.**

Mrs. Charlotte Bailey's report is as per Appendix "E".

Mrs. Bailey was asked whether the reduction in train services to Shawford Station was as a result of shortage in funding and whether a system of subsidy, similar to that of Bus Services, was applicable. If so, who does the Parish Council approach to raise the question of increasing such subsidy. Mrs Bailey advised that she did not know the answer to this.

Action:

Mrs. Bailey to investigate the question of Subsidies for the provision of Train Services to Shawford Station and identify the body whom the Parish Council could approach in order to secure a possible increase in subsidies and thereby re-establish the full service to Shawford Station.

With regard to the matter of Aircraft noise, it was pointed out that Mr. Robyn Tice was acting as the Parish Council's representative on all matters to do with Aircraft and Southampton Airport.

Action:

Mrs. Bailey to liaise with Mr. Robin Tice on all matters to do with Aircraft noise and Southampton Airport.

Some general discussion ensued concerning Aircraft Noise as follows:-

It was considered that in recent months the amount of air traffic into and out of Southampton Airport had significantly increased.

Resultant from correspondence, Cllr. M.Bell had established that Mark Oaten MP is to meet with the Airport Authority to discuss the issues affecting residents.

It was suggested that a letter to the Airport Authority from the Parish Council stating the Parish Council's concerns, might be appropriate.

Agreed:

The Parish Council to write to the Airport Authority, stating the Parish Council's concerns over the increase in Air Traffic and the impact that this is having on Residents.

Vote: By a show of hands – unanimous.

Action:

Cllr. M.Bell to draft a letter to the Airport Authority stating the Parish Council's concerns over the increase in Air Traffic and the impact that this is having on Residents.

a) Train Services from Shawford Station.

Letters to the Strategic Rail Authority and South West Trains had been sent out, detailing the Parish Council's objection to the reduction in services to and from Shawford Station. Responses are awaited. Copies of these letters had been passed to Mr. Mike Everett who is a member of the Action Group pursuing this issue.

9. **Parish Tree Warden's/Parish Footpaths/Compton Lock Representative's Report.**

Cllr. T.Threlfall's report is as per Appendix "F".

a) Bishop's Drain.

Covered within Cllr. Threlfall's report, Appendix "F"

10. **Finance and Administration Committee. - Convenor's Report.**

Cllr. N.Campbell-White was not in attendance, but had submitted a report, which is as per Appendix "G".

a) Parish Accounts - Cheques for payment.

The state of the Parish Council Accounts at the date of this meeting is as per Appendix "H". Cheques for payment were circulated for signatures.

b) New Pavilion Project – progress to date.

Mr. Paul Murray advised that progress is being made, the roof was now on the building. Whilst overall the building work is some two weeks behind schedule, an allowance of four weeks slippage had been allowed for in the schedules.

c) New Pavilion Project - Wilding Butler – Contract.

The final contracts with Wilding Butler, to build the new Pavilion, were submitted to the Parish Council for signing. The Chairman, Cllr. G.Beckett, advised the meeting that whilst the members of the Council and the Clerk were not competent to verify the correctness of the contracts submitted, recommendations to sign the contract had been received from the Parish Council's appointed consultant, Gentle Associates. Reliance was therefore being placed upon the recommendations from Gentle Associates in this matter.

Agreed:

On the strength of the recommendations from Gentle Associates, the contract with Wilding Butler to build the new Pavilion at Memorial Playing Field, should be signed.

Proposed: Cllr. G.Beckett

Seconded: Cllr. A.Walmsley

Vote: Unanimous.

Accordingly, the contracts with Wilding Butler were signed by the Chairman, Cllr. G.Beckett, the Vice Chairman, Cllr. M.Bell, and countersigned by the Clerk.

d) New Pavilion Project – Equipment Storage Shed

A brief resume was given by the Chairman, Cllr. G.Beckett, concerning this issue, as follows:-

An amount of £3,500-00 had been budgeted for to cover this matter.

This had proven to be far too low a figure.

Investigations into the provision of a wooden structure indicate that a suitable Storage Shed could be erected at a cost of approximately £4,000-00, excluding the necessary concrete base.

If the Concrete base could be installed at a cost of up to £3,000-00, then the Budgeted cost would be exceeded by only £3,500-00, which would be met out of the budgeted Contingency monies.

Mr. Paul Murray had made investigations into the construction of a concrete base on which the proposed wooden Storage shed would be erected. He had established that the cost would be between £4,000-00 and £5,000-00 net of VAT plus £375-00 for design fees. This cost includes the cost of drains, water supplies and electricity supplies. After some discussion this was considered to be unacceptable as the cost was deemed to be too high.

Action:

Mr. Paul Murray to negotiate with the contractors to establish whether the concrete base for the Storage Shed can be constructed at a cost of up to £3,000-00.

Cllr. A.Walmsley pointed out that the Parish Council should be aware that if a less substantial concrete base for the new Storage Shed were to be constructed due to cost considerations and subsequently problems occurred, then the Parish Council could not have any recourse.

e) Services to new Pavilion.

The Chairman, Cllr. G.Beckett, outlined the issues that have arisen regarding the connection of Gas, water and electricity services to the new Pavilion as follows:-

Authority to dig a trench along the grass verge of the roadway leading to Memorial Playing Field was requested of the landowner, Chamberlayne Estates.

Chamberlayne Estates requested a consideration charge of £7,500-00 for permission to cross their land.

Legal advice from the Parish Council's Solicitor indicates that Chamberlayne Estates are entitled to make such a charge.

Questions of utilising the agreement covering the existing water pipe and the maintenance thereof have been raised.

Informal legal advice suggests that the official legal advice may be incomplete.

It is proposed that a copy of the "Licence" covering the existing water supplies to Memorial Playing Field together with a copy of the Legal advice received from the Parish Council's Solicitor be provided to Mr. Nigel Pugh for further comment.

Action:

The Clerk to obtain a copy of the Licence for the water main, granted in 1948, and provide this together with a copy of the Legal advice received from White and Bowker, to Mr. Nigel Pugh for comment.

Mr Paul Murray advised the meeting that initial investigations into routing the services to Shepherds Lane via the east of the houses would cost considerably more than the consideration being charged by Chamberlayne Estates. A figure of £11,000-00 was quoted by Transco for installing just the gas services via that route. It is understood that Gentle Associates were not surprised in such increased costs for following the suggested alternative route.

Accordingly the following was agreed:-

Agreed:-

1) Continue with laying the services to the new Pavilion along the originally planned route.

2) Take advice from Mr. Nigel Pugh, referring such advice to the Parish Council's Solicitor for comment and ratification.

3) Cllr. G.Beckett and Mr. Paul Murray to meet with Chamberlayne Estates to negotiate the matter with a view to achieving a reduced consideration charge.

Vote: By a show of hands – Unanimous.

f) Handling of Complaints.

Subject deferred until the return of Cllr. N.Campbell-White.

g) Indemnities covering Local Councils and their Members.

Subject deferred until the return of Cllr. N.Campbell-White.

The Chairman, Cllr. G.Beckett, had been approached by the Sports Club with the suggestion that the new Pavilion be named "The Wilmshurst Pavilion" in memory of the late Mr. Ray Wilmshurst. Whilst the Chairman thought that it was up to the Sports Club to call the Pavilion by whatever name they chose, other members thought that as

ownership of the new Pavilion rests with the Parish Council, it should be the Parish Council who decides upon the name for the new Pavilion. Members asked for time to consider this matter.

Action:

The Clerk to ensure that the subject of naming the new Pavilion is on the Agenda for the November Parish Council meeting.

The Chairman, Cllr. G.Beckett, also advised the meeting that members of Mr. Ray Wilmshurst's family had approached him with the request that Mr. Ray Wilmshurst's ashes be interred under the Patio of the new Pavilion. Some discussion ensued as follows:-

This was a request made by Ray Wilmshurst before he passed away.

This request was only being considered due to the many years service that Ray Wilmshurst had given to the Parish Council and Sports Club.

Some members were in favour of the proposal.

Some members were concerned about the proposal.

Concerns were expressed over the possibility of flowers being placed on the spot, in memory of Ray Wilmshurst, and therefore turning the patio area into a shrine.

Precise details together with constraints need to be discussed with Ray Wilmshurst's family.

Action:

Cllr. G.Beckett to discuss the precise details of the request to place Ray Wilmshurst's ashes under the patio of the new Pavilion, together with constraints that the Parish Council would like to see which prevent any element of the Patio becoming a "shrine". Details to be reported back to the November Parish Council meeting.

Action:

The Clerk to ensure that the subject of placing the ashes of Mr. Ray Wilmshurst under the patio of the new Pavilion, is on the Agenda for the November Parish Council meeting.

11. Planning Committee. - Convenor's report.

Cllr. M.Bell's report is as per Appendix "I".

a) Applications and decisions.

Planning Applications and Planning Decisions for the month of September were as per Appendix "J".

b) Southdown School – development plans.

Cllr. M.Bell outlined the perceived situation on this development as follows:-

- o A full Planning Application had been lodged with Winchester City Council Planning Department, thereby enabling the Parish Council and others commenting in the usual way.
- o Cllr. Bell had reservations on the issue of sustainability of this development.
- o A comparison with Longacre could be made in terms of sustainability.
- o The access road sightlines were of concern.
- o However, the buildings already exist and the development will provide some "affordable housing" within the Parish which must be welcomed.
- o For consistency sake, Cllr. Bell considered that the Parish Council should comment, neither supporting nor objecting, stating concerns over sustainability and the Road access.

General discussion ensued, the main points being as follows:-

Declaration of Interest

Cllr. C.Simmons declared an interest in that the proposed development borders her property.

With the lack of a comprehensive Planning Policy encompassing both development and infrastructure supporting that development, the proposed development will result in greater reliance upon the motorcar by potential residents of the development.

This is something that central Government does not want.

Despite the above, it is believed that the volume of traffic to and from the completed development will be less than was with the former use of the buildings..

The question of sightlines on the access road is of concern.

The proposed development makes best use of existing buildings and is in harmony with the locality.

A far more intrusive development could have been put forward, therefore, this proposed development should be supported.

Agreed:

The Parish Council should support the proposed development of Southdown School as submitted under ref:- W00414/02, with the proviso that the Parish Council has concerns over the issues of sustainability together with traffic management on the access road.

Proposed: Cllr. J.Millar

Seconded: Cllr. M.Shaw

Vote: Unanimous.

Action:

Cllr. M.Bell to draft a letter in support of the proposed development of Southdown School as submitted under ref:- W00414/02, with the proviso that the Parish Council has concerns over the issues of sustainability together with traffic management on the access road.

c) Grain Dryer – Silkstead Farm.

Cllr. M.Bell advised the meeting that the application by the farmer, Mr. John Venn, had already been determined under delegated powers. Therefore, there is no point in the Parish Council to formally change its position on this matter as the date for submissions is well past. The matter could be revisited should an appeal procedure be implemented. Therefore the matter should be removed from the Agenda.

Cllr. M.Bell advised the meeting that a Planning Application for approval of the details of the development of three dwellings at Silkstead Priors had been received. In view of the nature of the proposed development which is in harmony with the locality and the fact that it is not of high density as could be put forward under current interpretations of PPG3, Cllr. Bell suggested that the Parish Council should support the application.

Agreed:

The Parish Council to write a letter to Winchester City Council, Planning Department, in support of the Planning Application W16067/01, concerning the proposed development at Silkstead Priors.

Vote: By a show of hands – Unanimous.

Action:

Cllr. M.Bell to draft a letter to Winchester City Council, Planning Department, in support of the Planning Application W16067/01, concerning the proposed development at Silkstead Priors.

Cllr. M.Bell advised the meeting that an outline Planning Application had been received in respect of the development of a single dwelling in the garden of Orchard House, Cliff Way. This is “backland development” and it was pointed out that the original house, Orchard House, was also “backland development”. Cllr. Bell advised that he is proposing to comment on this Application with regard to access.

12. Playing Fields Management Committee. - Convenor's report.

Cllr. M.Shaw had not submitted a written report, but reported orally as follows:-

- ❖ There were no major issues this month.
- ❖ A certain amount of mess had been left under the “swings” on the Memorial Playing Field by youths. It is thought that this is connected with the reported drug related activities. It was considered that this problem will go away with the onset of winter, when the youths will not wish to congregate there.
- ❖ A problem concerning a car being parked on the Memorial Playing Field opposite Rodney Peke’s old house is being pursued. To date it has not been possible to contact the owner to request them to not to park there.

- ❖ The lumps of concrete left lying on the Memorial Playing Field, reported last month, have not yet been removed.

Action:

Cllr. M.Shaw to draft a letter to the Sports Club, requesting them to remove the lumps of concrete left lying on the Memorial Playing Field.

- ❖ The outstanding action of contacting Mrs Pooley regarding her wish to install a bench seat on Memorial Playing Field has yet to be undertaken.

(a) Plaques – publicising donations to the two Play Areas.

The Clerk obtained a replacement Plaque from Onyx Environmental Trust. This together with the Plaque due to be put up in the Children's Play Area, Compton Street, will be installed as soon as possible.

(b) Northern boundary fence – Memorial Playing Field.

This subject was deferred from last month due to there being no consensus of opinion on the matter. Discussion ensued, the main points being as follows:-

The Chairman, Cllr. G.Beckett, was sympathetic to the proposal in that the Parish Council should assist Mr. Windsor Hurd in the construction of a fence along the northern boundary of Memorial Playing Field. The reasoning for this being that since the Parish Council had cut back the hedge/brambles, the boundary in question was now more susceptible to damage from footballers wishing to retrieve footballs kicked into Mr. Hurd's garden.

However, the cutting back of the hedge/brambles was a matter of "cleaning up" the memorial Playing field rather than maintenance to the boundary.

It was pointed out that there was no money in the budget to cover this issue.

It was also pointed out that the Parish Council have never endeavoured to construct or maintain the boundary fences to any of the Playing Fields. It has always been considered to be the responsibility of the relevant householder.

Accordingly, there is no precedent to accede to Mr. Hurd's request.

In view of the divergence of opinion on this matter, the subject was deferred again until next month's meeting.

The Chairman, Cllr. G.Beckett, advised the meeting that he had received a letter from Mrs Roz Pugh, Chairman of the tennis Club, requesting permission to install green windbreaks on the wire netting on the north side of the tennis courts. Such windbreaks may also include advertising by the sponsors. General discussion ensued, the salient points being as follows:-

It was assumed that such windbreaks would consist of green netting, a metre and a half wide, installed at eye level.

A constraint whereby any advertising would facing inwards to the tennis courts, could be stipulated, such advertising to be relatively small.

In general the installation of a windbreak would appear to be acceptable.

Action:

Cllr. M.Shaw to obtain details of the material to be used, the size of the proposed windbreak and the nature and size of the possible advertising on the proposed windbreaks on the northern wire netting on the Tennis Courts. It is to be made clear that the advertising should be facing inwards to the Tennis Courts.

13. Parish Hall.

(a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "K".

Cllr. J.Millar reported that since the untimely death of the Caretaker, Mrs. Vanessa Smith, there had been extensive discussion within CASCA on the way forward, the main points being as follows:-

Discussions on the "Caretakers Position" are ongoing.

Mrs. Jo Pitt is maintaining the "Bookings Diary".

Capt. Mike Matthews produces a weekly spreadsheet of ongoing activities.

No decisions have been made to date.

It is apparent that Vanessa Smith undertook a lot of work, the amount of which was not fully appreciated.

The Post Office have advised that the Post Office facility can continue – somebody to run the Post Office has been approached.

It is hoped that a temporary "take over" can be arranged, but there are some logistical problems to be overcome.

The Chairman, Cllr.G.Beckett, advised the meeting that the question of a donation in memory of Mrs Vanessa Smith was appropriate. It had been stipulated that donations should be given to Twyford Surgery and as Vanessa had been an employee, it would be appropriate for the Parish Council to make a donation.

Agreed:

The Parish Council agrees to make a donation to Twyford Surgery, in memory of Mrs Vanessa Smith, in the amount of £50-00, which sum to be paid out of the Chairman's Allowance.

Proposed: Cllr. J.Millar

Seconded: Cllr. M.Shaw

Vote: Unanimous.

Action:

Cllr. G.Beckett to draft a letter to Twyford Surgery to accompany the donation of £50-00

14. Highways, Byways, M3 and Environment Committee – Convenor's report.

Cllr. C.Simmons had not submitted a written report, but reported orally as follows:-

a) Bus Shelter – Attwoods Drove.

The installation of the new Bus Shelter in Attwoods Drove is due to take place on the 20th October 2003. The delay has been occasioned by the need for the contractor to establish Public Liability insurance in the amount of £10 million, required by Hampshire County Council. It is understood that Hampshire County Council is the only Authority that requires such a high level of Public Liability insurance. The "Road Opening Licence" has been issued by Hampshire County Council and a copy has been sent to the Contractor.

b) Ownership of footpath between Hurdle Way and Compton Street.

Cllr. Simmons advised that she had established that Hampshire Highways owns the footpath in question. It is not classed as a "public footpath", but it was established when the M3 motorway was built. It is therefore Hampshire Highways responsibility to maintain this footpath.

Action:

Cllr. C.Simmons to draft a letter to Hampshire Highways requesting them to undertake regular maintenance of this footpath, at the same time advising Hampshire Highway of the reasoning as to why this request has been initiated, ie., significant amounts of horse manure being deposited on the path making it very unpleasant for users.

If the above approach is unsuccessful, then the matter of banning horses from using the footpath will need to be investigated.

Cllr. Simmons raised the matter of lights in the M3 underpass. Previous correspondence concerning the removal of the streetlights at the entrance to the underpass had resulted in the decision to leave such lights in place. However, it has now been made apparent that some of the lights within the underpass have been switched off.

Action:

Cllr. C.Simmons to investigate if the lights in the M3 underpass have been switched off and if so to arrange for them to be switched on again.

15. Civic Service.

With the Civic Service due on the 26th October, the Chairman, Cllr. G.Beckett, outlined the arrangements already in place as follows:-

- As Mrs.Sollom, the Headteacher, will not be attending this year. Accordingly, Mr. Bob Emerson will be unlocking the school at 9.00am thereby enabling preparations for the reception to be made prior to the service.
- Carparking arrangements will be facilitated by the opening of Church Field.
- Cllr. M.Shaw, supported by Cllr. J.Millar, will be preparing all the food for the reception.
- Cllr. M.Bell will be arranging provision of drinking glasses and sufficient wine together with soft drinks, on a sale or return basis.
- Both food and drinks may be put out ready for the reception, prior to the Church service.

- The two Mayors will be met by the two Parish Council Chairmen and Cllr. A.Walmsley will meet the Member of Parliament and the total group will be escorted into the Church by the Church Wardens.
- The first two pews in the Church will be reserved for the Mayoral/M.P. party, all other guests sitting where they chose.
- Name badges will not be worn.

A.O.B.

Cllr. J.Vallis had spoken to the Chairman, Cllr.G.Beckett, advising him of her intention to resign from the Parish Council. Cllr. Vallis had cited the fact that she has a job in the evenings and with small children, she now found it difficult to devote time to the Parish Council. Cllr. Beckett asked Cllr. Vallis to remain on seat until the Parish Council elections due in June 2004. Unfortunately, Cllr. Vallis thought that that would not be possible. Cllr. Vallis will, in accordance with procedure, be tendering her resignation in writing, addressed to the Chairman via the Clerk.

Action:

The Clerk to establish whether the Parish Council has to instigate the “filling a casual vacancy” procedure, or whether the matter may be left in abeyance in view of the Parish Council elections due in June 2004.

16. **Date of Next Meeting.**
4th November 2003.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting held on Tuesday 4th November 2003 in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. G.Beckett (Chairman), Mr. M.Bell, Mr.N.Campbell-White, Mrs. J.Millar, Mrs. M.Shaw, Mrs C.Simmons, Mr. T.Threlfall, Mr. A.Walmsley.

In attendance: District Councillor Charlotte Bailey

4 Members of the Public

1. **Correspondence** - circulated to all members for their response.
The correspondence file containing the correspondence for the month of October 2003 was circulated to all Councillors who were in attendance.
2. **Apologies for absence.**
County Councillor Ann Bailey
Police Constable Mark Smith
Cllr. Mrs. J.Vallis
3. **Minutes** - To approve the minutes of the meeting held on 7th October 2003 (as circulated)
Cllr. M.Shaw stated that it was her understanding from comments made at last month's meeting that the farmer, Mr. J.Venn, was intending to sell Silkstead Farm. This did not appear within the minutes. The Chairman responded by advising that the comments made were in connection with general planning procedures and that the possibility of Silkstead Farm being sold would result in any planning permission granted to Mr.Venn, being applicable to any possible subsequent purchaser. The question of there being a sale was pure conjecture and therefore only a rumour with no foundation in fact, further, it had no bearing on, or relevance to, any decision of the Council. Consequently it was not appropriate to be recorded within the minutes.

It was concluded therefore, that there were no changes/amendments to be made.

Agreed:

The Parish Council agreed that the Minutes of the meeting held 7th October 2003, as circulated, were a true record of that meeting.

Proposed:- Cllr. C.Simmons

Seconded:- Cllr. J.Millar

Vote:- Unanimous.

The chairman signed the minutes of the meeting held 7th October 2003 as being a true record of that meeting.

4. **Matters arising and Outstanding Action Points** - from minutes and not mentioned elsewhere on the Agenda.

Matters arising: There were no matters arising.

Action Points: Outstanding Action Points as at the time of this meeting were circulated prior to this meeting. Outstanding Action Points subsequent to this meeting are as per Appendix "A".

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

Mrs Jo Lockett referenced her letter to the Parish Council, raising objections to the proposed "windbreak" which the Tennis Club wished to erect on the northern wire fencing of the Tennis Court. Mrs Lockett objected to this proposal on the grounds of it restricting her views across the Playing Fields from her property and also on the grounds that any associated advertising on the Windbreak would be unsightly. The subject was discussed further under item 12, Playing Fields Management Committee – see below.

The Farmer, Mr. J.Venn, referenced his letter, dated 18th October 2003, which was circulated to all councillors at the commencement of the meeting. The salient points made by Mr. Venn were as follows:-

The Parish Council were requested to reconsider their objection to the removal of condition no. 7 imposed upon using the Grain Dryer.

It is understood by Mr. Venn that time has not yet run out in the determination of the removal on condition no. 7, (hours of use), and a letter from the Parish Council supporting the removal of the condition would assist Mr. Venn in continuance of his farming activities.

If the application has exceeded the time period, then the letter in support from the Parish Council will assist in any appeal process or re-application.

It is understood that there are no objections over this issue from the neighbouring residents.

The Meeting will be re-opened.

5. **Police Report.**

Police Constable Mark Smith was not in attendance, but had submitted a written report which is as per Appendix "B". The Chairman read out this report to the meeting.

6. **County Councillor's Report.**

County Councillor Ann Bailey was not in attendance, but had submitted a written report, which is as per Appendix "C". The Chairman read this report to the meeting, there were no questions arising.

a) **Bushfield Camp – action group co-ordinator.**

District Councillor Charlotte Bailey advised the meeting that County Councillor Ann Bailey is still looking into this matter, but it was thought that a Mr John Leonard is the "action group" co-ordinator.

7. **District Councillor's Report.**

District Councillor Charlotte Bailey's report is as per Appendix "D".

Cllr. Bailey also advised the following:-

In answer to a question from Cllr. M.Bell in connection with the Winchester District Local Plan, the removal use of the word "generally" in the policy on application of PPG3 has been left off by mistake.

With the required increase in "weighting" of the Character of the area to be applied in planning applications and their consideration, it is understood that Planning Officers are now working on this change in their approach to such considerations. A degree of relaxation of interpretation of the requirements of PPG3 is anticipated, with a higher "weighting" given to the character of the area in which the development is proposed.

With regard to the question of "Area Planning Committees" as promulgated by Alresford Town Council, there are no plans to instigate such Area Committees. However, it is proposed to establish a Planning Committee which has proportional representation of members from the differing areas, such members representing their own local areas.

In respect of the proposed visit to Compton and Shawford of Mr. Robin Cooper, the new Director of Development Services, it was considered appropriate that a Parish Councillor should accompany such a visit.

Action:

Cllr. G.Beckett to advise District Councillor Charlotte Bailey which Parish Councillor will accompany the visit to Compton and Shawford by Mr Robin Cooper on 25th November 2003.

The questions surrounding Bushfield Camp are being addressed by the Rights of Way officer, Hampshire County Council. There has been no input to this issue from the Church Commissioners. It is also understood that the question of a "Park and Ride" facility on Bushfield Camp is being considered by Hampshire County Council.

8. **Parish Transport Representative's Report.**

Mrs. Charlotte Bailey's report is as per Appendix "E".

With regard to the question of the reduced train service at Shawford Station, Cllr. G.Beckett thought that it should be the Strategic Rail Authority, who provides the grants/subsidies, who should pressure South West Trains to reinstate the services. It

was commented, however, that there is an element of a “catch twenty two” situation here in that since their cancellation there are few if any passengers for the Sunday services, therefore there need not be a service. However, as there is no service, there are no passengers.

a) Aircraft Noise.

Covered within Mrs. Bailey’s report, see appendix “E”.

Mrs. Bailey confirmed that she is liaising closely with Mr. Robin Tice on this issue.

9. **Parish Tree Warden's/Parish Footpaths/Compton Lock Representative's Report.**

Cllr. T.Threlfall’s report is as per Appendix “F”.

Cllr. Threlfall also advised that there was now more water in the “Bishop’s Drain”, which goes some way to quieten the complaints on this matter which have arisen in recent months.

Cllr. C.Simmons asked what the position is with regard to a Parishioner arranging for a tree, which has a Tree Preservation Order upon it, to be cut down. Cllr. Threlfall advised that should such action be threatened, Mr Michael Edwards of Winchester City Council should be informed immediately and he would attend on site straight away. It should also be made clear that such action would attract a fine up to a maximum of £25,000 together with a criminal record for the culprit.

10. **Finance and Administration Committee. - Convenor's Report.**

Cllr. N.Campbell-White advised that as there had not been a formal meeting of the Finance and Administration Committee, there was no written report. Accordingly he reported orally as follows:-

a) Parish Accounts - Cheques for payment.

The state of the Parish Council Accounts at the date of this meeting is as per Appendix “G”. Cheques for payment were circulated for signatures.

b) New Pavilion Project – progress to date.

c) New Pavilion Project – Equipment Storage Shed

Mr. Paul Murray was asked to give a brief report covering these two issues, as follows:-

The building of the New Pavilion is on schedule.

On-site meetings are being held, the next one being on Friday 7th November.

Negotiations with Wilding Butler have resulted in the agreement that the concrete slab required for the new Equipment Storage Shed will be constructed by Wilding Butler for the sum of £3,000-00. This to include the provision of water and electricity to the Equipment Storage Shed together with drainage.

Draw-down of funds from the Lottery Fund is progressing smoothly.

A meeting of the Building Committee is to take place next week to discuss the opening of the New Pavilion. Proposals as to who is to open the New Pavilion are required from the Parish Council together with an indication as to the format of the opening ceremony.

With regard to the Equipment Storage Shed, Cllr. G.Beckett advised the meeting that Mr. Gordon de-la-Mare, Secretary of the Sports Club, is progressing the ordering and erection of a suitable wooden structure at a cost not exceeding £4,000-00, which as previously agreed and will be paid for out of the contingency fund.

d) Services to new Pavilion.

Cllr. G.Beckett advised the meeting that the issue of connection of the “services” to the New Pavilion had been negotiated with Chamberlayne Estates and a satisfactory solution agreed upon. This solution had been considered by the Finance and Administration Committee and was considered satisfactory by all members of that Committee.

e) Handling of Complaints.

Cllr. N.Campbell-White referenced the documents circulated to all Councillors prior to the last meeting – see Appendix “H”. As the “suggested code of Practice” was put

forward by the Head of Legal Services, NALC, it was suggested that the code as suggested be adopted by the Parish Council.

Agreed:

Compton and Shawford Parish Council adopts the "suggested code of Practice" for the handling of complaints, as suggested by Mr. Tim Ricketts, Head of Legal Services, NALC, as detailed within Appendix "H".

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. M.Shaw

Vote: Unanimous

f) Indemnities covering Local Councils and their Members.

Cllr. N.Campbell-White advised the meeting that this issue has still yet to be investigated. The subject therefore is deferred until the next meeting.

g) Naming of the New Pavilion.

Cllr. G.Beckett advised the meeting that there had been discussions within the Parish, Sports Club and between members of the Parish Council concerning the naming of the New Pavilion after Mr. Ray Wilmshurst, in memory of all his services to the community. General discussion ensued, the salient points being as follows:-

A letter from the Sports Club requesting that the New Pavilion be called the "Wilmshurst Pavilion" had been received.

A letter from the New Pavilion Building Committee had been received requesting that there be no change to the original intention to call the New Pavilion, the "Jubilee Pavilion".

Fund Raising for the New Pavilion had been undertaken on the basis that it will be called the "Jubilee Pavilion".

Some Councillors had been approached by some Parishioners objecting to the suggested change in the name of the New Pavilion.

The request to name the New Pavilion after Mr. Ray Wilmshurst, had not been instigated by Ray Wilmshurst's family, they knew nothing of the proposal.

Agreed:

The name of the New Pavilion will remain as the "Jubilee Pavilion" as originally intended and the matter will be dropped from the Agenda.

Vote: Bu a show of hands – Unanimous.

Cllr. A Walmsley suggested that some form of memorial to Mr. Ray Wilmshurst should be established by the Parish Council. However, as this matter is not necessarily linked to the opening of the Jubilee Pavilion, the matter will be considered at next month's meeting.

h) Mr. Ray Wilmshurst's ashes.

Cllr. G.Beckett advised the meeting that this matter had been resolved whereby Mr. Ray Wilmshurst's ashes had been scattered amongst the trees adjacent to the Jubilee Pavilion.

Resultant from Mr. Paul Murray's request, discussion took place upon the issue of the Jubilee Pavilion opening due to take place at 10.30am on the 20th December 2003. The main points arising were as follows:-

It was suggested that a Sports personality should undertake the opening, but this was discounted as at a point in the future the chosen personality will be of little relevance to the Sports facility or the Parish.

It was also suggested that Mark Oaten, the local M.P., could be chosen, but this was also discounted in order to eliminate any political associations.

It was concluded that it would be appropriate for the Chairman of the Parish Council to undertake the opening.

Agreed:

The Chairman of the Parish Council will undertake the opening of the Jubilee Pavilion at 10.30am on 20th December 2003.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. C.Simmons

Vote: Unanimous

It will be required that the Chairman of the Parish Council will make a brief speech/

Mr. Paul Murray, Chairman of the New Pavilion Building Committee, will also make a brief speech.

Representatives from Sport England are expected to be in attendance

Mrs. Wilmshurst will also be asked if she would attend.

The press, both local and national, will be asked to be in attendance.

Agreed/Action:-

Mr. Paul Murray to make all arrangements for the official opening of the Jubilee Pavilion at 10.30am On the 20th December 2003.

It was considered appropriate that some form of refreshments should be provided at the opening, the cost of which to be borne by the Parish Council.

Action:

Mr. Paul Murray to organise suitable refreshments at the Jubilee Pavilion opening ceremony up to a maximum cost of £150-00.

11. Planning Committee. - Convenor's report.

Cllr. M.Bell's report is as per Appendix "I".

a) Applications and decisions.

Planning Applications and Planning Decisions for the month of September were as per Appendix "J".

Longacre.

Cllr A Walsley asked for clarification as to the applications and appeals in respect of Longacre. Cllr. M.Bell advised that the appeal over the first application had been withdrawn, the second application and appeal was continuing to go forward. Cllr. G.Beckett commented that he thought it unlikely that any appeal will get to an Inspector, the pending threat of appeal was being used to pressurise Winchester City Council Planning Department. Cllr. Bell advised that understands that yet another further plan will be coming forward.

Cllr. M.Bell advised the meeting that the Parish Council's comments concerning Longacre would be repeated for this second application/appeal.

Silkstead Farm.

Extensive discussion took place on the matter of the planning applications concerning Silkstead Farm. Essentially, there are two separate applications under consideration, which are:

1. The removal of condition No. 7 imposed upon the permission granted under application W 00350/05. (This is the restriction on the times at which the Grain Dryer can be operated, thereby allowing the grain dryer to be used at weekends and on Bank holidays.)
2. The Installation of an additional two steel grain storage bins.

The main points of discussion were as follows:

1. Removal of condition No. 7 – Grain Dryer

The letter, dated 18th October 2003, from the farmer, Mr. J.Venn, was considered.

Cllr. M.Bell considered that it was not the Parish Council's place to help or hinder the activities of Mr J.Venn.

Whilst this was accepted to a degree, it was also considered that the Parish Council does not want to cause any problems to local farmers in operating their business within the Parish.

It was stated that the removal of condition No. 7 would adversely impact the "amenity" of the area, but this is dependant upon the interpretation of the word "amenity".

The permission for the grain dryer was given only 4 to 5 years ago with conditions including condition No. 7.

The siting of the grain dryer where it is was because there was previously a grain dryer on the same site.

It is understood that the immediate neighbours of the site do not object to the proposal to remove/relax condition No. 7 on the grain dryer operation.

Concern was expressed over the potential movement of lorries, although it was argued that such movement would not be via Shepherds Lane.

Within condition No. 7, there is a procedure that can be invoked whereby permission can be obtained in the case of emergencies to operate the grain dryer at times contrary to condition No.7.

Action:

The Clerk to write to the Enforcement Officer, Winchester City Council Planning Department, and obtain full details of the procedure to be followed by the farmer when wishing to use the grain dryer at times outside those allowed under condition No. 7.

Cllr. M.Bell wished to adopt the policy statement concerning this and similar issues as detailed in his report, Appendix "I". There being no support for a Policy Statement in the suggested wording, the matter was not pursued.

It was questioned as to whether the Parish Council should give some "weighting" to planning considerations relating to the operation of businesses within the Parish.

Agreed:

The Parish Council proposes that the comment made to the Planning Department, Winchester City Council, concerning the removal/relaxation of condition No. 7 of the planning permission for the operation of the grain dryer at Silkstead Farm remains standing.

Proposed: Cllr. M.Bell

Seconded: Cllr. C.Simmons

Vote for: 3

Vote Against: 4

Abstention: 1

Accordingly, the proposition fell and the Parish Council will now change the comment previously made on this issue.

POINT OF ORDER

On a point of order raised by Cllr. M.Bell, the Chairman referred to "Standing Orders" and advised that the Parish Council cannot change its previously made decisions within a period of six months. The letter of objection to the removal/relaxation of Condition No. 7 was sent to Winchester City Council, Planning Department, on 6th June 2003. This was resultant from an action agreed upon at the Parish Council meeting held on 3rd June 2003. Accordingly, the subject must be deferred until the December 2003 Parish Council meeting where further discussions will take place and any appropriate actions agreed upon. No action on this issue can take place resultant from this (November) meeting.

2. The Installation of an additional two steel grain storage bins.

The application for an additional two grain storage bins at Silkstead Farm had been submitted to the Planning Department, Winchester City Council. It is understood that this application is a "Permitted Development" and therefore the Parish Council can only comment if it should so wish.

Cllr. M.Bell wished to submit a comment to the Planning Department on the grounds of adversely impacting the "amenity" of local residents.

Agreed:

The Parish Council to submit a comment to the Planning Department, commenting that the additional two grain storage bins would adversely impact the amenity of the local residents.

Proposed: Cllr. M.Bell

Seconded: There was no "seconder" for this motion.

Accordingly the motion fell.

Cllr. M.Bell wished it to be noted that the farmer at Silkstead Farm, Mr. J.Venn, visited Cllr. Bell's home at 7.40am recently and was considered by Cllr Bell to be most offensive. It was this sort of pressure upon Councillors that Cllr. Bell considered to be most distasteful.

Beechcroft, Compton Street.

Cllr. M.Bell advised the meeting that an application to demolish one dwelling and construct two dwellings at Beechcroft, Compton Street, had been received. Whilst this is not considered to be PPG3 densities, and a "Full Permission" is being sought, the Parish Council was asked if such a development was supported.

Action:

Cllr. M.Bell to convene a Planning Committee meeting to deal with the application in respect of Beechcroft, Compton Street.

The Orchard House, Cliff Way.

Cllr. M.Bell advised the meeting that it is understood that this application would be refused on the grounds that it was "Backland Development".

Shawford Goods Yard.

Cllr. M.Bell advised the meeting that the previously given Planning Permission was a "personal permission", restricting use to Walcon Ltd., not transferable to any other user of the goods yard. Whilst removal of that condition has been granted, this does not allow for the cleansing of portaloo's, that aspect is the subject of an enforcement notice.

12. Playing Fields Management Committee. - Convenor's report.

Cllr. M.Shaw had not submitted a written report, but reported orally as follows:-

Cllr. J.Vallis, whilst intending to resign as a Parish Councillor, has advised that she will continue to liaise and support Cllr. Shaw with special interest on Compton village issues.

Concern had been expressed over the number of cars parked on the grass at Memorial Playing Field, on one occasion 45 cars were counted. Mike Allerton of the football club assures that he will ensure that such car-parking will not be allowed if there is a possibility of damage being caused to the grass.

The lumps of concrete, previously reported, left on the Memorial Playing Field have now been removed.

Two quotations for three-year contracts for the grass cutting have been obtained, a third quotation is awaited.

The trees that were cut down to make way for the Jubilee Pavilion have now been cleared.

(a) Plaques – publicising donations to the two Play Areas.

Cllr. Shaw advised that Cllr. N.Campbell-White has replaced the Onyx plaque at the Children's Play Area at Memorial Playing Field. The plaque that is to be put up at the Compton Street Play Area still has to be installed.

(b) Northern boundary fence – Memorial Playing Field.

This subject was not discussed and therefore deferred until the next meeting.

(c) Tennis Court windbreaks.

Extensive discussion on this subject took place, the main points being as follows:-

The comments made by Mrs. Jo Lockett in her letter to the Parish Council must be considered – see section 4 above.

Cllr. Shaw had been provided with a sample of the proposed "windbreak" which showed that the material to be used is a green netting material.

The purpose of the proposed "windbreak" is more to cover the "sight-lines" rather than act as an actual windbreak.

It appears that movement on other parts of Memorial Playing Field is a cause of distraction to tennis players.

It is evident that there are two issues involved, 1) the installation of "windbreaks" and 2) the proposed advertising upon these proposed "windbreaks".

A full detailed specification of the Tennis Club's proposal must be obtained prior to giving this matter further consideration.

Action:

The clerk to write to Mrs. Roz Pugh, Chairman of the Tennis Club, requesting full details of her proposals regarding the proposed "windbreaks".

Cllr. A.Walmsley mentioned that previously on issues of this nature, the views of neighbouring resident were obtained prior to any decision being taken.

To-date, it appeared that no consultation had taken place and the Parish Council should undertake such consultation.

In order to undertake the appropriate discussions with the neighbouring residents, the details to be established through the above "action" must be available.

Cllr. M.Shaw had received a letter from Mrs. Roz Pugh, Chairman of the Tennis Club, indicating that the Parish Council should address the issue of the Lease for the third Tennis Court. Cllr. N.Campbell-White advised the meeting that a holding response on this subject had already been sent to Mrs. Pugh.

Cllr. G.Beckett confirmed that the current Lease with the Tennis Club was written in such a way so as to easily facilitate the addition of the third Tennis Court. It was envisaged that it would be a simple matter to add details of the third court.

Action:

Cllr. G.Beckett to draft a letter to White & Bowker, requesting them to re-issue the Tennis Club Lease with the third tennis court added.

The question of the Parish Council's legal fees in connection with this re-issue of the tennis Club lease was raised and it was concluded, as with all such re-issue of legal agreements, the cost would be down to the party requesting the re-issue.

Cllr. A.Walmsley advised the meeting that he had received a request from the daughter of the late Major Hartley Honeyman to donate a memorial to her father, which could be installed at the Memorial Playing Field. This was considered appropriate due to the fact that Hartley Honeyman contributed significantly to the establishment of the Tennis Club. It was suggested that the memorial should take the form of a bench seat or possibly a clock on the Jubilee Pavilion.

Action:

Cllr. A.Walmsley to respond to Hartley Honeyman's daughter, thanking her for the offer and suggesting that a suitable memorial to her father would be a clock to be installed on the Jubilee Pavilion.

13. Parish Hall.

(a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "K".

Cllr. Millar also advised the following:

Minutes of the CASCA Management Committee were available if required.

Councillors were asked to assist with the CASCA Christmas Party due to be held on the 5th December 2003.

14. Highways, Byways, M3 and Environment Committee – Convenor's report.

Cllr. C.Simmons' report is as per Appendix "L"

a) Bus Shelter – Attwoods Drove.

The Bus Shelter has been installed and it was generally agreed that it looks good and will serve the purpose as required by local residents. Unfortunately, there had already been some graffiti sprayed onto this new Bus Shelter, but this was not thought to be too serious. The invoice for the shelter had been paid and reimbursement from the Delegated Fund, Winchester City Council, is awaited.

b) M3 Underpass – Lights.

Cllr. Simmons advised that she has been unable to determine who is responsible for this matter, She will continue to pursue the matter.

Cllr. C.Simmons raised the matter of the trees in Shepherds Lane, which were in need of being pruned and the ivy removed. It is believed that the Chamberlayne Estates owned the land upon which these trees are located. Cllr. Simmons enquired if she may contact the Chamberlayne Estates in the name of the Parish Council, in order to get the trees cut back. As there is a question over the ownership of the land, it was considered prudent for the Parish Council not to give credence to Chamberlayne Estates belief that they own the land by the Parish Council formally making such a request. It would be preferable at this stage for the local residents to make such requests.

Action:

Cllr. C.Simmons to ask the appropriate residents to contact the Chamberlayne Estates, requesting them to cut back the trees on what is understood to be their land in Shepherds Lane.

Cllr. A.Walmsley had been approached in his role as WEB master, concerning the issue of advertising reflective House names. A local company wishes to sell such reflective signs in rural areas such as Compton and Shawford. Cllr. Walmsley wished to know the views of the Parish Council on this matter.

Action:

Cllr. A.Walmsley to respond to the enquiry concerning "Reflective Signs" by pointing the originator towards the Parish Magazine with a view to advertising there.

15. Civic Service – matters arising.

Cllr. G.Beckett commented as follows:-

It was noted how much wine was consumed for further reference.

It was considered that the exit procession was dis-organised.

The guest Preacher was considered to be excellent.

Congratulations were expressed to Cllr M.Shaw and Cllr. J.Millar for the excellent catering produced.

AOB.

(1) The Chairman, Cllr. G.Beckett, commented upon the expected resignation of Cllr. J.Vallis as follows:-

A letter of resignation had not as yet been received.

If a resignation is received less than six months before the Parish Council Elections, then a "Casual Vacancy" does not have to be filled.

Therefore, If Cllr. Vallis' resignation is not received until after the January 2004 Parish Council meeting, then there is no need for the position to be filled. Consideration needs to be given to a suitable candidate, preferably somebody from Compton Village.

(2) The Chairman, Cllr. G.Beckett, reminded Councillor that the Remembrance Service is to take place next Sunday, the 9th November 2003. Poppy wreaths had been obtained and they will be laid in the usual manner at the Stone War Memorial and Wayside Cross. It had been agreed with Mrs. Emerson that the service and laying of wreaths will be undertaken in the same manner as for previous years, the matter to be reassessed by the new rector after his installation. Cllr. A.Walmsley will deputise for the Chairman, Cllr. G.Beckett, should Cllr. Beckett be prevented from attending the service.

16. Date of Next Meeting.

2nd December 2003.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting held on Tuesday 2nd December 2003 in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. G.Beckett (Chairman), Mr. M.Bell, Mr.N.Campbell-White, Mrs. J.Millar, Mrs. M.Shaw, Mr. T.Threlfall, Mr. A.Walmsley.

In attendance: District Councillor Murray Macmillan
Police Constable Mark Smith
5 Members of the Public

1. **Correspondence** - circulated to all members for their response.
The correspondence file containing the correspondence for the month of November 2003 was circulated to all Councillors who were in attendance.
2. **Apologies for absence.**
County Councillor Ann Bailey
District Councillor Charlotte Bailey
Cllr. Mrs. J.Vallis
Cllr. Mrs. C.Simmons
3. **Minutes** - To approve the minutes of the meeting held on 4th November 2003 (as circulated)
There were no changes/amendments to be made.

Agreed:

The Parish Council agreed that the Minutes of the meeting held 4th November 2003, as circulated, were a true record of that meeting.

Proposed:- Cllr. J. Millar

Seconded:- Cllr. M. Shaw

Vote:- Unanimous.

The chairman signed the minutes of the meeting held 4th November 2003 as being a true record of that meeting.

4. **Matters arising and Outstanding Action Points** - from minutes and not mentioned elsewhere on the Agenda.

Matters arising: At the previous meeting, it was understood that there would be consideration given to the subject of a permanent memorial to the late Mr. Ray Wilmshurst and proposals would be discussed at this meeting. General discussion ensued, the main points being as follows:-

- o Cllr. M.Shaw advised that the Ladies Guild are arranging for a number of photographs to be framed and put up in the Jubilee Pavilion Bar, such photographs depicting Mr. Ray Wilmshurst.
- o The Sports Club are understood to be intending to name the Bar Room in the Jubilee Pavilion the "Wilmshurst Bar".
- o Cllr G.Beckett advised the meeting that Mr.Ray Wilmshurst's family are going to make a proposal concerning a more permanent memorial, in the near future.
- o It was concluded that this subject would be considered further at the January Parish Council meeting.

Action Points: Outstanding Action Points as at the time of this meeting were circulated prior to this meeting. Outstanding Action Points subsequent to this meeting are as per Appendix "A".

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

Cllr J.Millar took the opportunity to introduce the new Priest in Charge, Rev.Paul Baird to the meeting.

There were no other statements, observations or questions raised by members of the public.

The Meeting will be re-opened.

5. **Police Report.**

Police constable Mark Smith reported the following:-

- o There had been only three offences within the Parish since the 1st November 2003 which were:
 - Damage concerning the cutting of Farm fences within the Parish – this is understood to be related to the issue of re-opening footpaths at Bushfield Camp.
 - Theft from a motor vehicle in the car park at the Bridge Hotel, Shawford.
 - Thefts from cars in the car park at the Captain Barnard.
- o In general, there is very little crime at the present time.

Cllr. G.Beckett advised the meeting that there had been a return of “youngsters” at the stone War Memorial just prior to Remembrance Sunday, resulting in a lot of litter and drink cans/bottles littering the memorial. Whilst no damage had been done, it was a cause for concern.

PC Smith commented that in a similar vein, youths had again been at Southdown School and again no actual damage had been caused. The likely culprits are known and the matter is being followed up.

Cllr. A.Walmsley, in connection with thefts from motor vehicles in car parks, asked what precautions should be taken in respect of the proposed car park at the Jubilee Pavilion. PC Smith advised that if there are any “screens” such as hedges hiding the vehicles, these may encourage thieves. However, planting is desirable to minimise visual intrusion of the car park.

1. **County Councillor's Report.**

County Councillor Ann Bailey was not in attendance, but had submitted a written report, which is as per Appendix “B”.

7. **District Councillor's Report.**

District Councillor Charlotte Bailey was not in attendance, but had submitted a written report, which is as per Appendix “C”. The Chairman, Cllr. G.Beckett, read this report to the meeting.

District Councillor Murray Macmillan reported as follows:-

- 1) **Longacre** – clarification on the Appeal was requested. The Appeal on the first Application had been withdrawn. The second parallel application is continuing to go to Appeal.
- 2) **Silkstead Farm Grain Dryer** – discussions with the Enforcement Officer, Winchester City Council, had been undertaken concerning this issue. Additionally, the matter had been checked with Mr. Peter Corbett of Savilles – the Land Agent – who had advised that in all similar cases of emergency application for use, permission is generally granted. Therefore an adequate system for obtaining emergency permission to use the Grain Dryer at times outside that for which permission has been granted, is in place and should be used.
- 3) **Audit Commission** – Consultations are ongoing concerning the reduction in the requirements of the Performance Improvement initiative with a view to limiting the associated costs. It is envisaged that this will have an as yet unknown impact upon the levels of Council Tax.
- 4) **Unofficial Rave at Farley Mount** – police had made a number of arrests when several hundred people attended a “Rave” at Farley Mount. This “Rave” had been advertised on the Internet and was entirely unofficial. The matter will be raised with the Police Authority.
- 5) **PPG3** – it is becoming apparent that pressure on the Planning Authority to correctly interpret the PPG3 guidelines is beginning to bear fruit.

Cllr. G.Beckett asked District Councillor Macmillan if he would pursue the outstanding Planning Application in respect of the land to the rear of “Ballakitch” and “The Merries”, Highways Road. It is understood that Winchester City Council have, to-date, failed to

give a decision on this Planning Application which is considered unacceptable to the applicants.

Action:

Cllr. G.Beckett to provide full details of the Planning Application concerning land to the rear of "Ballakitch" and "The Merries" , Highways Road, Compton, to District Councillor Murray Macmillan. This with the view to obtaining a decision from Winchester City Council, Development Services – Planning, concerning this Planning Application.

8. Parish Transport Representative's Report.

Mrs. Charlotte Bailey was not in attendance, but had submitted a written report, which is as per Appendix "D".

It was commented that the news concerning the No.47 Bus was particularly good for residents in Compton Village.

Action:

The Clerk to forward a copy of Mrs. Charlotte Bailey's report to Cllr. A.Walmsley for inclusion of the No.47 Bus news in the Parish Magazine.

9. Parish Tree Warden's/Parish Footpaths/Compton Lock Representative's Report.

Cllr. T.Threlfall's report is as per Appendix "E".

Cllr. Threlfall also advised that the footpath between Compton Lock and Twyford is now flooded.

10. Finance and Administration Committee. - Convenor's Report.

Cllr. N.Campbell-White advised that as there had not been a formal meeting of the Finance and Administration Committee, there was no written report. Accordingly he reported orally as follows:-

a) Parish Accounts - Cheques for payment.

The state of the Parish Council Accounts at the date of this meeting is as per Appendix "K". Cheques for payment were circulated for signatures.

b) New Pavilion Project – progress to date.

Mr. Paul Murray had advised Cllr. G.Beckett that construction of the Jubilee Pavilion is still on schedule. There were a number of small items that had been found to be necessary to cover out of the contingency fund such as the provision and installation of the Gas Meter. Discussions had concluded that the Pavilion Building Committee will continue its responsibilities beyond the 20th December 2003, when the Pavilion is due to be opened, this to ensure that all residual matters are attended to. Cllr. N.Campbell-White advised that he envisaged numerous jobs arising, subsequent to the opening of the Jubilee Pavilion and associated works. Consequently, it was considered essential that the Pavilion Building Committee remain operational well into the New Year.

Cllr. M.Shaw raised the matter of the large pile of soil currently on part of the "reclaimed Land", and asked what is happening to this. It was stated that this matter is currently under discussion, but it was confirmed that the area would be cleaned up and it may be necessary for some of the soil to be taken away.

Cllr. G.Beckett advised that there were some funds held on the Pavilion Building Committee's Bank account. It is being considered whether these funds, resultant from Fund Raising activities for the Jubilee Pavilion, should be passed to the Parish Council and be ring-fenced for use on matters associated with the Pavilion.

c) New Pavilion Project – Equipment Storage Shed

The concrete slab, upon which the Equipment Storage Shed is to be erected, has been laid by Wilding Butler. Unfortunately, whilst the correct measurements were given to the contractor, these were misread and the slab is slightly short in one measurement. The contractor has admitted the mistake and will rectify the situation.

The Sports Club have provided the quote for the Equipment Storage Shed. Confirmation concerning sizing and installation from the Sports Club is awaited before the Parish Council submits the order.

Action:

On receipt of the confirmation from the Sports Club, the Clerk to place the order for the Equipment Storage Shed with Chart Stables Ltd., at a cost of £3895-00 plus VAT.

It is noted that the proposed order does not include two pairs of 10ft wide doors, which will be required. These doors will be constructed by the Sports Club and the Parish Council will be requested to pay for the Timber.

Agreed:

The Parish Council will pay for the Timber to construct the two pairs of 10ft wide doors for the new Equipment Storage Shed, providing that the cost does not exceed £100-00. This to ensure that the overall cost of the Equipment Storage Shed does not exceed £4000-00.

Vote: By a show of hands – Unanimous.

Action:

Cllr. N.Campbell-White to verify that the total cost of the Equipment Storage Shed has been set at £3000-00 for the concrete slab and £4000-00 for the wooden Shed to be constructed on that slab and not £3250-00 and £4250-00 respectively as suggested by Mr Paul Murray in his schedule of monies to be paid out of the contingency fund.

d) New Pavilion Project – Electricity Supply – Floodlighting.

Cllr. G.Beckett advised the meeting that there were two issues concerning the continuance of floodlighting at the Memorial Playing Field subsequent to the completion of the Jubilee Pavilion. These are perceived to be as follows:-

1) **Floodlighting to the Tennis Courts.**

The continuance of Floodlighting to the Tennis Courts is considered to be part of the New Pavilion Project. In view of the satisfactory standard of the Tennis Court Floodlights, it is not considered appropriate that such floodlighting should not be continued as a result of construction of the new Pavilion. Accordingly it has been agreed that the necessary power supplies to the existing Tennis Court Floodlights be made from the new Pavilion and the old power supply from the old Pavilion disconnected.

2) **Floodlighting to the Football Pitches.**

As with the Tennis Court Floodlighting, it is considered that the Parish Council has an obligation to make provision for power supplies for Floodlighting of the football pitches to the extent of the floodlighting currently in place. This is also perceived to be part of the new Pavilion project. However, it is understood that the existing Floodlighting currently in place for the football pitches is far below satisfactory standards and possibly not compliant with Health and Safety standards. Accordingly, it is considered by the Parish Council that it would be remiss of the Parish Council to allow the existing football floodlights to be connected to the new power supplies. It is also considered that it is not the Parish Council's responsibility to up-grade the football floodlighting to an acceptable and legal standard. The existing power supply to the Football Floodlights will be disconnected once the Jubilee Pavilion is opened.

Agreed:

The contractor to be instructed to lay the required cables for the floodlighting of 1) the Tennis Courts and connect the existing Tennis Court Floodlights, and 2) the Football Pitches but not to make the connection to the Football Pitches Floodlighting.

Vote: By a show of hands – Unanimous.

Action:

Cllr. G.Beckett to draft a letter to the Sports Club advising them that power supplies for the Football Pitches Floodlighting will be installed but not connected to the existing Floodlights. Such connection will only be allowed on receipt by the Parish Council of confirmation that the Floodlights for the football Pitches have been up-graded to an acceptable legal standard and such confirmation to be supported by certification from an acceptable authority upon whom the Parish Council could have recourse should the need arise. A copy of the letter to be sent to Mike Allerton of the Football Club.

e) New Pavilion Project – Opening.

The Chairman, Cllr. G.Beckett advised the meeting that Mr. Paul Murray had confirmed that arrangements are being made. The main points mentioned were as follows:-

- o A list of formal invitees is being prepared.
- o In addition, anybody not on the formal list of invitees will be encouraged to attend.
- o Arrangements for refreshments are being made.
- o It is anticipated the Mr. Paul Murray, Chairman of the pavilion Building Committee, will give a speech.
- o Cllr. G.Beckett, Chairman of the Parish Council, will give a speech.
- o As Mr. Paul Murray has not wished to receive anything in recognition for all his work on the New Pavilion Project, it was suggested that a bouquet of flowers be presented to his wife at the opening ceremony.
- o Similarly, as Mr. Ray Wilmshurst, who was significantly active in initiating the New Pavilion Project, is no longer with us, it was suggested that a bouquet of flowers be presented to his widow at the opening ceremony.

Agreed:

A bouquet of flowers to be presented to Mrs. Wilmshurst and Mrs. Karen Murray, the cost of each bouquet not to exceed £25-00 and the total cost to be debited to the New Pavilion Project.

Vote: By a show of hands – unanimous.

Action:

Cllr. M.Shaw to arrange for the provision of two bouquets of flowers, to be presented to Mrs. Wilmshurst and Mrs. Karen Murray, at the Jubilee Pavilion opening ceremony, the cost of each bouquet not to exceed £25-00.

Cllr. A.Walmsley advised the meeting of the progress of installing an exterior clock in memory of Mr. Hartley Honeyman, which is being donated by his daughter. The main details being as follows:-

- o A Clock has been ordered and it is hoped will be installed by the date of the opening of the Jubilee Pavilion.
- o It is a battery-operated clock with batteries that should last up to five years.
- o The clock has a radio connection to ensure that the time is always correct, with automatic adjustment for summer/winter time.
- o The clock has been purchased by Hartley Honeyman's daughter.
- o It is anticipated that a plaque commemorating Mr. Hartley Honeyman will be installed with the clock, but at a later date.

Cllr. M.Shaw advised the meeting that she had been approached by some parishioners enquiring if there will be a "no smoking" policy imposed upon the Jubilee Pavilion. It was considered by these Parishioners that a ban on smoking within the Pavilion should be imposed in order to protect the youngsters using the Pavilion.

The Chairman, Cllr.G.Beckett, advised the meeting that this is a matter for the tenant, the Sports Club, to consider and implement if they consider appropriate. It is considered that such a matter is not down to the Parish Council to impose upon the Sports Club. It is not an issue that is within the terms of the Lease for the pavilion. Accordingly, the Parishioners who raised the matter, should take the matter up with the Sports Club. However, it is accepted that it would be preferable for a non-smoking policy within the jubilee Pavilion is pursued.

Action:

The Clerk to write a letter to the Sports Club requesting, on behalf of the Parish Council, that a non-smoking policy be adopted within the Jubilee Pavilion.

Cllr. M.Shaw raised the matter of there being adequate fire alarms within the Jubilee Pavilion. It was considered that Building Regulations covering a building such as the Jubilee Pavilion would necessitate the installation of adequate fire alarms.

Action:

Cllr. G. Beckett to investigate whether adequate fire alarms have been installed within the Jubilee Pavilion.

f) Tennis Club Lease.

A letter detailing the Parish Council's requirements for the production of a new Lease with the Tennis Club covering the proposed third Tennis Court had been sent to the Parish Council's solicitors, White and Bowker. A response is awaited.

Cllr. G.Beckett advised the meeting that whilst the new Lease is anticipated to cover the position when the third Tennis Court is operational, the actual construction of the third Tennis Court will be the subject of separate side letters and agreement. The new Lease will not be signed until all details concerning the construction of the third Tennis Court along with associated Landscaping, have been agreed between the Tennis Club and the Parish Council.

g) Indemnities covering Local Councils and their Members.

Cllr. N.Campbell-White advised the meeting that he had studied the documentation put out by central government concerning Indemnities covering Local Councils and their Members. It was concluded that the issue does not apply to the Parish Council, but could only do so if a) a Member is seconded out or b) there are allegations of a breach of conduct. As these two scenarios are most unlikely to arise, the current indemnities covering the Parish Council are considered adequate. Accordingly, the matter need not be taken any further and the subject will be taken off of the Agenda.

The Clerk advised that details of the Jubilee Pavilion had been submitted to the Parish Council's Insurers and a quote for Insurance cover is awaited.

Agreed:

The Parish Council authorises the Convenor of the Finance and Administration Committee to proceed with paying the insurance premium to cover the Jubilee Pavilion, when that quote is received, on the understanding that the anticipated premium will be approximately £600-00 per annum.

Vote: By a show of hands – unanimous.

11. Planning Committee. - Convenor's report.

Cllr. M.Bell's report is as per Appendix "F".

Cllr. M.Bell referred to the Planning Application ID 185 concerning the proposed development at Westbrook House, Fairfield Road. It was proposed to make a "comment" reflecting the Parish Council's concerns concerning the overlooking windows, overlooking the neighbouring property.

a) Applications and decisions.

Planning Applications and Planning Decisions for the month of September were as per Appendix "G".

b) Silkstead Farm – Grain Dryer – removal of Condition No. 7 covering its hours of use.

This subject was deferred from the last meeting due to a "Point of Order". Since that meeting, further information had been obtained from the Enforcement Officer of Winchester City Council, such information having been circulated to all Parish Councillors prior to the meeting. General discussion ensued, the salient points being as follows:-

- o The information provided by the Enforcement Officer clearly states the procedures to be followed by the farmer, Mr. John Venn, when emergency use of the grain dryer is required outside the hours stipulated within the Planning Permission granted.
- o Mr. John Venn contends that this procedure has not worked in the past, he has correspondence supporting his contention.
- o Mr. John Venn could not give reasons why his requests have previously met with refusal by Winchester City Council.
- o Whilst the Parish Council would like to support the applicant if it is proven that the system does not work, the information provided by the enforcement Officer must be taken at face value as far as the Parish Council is concerned.
- o If, subsequent to the receipt of the information received from the Enforcement Officer, Mr. John Venn can show that the system does not work, then the Parish Council will make representations to Winchester City Council.

Agreed:

The issue of obtaining emergency permission to use the Grain Dryer outside the hours stipulated within the Planning Permission for use of the Grain Dryer at Silkstead Farm has been adequately answered by the Enforcement Officer. Accordingly, the Parish Council agrees that there is no justification for re-visiting this issue and to change its previous decision on this matter.

Proposed: Cllr N.Campbell-White

Seconded:- Cllr. M.Bell

Vote for: 4votes.

Vote Against:- 1 vote

Abstentions: 2 votes.

As a result of the above vote, no further action will be pursued on this matter.

Action:

Cllr. G.Beckett to draft a letter to Mr. John Venn, outlining the Parish Council's position on the issue of removal of condition No.7 in respect of Planning Permission granted for the use of the Grain Dryer at Silkstead Farm. The letter will advise Mr. Venn that should the system of obtaining emergency permission to use the Grain Dryer outside the hours stipulated within the Planning Permission, not work in the future, then the Parish Council will make representations to Winchester City Council. The letter will be copied to the Enforcement Officer, Winchester City Council.

12. Playing Fields Management Committee. - Convenor's report.

Cllr. M.Shaw had not submitted a written report, but reported orally as follows:-

(a) Plaques – publicising donations to the two Play Areas.

The plaque for the Compton Street Play Area is yet to be put up. Cllr. N.Campbell-White will undertake this shortly.

(b) Northern boundary fence – Memorial Playing Field.

The Chairman, Cllr. G.Beckett, advised the meeting that this subject had been discussed at previous meetings. As a result of which, further discussions had taken place with individual members and a letter to the relevant householder had been sent, see Appendix "H". Some discussion ensued, the main points being as follows:-

- It is accepted that the situation concerning this particular householder is exceptional as access to the relevant garden to retrieve footballs is made difficult due to the location of the front access.
- The need to ensure that the boundary fence is maintained has been made necessary by the Parish Council clearing a lot of scrub from the Memorial Playing Field side of the boundary.
- Whilst it is accepted that in usual circumstances that the Parish Council do not accept responsibility for the boundary fences to the Playing Fields, the circumstances of this householder's request is considered exceptional.
- The Parish Council do not accept that any contribution towards assisting this particular householder, will create a precedent.
- It is accepted that the Parish Council will only make a partial contribution to this one householder's request.
- Any contribution could only be considered out of next year's budgets.

It was therefore concluded that the Parish Council should await a response to the letter sent on the 25th November 2003, see Appendix "H".

(c) Tennis Court windbreaks.

A letter had been sent to the Tennis Club requesting full details of their proposals. No response had been received to-date, therefore the matter is left in abeyance.

Cllr. M.Shaw advised the meeting that there had been instances of people undertaking Golf Practice on the Memorial Playing Field. It was understood by some that Golf practice was not allowed. It had been difficult to enforce this as there are no signs indicating that Golf Practice is prohibited. Some members considered that Golf practice should not be prohibited whilst others considered it should.

Action:

The Clerk to write to the Hampshire Playing Fields Association and/or other suitable authority to obtain guidance on the question of allowing Golf practice on the playing fields.

13. Parish Hall.

(a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "I".

14. Highways, Byways, M3 and Environment Committee – Convenor's report.

Cllr. C.Simmons was not in attendance and had not submitted a written report.

It was mentioned that the local residents of Compton Village are happy with the new Bus Shelter in Attwoods Drove. However, it had also been mentioned that the older residents commented that there is only a "perch" in the shelter, not a seat. As this was part of the design of the Bus Shelter, it was accepted that nothing can be done by the Parish Council.

(a) Low Bridge Sign for Shawford Railway Bridge.

The Chairman, Cllr. G.Beckett, advised the meeting that a letter had been received from the Shawford Village Residents Association, see Appendix "J". Whilst this matter had been raised in the past with little or no result, it was considered appropriate to pursue the matter once again.

Action:

The Clerk to investigate with the appropriate Authority the placing of a "Low Bridge" sign at the Junction of Shawford Road and Otterbourne Road/Main Road and also a sign at the Traffic Lights in Twyford.

Action:

Cllr. G.Beckett to discuss with the Chairman of Twyford Parish Council the placing of a "Low Bridge" sign at the Traffic Lights in Twyford.

Action:

The Clerk to respond to the letter received from the Shawford Village Residents Association concerning the issue of a "Low Bridge" sign for Shawford Railway Bridge, advising what action the Parish Council is proposing.

A.O.B.

Cllr. N.Campbell-White advised that whilst no request had been received as yet from Winchester City Council, it is necessary for Convenors of the Committees to consider their Budgets for the next financial year.

Action:

All Convenors of Committees to consider and produce their budget requirements for the Financial Year 2004/2005 and submit them to Cllr. N.Campbell-White and/or the Clerk by the 29th December 2003.

It is intended that such Budgets will be ratified at the January Parish Council meeting.

15. Date of Next Meeting.

6th January 2004.