

COMPTON AND SHAWFORD PARISH COUNCIL

Minutes of the Compton and Shawford Parish Council meeting, held on Tuesday 7th November 2000, in the Compton Room, Shawford Parish Hall, starting at 7.15 PM.

Present:

Mr. N.J.Campbell-White (Chairman); Mr. M.Bell; Mr. S.Jennings; Mrs. J.Millar; Mrs. M.Shaw; Mrs. C.Simmons; Mr. T.Threlfall; Mr. A.Walmsley;
Mr. R.Wilmshurst.

In attendance:

District Councillor - Mrs C.Baily.
Police Constable - PC Barham.
15 Members of the public.

The Chairman welcomed Mr. Mike Langford who attended as "acting Clerk" to take the minutes, pending the appointment of a new Parish Clerk.

1. **Correspondence** - circulated to all members for their response.
2. **Apologies for absence.**
None - no notifications received.
3. **Minutes** - To approve the minutes of the meeting held on 3rd October 2000 (as circulated).
The minutes of the meeting held on the 3rd October 2000 were considered.

Item 5a) on page one was referenced as not being answered and it was concluded that this matter would be addressed under "Item 4 - Matters arising " of the current meeting.

The minutes of that meeting were then agreed as an accurate record of the meeting held on the 3rd October 2000.
4. **Matters Arising** - from minutes and not mentioned elsewhere on the agenda.
 - i) Cllr. J. Millar stated that the report from County Councillor Ann Bailey was not attached to the agenda. This was an oversight as there was a report, which was read out to the meeting.
 - ii) The Chairman referred to the question raised at the previous meeting by Lyne Brace concerning the possible re-siting of the Children's play area. It was stated that the "Playing Fields Sub-committee" had discussed this matter and as the play area was intended for the children of the Parish, the proposed siting would be most suitable. Although there was some vocal opposition to the play area being moved, the chairman requested that the matter be considered further by the "Playing Field Sub-committee".
 - iii) In the minutes of the meeting dated 3rd October 2000, under item 17, it was stated that the siting of the "dog bin" was under review. The chairman asked as to the current situation. It was reported that the matter is still under review as the placing of such a bin outside the hedge in Park View without the appropriate householder's agreement could not proceed. Winchester City

Council will not proceed with the installation of "dog bins" outside houses without the agreement of the householder.

5. **Questions and Submissions - from members of the public.**

Questions were submitted by members of the public as follows:-

- 1) Lyne Brace - Progress concerning the proposed new Pavilion.
- 2) Jo Pitt - Loan for refurbishment of Heathcote Room.
- 3) Brian Marchmont - Development of Stable Block on water meadows at Shawford Park.
- 4) Margaret Campbell-White - Trains stopping at Shawford station
- 5) Margaret Campbell-White - M3 resurfacing.
- 6) Heather Wyles - Public Meeting/Planning application.
- 7) Jean Ferrington - Contribution of raffle prizes/CASCA Christmas party, 8th December 2000.

The detailed questions raised are as per "Appendix A".

6. **County Councillor's Report.**

(County Councillor Ann Bailey was not in attendance at the meeting - her written report was read out to the meeting by City Councillor Charlotte Bailey.)

The main points within the County Councillor's report concerned the following:-

- i) Traffic at the school end of Shepherds Lane.
- ii) Motorway noise at and around Shepherds Down.

County Councillor Ann Bailey's report is as per "Appendix B".

7. **District Councillor's Report.**

City Councillor Charlotte Bailey submitted a written report, which is as per "Appendix C".

This report covered two main issues as follows:-

- i) Shawford House Appeal Procedures - Stable Block on water meadows.
- ii) M3 Noise.

With regard to M3 Motorway noise reduction, Charlotte Bailey gave the example of the "Worthy's" experience in reducing noise on the A34 road, eg. resurfacing with a quieter road surface. To achieve a similar result covering the M3, she suggested that a three pronged approach be mounted to the Highways Agency by the City, District and Parish Councils.

8. **Police Report.**

PC Barham submitted a written report, which is as per "Appendix D".

PC Barham highlighted the following points:-

- i) The issue of mud being left on the Otterbourne road by farmers and contractors, referenced at the previous meeting, had been resolved. The Police have arranged for the Contractors to clean the road.
- ii) A tree on the Memorial Playing Field almost opposite the junction with The Spinney obstructs the visibility of drivers when negotiating the bend. It was requested that the tree be "lopped" by the Parish Council.

The Chairman requested that the Convenor of the "Playing Fields" sub-committee action this issue as considered appropriate.

9. **Parish Transport Representative's Report.**

No report.

10. **Parish Tree Warden's Report.**

Cllr. T.Threlfall submitted a written report, which is as per "Appendix E".

11. **Parish Footpaths/Compton Lock Representative's Report - Convenor's report.**

Cllr. S.Jennings submitted a written report, which is as per "Appendix F".

The Chairman requested that when referencing a footpath, the number of that footpath be included for the purposes of identification.

12. **Finance and Administration Sub-Committee**

a) **Convenor's Report.**

A written report is attached as per "Appendix G".

b) **Parish Accounts - Cheques for payment.**

A written report is attached as per "Appendix H".

In addition to the itemised cheques, a further two cheques have been issued as follows:-

- | | | | |
|-----|---------------|---|---------|
| i) | CASCA | - | £ 16.20 |
| ii) | City Council- | | £352.50 |

Additionally, the payment to "New Century Amenity Services" in the amount of £397.62, cheque No. 1146, is to be clarified by Cllr. R.Wilmshurst prior to payment.

General discussion then ensued concerning the suggestion from Cllr. M Bell that the Parish Council's reserve funds be moved from its present deposits with Julian Hodge Bank to a perceived more safer depository, eg. the Eastleigh Borough Council.

It was stated by Cllr. M.Bell that it is the Parish Council's responsibility to ensure the safe investment of Parish funds, even if the resultant return is less than it might have been. Julian Hodge Bank does not have a "Rating", whereas Eastleigh Borough Council would be considered as a more secure entity for the Parish Council's funds. Cllr. M.Bell, having investigated this matter, reported that the Funds deposited with Eastleigh Borough Council would attract approximately 5 1/4% interest. Currently, Julian Hodge Bank are paying 6 1/2% on what is termed as a "Consumer Account", something which is not necessarily appropriate to a body such as the Parish Council. Nothing has been received in writing from Eastleigh Borough Council concerning the terms of depositing such funds with them.

In view of the discussions together with the general support for Cll. M.Bell's suggestion concerning the possible movement of funds, the following was **agreed:-**

- i) Cllr. R.Wilmshurst, as convenor of the Finance Committee, to investigate further and Martin Bell to obtain terms of the proposed investments in writing.
- ii) The Finance Committee to determine the merits of such a transfer of funds, based upon the written terms and to determine the amount to be transferred should such a transfer be pursued by the Parish Council.

iii) The item to be placed on the agenda of the next Parish Council Meeting.

c) Replacement Parish Clerk.

This issue was left until the end of the meeting, before which the acting Clerk would be asked to leave the meeting.

The "Finance Committee Report" was taken as read and Cllr. R.Wilmhurst proposed that the accounts be adopted. This was **agreed**.

13. Planning Sub-Committee - Convenor's report.

a) Applications and decisions.

Cllr. J.Millar circulated a written report, which is as per "Appendix I".

In essence, there were three "Applications" and three "Decisions on Applications" reported.

It was suggested that all such Applications and Decisions should be publicised by placing such notices on the public notice boards. This was considered to be of importance, especially in respect of the "Bronx Int. Ltd, Shawford House, Shawford, appeal, (item b) following).

b) Proposed Equestrian Centre at Shawford Park.

General discussion on this issue resulted in the following points:-

- i) Public Enquiry/Appeal, fixed for 21/24 November, Shawford Parish Hall.
- ii) A note, publicising the appeal, to be put in the Parish Magazine.
- iii) There would not be any meeting to establish the villagers concerns.
- iv) The Parish Council is opposed to the development.
- v) Cllr. T.Threlfall will attend the three-day appeal on behalf of the Parish Council, and speak as necessary.
- vi) City Councillor C. Bailey will be involved in the appeal.

City Councillor C.Bailey expressed concern in that her opposition to this development may present her with a "conflict of interest" in respect of her City Council activities on the Planning Committees. However, the chairman emphasised the Parish had given a clear indication of what their views are and she should be relaying these views to the appeals process. This should not create a "conflict of interest".

14. To Consider any Matters arising from the Public Session.

1) Lyne Brace -Progress concerning the proposed new Pavilion.

Cllr. A.Walmsley responded as follows:-

- Agreement on the location of the car park has been reached.
- The Parish Council can fund a Wooden Building.
- Costing's for a more permanent building are being obtained.
- The anticipated cost of a more permanent building cannot entirely be met from Parish funds.
- It will be necessary to review the options when the further costing's have been received.
- Application to Sport England is likely.

2) Jo Pitt -Refurbishment of Heathcote Room.

Cllr. N Campbell-White (Chair) responded as follows:-

- Agreed that a loan of £2,000.00 could probably be arranged from Parish funds.

- The details of this will need to be finalised with the Finance Committee.
- Cllr. R.Wilmhurst will include Jo Pitt in further meetings on this subject.

3) Brian Marchmont - Development on water meadows at Shawford Park.

Q1) - Cllr. N Campbell-White (Chair) answered "yes".

Q2) - Cllr. N Campbell-White (Chair) stated that this was not valid, all Shawford village and Compton Village matters receive equal degrees of concern.

Q3) - Cllr. T.Threlfall is attending.

Q4) - Cllr. N Campbell-White (Chair) responded by advising that the Parish Council would be happy to meet with the Applicant. It is the location that causes the objection. It was suggested that a meeting be arranged if possible.

4) Margaret Campbell-White - Trains stopping at Shawford station.

Our transport representative, and in the audience, Mike Eyre, was asked to make a response, which was as follows:-

- The limit to trains stopping is due to Freight Trains and congestion at Eastleigh junction.
- The alteration of timetables to suit would cause confusion.
- The matter needs to be sorted out but it is believed that it will only be sorted out under the new Franchises.
- Franchise renewal is due at the turn of the new year.

Cllr. N Campbell-White (Chair) suggested that the Parish Council should write a letter and reinforce this when the new Franchise is in place.

5) Margaret Campbell-White - M3 resurfacing.

Already answered under item 7.

6) Heather Wyles - Public Meeting/Planning application.

Already answered under item 13b).

7) Jean Ferrington - Contribution of raffle prizes/CASCA Christmas party.

This is an issue for CASCA. Parish Councillors are asked to help out as in the past.

15) Playing Fields Management Sub-committee - Convenor's report.

Cllr. M.Shaw submitted a written report, which is as per "Appendix J".

The following issues were highlighted:-

- i) It was **unanimously agreed** to proceed with the Tree Planting Millennium Project on the understanding that there would be no cost to the Parish Council. The Clerk to return signed agreement.
- ii) Two trees were damaged in the recent storms, one was due for removal, the other damaged to a point of being dangerous. A tree surgeon is to examine the situation and make recommendations.
- iii) The £315 Sports Club refund has to be checked - in order.
- iv) A charge of £200 for inspecting Play equipment is questioned when a full report sufficient to satisfy Zurich Insurance can be arranged for £25. This needs to be checked with Zurich Insurance as to its suitability; so, change next inspection.
- v) The payment from the TV company in the amount of £75 is still outstanding. This will be chased by telephone, and a duplicate invoice sent by convenor.

a) Position on Lease.

This issue addressed under item 15 d) below.

b) Proposed Children's play area.

Cllr. M.Shaw reported that the Children's play area is in a bad condition, despite being insured. She proposed a motion to proceed with the updating of the Play Area and the updating to be in accordance with proposals provided in the "Playdale Quotation", copy attached as "Appendix K".

Cllr. N Campbell-White (Chair) raised a point of order in that any motion involving a large amount of money must firstly be recorded as an agenda item for due consideration to be given to that item. As this issue had not been placed on the agenda, the Chair was unable to accept the motion.

Cllr. N Campbell-White (Chair) also raised the issue of fencing around the play area, which is considered to be a matter of higher priority.

Extensive discussion then took place, covering aspects as follows:-

- Is there a need for such a proposed play area, who is going to use it?
- Funding of the play area when £8,500 of the £22,000 Open Spaces Fund is earmarked for the new Pavilion Project.
- The new pavilion and car park has greater priority over a new play area.
- A new play area could be pursued in two phases, half this year, the rest next year. However, piecemeal implementation could cost more.
- Location of a new play area.

There was general support for the need of a new play area and for an indicative proposal.

It was **agreed** to place the issue of a new play area and its funding on the agenda for the next meeting. Cllr. M.Shaw will circulate all appropriate documents, including phase 2, together with facts and figures in preparation for that meeting, along with those omitted with the last report.

c) Allocation of Open Space Funding - approx. £22,000.

It was **agreed** that this item would be deferred until the next meeting, to be discussed in conjunction with the issue of the new play area.

d) Repairs required for existing pavilion.

It was generally **agreed** that repairs to the existing pavilion could not be justified in view of the New Pavilion Project. Correspondence with the Compton and Shawford Sports Club concerning the upgrade of the existing pavilion has resulted in the decision not to upgrade and as a consequence are unlikely to have their "Registration Certificate" renewed and wont be able to sell alcohol.

Accordingly Cllr. M.Bell was tasked with negotiating with the Sports Club for a reduced rental of the existing pavilion.

Cllr. R.Wilmhurst expressed his disappointment that the Memorial Playing Field pavilion should lose its ability to serve beer etc.

16 New Pavilion Sub-committee - Convenors report.

a) Replacement pavilion - Update.

Cllr. A Walmsley submitted a written report, which is as per "Appendix L".

The following points were highlighted:-

- A wooden building could be funded from existing Parish funds.
- It is preferred that a Block building with wooden cladding be pursued.
- The cost is estimated at £1000 per square foot, however, detailed figures are required.
- Therefore it is estimated that the total cost will be in the region of £150,000. This is some £30,000 above in-house Parish funding.
- A further two estimates are awaited.
- A policy decision will be required when estimates are in.
- The options of approaching the National Lottery, Sport England or Fund raising will need to be considered.

Cllr. R.Wilmhurst expressed frustration over the way the New Pavilion Project was being handled. Failure to obtain Funding under the first round, has not been followed up by a further application to the National Lottery - some 10 months has been lost. The Council was indecisive, and unwilling to move forward.

Cllr. N Campbell-White (Chair) responded by stating that estimates for alternative estimates were awaited. Additionally, nobody had proposed applying for National Lottery Funding since the new Council had been elected in May.

It was **agreed** that "best possible costing's" be obtained, without involvement of external consultants, for the building of a new pavilion on the new site, together with car park. These costing's to be made available at the next meeting in order that a policy decision can be made and to take the project forward.

b) Public Consultation Document - draft.

Cllr. T.Threlfall had produced a draft document. The item is on hold until it is clearer which options are being considered. It was suggested that play equipment could be included in this document.

17 Parish Hall - report from our rep on CASCA Management.

Cllr. J.Millar referred the councillors to the Parish Magazine, which contained the Parish Hall report. She proposed in future, that as reports were always in the magazine, she would not report further, but be available to answer any questions.

A point of note is the renovation of the Heathcote room, which fell outside the Parish Hall renovation project. Funding for this renovation is being pursued, it should be easier than other funding issues. It is important to finish this matter as the Heathcote room could be used as a Parish Council room as well as for general hire, the Compton Room now being heavily booked. A loan pending grants was being requested by CASCA.

The Funding issue is to be referred to the Finance Committee.

18 Highways, Byways, M3 and Environment Sub-committee - convenors report.

A written report was submitted by Cllr. C.Simmons and is as per "Appendix M".

It was suggested that need for the additional 2 new notice boards that have been proposed should be discussed with the Residents Association and the subject placed on the agenda for the next meeting.

The Glass in the back of the Bus shelter opposite Shawford road has been replaced by the City Council, at no cost to the Parish Council, due to vandalism.

The question of who owns the road - Shepherds Lane - was raised as it needs to be re-tarmacked. Ownership was uncertain, however Hampshire County Council said they are to re-tarmac this road.

19 Winchester District Community Strategy

a) Parish strategic plans and Parish Appraisal - Update.

Cllr. N Campbell-White (Chair) advised that proposals were being developed. These are to be reviewed for the next meeting.

Any Other Business.

- 1) Cllr. N Campbell-White (Chair) thanked councillors for the submission of written reports.
- 2) Cllr. R Wilmshurst advised that Compton Stores was proposing to close for 15 days over the Christmas period. This was considered excessive and it was discussed if the Parish Council have any leverage over this matter. Cllr R.Wilmshurst will investigate and Cllr. N.Campbell-White write any letter as appropriate.
- 3) Cllr. R.Wilmshurst stated that the Parish Magazine was a "good news item" but appeared to have excessive advertising thereby limiting the space available to Parish news. In order to reduce reliance upon Advertising revenue, thereby freeing up space for Parish news, the circulation of the Magazine needs to be encouraged. To this end it was **agreed** that The Parish Council in conjunction with the P.C.C. should consider circulating free of charge one month's supply of Parish Magazines, the cost to be shared between the two bodies.

Cllr. A Walmsley will discuss this proposal with the Parish Magazine. Volunteers to undertake the task of delivering the Free magazine would be organised by the Parish Council.

- 4) CASCA Christmas party - all Parish Councillors are invited to help out, Cllr. J.Millar to pursue and co-ordinate.

12c) Replacement Parish Clerk.

Item deferred from item 12.

The author was not in the meeting for this subject, therefore unable to minute its contents

20. Date of Next Meeting.

Tuesday 5th December 2000, at 7.15pm.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council meeting held on Tuesday 5th December 2000, in the Compton Room, Shawford Parish Hall, starting at 7.15 pm.

Present:

Mr. N.J.Campbell-White (Chairman); Mr. M.Bell; Mr. S.Jennings; Mrs. J.Millar; Mrs. M.Shaw; Mrs. C.Simmons; Mr. A.Walmsley.

In attendance:

District Councillor - Mrs. C.Bailey

Police Constable - PC Barham.

32 Members of the public.

1. **Correspondence** - circulated to all members for their response.

2. **Apologies for absence.**

Councillor Tom Threfall had written to the Chairman, copy to the Clerk, advising that he would be unable to attend the meeting.

3. **Appointment of new Clerk.**

The Chairman placed on record the appointment of the new Clerk, Mike Langford, such appointment being as from the 16th November 2000. Mike Langford distributed an updated advice covering his contact address, telephone, fax and e-mail details. A copy of this advice is as per Appendix "A".

4. **Resignation of Cllr. R.Wilmshurst.**

The Chairman confirmed the resignation of Cllr. Ray Wilmshurst. It was stated that this was a "sad blow" for the Council as Ray had faithfully served the Council for 34 years. The Chairman suggested that the Council should make a presentation to Ray at the forthcoming CASCA Christmas Party. This would be discussed further under Any Other Business at the end of the meeting.

- **Procedure for a replacement Councillor.**

The Chairman advised that at the Finance and Admin Sub-committee meeting, the question of replacement Councillor was discussed. It was felt the replacement procedure should start as soon as possible, and not wait until the P.C. meeting. Thus, the procedure for filling a "Casual Vacancy" was initiated by the placing of advertisements on the notice boards around the village on 30th November. This gives Parishioners a 14day deadline to decide whether they wish to call for an election, in which case 10 signatories have to be presented to the Electoral Office at W.C.C. This then triggers a procedure set by Government, all of which will be duly advertised on the notice boards, whereby nominations have to be presented within a month, and then an election arranged by W.C.C. within the next month. (Would be either 1st or 8th February). If no 10 signatories are received calling for an election, or no nominations thereafter received, then the P.C. are required to co-opt a suitable councillor within 60 days, which would be at the February P.C. meeting. All these timings ignore holidays and weekends. In either case suitable notices will be placed on the notice boards, in the Parish Magazine, and/or the Hampshire Chronicle.

Action:

Clerk to monitor.

5. **Minutes** - To approve the minutes of the meeting held on 7th November 2000 (as circulated).

Cllr. A.Walmsley - 4.ii) - Lyn Brace's name is spelt "Lyn" and not "Lyne".

Cllr. N.Campbell-White - 4.i) - It was the City Councillor's report that was not attached to the Agenda, not the County Councillor's.

Cllr. M.Shaw - 15b) - "Cllr. M.Shaw reported that the Children's play area is in a bad condition,..." should read "...in a bad and dangerous condition,..."

Cllr. M.Bell - 15b) - "...despite being insured or not." should have in addition "and added that the P.C. was risking a Health and Safety Executive Fine due to its poor condition".

There being no other comments, It was **agreed** that of the Minutes of the meeting on the 7th November as circulated, together with the inclusion above amendments, were an accurate record of that meeting. The Chairman would, accordingly, sign off the Minutes, once amended.

Action:

Cllr. N.Campbell-White to sign the Minutes of the Meeting of 7th November 2000.

6. **Matters Arising** - from minutes and not mentioned elsewhere on the agenda.

Cllr. J.Millar - advised that R. Wilmshurst felt that the content of what he had said at the previous meeting concerning Pavilion progress was shortened within the Minutes. Whilst being accurate, it could have been more comprehensively reported. The Chairman noted this comment.

Cllr. M.Bell asked why the Council had not voted on the issue of the Children's Play Equipment when it was an item on the agenda. The Chairman responded by advising that whilst the item was on the agenda, the monetary cost of the Children's Play Equipment was not quoted. If a Council is to vote on such a large capital expenditure, then that sum of money being voted upon must be published within the Agenda for Parishioners to see. This is a requirement of the District Auditor.

Cllr. M.Bell raised the issue of subsidising one month's distribution of the Parish Magazine - had this been actioned? The subject did not appear on the Agenda for the 5th December meeting. The Chairman responded that the subsidy depended upon discussions with the PCC. Cllr. A Walmsley, although having spoken to Mike Eyre, has yet to discuss this further with the PCC. Whilst on this subject, Cllr. J.Millar advised that Otterbourne Parish Council make their Magazine available at outlets such as Williams Garage for the sum of 50p per magazine. Perhaps Compton and Shawford should seek to undertake something similar; discussions with the PCC are required.

Action:

Cllr. A.Walmsley to discuss with the PCC the question of Subsidy and additional availability of the Magazine.

7. **Questions and Submissions** - from members of the public.

There were questions from the floor, subsequently handed in written form to the Clerk, and letters submitted by the public. The total of these made up 36 individual questions, see Appendix "B" attached, and these are summarised as follows:-

- Discrepancies within the Parish Council's accounts - 1
- Deposits with Julian Hodge Bank - 3
- Expenditure on Cricket Pitch refurbishment/maintenance - 1.
- Dog Bins at Shawford Down car park - 1.
- Priorities for funding Capital Projects - 2.
- Expenditure on Children's Play Equipment - 8.
- Survey/Need/justification of expenditure on Children's Play Equipment - 11.
- Location of the new Children's Play Equipment/Area - 7.
- Fund raising for Children's Play Equipment/area - 2.

There were additionally 3 questions from the floor not written out.

Mrs. Jean Ferrington - What is the funding proposals for the Children's Play area?

Mr. George Becket - When were the Parish Council's accounts last signed off by the District Auditor?

Mr. Michael Carrington - Resident of Clease Way adjacent to Long Acre where Planning Permission is being sought to build three houses of three floors each with triple garages. The site is approximately only one and a quarter acres. Will the Parish Council do anything about this application?

Cllr. M.Bell raised a point of order in that was it now practise to read out to the meeting all Correspondence received during the period since the last meeting and if so why had his letter of the 18th November 2000 not been read out.

The Chairman advised that it is usual practice to read out such letters from the Public, which had been received/submitted specifically for the meeting. The Letter to which Cllr M.Bell referred to was within the Correspondence File, circulated to all Councillors.

8. **County Councillor's Report.**

County Councillor Ann Bailey's report is as per Appendix "C", and was read out to the meeting by the Clerk.

9. **District Councillor's Report.**

District Councillor Charlotte Bailey's report is as per Appendix "D".

Charlotte Bailey advised that Heather Wyles did an enormous amount of work in connection with the Shawford House Appeal. Also, all the people who spoke in connection with this appeal, put forward many salient points.

Charlotte Bailey also made available some leaflets to assist people in Writing to Winchester City Council in connection with planning applications.

As a result of questions raised, Charlotte Bailey confirmed that Compton and Shawford had expressed an interest in the "Village Design Statements", but not committed to producing one.

Cllr. N.Campbell-White asked that in view of recent circulars from the planning office in which it was stated that the Planning office, due to increased volumes, was unable to discuss with Parish Councils issues concerning planning applications, what steps are the Planning Office taking to remedy the situation. Charlotte Bailey advised that two additional Staff had been taken on, but as with all organisations, cost considerations were relevant. It was thought that the letter from the Planning Office was more of a deterrent rather than an instruction. Enquiries from the Parish Council should continue.

10. **Police Report.**

PC Clive Barham gave his report, which is as per Appendix "E".

11. **Appointments to Sub-committees, to replace R.Wilmshurst.**

It was agreed that this item be deferred until a new Councillor had joined the Council.

12. **Parish Transport Representative's Report.**

No report.

13. **Parish Tree Warden's Report.**

Cllr. T.Threlfall was not in attendance, but he had submitted a report, which is as per Appendix "F". This report also encompasses the "Compton Lock Representative's Report".

14. **Parish Footpaths/Compton Lock Representative's Report.**

Cllr. S.Jennings had submitted his report, which is as per Appendix "G".

Cllr. S.Jennings went on to advise that the tree blocking path thirty-six had now been removed by Farmer Vern and the path is now clear.

15. **Finance and Administration Sub-Committee.**

a) Convenor's Report.

Due to the resignation of R.Wilmshurst, there is no Convenor of the Finance Sub-committee. Accordingly, Cllr A.Walmsley made the following comments.

Precepts.

- To meet the City Council's deadline, we have to agree our precept for the 2001/2002 financial year at the January 2001 Parish Council Meeting.
- The subcommittee will circulate a copy of the working sheet used to calculate this year's precept, and ask convenors to return it suitably amended in time for a meeting of the Finance subcommittee in late December.
- The subcommittee will then finalise the precept and present its recommendations to the PC meeting on 2 January 2001.

CASCA

- A loan request of £7000 costs of refurbishing the Heathcote room has been reduced to £6,500.
- Request for an immediate grant of £1000 from the Parish Council towards the purchase of carpeting for the Heathcote room. It is hoped that this grant from the PC would enable them to qualify for grants from other bodies, which would take them up to the required £6,500. Mike Mathews to confirm.
- It is within the Budgets for granting CASCA £1000 towards the refurbishment of the Heathcote Room.
- The Sub-committee would consider the £1000 grant favourably on receipt of confirmation that it would indeed "seed" further grants. This being in lieu of the maintenance subsidies this financial year.

AGREED:

Motion:- To Grant CASCA £1,000 (one thousand pounds) for the refurbishment of the Heathcote Room within the Parish Hall, Shawford.

Proposed:- Cllr. N.Campbell-White

Seconded:- Cllr. J.Millar

Vote:- Unanimous.

Council Accounts

- We are very grateful to Mike Langford, our new clerk, and his wife, who is a qualified book-keeper, for having already spent a considerable amount of time going through the council's accounts and transferring them to a computer accounting package, year 2000 onwards.
- Their investigations have turned up some discrepancies, which seem to have occurred some time in the period when Dennis Richman was unwell, year 1999 - 2000. These discrepancies should be resolved as a matter of urgency before our accounts are audited early in the new year.

- The subcommittee recommends that, if she is willing, we ask Mrs. Langford to do the necessary subject to a reasonable estimate of her likely charges.

Mike Langford confirmed that the accounts had been "Manually Balanced" with only a few "Book Keeping" discrepancies. Transfer to a computer Accounting package is ongoing. This, it is envisaged, will produce a computerised "balance" of the accounts.

Note: Cllr. N.Campbell-White has subsequently authorised the continuance of Mrs. Langford's work on the accounts at a cost of £250-00, year 1999 - 2000

- b) Bank Accounts – changes to Signature Mandates at Lloyds TSB and Julian Hodge Bank.

These Signature Mandates were signed outside of the meeting.

- c) Parish Accounts - Cheques for payment.

Cheques for payment were signed after the meeting. Details covering these are as per Appendix "H".

- d) Deposit Terms of Parish Funds at alternate Financial Institution.

- e) Proposals concerning a move of Parish Funds/Reserves from Julian Hodge Bank.

- Extra High Interest Deposit account	- £ 89,074.08
- Eight Day Notice account	- £ 12,132.90
Balance	- £101,206.98

- Martin Bell has investigated guidelines for investments by public bodies. Julian Hodge Bank does not have the appropriate credit rating.
- Eastleigh Borough Council has agreed in writing to accept our money on deposit and pay interest at $\square\%$ below base rate which is about $1\square\%$ less than we are getting on the notice account at Julian Hodge Bank.
- The subcommittee agreed that the following motion be put to the full council: **“That the Council’s money on deposit be transferred from Julian Hodge Bank to Eastleigh Borough Council subject to final agreement on terms by the finance subcommittee”.**
- It was reiterated that Eastleigh Borough Council have put terms of the proposed deposit in writing to the Parish Council, these are held on file by Cllr. M.Bell.

At this point The Chairman asked Cllr. M.Bell if he wished to raise the matter of his letter dated 18th November 2000.

Cllr. M.Bell stated that the question is that Cllr. N.Campbell-White, having discovered that placing the money with Julian Hodge Bank, he was contravening the Chartered Institute of Public Finance guidelines *and had moved the money* without approval of the Finance Sub-committee or the Parish Council. Cllr. N.Campbell-White would presumably feel similarly empowered to move the money to a safer home now that he has discovered that he is in breach of the guidelines. Cllr. M.Bell asked Cllr. N.Campbell-White why he had not done that.

Cllr. N.Campbell-White responding as follows:-

- The matter was brought to his attention four to five months ago.
- He had requested Cllr. M.Bell, if he was unhappy, to find somewhere else to place the funds.
- Cllr. M.Bell had not done anything about it.
- Cllr. N.Campbell-White brought the matter up at a subsequent Parish Council meeting - still nothing had been done about it.
- Cllr N.Campbell-White asked the Finance Sub-committee Convenor - Cllr. M.Bell was on the Finance Sub-committee, still nothing was done about it.
- Cllr. N.Campbell-White became "fed up" with nothing being done about it.

- The money being upon the Parish Council's Flexi account was considered not to be good use of Parish Funds, over £100,000.00 at 1.25%.
- As there was no meeting between July and September, Cllr. N.Campbell-White took it upon himself to obtain a better interest rate for the Parish Funds. The rates negotiated could, possibly, not be bettered.
- The guidelines to which Cllr. M.Bell refers are advisory and not mandatory
- Cllr. N.Campbell-White is happy with Julian Hodge Bank even though they do not have any "Credit Ratings" - he is not alarmed.
- Cllr. N.Campbell-White stated that, despite the foregoing, he is supporting the proposal to move the funds.

After some further discussion, it was decided to proceed with a vote on the subject.

Agreed:

Motion: "That the Council's money on deposit be transferred from Julian Hodge Bank to Eastleigh Borough Council subject to final agreement on terms by the finance subcommittee".

Proposed:- Cllr. M.Bell, seconded Cllr. M.Shaw

Agreed by all present, except abstention - Cllr. A.Walmsley.

Action:

Cllr. M.Bell to fully investigate the terms of the investment with Eastleigh Borough Council together with conformance with any appropriate guidelines and allay Cllr. A.Walmsley's reservations.

Council Borrowing Powers.

- A number of Capital Expenditure projects are under consideration.
- Rules on Borrowing require applications for borrowing to be submitted to HAPTC by 22nd January 2001.
- Therefore we need to decide upon our borrowing requirements by no later than the January 2001 meeting of the Parish Council.

Parish Project.

- The "Parish Project" is a way in which we can qualify for few hundred pounds of grant from W.D.A.P.C. towards a small project in the Parish.
- For the past couple of years, our "Parish Project" has been renewal of the noticeboards.
- Martin Bell agreed to look into whether noticeboard renewals could be deferred for a year and the Heathcote Room refurbishment be treated as this year's Parish Project.

Final Reminders from Eastleigh Borough Council.

- Bills totaling around £2000 have been received for the refurbishment of the Cricket Square.
- They had been passed unpaid to the chairman of the Sports Club by the previous clerk and have still not been paid.
- Quotations were previously submitted showing work, and the best value one was for £3,163, which was why
 - the Parish Council had agreed to pay £1000.
 - the Sports Club would pay £1000
 - the City Council, Open Spaces Fund, could contribute £1000.

Cllr. M.Bell commented to the effect that:-

- It appears that the funding of the Cricket Square was poorly arranged in procedural terms.
- It was decided in February 2000 that the Parish Council would not contribute to the Cricket Square restoration.
- In March 2000 this was reversed.
- In addition, the item was discussed during the March Parish Council meeting, and returned to at the end of the meeting under

the Finance Sub-committee report, when many of the members of public had left, at which time it was agreed to grant the sum of £1000 for the restoration of the Cricket Square.

The chairman advised that the fact that members of the public chose to leave the meeting before the meeting had been closed, was not the problem of the Council.

Cllr. M.Bell also went on to say that the nature of the transaction that had apparently been agreed upon, whereby the restoration work would be invoiced to the Parish Council and the Sports Club would reimburse the Parish Council *who would then reclaim the VAT* was also questionable. This method of settling the invoices had not been minuted.

Cllr. S.Jennings stated that it appeared that as it was the Sports Club's responsibility to maintain the Cricket Square, the un-minuted agreement whereby the Parish Council would pay the invoices covering the work in relation to that maintenance in order to reclaim the VAT, would appear to be illegal.

It was pointed out by Cllr. J.Millar that whilst Maintenance was the responsibility of the Sports Club, the Parish Council owned the Memorial Playing Field and as such is considered responsible for refurbishment. For this reason the Parish Council's involvement was considered appropriate. A Grant was agreed as the Parish Council was persuaded that the work was refurbishment, not maintenance.

Cllr. M.Bell was requested to look into this whole matter and establish a resolution and report back.

Cllr. M.Bell asked that his name be removed from the Finance and Admin report as he did not write it, and considered it to be a less than frank report of important financial matters.

Action:

Cllr. M.Bell to investigate all aspects of the outstanding invoices and report back with recommendations for their resolution.

Parish Funds.

- In round numbers, the situation is the following

Money Requested		Money available	
Pavilion Project	£110,000	PC funds	£110,000
Pavilion Project shortfall	£40,000	Open Space	£20,000
Play Equipment Stage 1	£19,000		
Play Equipment Stage 2	£10,000		
CASCA Loan	£7,000		
Total	£186,000		£130,000

- Paul Murray took a delegation to talk to Sport England on 30 November. The meeting was very positive.
- A report from Paul Murray's project manager is due to be presented at a meeting on 11 December when we will have a better idea of the pavilion project costs.

f) Election of Convenor.

- At the Sub-committee meeting neither Martin Bell nor Adrian Walmsley felt able to take on the role of Convenor following Ray Wilmshurst's resignation.
- The Chairman again asked Cllr. M.Bell whether he would take on this convenorship, as, apart from the Chairman, he was the only Councilor not convening a committee. *Cllr. M.Bell said he would be delighted to convene the Finance Sub-committee in the near future.*
- Cllr. M.Bell suggested that Cllr. N.Campbell-White should take on the function of Finance Sub-committee Convenor.

Agreed:

Motion:- Cllr. N.Campbell-White should be appointed as the new Convenor of the Finance Sub-committee.

Proposed:- Cllr. A.Walmsley

Seconded:- Cllr. S.Jennings

Vote:- Unanimous.

16. **Planning Sub-Committee - Convenor's report.**

The Planning Sub-committee Convenor's report is as per Appendix "J".

a) Applications and decisions.

Additional items that have been received since that report was produced are:-

- Mr. & Mrs. Southgate, Hanover Court, Southdown Road.
Single and two storey rear extension.
- WDC & British Telecom Celnet.
Installation of equipment cabin and replacement antenna at Otterbourne Road, Compton.
- Longacre, Hurdle Way, Compton.
Knock down one house and replace with three houses with associated garages.

In respect of this last item, it appears that the Site Clearance took place before Planning Application was initiated. In addition, due to concerns over the development, the appropriate planning officer was called to the site, but this was after the site clearance. It is envisaged, once the detailed plans have been examined, that the Parish Council will object to the development. This would then be conveyed to the Planning authority.

b) Proposed Equestrian Centre at Shawford Park – written report.

Details of the equestrian Centre at Shawford Park - Appeal, a special thanks was given to those Council Members who attended the recent Appeal, the details of which are contained within Appendix "F". Appeal will resume on 23rd January 2001, at Shawford Parish Hall.

17. **To consider any matters arising from the Public Session.**

The questions submitted by members of the public fall into the following groupings:-

- **Discrepancies within the Parish Council's accounts.**
- Answered during the report from the Finance Sub-committee.
- **Deposits with Julian Hodge Bank.**
- Answered during the report from the Finance Sub-committee.
- **Expenditure on Cricket Pitch refurbishment/maintenance.**
- Answered during the report from the Finance Sub-committee.
- **Dog Bins at Shawford Down car park.**
- Answered by Cllr. C.Simmons.
- **Priorities for funding Capital Projects.**
- Answered during the report from the Finance Sub-committee.
- **Expenditure on Children's Play Equipment.**

- Answered during the Playing Fields Management Sub-committee report.
- **Survey/Need/justification of expenditure on Children's Play Equipment.**
 - Answered during the Playing Fields Management Sub-committee report.
- **Location of the new Children's Play Equipment/Area**
 - Commented upon during the Playing Fields Management Sub-committee report.
- **Fund raising for Children's Play Equipment/area**
 - Answered during the Playing Fields Management Sub-committee report.
- **When were the Parish Council's accounts last signed off by the District Auditor?**
 - January 1999.
- **Development Longacre adjacent to Clease Way.**
 - answered during the Planning Sub-committee Report.

18. **New Pavilion Sub-committee.**

a) Convenors report.

The Convenors report is as per Appendix "K".

b) Replacement pavilion

i) costing's of Replacement.

ii) Policy decision on the option to be pursued.

iii) Plans for development/the way forward.

Cllr. A.Walmsley advised that the Sub-committee had agreed upon a block built timber-clad building located on the eastern boundary of the field with a car park on the return land.

Cllr. A.Walmsley also advised that Paul Murray had volunteered to oversee the project and take it forward in a similar manner to that of Mike Mathews and the Parish Hall project.

costing's are expected by the end of the week.

Agreed:
 Motion: To confirm the appointment of Paul Murray to run the Pavilion Building
 Committee to the brief agreed being a long lasting building ,of attractive design, such as a block-built timber clad building, on the eastern boundary of the field with a car park on the return land, subject to major decisions which will be made by the Parish Council.
 Proposed:- Cllr. A.Walmsley
 Seconded:- Cllr. S.Jennings
 Voted:- Unanimous.

c) Public Consultation Document.

This matter was deferred until the next meeting.

19. **Playing Fields Management Sub-committee.**

a) Convenor's report.

There had been no meeting of the Playing Fields Management Sub-committee during the preceding month, however, Cllr. M.Shaw presented a report which is as per Appendix "I".

Two quotes for Grass Cutting are included within Appendix "I" and M.Shaw would like to proceed with the "Jim Kimber" quotation.

Agreed:
Proposal: To accept the quotation from Jim Kimber , Landscape Maintenance Contractor, in respect of Grass Cutting.
Proposed: Cllr. M.Shaw
Seconded: Cllr S.Jennings
Voted : Unanimous.

Cllr. M.Shaw also raised the question of the cost of cleaning the Pavilion - £318 in May 2000 - she asked what it was precisely that the Parish Council is paying for. This could not be answered, but the matter was brought to the attention of the Parish Council.

Agreed:
Cllr. M.Bell, the Pavilion representative on the Sports Club committee to attempt to ascertain.

b) Location of Children's Play Area.

Addressed below.

c) Trimming of Trees on Memorial Playing Field.

Letter from M.Edwards included within Appendix"I", the issue will be attended to in due course, not considered urgent at present.

d) Outstanding £75 fee from TV Company.

Despite chasing this matter, Cllr. M.Shaw will chase up again.

Action:
Cllr. M.Shaw to chase up this matter again.

e) Reduced Rental for existing Pavilion

With regard to the existing Pavilion and the Sports Club's rental thereof, Cllr. A.Walmsley had drafted a letter to the Secretary of the Sports Club indicating a rental fee of £450.

Action:
The Clerk to sign and send the letter to the Secretary of the Sports Club.

g) Proposed Children's play area.

i) Need for an updated Play Area, Memorial Playing Field.

ii) Proposals to equip new Play Area.

- Memorial Playing Field - £19,625.

H) Funding of a new Play Area

Cllr. M.Shaw reported that in order to establish a need for the Play Area, she had undertaken a survey of some 70 households, with young children, within the village covering in excess of 200 children. The areas covered include Compton St., Compton Down, Shawford and Southdown. Cllr. M.Shaw has on file the signatures of those who took part in the survey all of whom fully supported the proposal to re-equip the Play Area.

As soon as the Parish Council gives the go-ahead to refurbish the Play Areas, Cllr. M.Shaw intends to initiate the program of Fund Raising. From April 2001, Cllr. M.Shaw is advised that Children's Play Equipment is an appropriate item for Lottery Funding. In addition, funding through CASCA, a charity, may assist the overall funding question. For interest sake, Cllr. M.Shaw advised that a £4,765 grant had been awarded to Hursley Parish Council by W.C.C. towards replacing fencing.

Cllr. M.Shaw stated that the proposed funding for the first part of the project is £15,000 from the Open Spaces Fund and £4,625 from the Parish Council.

Cllr. M.Bell raised the issue of inspections of the existing Play equipment together with associated insurance. It is apparent that Zurich Insurance have been carrying out bi-annual inspections of the play equipment, providing the Parish Council with their report. These reports have recorded shortcomings in respect of the "Safety Surface" since 1996. It is unknown whether these reports have been sent to Cornhill Insurance, the Parish Council insurers. On consultation with Cornhill, Cllr M.Bell was advised that the Parish Council would not be insured against third party liability in view of the reports upon which no action had been taken. Cllr. M.Bell suggested that the Parish Council should approach Cornhill Insurance and advise them that the issues contained within the reports from Zurich Insurance are being addressed - that would that satisfy them in the short term.

Cllr. N.Campbell-White advised that Zurich had been used for the inspections as Cornhill would not undertake inspections. Cornhill Insurance was the chosen insurer because Zurich was found to be far too expensive on the demise of Municipal Mutual. Zurich are used purely as an inspection service. It had already been agreed to discontinue using Zurich for these inspections in favour of W.C.C.

Agreed:

Cllr. M.Bell to pursue the issue of insurance with Cornhill Insurance and report back.

With regard to the location of the Play Area - this had been addressed at last month's Sub-committee meeting and the chosen position was agreed to be the most suitable. Whilst this had not been reviewed again by the Sub-committee, the project could continue with this issue still under consideration.

With regard to the question of a danger of "balls" being hit, kicked or thrown into the Play Area is thought to be irrelevant as the existing Play Area has been in existence for some 30 years and no problem in this respect has arisen. The question of "netting" the play area will be addressed to the insurers when Cllr. M.Bell contacts Cornhill Insurance.

Cllr. M.Shaw advised that the Memorial Playing Field area is being addressed first as that Play area is considered unsafe. Compton Street play area is in a better condition, although that Play Area is scheduled for refurbishment next year. A Play Area in Shawford is another issue. Those surveyed indicated that they are happy to go to Compton for such facilities.

Cllr. A.Walmsley asked (a) whether the Parish Council is in danger of prejudicing their chances of various grants by commencing work now, and (b) whether the Parish Council is in danger of double counting the £7,500 allocated to the new Pavilion by the Open Spaces Fund. Both questions were answered to the effect that there would not be any problem.

Cllr. N.Campbell-White raised the question as to the need for facilities for the over 10 years age group. Cllr. M.Bell responded by suggesting that this was a "Community Issue" concerning Teenagers and needs to be a separate issue. Cllr. M.Shaw advised that older children are catered for by Football, Cricket and Tennis.

Cllr. S.Jennings said that in a mature democracy minority groups (in this case children) should be catered for. The European Government, Central and Local Government all acknowledge that young children should be provided with play areas.

Cllr. N.Campbell-White summed up his opinion as follows:-

- He was unsure that the survey was sufficiently comprehensive.
- He felt that it would be unwise to commit to the expenditure at this time with the New Pavilion project still undecided.
- He felt it unwise to commit some of the Open Spaces Funding in isolation.

Cllr. S.Jennings complained that the chairman had given a completely biased summing up, stating his own negative views. As chairman he had a duty to give a balanced summary and had failed to do so.

Cllr. M.Shaw put forward the proposal concerning the updating of the Children's Play Equipment within the Memorial Playing Fields at the quoted cost of £19,625.

Agreed:

Motion: Proceed with the update of the Play Areas in accordance with the Quotation as circulated, subject to any requirements of the insurers Concerning the existing Play Equipment.

Proposed:- Cllr. M.Shaw.

Seconded:- Cllr. S.Jennings.

In Favour:- Cllr. M.Bell; Cllr. M.Shaw; Cllr. S.Jennings; Cllr. C.Simmons.

Against:- Cllr. J.Millar; Cllr. N.Campbell-White.

Abstention:- Cllr. A.Walmsley.

20. **Allocation of Open Space Funding** - approx. £22,000.

In view of earlier discussions, this subject was deferred to the Finance Committee. How much Open Spaces funding is used to fund the £19,625 scheme is left to the discretion of the finance committee.

21. **Parish Hall.**

- report from our rep on CASCA Management.

Cllr. J.Millar reported as follows:-

- Management committee met yesterday
- Close to finishing the shopping list of the recent building work.
- Hope to close the Building Fund account shortly.
- A Quiz is being held on 2nd March 2001
- New Trustees are being inducted.
- CASCA will be very happy with the £1000 grant from the Parish Council.
- The CASCA Christmas Party is to be held on the 8th December; the Parish Councillors obligations to help are understood.

- CASCA, Request for interest free loan - £7000.

See item 15a) - not agreed.

22. **Highways, Byways, M3 and Environment Sub-committee.**

Convenors report.

Cllr. C.Simmons report is as per Appendix "L".

Cllr. C.Simmons requested the permission of the Parish Council to contact Otterbourne Parish Council to combine with the project of obtaining a quieter road surface on the M3. Unanimous approval was given.

23. **Winchester District Community Strategy.**

- Parish strategic plans and Parish Appraisal - Update.

Deferred until the next meeting.

24. **Closure of Compton Stores over Christmas Period.**

Cllr. J.Millar had received some unfavourable comments concerning the difficulties imposed upon residents by this action, especially in the Martins

Fields area. Arrangements had been made for Residents to obtain their benefits early and it was considered that the Parish Council could do very little about the matter. Cllr. M.Bell suggested that the issue could be brought to the attention of any Local Care Groups who may be able to assist in cases of hardship. It was concluded that this issue is one with which the Parish Council could not involve itself.

25 **Any Other Business.**

- 1) It was suggested that the Parish Council should present to Ray Wilmshurst a "White Star Line Plate" in recognition of his 34 years' service to the Parish Council. If this is no longer appropriate, the Chairman requested the Parish Council's authority to ask for contributions in order to purchase a suitable gift to be presented to Ray Wilmshurst at the CASCA Christmas Party, with the agreement of Mike Mathews. A bouquet of flowers for Muriel would also be appropriate. This was unanimously approved.

In addition, it was suggested that a Testimonial Cricket Match in Ray's honour be arranged.

Also a suggestion that a memorial Tree, commemorating Ray's service be planted and George Becket agreed to donate such a Tree.

Decisions on the Cricket Match and Tree Planting was deferred to a later date.

Action:

Cllr M.Bell will discuss the possibility of a Testimonial Cricket Match with Martin Dearlove of the Cricket Club and report back.

- 2) The Chairman stated that some Councillors are unhappy with the layout of the tables at the Parish Meeting, they would prefer to go back to the old style of "Tables in the Round". It was decided to leave this matter to discussion at the next meeting.
- 3) The Chairman had received a number of Telephone calls concerning the content of the Parish Magazine. He had advised the callers that the Parish Magazine was the responsibility of the P.C.C, not the Parish Council.

General consensus was that there is nothing within the Parish Magazine with which anybody should take offence.

25. **Date of Next Meeting.**

2nd January 2001.

COMPTON AND SHAWFORD PARISH COUNCIL

Minutes of the Compton and Shawford Parish Council meeting, held on Tuesday 2nd January 2001, in the Compton Room, Shawford Parish Hall, starting at 7.15 PM.

Present:

Mr. N.J.Campbell-White (Chairman); Mr. M.Bell; Mr. S.Jennings; Mrs. J.Millar; Mrs. M.Shaw; Mrs. C.Simmons; Mr. T.Threlfall; Mr. A.Walmsley.

In attendance:

County Councillor - Mrs Anne Baily.

8 Members of the public.

1 **Correspondence** - circulated to all members for their response.

2 **Apologies for absence.**

The Clerk had received one telephone apology from District Councillor Charlotte Bailey. Her report would be submitted by County Councillor Anne Bailey.

3. **Election of New Councillor**

Notices of the forthcoming election had been posted on the Notice Boards on the 28th December 2000. In addition, a timetable of the Election was distributed to all Councillors; this is as per Appendix "A". It was agreed that this should be published on the Notice Boards.

Action:

Clerk to place copies of the "Election Timetable" on the Parish Notice Boards.

4. **Minutes** - To approve the minutes of the meeting held on 5th December 2000 (as circulated).

Cllr. M.Shaw stated that within the letter from K.Staunton submitted to the Parish Council at the last meeting concerning fund raising, it was stated that "Councillor Shaw committed herself to fill the gap by fund raising". This is incorrect; Cllr. M.Shaw confirmed that she had said she would "assist in fund raising". This correction was agreed by all present.

The following amendments were agreed:-

Page 5 - e) 1/2 way down - CIPF guidelines - *insert* - "(and had moved the money) without approval".

Page 7, second paragraph - *delete* - "Thereby enabling VAT" - *insert* - "who would then reclaim VAT".

Page 7, at the end - *insert* - "Cllr. M.Bell asked that his name be removed from the Finance and Admin report as he did not write it, and considered it to be less than frank report of important financial matters".

Page 8 - f) second point - *delete* - "He declined" - *insert* - "Cllr. M.Bell said he would be delighted to convene the Finance Sub-committee in the near future".

Page 11 last paragraph - *insert* - "Cllr. S.Jennings said that in a mature democracy minority groups (in this case children) should be catered for. The European Government, Central and Local Government all acknowledge that young children should be provided with play areas".

Page 12 after NCW opinions - *insert* - Cllr. S.Jennings complained that the chairman had given a completely biased summing up, stating his own negative views. As chairman he had a duty to give a balanced summary and had failed to do so".

With the above amendments made to the Minutes of the meeting held 5th December 2000, they would be signed off as being a true record of that meeting.

Agreed/Action:

Cllr. N.Campbell-White (Chairman) to ensure the amendments are made and to sign off those resultant Minutes.

5. **Matters arising - from minutes and not mentioned elsewhere on the agenda.**

Cllr. M.Bell stated that whilst the Parish Council have embraced the discipline of producing reports, being relatively brief etc., the Parish Council meetings continue to be far too long. Biased and unnecessarily lengthy cross-examinations of councillors by the chairman do not help. The Chairman was respectfully requested to ensure the meetings are as speedy as is reasonable.

The Chairman agreed that the Meetings, as well as the resultant Minutes, are far too long. Every effort would be made to shorten both the Meetings and the Minutes. This was agreed by all present.

Agreed:

To shorten the Meetings and resultant Minutes, within the limitations of reasonableness.

Cllr. M.Bell raised an issue of procedure in that, subsequent to investigations, it appeared that amounts of money being voted upon during a Parish Council meeting do not have to be itemised within the agenda for that meeting. This is contrary to the chairman's understanding, he would investigate further to clarify..

Action:

Cllr. N.Campbell-White to clarify the requirement of including within the agenda, any amounts of money being voted upon.

Cllr. M.Bell referred to what appeared to be an "orchestrated opposition" to the Children's Play Equipment during the last meeting; this should be prevented by the chairman. The chairman rejected the view that there was an "orchestrated opposition".

6. **Questions and Submissions - from members of the public.**

One question was received from Lynn Brace as follows:-

What decision has been made upon the Location of the Children's Play Area on the Memorial Playing Field?

No other questions were submitted.

7. **County Councillor's Report.**

County Councillor Ann Bailey submitted her report, which is as per Appendix "B".

She advised that there is now an up-dated Flood Plane map showing Shawford Park as a Flood Area. This is significant in respect of the proposed Equestrian Centre and accordingly this will be raised at the next phase of the planning inquiry.

8. **District Councillor's Report.**

City Councillor Charlotte Bailey's report was submitted by Ann Bailey, which is as per Appendix "C".

Ann Bailey stated that Charlotte Bailey wished to thank all those people who had sent their support and best wishes to her in her time of trouble.

9. **Police Report.**

P.C. Clive Barham was not in attendance and there was no Police Report submitted. However, a Police report had appeared in the Parish Magazine.

10. **Parish Transport Representative's Report.**

- Resignation of M.Eyre.

- Advertise for a new Transport Representative.

With the resignation of M.Eyre as Transport Representative, suggestions for finding a replacement were called for. It was suggested that the most appropriate group from which a replacement could be found would be the "Compton Tenants Association". It was felt that any potential replacement should be an active user of public transport.

Cllr. C.Simmons volunteered to take on the role on a temporary basis until a permanent replacement could be found. This was gratefully accepted.

Action:

Cllr. C.Simmons to assume the role of "Transport Representative" and to draft an

advert for publication on the Notice Boards and within the Parish Magazine, for a permanent replacement.

11. **Parish Tree Warden's Report.**

Cllr. T.Threlfall submitted his report, which is as per Appendix "D". There being very little to note, the report was taken as read.

12. **Parish Footpaths/Compton Lock Representative's Report.**

Cllr. S.Jennings apologised for there being no written report covering Parish Footpaths and he advised that there was nothing to report.

The Compton Lock Representative's report is contained within Appendix "D". Reference was made to the recent flooding, especially along the towpath, this is now receding.

13. **Finance and Administration Sub-Committee.**

a) **Convenor's Report.**

Cllr. N.Campbell-White submitted his reports as per Appendix "E". These were accepted as read.

b) **Parish Accounts - Cheques for payment.**

The chequebook was made available for Cheque Signing. A statement of accounts was submitted by the Clerk, which is as per Appendix "F".

b) **Deposit Terms of Parish Funds at alternate Financial Institution.**

Notice for closure had been given on the 28th December 2000, to Julian Hodge Bank Ltd., in respect of the Extra High Interest Deposit Account, this being a 90-day notice account.

Cllr. M.Bell is investigating possible deposit terms with the Bank of Ireland and will report back at the next meeting.

Action:

Cllr. M.Bell to report on his investigations into alternate deposit terms at the Bank of Ireland.

c) **Annual Precept**

The Finance and Admin Sub-committee submitted the proposed Annual Precept for the year 2001/2002 to the Parish Council for ratification. This is as per Appendix "G".

In essence, this shows an Annual Precept of £22,000 for the year 2001/2002, which is an increase of only 2.326% over the previous year. It was requested that the Parish Council ratifies this Annual Precept.

Agreed:-

The Parish Council agrees and ratifies the Annual Precept for the year 2001/2002 as set out in Appendix "G".

Proposed - Cllr. N.Campbell-White

Seconded - Cllr. S.Jennings.

Vote - Unanimous.

Cllr. N.Campbell-White went on to say that the accounts for 1999/2000, which are due for Audit in January 2001, are progressing well. He put on record his thanks to Mrs. Langford who is undertaking this task. It is the intention that having completed the satisfactory Audit of 1999/2000, the related Nominal Accounts would be re-aligned. This would facilitate the recording of Budgets, the draw down against those Budgets and reporting of actual spend against each Budget provision. This is something that the Parish Council have not had in the past.

d) **Application for Borrowing Permission.**

In view of the anticipated future expenditure in respect of the new Pavilion, together with the uncertainty of Sport England funding and possible Fund raising, it was proposed that application for borrowing should be initiated and an application to borrow £45,000 should be submitted to the DETR. Whilst this would require the appropriate forms to be completed and the application submitted, it would not commit the Parish Council to

taking up the facility. Accordingly, it was requested that the Parish Council agree to making this application in principle.

Agreed:

The Parish Council agrees to complete and submit the appropriate forms to borrow £45,000. This is an application in principle and not a commitment to borrow actual sums of money.

Proposed - Cllr. N.Campbell-White

Seconded - Cllr. S.Jennings.

Vote - Unanimous

Cllr. M.Shaw raised the issue of the Parish Council's contribution towards the "Cleaner's Costs" of the existing Sports Club Pavilion. Cllr. M.Bell is investigating this matter and will report at the next meeting.

Action:

Cllr. M.Bell to investigate the Cleaning costs at the existing Pavilion and the Parish Council's contribution.

14. **Planning Sub-Committee - Convenor's report.**

a) Applications and decisions.

Cllr. J.Millar's report is as per Appendix "H".

Since producing that report, one further decision has been received concerning the felling of two Beech trees and two Spruce trees at "Beechcroft", Compton Street, Compton. Permission has been refused.

The matter of who is to represent the Parish Council at the resumed Equestrian Centre inquiry on the 23rd January 2001 was raised. Cllr. T.Threlfall confirmed that he would undertake this function.

Action:

Cllr. T.Threlfall to represent the Parish Council at the Shawford Park Polo Centre inquiry on the 23rd January 2001.

Letters of objection had been sent to the Chief Planning Officer, W.C.C., concerning the development at Longacre.

Letters had also been sent to the Chief Planning Officer, W.C.C., copy to Mr. and Mrs. Brooks, concerning potential traffic congestion adjacent to developments at the Beeches, Field Way. A response had been received and the Chief Planning Officer has noted the Parish Council's concerns.

Cllr. M.Bell has been made aware that the "Strategic Gap" between Compton and Shawford had been reduced in status to a "Local Gap". It is uncertain as to the ramifications of this re-designation, the matter needs to be clarified and the implications understood.

Action:

Cllr. J.Millar to liase with District Councillor Charlotte Bailey and ascertain the implications of this re-designation, reporting back at the next meeting.

15 **To consider any Matters arising from the Public Session.**

The question from Lynn Brace concerning the decision on Location of the Children's Play Area on Memorial Playing Field, is addressed under item 17 b) below.

16. **New Pavilion Sub-committee.**

a) Convenors report.

b) Replacement pavilion

i) Costing of Replacement.

ii) Policy decision on the option to be pursued.

iii) Plans for development/the way forward.

Cllr. A.Walmsley's report is as per Appendix "J".

In essence, there are two options under consideration, these are as follows:-

- A Sport England compliant development at approximately £242,000.
- A self funded development at approximately £175,000.

To pursue the first option, the previously agreed decision to shelve the Sport England Grant application needs to be reversed.

Agreed:

To reverse the previous decision, and to agree in principle to pursue the Sport England Grant application should the Sub-committee consider it to be appropriate.

Vote - Unanimous

The second option results in a shortfall of approximately £45,000. This is satisfied by the decision taken under item 13 d) above.

Paul Murray's Pavilion Building Committee are meeting again on the 23rd January 2001, at which time decisions on the appropriate option will be taken. With decisions taken at this Parish Council Meeting, the appropriate course of action, whatever that may be, will be facilitated.

c) Public Consultation Document.

This subject has again been deferred. However, it was suggested that a "Public Statement" on the current position be published in the Parish Magazine, such a Statement being subject to the Sub-committee's ratification.

Action:

Cllr. T.Threlfall to discuss the matter with the Parish Magazine Editorial Staff and report back to the next meeting.

17. **Playing Fields Management Sub-committee.**

a) Convenor's report.

Cllr. M.Shaw's report is as per Appendix "K"

It was emphasised that all the trees - millennium project - are now in place and such trees should be labelled to indicate the connection with the millennium project.

Action:

Cllr. M.Shaw to ensure that the trees are suitably labelled.

Cllr. M.Bell advised that whilst the Children's Play Equipment had been inspected, the inspection reports had not been sent to the insurers. Consequently, the Clerk had written to the insurers, enclosing a copy of the inspection report, enquiring as to the insurance cover in the light of those reports. No response had been received to date.

Cllr. M.Bell's report into the position with regard to insurance of the Children's Play Equipment is contained within Appendix "L".

In view of the "dangerous" condition of a "swing" on the Memorial Playing Field, Cllr. N.Campbell-White asked what action should be taken.

Action/Agreed:

The "Swing" on M.P.F. which is considered to be dangerous to be taken out of action, Cllr. M.Shaw to supervise.

Vote - Unanimous.

Cllr. N.Campbell-White requested that periodic (suggested weekly) inspections be carried out on the Children's Play Equipment, as per guidelines contained in page 5 of HAPTC, December's bulletin.

Action:

Cllr. M.Shaw to arrange for weekly inspections of Children's Play Equipment to be undertaken and records kept.

b) Location of New Children's Play Equipment

Whilst no formal Sub-committee meeting had taken place since October 2000, informal discussions between Cllr. M.Shaw and Cllr. C.Simmons had resulted in the determination that the only location for the new Play Equipment is as specified. It was requested that these deliberations, together with reasoning, be put in writing by the Sub-committee and submitted to the Parish Council to form a record of the decision.

Action:

Cllr. M.Shaw to document the deliberations of the Sub-committee, stating the

reasons for and against the various locations of the New Play Equipment.

It was suggested that Mrs Lynn Brace attend the Sub-committee meetings in respect of this subject.

c) Outstanding £75 fee from TV Company.

Cllr. M.Shaw advised that no response had been received to the chasers sent. The Clerk is therefore requested to send a strong letter.

Action:

The Clerk to send a strong letter requesting settlement of this matter.

d) Note – Sports Club Lease Agreement signed, Rental reduced to £450.

An invoice for the outstanding Rent has been submitted to the Sports Club.

Cllr. M.Bell reported on his investigations concerning the Cricket Square renovations, report as per Appendix "L".

With regard to the outstanding invoices due to Eastleigh Borough Council, all have been paid with the exception of the one large amount in the sum of £1,291-33. This is the subject of further clarification by Eastleigh Borough Council.

With regard to the position on VAT, this is being clarified. However, as a matter of record, the Parish Council considers it to be their responsibility to undertake work in respect of the Cricket Square refurbishment and pay the resultant invoices, reclaiming the associated VAT. Following on from that, and in accordance with discussions with the Sports Club in terms of the Sports Club lease, the cost of the "maintenance" element of such refurbishment work will be re-claimed from the Sports Club, VAT pending until....

Action:

Cllr. M.Bell to obtain a ruling from H.M.Customs and Excise concerning the question of VAT.

18. **Allocation of Open Space Funding – Currently £21,576.28**

- £500 to Cricket Square refurbishment
- £10,000 for new pavilion.
- £11,000 to MPF play equipment.

Cllr. N.Campbell-White requested ratification of the above allocation of "Open Spaces funding".

Agreed:

It was unanimously agreed that the above indicative allocation of Open Spaces Funding be adopted.

19. **Parish Hall.**

- report from our rep on CASCA Management.

There had been no meeting of the CASCA Management, therefore nothing to report other than a successful Christmas Party.

20. **Highways, Byways, M3 and Environment Sub-committee.**

a) Convenors report.

Cllr. C.Simmons submitted her report, which is as per Appendix "M".

d) Noticeboards

Cllr. C.Simmons specifically raised the question of the Notice Boards and their state of repair. She requested authority to proceed with renovation work where appropriate. Cllr. N.Campbell-White suggested Teak Oil or similar as opposed to varnish for the two newly installed Notice Boards. It was agreed that work should commence as soon as possible.

Action:

Cllr. C.Simmons to put in train the required work for Notice Board renovation where appropriate and obtain quotations for any replacements/relocations where deemed necessary.

21. **Winchester District Community Strategy.**

- Parish strategic plans and Parish Appraisal - Update.

This matter deferred.

Any Other Business.

i) Much discussion ensued over the appropriate date for the Annual Parish Meeting. It was concluded that the week after Easter should be avoided and it was preferred not to cause any previous bookings of the Shawford Parish Hall to be cancelled.

Agreed:

The annual Parish Meeting should be arranged for Friday 27th April 2001.

ii) The date for the Civic Service needs to be determined in order to ensure that the appropriate Dignitaries are able to attend.

Action:

Cllr. N.Campbell-White to establish a suitable date in liaison with the Rector.

iii) Some discussion was undertaken concerning the Layout of the Parish Council meeting; i.e., the placing of the tables at which Councillors sit. Options include a straight line as now, a square which necessitates some councillors have their back to the public, or a "U" shape.

Agreed:

A "U" shape format would be tried at the next meeting.

22. **Date of Next Meeting.**

Tuesday 6th February 2001.

COMPTON AND SHAWFORD PARISH COUNCIL

Minutes of the Compton and Shawford Parish Council meeting, held on Tuesday 6th February 2001, in the Compton Room, Shawford Parish Hall, starting at 7.15 PM.

Present:

Mr. N.J.Campbell-White (Chairman); Mr. M.Bell; Mr. S.Jennings; Mrs. J.Millar;
Mrs. M.Shaw; Mr. T.Threlfall;

In attendance:

County Councillor - Mrs Anne Bailey.
District Councillor - Mrs Charlotte Bailey
18 Members of the public.

Apologies for absence:

Cllr. C.Simmons
Cllr. A.Walmsley.
Police Constable C.Barham.

1. **Correspondence** - circulated to all members for their response.
The Correspondence file was not available for the meeting and it was to be circulated after the meeting.
2. **Apologies for absence.**
Apologies received from:-
Cllr. C.Simmons
Cllr. A.Walmsley.
Police Constable C.Barham.
3. **Election of New Councillor** – Procedure – Note election 8th February 2001.
The Chairman noted that the election is to take place on Thursday 8th November 2001, and that there were two Candidates.
4. **Minutes** - To approve the minutes of the meeting held on 2nd January 2000 (as circulated).
There were no comments or amendments to the Minutes and the Chairman signed them as being an accurate record of that meeting.
5. **Matters arising** - from minutes and not mentioned elsewhere on the agenda.
There were no "matters arising" raised.
6. **Questions and Submissions** - from members of the public.
Lynn Brace asked if the survey, together with results, covering the Children's Play Equipment could be made available. She expressed concern that the survey had been discussed at the December 2000 meeting, but it had not yet been made public.
Mr.and Mrs. Marshall submitted a written question, which is as per Appendix "A".
7. **County Councillor's Report.**
County Councillor Ann Bailey's report is as per Appendix "B".
Some discussion took place in respect of the Shepherds Down School development and the Parish Council's objection in connection with access. Cllr Bailey was asked whether the objection would be acted upon and Cllr. Bailey advised that she thought that it would be.
Cllr. Bailey also raised the issue of Winchester Library and advised that a scheme is being progressed. Two options are being considered, one being the refurbishment and the second being re-locating to an alternate site. It is thought that identifying an alternate site would be very difficult.
8. **District Councillor's Report.**
District Councillor Charlotte Bailey's report is as per Appendix "C".

Considerable discussion took place concerning the Longacre Planning Application and the fact that a third Planning Application had been submitted despite the previous two having been turned down by the officers under delegated powers. As this is a new application under a different reference number, all concerns and objections must be repeated, as Winchester City Council will only notify neighbours either side of the Applicant and no other previous objectors. Cllr J.Millar was asked to alert the many other objectors that they needed to object afresh.

Action:

Cllr J.Millar to alert the previous objectors, advising that they need to make fresh objections.

Cllr. M.Bell asked whether the Parish Council are going to object to this third application. Cllr. J.Millar advised that the Sub-committee would consider the matter when notification of the application from W.C.C. had been received. It appears that W.C.C. are very slow in advising the Parish Council of Planning Applications.

9. **Police Report.**

Police Constable C.Barham sent his apologies for not being able to attend the meeting, but had submitted his report, which is as per Appendix "D".

10. **Parish Transport Representative's Report.**

- Temporary Representative's Report.
- Recruitment of new Transport Representative.

Whilst there was no report submitted, it was understood that an advert for a Permanent Transport Representative had been placed in the Parish Magazine.

A letter from Eastleigh Borough Council had been received concerning the Sunday Bus Service on route 29/29a between Eastleigh and Winchester, enquiring as to the possibility of the Parish Council making a financial contribution towards the cost of this service. Such a request was made as it is Compton and Shawford who are the main beneficiaries of this service. This request has been passed to Cllr. C.Simmons for consideration.

Action:

Cllr. C.Simmons to consider the request from Eastleigh Borough Council and provide suggestions at the next Council Meeting.

11. **Parish Tree Warden's Report.**

Cllr. T.Threlfall's report is as per Appendix "E", which was taken as read.

12. **Parish Footpaths/Compton Lock Representative's Report.**

Cllr. S.Jennings' report is as per Appendix "F", which was taken as read.

- Sustrans – update, new initiative.

Cllr. N.Campbell-White advised that the issue of the Cycle-way between Otterbourne and Winchester had again been raised under the auspices of Sustran. New personnel at Sustrans appeared to make for better negotiations and it is considered that now there would be more people using such a Cycle-way. The issue had been passed to Cllr. T.Threlfall to pursue.

Cllr. T. Threlfall has looked at the proposals and commented on the fact that a Cycle-way in conjunction with a footpath requires a route of some three and a half meters wide. He foresees problems in respect of planning permission and wishes to negotiate with regard to crossing the main road in Shawford. The proposals this time are in line with the proposed option 1 last time. A meeting with Sustrans is to be arranged.

Action:

The Clerk to send a letter to Mr. N.Farthing, Sustrans, to arrange a meeting.

13. **Finance and Administration Sub-Committee.**

a) Convenor's Report.

Cllr. N.Campbell-White's report is as per Appendix "G".

b) Parish Accounts - Cheques for payment.

A summary of the Parish account is as per Appendix "H".

c) Deposit Terms of Parish Funds at alternate Financial Institution.

Cllr. M.Bell advised that terms of deposit at the Bank of Ireland and Eastleigh Borough Council had previously been circulated. These would be re-evaluated nearer the time when the notice period to Julian Hodge Bank has expired.

d) Parish Council Accounts 1999/2000 - Audit

e) Parish Council Accounts 2000/2001 – presentation.

Cllr. N.Campbell-White requested that the Parish Council's vote of thanks for the work undertaken by Mrs. C.Langford and Mr. M.Langford on the Parish accounts for the years 1999/2000 and 2000/2001 be minuted.

Re-formatting the Parish accounts are under consideration by the Finance Sub-committee and will be presented to the full Parish Council for ratification.

f) £90,000 for New Pavilion Project.

Unfortunately, the figure of £90,000-00 shown in the Agenda was a typing error in that it should have read £100,000-00. The New Pavilion Sub-committee required a ruling on this to support their Sport England bid. This issue is addressed under the section "New Pavilion Sub-committee".

g) VAT ruling and Cricket Square.

A response to enquiries of H.M.Customs and Excise has resulted in the understanding that the Parish Council must pay VAT on the Maintenance work and can reclaim VAT on the refurbishment work.

Decision:

The Parish Council must pay VAT on the Maintenance work and will reclaim VAT on the refurbishment work.

h) Sale of Parish Council's share of the computer jointly owned by Compton & Shawford and Otterbourne Parish Councils.

Otterbourne Parish Council have agreed the sale price of £150-00, a cheque for which will be received at the end of February 2001.

14. Planning Sub-Committee - Convenor's report.

a) Applications and decisions.

Cllr.J.Millar's report is as per Appendix "I". In addition, since the preparation of that report the following applications/decisions have been received.

Applications:

Mr.D.Miller - Gate House Crossways, Shawford.

First floor front & rear extensions.

Mr. & Mrs. P.Smith - Barn Close, Compton Street.

First floor side extension.

Decisions - Grant Permission:

Mr. P.Upton - Meadow Cottage, Compton Street.

Felling 1 No. Sycamore tree

Decisions - Refuse Permission

Hauser Greenwood, Longacre, Hurdle Way. (W 11420/01)

3 four bedroom dwellings and associated garages.

Hauser Greenwood, Longacre, Hurdle Way. (W 11420/02)

3 four bedroom dwellings and associated garages.

Cllr.J.Millar expressed her disappointment with the distribution of Planning Applications/Decisions from W.C.C., together with the accuracy of such notices. Additionally, such distribution did not sit well with the constraints on the Parish Council to publish the information to the Parish. Often, the receipt of Planning notices is not in accordance with the timing of the Parish Council meetings and thereby achieve appropriate publication.

Action:

The Clerk to write to the Chief Planning Officer expressing concern over timely receipt and accuracy of Planning Notices.

It was suggested a notice be inserted within the Parish Magazine emphasising that readers must object, if and when appropriate, when the orange stickers are put up by W.C.C.

Action:

Cllr. J.Millar to write a "procedure" to be followed in connection with Planning Applications for insertion in the Parish Magazine. Best edition would be the free copy to each Household, if such takes place, as all householders would potentially be informed.

b) Shawford Park Polo Centre inquiry – update.

This issue is covered in Cllr. T.Threfall's report (Appendix "E")

c) Strategic Gap/Local Gap re-designation implications.

This issue is covered within Cllr. J.Millar's report, and it is considered that the implications are the same and there is nothing for the Parish Council to do.

15. **To consider any Matters arising from the Public Session.**

Question From Lynn Brace:

The survey covering the Children's Play Area is now held on file as a Public Document.

Action:

The Clerk to copy the Survey document and send copies to Lynn Brace and Cllr. N.Campbell-White.

Question from Mr. and Mrs. J Marshall:

The Parish Council can do very little as it is not a Law Enforcement Agency. It is a difficult matter to address as the road is, in part, a private road. The issue will be passed to Cllr C.Simmons.

Action:

Clerk to send the Marshall's letter to Cllr. C.Simmons requesting her to investigate, and make suggestions at the next meeting.

16. **New Pavilion Sub-committee.**

a) Convenors report.

Cllr. A Walmsley sent his apologies for not being able to attend the meeting, but had submitted his report, which is as per Appendix "J".

b) Replacement pavilion

i) costing's of Replacement.

Costing's as per the report.

ii) Policy decision on the option to be pursued.

iii) Plans for development/the way forward.

Within the report, two recommendations were put to the Parish Council for Ratification.

Agreed:

The Parish Council authorises the Pavilion Building Committee to prepare a grant application for submission to Sport England by the Parish Council.

Proposed: Cllr. M.Bell

Seconded: Cllr. N.Campbell-White

Vote: Unanimous.

Agreed:

The Parish Council will contribute £100,000-00 to the Sport England pavilion project and will request the City Council to Contribute £10,000-00 of Open Space Funding.

Proposed: Cllr. M.Bell

Seconded: Cllr. N.Campbell-White

Vote: Unanimous.

c) Sport England Grant Application

Cllr. M.Bell stated that the W.C.C. - Open Space Strategy 2000/2001 document supported the development of a new pavilion. A copy of the appropriate entry will be used in the Sport England application.

d) Public Consultation Document.

Cllr. T.Threlfall suggested that there had already been adequate publicising of the New Pavilion proposals, a Public Consultation Document should not now be necessary.

It was also suggested that should further information be required the following methods of publicising could be pursued:

- Place an article in the proposed "free copy" of the Parish Magazine.
- Place an article in the documentation to be distributed in respect of the Annual Parish Meeting.

This matter would be considered further when discussions with the PCC concerning the possibility of a "free copy" of the Parish Magazine have been concluded.

17. **Playing Fields Management Sub-committee.**

a) Convenor's report.

Cllr. M.Shaw's report is as per Appendix "K".

a) Location of New Children's Play Equipment.

Answered within the report.

b) £75 fee from TV Company – now paid.

Noted.

c) Existing Pavilion Cleaning costs.

Investigations had determined that "cleaning" also encompasses the cleaning of the changing rooms, which therefore made the costs reasonable.

Cllr. M.Shaw raised the following issues:

1) The School Football Team have been using, with permission of Mike Allerton, the Memorial Playing Field on Saturday Mornings. The associated car parking has made a mess of the Playing Field verges.

Action:

Cllr. M.Shaw to emphasise that the Car Park should be used on such occasions.

2) Insurance - the new Play Equipment will need to be insured.

Action:

The Clerk and Chairman will communicate details of the new play equipment to the insurers when it is in place.

3) Play Equipment inspection has previously been undertaken by Zurich at a cost of £200-00 p.a. Winchester City Council will undertake the same inspection for £29-00, but require notice of the Parish's requirements now.

Action:

Cllr. M.Shaw to pursue the W.C.C. inspection for the Compton Street Play Area now.

4) Previous Inspection reports of the children's play equipment stated that new bushes were required on the swings. Investigations by Cllr M.Bell, having purchased new bushes, have revealed that the swings in question do not have bushes. They require new shackle pins, which are being obtained in exchange for the previously purchased bushes.

5) "Begging Letters" have been sent out and £200-00 has been received from Scottish Power, *relating to help with phase 2 of the Play Equipment.*

Cllr. N.Campbell-White expressed his displeasure over the fact that the Survey on the Children's Play Area together with the Begging Letters had not been passed to the Clerk for placing on the files. This usual practice, despite repeated requests, had not been complied with. All of these documents are Public documents and must be held in the Public domain, therefore they must be held by the Clerk within the Parish Council files.

Note:

Cllr. M.Shaw, at the meeting, passed over the Survey documents.

Action:

Cllr. M.Shaw to pass copies of the Begging letters to the Clerk for retention on the Parish Council files.

18. **Open Space Funding**

- Claim for outstanding amount re Cricket Square refurbishment.

A letter had been received by the Clerk from Ruth Bishop advising that the remaining sum of £549.50 will be received by the Parish Council within the next few days.

19. **Parish Hall.**

- report from our rep on CASCA Management.

Cllr.J.Millar's report is as per Appendix "L".

Cllr J.Millar also raised the issue of the Parish Hall Building fund account and its eventual closure.

Agreed:

The outstanding having been paid from the Building Fund account, the related VAT will be re-claimed by the Clerk, and this together with the residue of the account will be paid into the main CASCA account to assist with the refurbishment of the Heathcote Room.

20. **Parish Project.**
 - WDAPC Grants
 - Project needed for 2001/2002
 It was previously agreed that the Parish Project for 2001/2002 would be the refurbishment of the Heathcote Room. This refurbishment has already commenced and will be completed before the year 2001/2002 and therefore is disqualified for the Grant anticipated.
 Another Parish Project is required, suggestions from convenors were requested.
 It was suggested that Boundary posts around the Memorial Playing Field be considered.
- | |
|---|
| Action:
Cllr. M.Shaw to investigate the feasibility of boundary posts around the Memorial Playing Field and report back with costing's. |
|---|
21. **Highways, Byways, M3 and Environment Sub-committee.**
 a) Convenors report.
 b) Noticeboards renovation/renewal.
 Cllr.C.Simons sent her report, which is as per Appendix "M".
 Cllr. S.Jennings advised that the notice board on the Memorial Playing Field was found to be wide open and all the notices soaked with rain water. It was emphasised that such notice boards must be bolted as well as locked - users to take note.
 Cllr. N.Campbell-White raised the issue of common keys for the existing lockable notice boards as well as the proposed new ones. Additionally, it was suggested that all Councillors should have a key to all notice boards.
- | |
|---|
| Action:
Cllr C.Simmons to investigate and ensure that the keys will be common to all notice boards and to provide all Councillors with such keys. |
|---|
22. **Winchester District Community Strategy.**
 - Parish strategic plans and Parish Appraisal - Update.
 Little progress has been made on this issue. The last Sub-committee meeting suggested that the subject of Community Spirit is one, which should be pursued.
 Cllr. M.Bell raised the subject of Local Heritage Initiative. He considered that there may be mileage in pursuing this matter in connection with this subject.
23. **Annual Parish Meeting – Friday, 27th April 2001.**
 Noted.
24. **Civic Service.**
 The Chairman advised that Sunday 21st October 2001 at 10-30am had been agreed with the Rector, Compton and Shawford's turn to host.
- | |
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| Action:
Cllr. N.Campbell-White to work with the Clerk to prepare an invitation list. |
|--|
- Any Other Business.**
- a) Cllr. M.Bell advised that application for more money had been submitted to the Millennium Tree Project. In conjunction with this, the Parish Council should consider watering arrangements in the event of a dry summer.
- b) Cllr. N.Campbell-White advised that a boundary dispute has arisen with Simon North in respect of the fence between him and the Parish Hall/Caretaker's Cottage. The ownership of the fence is uncertain and is being investigated by Cllr. N.Campbell White.
- c) Cllr. J.Millar advised that a significant amount of broken glass was strewn over the pathway in the M3 subway. Cleaning of this is to be investigated.
- | |
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| Action:
Cllr J.Millar to request Cllr.C.Simmons to follow up this matter with Mr. A.Lockett in conjunction with requested additional wages. |
|---|
25. **Date of Next Meeting.**
 Tuesday 6th March 2001.

COMPTON AND SHAWFORD PARISH COUNCIL

Minutes of the Compton and Shawford Parish Council meeting, held on Tuesday 6th March 2001, in the Compton Room, Shawford Parish Hall, starting at 7.15 PM.

Present:

Mr. N.J.Campbell-White (Chairman); Mr. G. Beckett; Mr. M.Bell; Mr. S.Jennings; Mrs. J.Millar; Mrs. M.Shaw; Mrs. C.Simmons; Mr. T.Threlfall; Mr. A.Walmsley.

In attendance:

District Councillor - Mrs Charlotte Bailey
20 Members of the public.

Apologies for absence:

County Councillor Ann Bailey

1. **Correspondence** - circulated to all members for their response.
Correspondence file circulated.
2. **Apologies for absence.**
Apologies received from County Councillor Ann Bailey.
3. **Welcome of New Councillor – Cllr George Beckett**
The chairman welcomed Mr. George Beckett as the newly elected Parish Councillor, and commented upon the expertise that Mr. Beckett brings to the Parish Council.
4. **Minutes** - To approve the minutes of the meeting held on 6th February 2001 (as circulated).
There was only one amendment to the Minutes of the 6th February meeting which was as follows:-
Item 17, sub-section 5 – “relating to help with phase 2 of the Play Equipment” to be added to the end of the sentence.
There being no other amendments, the Chairman signed the minutes as being an accurate record of the meeting.
5. **Matters arising - from minutes and not mentioned elsewhere on the agenda.**
 - 1) - Cllr. M.Bell said he had doubt that the Parish Council could re-claim VAT on the refurbishment of the Cricket Square. This was based upon the understanding that as the Parish Council had received a Grant for the cost of the work, the Parish Council had not paid for the work and therefore could not reclaim the VAT.
Cllr. N.Campbell-White said this matter must be considered by the Finance and Administration Sub-committee and therefore is deferred to them.
 - 2) - Cllr. N.Campbell-White asked whether the delay in the provision of the new notice boards had been resolved and whether the new notice boards, when installed, would have common keys to the existing lockable notice boards. Cllr. C.Simmons advised that the ongoing delays were due to illness, but she had been assured by Mrs Stebbings that the Parish Council will receive the required invoices in this financial year. She could not confirm that the keys, which will be common to the new notice boards, will be common to the existing lockable notice boards. This issue will have to wait until the new notice boards are installed.
 - 3) - Cllr. J.Millar advised that the fence behind the notice board in Southdown Road is being renovated and the notice board taken down. When the fence renovation is complete the notice board will be put back, despite this being one that is to be replaced by a new one.
6. **Questions and Submissions** - from members of the public.
Two members of the public raised questions as follows:-
Lynn Brace - “Begging Letters” being sent out for non-urgent projects.
Tricia Caffyn - Dog fouling in the MPF Car Park and Village Spring Clean.
The full questions as submitted are as per Appendix “A”.

7. **County Councillor's Report.**

County Councillor Ann Bailey had sent her apologies for not being able to attend the meeting and had sent in her report which is as per Appendix "B". The Clerk read her report to the meeting.

Whilst County Councillor Ann Bailey was not available to answer any questions, it was generally agreed that the state of the verges after the Cable Laying in Otterbourne Road had been cleared up reasonably well. It appeared that the soil had been raked, but it was unknown whether re-seeding had taken place.

8. **District Councillor's Report.**

District Councillor Charlotte Bailey's report is as per Appendix "C".

District Councillor Charlotte Bailey firstly wished to confirm that all Parish Councillors received a copy of her e-mail (circulated with the Minutes of the previous meeting) which corrected mis-understandings within her report to the previous meeting.

With regard to the Longacre planning application, the situation is as reported but in addition, Cllr. C.Bailey had been told that the applicant had given up on the appeal on the first application.

With regard to the increase in the W.C.C. budget, Cllr. C.Bailey advised that this was mainly due to increased charges from Serco of \$500,000-00, due to replacement of their lorries.

Cllr. G.Beckett asked, through Cllr. C.Bailey, City Councillor Tate, as he was attending the meeting, what Cllr. Tate's interest was in the planning application for Longacre.

The Chairman asked that City Councillor Tate, if he would address the meeting directly because the Longacre application is such an important issue to the Parish, and inform the Parish Council as to why he involved himself in this matter as a), he is not resident in the Parish, b), he is not a village representative.

City Councillor Tate responded by saying:-

- There has been much correspondence on this issue which is a matter of public record, therefore leaving that aside,
- The applicant approached C.Clr. Tate and two or more Councils.
- His interpretation of the role of the Planning Committee is to determine what the Policy is.
- Following on from that, to determine what is the appropriate development for that site.
- C.Cllr. Tate would not say what his personal views are as to what is appropriate.
- It is a classic case of PPG3/EN1 scenario – looking to protect the existing environment and yet comply with Government directives on intensification of Land uses. That is what C.Cllr. Tate's interest is.
- All C.Cllr Tate had done was to make a telephone call to the Planning Department, and the issue had grown from there.

Cllr N.Campbell-White stated that the Parish Council wished to retain the EN1 Designation, and emphasised that the Parish Council would oppose anything other than a single dwelling on the plot in question.

Cllr. G.Beckett stated that the new Winchester District Plan is being prepared. He went on to ask C.Cllr. Tate whether he thought his comments on policy would be better put to the Committee preparing the new District Plan, rather than on individual applications in the Parishes.

C.Clr Tate responded by saying yes, but time constraints prevented him from taking an active part in the Local Plan. He questioned the effectiveness of determining policy by this means, that is reviewing policy of 10 years ago. He preferred to look at practical applications, where a definitive decision is achieved.

The Chairman emphasised that the Parish had a plan that was agreed 10 years ago and that is the designation, so if that designation is to be changed, it has to be changed at the policy level, not the individual application level.

Cllr. G.Beckett commented that C.Cllr Tate was firstly interested in the application because of policy, now he says he is not interested in policy but is interested in individual applications.

C.Cllr. Tate responded by advising that he is interested in Planning Policy, but does not have the time to be closely involved.

The Chairman asked whether C.Cllr. Tate was genuinely trying to safeguard the Parish's EN1 designation with this interest.

C.Cllr. Tate advised that he had to be careful in answering that in that if he expressed his opinion about an individual application, he would possibly preclude himself from voting. C.Cllr Tate went on to say that it was the Chairman of the Planning Committee, Cllr Sabine who suggested to the applicant that the original application could be re-submitted, and subject to the request of a member, go to Committee. The question that C.Cllr. Tate would like answered is what do the planning officers believe to be an appropriate development for the Longacre site.

Cllr. N.Campbell-White commented that he considered this had adequately been answered by the Officers with the numerous and detailed reasons given for the two refusals, and asked whether there was any merit in inviting C.Cllr. Sabine to come and explain his motives in suggesting to the applicant to re-submit his Planning Application, in view of the fact that the application had been refused for very valid reasons.

Cllr. G.Beckett suggested that there would be no benefit in writing to C.Cllr. Sabine requesting an explanation of his motives. He went on to suggest that the Parish Council write to the Chairman of the Planning Committee suggesting that policy be made by the Policy Committee and not on the basis of individual Applications. Secondly, the Parish Council ask that C.Cllr. Tate let the Parish Council know if the Chairman of the Planning Committee, or he himself is to intervene again in any Planning Application that is relevant to this Parish.

Cllr. N.Campbell-White asked C.Cllr. C.Bailey about the proposal regarding the City Council's Decision Making Structures. The options being "Council Leader with a Cabinet", "Directly Elected Mayor with a Cabinet" or "Directly Elected Mayor with a Council Manager". C.Cllr. C.Bailey responded by saying that for the current year they have been operating under a "Cabinet with Leader plus a Figure Head Mayor. As she was a new Councillor, Cllr. C.Bailey found that this arrangement was satisfactory, but other Councillors who have been serving longer may have found difficulties when this arrangement was introduced.

Cllr. S.Jennings asked whether, under the first option, the leader is elected by the district or whether the leader is elected by the Cabinet. Cllr. C.Bailey confirmed that the Leader is elected by the Cabinet.

9. **Police Report.**

Police Constable Clive Barham was not in attendance and no report submitted. (Subsequent to the meeting, an e-mail was received from PC Clive Barham which was sent just prior to the meeting. This is as per Appendix "O".

10. **Parish Transport Representative's Report.**

- **Temporary Representative's Report.**

Cllr. C.Simmons report is as per Appendix "D".

- **Sunday Bus Service – Route 29/29a**

With regard to the request from Eastleigh Borough Council for a donation from the Parish Council for the maintenance of this service, Cllr. C.Simmons advised the following:-

- it is difficult to determine the usage of the service on a Sunday, but it is known to be used during the week.
- Otterbourne Parish Council has donated £100-00.
- The service would continue even if the Parish Council did not make a donation.
- Any donation would be a one off payment.

Cllr. S.Jennings made the observation that a bus service must be available before people use it, a “chicken and egg” situation. It was generally considered that it would be churlish of the Parish Council if a donation is not made.

Agreed:

The Parish Council will make a donation of £100-00 to Eastleigh Borough Council in support of the Sunday Bus Service – Route 29/29a.

Proposed: Cllr. C.Simmons

Seconded: Cllr. S.Jennings.

Vote: Unanimous.

- Recruitment of new Transport Representative.

No response to adverts for a New Transport Representative has been received. The Chairman requested further adverts be initiated.

Action:

Cllr. C.Simmons to place further adverts in the parish magazine and pursue any other avenue appropriate to filling this position.

Cllr. N.Campbell-White referred to a letter from “Hampshire Rail Forum” and asked if the Parish Council was sending a representative to attend. The issue of Shawford Station being “side-lined” was uppermost in people’s minds. Cllr. C.Simmons advised that she would be attending.

The Chairman raised the issue of Barry Lipscombe’s letter in the Correspondence File concerning the desire to reduce the speed limit in Otterbourne Road from 40mph to 30mph. Considerable discussion ensued, the main points arising being:-

- Whilst the proposal is desirable, it was thought that the police would not be able to enforce it.
- It is preferable to have a speed limit that is enforceable rather than a “Traffic Calming” system.
- The issue of introducing a reduced speed limit is related to the number and frequency of speed related accidents. No statistics were available on this in respect of Otterbourne Road, Compton. Therefore, the existing speed limit is accepted and the issue is not seen as a problem.
- Questions were raised as to how far up Otterbourne Road the proposal was going. It was suggested that a reduced speed limit around the Shepherds Lane turn-off would be supported, but the variable speed limit on Otterbourne Road that this would cause would be un-acceptable.
- Any change in speed limits need to be credible and reflect that which can be enforced.
- If a reduced speed limit was introduced, some councillors considered it would be observed in the majority of instances.

Agreed:

After an informal vote it was unanimously agreed that the Parish Council’s view was that for the sake of credibility and what can be enforced, the issue should be left as it is.

9. **Parish Tree Warden's Report.**

Cllr. T.Threlfall advised that there was nothing to report.

10. **Parish Footpaths/Compton Lock Representative's Report.**

Cllr. S.Jennings’ report is as per Appendix “E”.

Since producing his report, Cllr. S.Jennings advised that due to the outbreak of “Foot and Mouth Disease, Hampshire County Council had distributed “Footpath Closure Notices” which had been distributed to local farmers and placed on footpaths and certain open spaces where appropriate. Cllr. S.Jennings commented on the fact that Farmer Venn had expressed his thanks to the public for not going onto his land during this outbreak.

Cllr. S.Jennings was asked by the Chairman if there was any value in pursuing the proposal from "Hampshire Paths Partnership" in their proposed footpath improvement work. It was stated that the problem this raised was one of getting volunteers to undertake the work with materials provided by H.C.C. Therefore, by default the issue is a non-starter in this village.

Agreed:

It was agreed not to pursue this proposed initiative.

- Sustrans – Cycle Route - update.

Cllr. T. Threlfall's report is as per Appendix "F".

Since producing his report, Cllr. T.Threlfall had had a meeting with Nick Farthing of Sustrans. It appeared that the Mr. Farthing is far more amenable than his predecessors and that Sustrans had taken on board all that the Parish Council had said and were happy with suggestions made. As a result of this meeting Cllr. T.Threlfall produced a supplementary report which is as per Appendix "G".

Cllr. T.Threlfall emphasised the following:-

- The proposed cycle route will be some three metres wide.
- Nick Farthing will speak to all interested parties/landowners.
- Concerns raised by parishioners such as Mr. Eburn will be addressed by Nick Farthing direct.
- As a bonus, Sustrans might well consider undertaking some remedial work on the towpath between Shawford Bridge and Compton Lock.
- Parishioners should not worry too much about the proposals yet.

13. **Finance and Administration Sub-Committee.**

a) Convenor's Report.

Cllr. N.Campbell-White's report is as per Appendix "H".

Cllr. N.Campbell-White advised that preparation for moving the Parish Council's funds from Julian Hodge Bank, as previously agreed, needs to be made prior to the next Council Meeting. To this end the following action will take place.

Action:

Cllr. M.Bell to determine the best terms for the Parish Council Funds with either Eastleigh Borough Council or Bank of Ireland and report back to the Finance and Admin. Sub-committee.

Cllr. N.Campbell-White also proposed that the Finance and Admin. Sub-committee be empowered to select the appropriate depository for the Parish Council Funds, presently held with Julian Hodge Bank, and initiate the move, rather than wait until the next Parish Council Meeting.

Agreed:

The Parish Council authorises the Finance and Administration Committee to place the funds currently invested in Julian Hodge Bank with either Eastleigh Borough Council or Bank of Ireland, depending on the best overall terms available at the time. This should be done in the most timely Fashion.

b) Parish Accounts - Cheques for payment.

A report on the Parish Council accounts is as per Appendix "I".

c) Sub-committees – replacement of R.Wilmshurst.

The Chairman proposed that newly elected Cllr. G.Beckett assumes the Sub-committee responsibilities previously undertaken by ex Councillor R.Wilmshurst. This is with the exception of being Chairman of any Sub-committee as that would not be reasonable until Cllr G.Beckett was up to speed on all appropriate issues. Cllr. G.Beckett said he would be happy to join the "Playing Fields" and "Finance and Admin." Sub-committee's, and in addition would assist Cllr. J.Millar on the Planning Sub-committee.

Agreed:

Councillor G.Beckett will join the "Playing Fields" and "Finance and Admin" Sub-committee's as an ordinary Committee member and in addition assist Cllr. J.Millar on the Planning Sub-committee.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. A.Walmsley

Voted: Unanimous.

Cllr. M.Bell raised the issue of establishing a sinking fund in support of the New Pavilion Project. He considered that with the establishment of a sinking fund, or at least a statement by the Parish Council declaring its intention to put in place such financial support, the Sport England bid would be enhanced. Whilst it was agreed by all present that the suggestions of Cllr. M.Bell were appropriate, the issue will need to be considered by the Finance and Admin. Sub-committee. The terms of any sinking fund will depend upon the terms of the revised lease with the Sports Club and Tennis Club. As the Sport England Bid is to be submitted before the next Parish Council meeting, the issue must be left in the hands of the Finance and Admin. Sub-committee. Accordingly, the Finance and Admin. Sub-committee were charged with preparing a definitive statement covering the issues sufficient to assist in the Sport England Bid.

Agreed:

This Council agrees to establish a sinking fund for the maintenance of the New Pavilion, details to be worked out by the Finance and Admin. Sub-committee.

Proposed: Cllr. A.Walmsley

Seconded: Cllr. M.Bell

Voted: Unanimous.

Cllr. N.Campbell-White made the observation that the recent contested election cost the Parish Council £798.86.

14. **Planning Sub-Committee - Convenor's report.**

Cllr. J.Millar's report is as per Appendix "J"
- Applications and decisions.

Since that report was written the following further Applications/Decisions have been received:

Applications

Mr. A.Wharton – 4 Martins Fields – Single storey side extension.

Mr. & Mrs. F.Kinchen – 32 Attwoods Drove – two storey rear and single storey side extension.

Decisions

Mr. & Mrs. P.Smith – Barn Close, Compton Street – Grant Permission.

Mr. D.Miller – Gate House, Crossways – Grant Permission.

Hauser Greenwood – Longacre, Hurdle Way – Withdraw the Application.

- Longacre Planning Application.

This application has been withdrawn pending submission of fresh applications.

- Procedures for Planning Applications.

No progress has been made on this issue to-date. However, Cllr. J.Millar did advise that objections to applications that go to Committee require at least 4 objectors. It is essential that parishioners observe to orange notices that are put up by W.C.C. when a planning application is submitted.

The issue of W.C.C.'s notice under the Environment Protection Act concerning Humphries Farm Chimney was raised by Cllr. N.Campbell-White. This was for a 35 metre chimney and would have visual impact on our Village, for all looking over the valley. It was suggested that Twyford would be impacted more than Compton and Shawford, because of smell.

Action:

Cllr. T.Threlfall will take on board this issue and discuss with Southdown Residents Association, reporting back to the next meeting.

The Chairman Raised the issue of "Winchester District Local Plan Members Panel" and asked if anybody would be attending the meetings. District Councillor Charlotte Bailey advised the meeting that she would be attending.

15 **To consider any Matters arising from the Public Session.**

Question from Lynn Brace

Cllr. N.Campbell-White confirmed that Financial resolutions concerning both the Children's Play Equipment on the Memorial Playing Field and the New Pavilion Project have been made by the Parish Council. However, the "Begging Letters" were for phase 2 of the replacement of the Children's Play Equipment in Compton Street, which had been

agreed to in principle, but not in detail, and for which there was no money available at present. Donations were being sought by the Convenor in the name of CASCA. It should be noted that whilst CASCA support the New Pavilion Project, they will not support it financially, whereas they will support the Children's Play Equipment as far as they are able.

Question from Tricia Caffyn.

1) The question of Dog Fouling is a difficult one. Currently, the Parish Council is awaiting Joe Baker to come back to the Parish Council with results of initiatives elsewhere. In addition, the Parish Council is not allowed to put up notices on Hampshire County Council land. It was suggested that Cllr. C.Simmons discuss the issue with Tricia Caffyn.

Action:

Cllr. C.Simmons to discuss the question with Tricia Caffyn.

2) There has been no news on the question of a village spring clean, this usually takes place around Easter time. The advent of Foot and Mouth disease may have delayed initiatives such as this. It is possible for the Parish Council to undertake their own initiative, but this would be without the material support of the District Council. Accordingly it is preferred to wait.

16 New Pavilion Sub-committee.

a) Convenors report.

Cllr. A.Walmsley's report is as per Appendix "K".

b) Sport England Grant Application

The final draft of the Sport England Grant Application had been completed and it is required that all Councillors read it and make any comments/objections or request changes before 19th March 2001. To this end, and due to the size of the document, three copies are to be made and distributed to groups of three Councillors for review. Any requested changes are to be conveyed in writing to Cllr. A.Walmsley for discussion with Paul Murray and consideration as to whether the change should be made. Any material change must be ratified by the whole Parish council before submission to Sport England. It was emphasised that individual Councillors should not be allowed to make material changes on their own, the resultant document must have the consensus of all councillors. It is hoped to submit the application before the end of March 2001.

c) Cllr. M.Bell reminded the Parish Council that the Sports Club lease expires on 31st March 2001.

Action:

The Finance and Admin. Sub-committee to discuss the merits of an annual lease and terms, and extend the licence for a further year.

17. Playing Fields Management Sub-committee.

a) Convenor's report.

Cllr. M.Shaw's report is as per Appendix "L"

Cllr. M.Shaw expressed her thanks to the volunteers who assisted in filling the "pot-holes" in the Car Park and also to Cllr. M.Bell for painting some of the Pavilion Roof with bitumen paint. Also, the School are using the M.P.F. and everybody is happy.

She also advised that an inspection of the Children's Play Area in Compton Street had been undertaken by W.C.C. at a cost of £29-00 as opposed to £159-17 paid by the Council for previous annual inspections.

Cllr. N.Campbell-White asked as to how much the Plaques for the Millennium Tree Project will cost and who is to pay. Cllr. M.Shaw said it was assumed that the Parish Council will have to pay.

Action:

Cllr. M.Shaw to find out the cost of the required Plaques for the Millennium Tree Project.

Through her work in respect of requesting donations for phase two of the Children's Play Equipment, Cllr. M.Shaw established that the Parish Council is a "Life Member" of the Hampshire Playing Fields Association and that they may be prepared to give a donation. However, it became apparent that if the Parish Council gave a small donation

to H.P.F.A. as a measure of good faith, H.P.F.A. would look more favourably upon a request for a donation to the Parish Council for phase two of the Children's Play Equipment project.

Agreed:

The Clerk to send a donation of £35-00 to Hampshire Playing Fields Association.

Due to the restrictions on Dog Walkers resultant from the current Foot and Mouth disease outbreak, there is a growing problem of "Dog Fouling" on and around the Memorial Playing Field. The Dog Bins are not being used by everyone. The Parish Council cannot enforce anything in this respect, however, if the problem occurs on the verges the Dog Warden can be called out.

Action:

Cllr. M.Shaw to contact the Dog Warden for assistance.

b) New Children's Play Equipment

Work on installing the new Children's Play Equipment on the Memorial Playing Field is to commence on Monday 12th March 2001.

Cllr. N.Campbell-White raised the issue of the completed form sent back to Ruth Bishop of "Open Spaces Funding", W.C.C., and asked if Cllr. M.Shaw had yet placed a copy of the form, which outlines proposals covering the allocation of future Open Spaces Funding, with the Clerk in the Parish Council's files. This had been requested of Cllr. M.Shaw in writing. He emphasised that no individual member has the power to decide Council Policy, nor to write directly to other parties. All correspondence had to go through the Clerk, when copies would be kept, which would then be in the monthly Correspondence Circulation file and be available for inspection by members of the public if requested.

Action:

Cllr. M.Shaw to obtain a copy of the completed form from Ruth Bishop and lodge it with the Clerk in the Parish Council records.

c) Cllr. M.Bell reported that under the auspices of W.C.C., Millennium Trees Project, a second grant of £1,450 had been offered to the Parish Council.

AT THIS POINT CLLR. G.BECKETT LEFT THE MEETING AS HE HAD A VESTED INTEREST IN THE SUBJECT.

Three quotes for trees had been obtained and it had been decided to proceed with the quote received from George Beckett Nurseries as that was the cheapest. George Beckett will guarantee the trees and the only foreseeable problem would be watering in any dry spell of weather. The proposed location of the trees will be the reclaimed land bordering the Memorial Playing Field beside Shepherds Lane, just within the fence. Cranbury Estates and H.C.C. would have no interest as this is not their land. It was pointed out that any such tree planting must avoid the planned entrance to the New Pavilion Car Park. The purchase of the trees had to be completed and invoiced to the Parish Council by the 31st March 2001 in order to Comply with the "Terms and Conditions" of the grant. Thanks extended to M.Bell for his work on this matter.

Agreed:

It was unanimously agreed to progress with this project.

Cllr. M.Bell considered it was unlikely that the Parish Council would be able to reclaim the VAT on the purchase of the Trees as payment was being made by grant, not the Parish Council.

Action:

The question of reclaiming VAT to be deferred to the Finance and Admin. Sub-committee for consideration and resolution.

CLLR G.BECKETT RETURNED TO THE MEETING.

18. Parish Hall.

- report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "M", and was taken as read.

19. **Parish Project.**

- Project needed for 2001/2002

- Dragons Teeth around Memorial Playing Field.

It had been established that the cost of installing "Dragons Teeth" around the Memorial Playing Field, as suggested at the previous meeting, would be £2,100-00. This is far in excess of any possible grant that may be obtained from WDAPC and therefore was a non-starter. After general discussion, it was considered that the erection of "dragons Teeth around MPF is not a good idea.

Agreed:

It was agreed that there would not be a Parish Project for this year.

20 **Highways, Byways, M3 and Environment Sub-committee.**

a) Convenors report.

Cllr. C.Simmons report is as per Appendix "N".

b) Noticeboards renovation/renewal.

Item covered under Item 5 – 2 above.

c) Traffic in Shepherds Lane.

Complaints had been expressed to Cllr. C.Simmons on the notices erected by Mr. & Mrs. J.Marshall in Shepherds Lane. Whilst the notices are on private land owned by Mr.& Mrs Marshall, there is nothing the Parish Council can do. It was considered that if the situation is left, deterioration of the notices will solve the issue over time.

Action:

The Highways and Byways Sub-committee will consider the matter and report back.

c) M3 Subway cleaning.

Cllr. C.Simmons advised that Mr A Lockett had resigned from his job of cleaning the M3 Subway as at the end of January. Since that time she has been undertaking the cleaning herself. Cllr. C.Simmons advised that a Mr. Bill Goodyear had agreed to take on the job. She suggested to the Parish Council and it was:-

Agreed:

Mr. Bill Goodyear be taken on by the Parish Council at £24 per month to clean the M3 Subway on a weekly basis, not fixed days but as and when required.

Action:

Cllr C.Simmons to provide full details of Mr. Goodyear to the Clerk.

Action:

The Clerk to formalise details of the agreement, duly signed by both parties, between Mr. Goodyear and the Parish Council and to hold the resultant document in the Parish Council Files.

Cllr. C.Simmons raised the question of Dog Fouling along Compton Street, particularly outside the School. She asked whether the Parish Council could put up notices reminding Dog Owners to clear up any mess their dogs make. It was pointed out that the Parish Council cannot put up notices on the Highways, only on private land with the Landowners permission. In view of the situation impacting the children at the school, it was considered desirable that the Parish Council should be seen to be doing something about this problem.

Action:

Cllr. C.Simmons to contact the Dog Warden in this respect.

Action:

Cllr. M.Bell to pursue the question of notices.

21. **Winchester District Community Strategy.**

- Parish strategic plans and Parish Appraisal - Update.

No report.

22. **Annual Parish Meeting – Friday, 27th April 2001.**

Nothing to report.

Any Other Business.

“Winchester City Council – Decision Making Structures”

Reference was made to the recent letter from W.C.C. on this subject and Councillors were asked if they would be attending the meetings. Cllr. G.Beckett suggested the option to pursue should be “the cheapest and most efficient” option.

Agreed:

The Finance and Admin Sub-committee to review the subject and develop a Parish Council opinion.

“Winchester City Council – Standards Committee”

The Chairman asked what the Parish Council's response would be. Cllr G.Beckett volunteered to be the Parish Council's representative on this issue.

Agreed:

It was unanimously agreed that Cllr. G.Beckett would be the Parish Council's representative on this subject.

“Local Council Review”

The Chairman asked Councillors if they required copies of this Newsletter. After discussion, it was determined that the majority of Councillors would like to see it.

Action:

The Clerk to send of request for three subscriptions (three copies) at a total cost of £9.99 per annum, which would be placed in the Correspondence File.

“Election Results”

Cllr. M.Bell suggested that the recent election results published in the Parish Magazine were inappropriate in that the congratulations to the winner and the commiseration's to the loser could have been written better. Additionally, it was his understanding that it was for the Parish Council to publish the results, not the Parish Magazine. It was stated that it is the Electoral Returning Officer's responsibility to publish the results of such elections and that the Parish Magazine Editor thought that the result should be placed in the Magazine.

“Sustrans”

Cllr. T.Threlfall advised all present that he had papers that gave information on Sustrans. (These are now held by the Clerk).

23. Date of Next Meeting.

Tuesday 3rd April 2001.

COMPTON AND SHAWFORD PARISH COUNCIL

Minutes of the Compton and Shawford Parish Council meeting, held on Tuesday 3rd April 2001, in the Compton Room, Shawford Parish Hall, starting at 7.15 PM.

Present:

Mr. N.J.Campbell-White (Chairman); Mr. G. Beckett; Mr. S.Jennings; Mrs. J.Millar;
Mrs. M.Shaw; Mrs. C.Simmons; Mr. T.Threlfall; Mr. A.Walmsley.

In attendance:

County Councillor – Mrs Ann Bailey
District Councillor - Mrs Charlotte Bailey
4 Members of the public.

Apologies for absence:

Cllr. M.Bell.

1. Correspondence - circulated to all members for their response.
Correspondence file circulated.
2. Apologies for absence.
Apologies received from Cllr. M.Bell.
3. Minutes - To approve the minutes of the meeting held on 6th March 2001 (as circulated).
There were no amendments to the Minutes as circulated and therefore the Chairman signed them as being a true record of that meeting. It was requested by the Chairman that the length of the Minutes covering this and future meetings be reduced in length.
4. Matters arising - from minutes and not mentioned elsewhere on the agenda.
No issues were raised.
- Suspend Standing Order re Public participation, 3 month trial period.
It was discussed at the Finance and Admin. Sub-committee meeting that public participation in the Parish Council Meeting be reviewed. To this end, Cllr. G.Beckett had produced a proposal, which is as per Appendix "A".

Some discussion ensued covering the following:-

- It was proposed to introduce the procedure as from the next Parish Council meeting for a trial period of three months.
- If the new procedure is successful, replacement of the current Standing Order will be instigated by a vote at a Subsequent Parish Council meeting.
- It was pointed out that some form of Standing Order must be in place in order for the Chairman to "manage" Parish Council meetings in times of trouble.
- Some Councillors were pleased with the proposal, but were also surprised that it had taken so long to instigate a procedure that had been wanted since their election to the Council.

Agreed:

The current Standing Order covering Public Participation at Parish Council Meetings be suspended for a trial period of three months and the Procedure as outlined under Appendix "A" be followed during that three month period. A vote on permanently implementing the new procedure at the end of the trial period will be taken in due course.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. G.Beckett

Vote: Unanimous.

5. Questions and Submissions - from members of the public.
There were no questions submitted by members of the Public.
6. County Councillor's Report.
County Councillor Ann Bailey did not submit a written report, however she reported verbally on the following:-

- Hampshire County Council is proposing to adopt the “Leader and Cabinet” structure. As a result this will involve a “one party Cabinet” which is causing concern in that a lot of elected members will in effect be reduced to “back benchers” as opposed to being members of Sub-committee’s.
- Project Integra – the establishment of a “Management Board” to compete effectively in the commercial market. In addition a contract had been signed whereby lorries carrying waste glass could go direct to Southampton Docks rather than via the Transfer Site in Otterbourne. Also an alternative “Transfer Site” is being looked at but no details are yet available.
- M3 Noise levels – the correspondence file contains information on this subject, but it appears that the present road surface is not scheduled for upgrading until the year 2011. However the campaign can continue based upon increased traffic and other angles of approach.
- Future of Aviation – discussion documents have been produced; time has not permitted detailed review to establish whether it is relevant to Eastleigh Airport.

7. **District Councillor’s Report**

City Councillor Charlotte Bailey’s report is as per Appendix “B”.

Some discussion ensued covering the following:

- Planning Permission as such is not required for such masts, however the Planning Department are changing their procedures for this and similar issues
- “Orange Notices” are not appropriate for Telecommunication Masts, the Planning Department are considering an alternative type of notice.

8. **Police Report.**

Police Constable Clive Barham was not in attendance and had not submitted a report.

9. **Parish Transport Representative's Report.**

- Temporary Representative’s Report.

Cllr. C.Simmons’ report is as per Appendix “C”.

Although the Hampshire Rail Forum had been cancelled, the franchise for train operation had been granted to Stagecoach for a further 20 years. Cllr. N.Campbell-White stated that the Parish Council must take steps to obtain a greater recognition of Shawford Station. It was suggested that the matter could be raised during the Annual Parish Meeting and obtain a consensus view with which to approach Stagecoach.

- Recruitment of new Transport Representative.

Advertisements have been placed in the Parish Magazine, no responses have been received to-date. Cllr. C.Simmons confirmed that she is happy to continue in the role for the time being.

10. **Parish Tree Warden's Report.**

Cllr. S.Jennings’ report is as per Appendix “D” and taken as read. In as far as Trees are concerned, there was nothing to report.

11. **Parish Footpaths/Compton Lock**

- Representative's Report.

Cllr. T.Threlfall’s report is as per Appendix “C” and was taken as read.

- Humphries Farm Chimney.

Cllr. T.Threlfall had spoken with representatives of Twyford Parish Council and had established that nothing was happening on this issue. No further action will be taken.

12. **Finance and Administration Sub-Committee.**

a) Convenor's Report.

Cllr. N.Campbell-White’s report is as per Appendix “F”.

Cllr. N.Campbell-White expressed the Parish Council’s thanks to the Clerk, Mike Langford, for his considerable work in verifying the decision to move the Parish Council’s funds to the Bank of Ireland.

Certain issues resultant from the Finance and Admin. Sub-committee deliberations, required the Parish Council's ratification, these are as follows:-

Agreed:

Amendment to the "Terms and Remuneration" of the Clerk as contained in section 2, of the Finance and Admin Sub-committee report, Appendix "F" , be confirmed by the Parish Council.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. S.Jennings.

Vote: Unanimous.

Agreed:

An additional one-off payment to Mrs Langford as detailed in section 3, of the Finance and Admin Sub-committee report, Appendix "F" , be confirmed by the Parish Council.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. S.Jennings.

Vote: Unanimous.

b) Parish Accounts - Cheques for payment

The Parish Council's statement of accounts are as per Appendix "G" These documents were circulated at the meeting. Page two is the proposed reporting of such accounts and is the result of the Reformatting of the accounts. A brief explanation was given by the Clerk as follows:-

- The previous "Statement of Accounts" did not show Debtors, Creditors or VAT to be reclaimed, and was essentially only a "cash account" statement.
- The Reformatted "Statement of Accounts" shows Income/Expenditure against Budgets, full details of Cash Flow, Debtors/Creditors against Bank Statement and all un-cleared effects.
- With the Reformatted accounts, full detailed breakdowns of income and expenditure can be provided easily together with automation of the Budgeting procedures in the future.
- Changes to the Reformatted accounts to accommodate any new requirements in the future can easily be accommodated.

It was requested that the Parish Council adopt the Reformatted Accounts.

Agreed:

The Parish Council adopt the Reformatted accounts as the "Prime" record of the Parish Council accounts.

Proposed: Cllr. G.Beckett

Seconded: Cllr S.Jennings.

Vote: Unanimous.

c) Deposit of Parish Council Funds with an alternate Institution.

The transfer from Julian Hodge Bank of the Parish Council's funds, £100,000-00 to Bank of Ireland and the remainder to Lloyds TSB, is currently being completed.

d) Sports Club Annual Lease.

The Finance and Admin Sub-committee requested the Parish Council to confirm that they develop the required new Licence/Lease for the Sports Club and Tennis Club.

Agreed:

The Finance and Admin Sub-committee to develop the required new Licence/Lease for the Sports Club and Tennis Club, returning the final documents to the Parish Council for ratification.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. G.Beckett

Vote: Unanimous.

Cllr. N.Campbell-White advised that the Charitable Donations received in the name of CASCA as a result of Fund Raising for the new Children's Play Equipment (£850-00 to-date) should remain in the accounts of CASCA and not appear in the accounts of the Parish Council. In due course, these funds will be used to finance the new Play Equipment via a donation by CASCA.

Action:

Cllr. N.Campbell-White to discuss with CASCA Management.

13. **Planning Sub-Committee - Convenor's report.**

Cllr. J.Millar's report is as per Appendix "H".

a) **Applications and decisions.**

Since the report was produced a further two applications/Permissions are reported as follows:-

- i) Mrs.J.Cleary – Blencathra, Otterbourne Road, Shawford – A conservatory to rear Grant Permission.
- ii) Hutchinson3g – Compton Nurseries, Otterbourne Road, Shawford – Telecommunications Mast. – Application – closing date 12th April 2001.

It was pointed out that no record of the original application in respect of Mrs. Cleary's conservatory was received by the Parish Council.

Action:

Cllr. J.Millar to write to W.C.C. Planning Department advising them of this omission.

With regard to the Telecommunications Mast at Compton Nurseries some discussion took place as follows. **Cllr G.BECKETT DECLARED AN INTEREST.**

- The application was essentially a request that "Planning Permission" was not necessary.
- The usual "orange" notices do not apply – white notices have been put up by the Telecommunications Company.
- Any objections should be submitted by 17th April 2001.

b) **Procedures for Planning Applications.**

No progress with this issue to-date.

Cllr. G.Beckett requested confirmation that any further application would be treated as a completely new Planning Application in respect of "Longacre", Hurdle Way. City Councillor Charlotte Bailey confirmed that this would be the case.

Cllr. C. Simmons asked if any Planning Application had been submitted in respect of Southdown School. Cllr J.Millar confirmed that nothing had been advised.

Cllr. C.Simmons was asked what was happening in respect of "Silkstead Priors". It was confirmed that the House had been sold for renovation and the land had been granted Outline Planning permission for three houses.

14. **To consider any Matters arising from the Public Session.**

There were no questions to consider.

15. **New Pavilion Sub-committee.**a) **Convenors report.**

Cllr. A.Walmsley's report is as per Appendix "I".

b) **Sport England Grant Application.**

Paul Murray was asked to advise the current position:-

- Thanks were expressed for the feedback on the application document.
- Amendments were incorporated and the document sent off to Sport England for review over the next week or so.
- A display of the proposals is situated in the existing Pavilion and Parish Hall
- The leaflet "News Update" was distributed to Councillors for comment (this leaflet will be distributed to Parishioners with notices of the APM).

Action:

Comments on the Leaflet "News Update" to be advised to Cllr. A.Walmsley by 6th April 2001.

- It is estimated that 550 copies of the "News Update" leaflet will be required.

Cllr. N.Campbell-White thanked Paul Murray for his work in connection with the New Pavilion Project.

16. **Playing Fields Management Sub-committee.**

a) Convenor's report.

Cllr. M.Shaw's report is as per Appendix "J". Cllr M.Shaw further advised the following:-

- Further delays in progress of installation of new Play Equipment due to the state of the waterlogged ground.
- Grass cutting on MPF is not possible due to the wet conditions.

b) Millennium Tree Project – Plaques.

This issue is being progressed by Cllr. M.Shaw.

Cllr. G.Beckett made a suggestion that the Parish Council should consider the removal of the Link Fence around the "Reclaimed Land" bordering the Memorial Playing Field. Additionally, cutting the grass and removing the weeds would assist in preparing the area required for access to the New Pavilion.

Action:

The Playing Fields Sub-committee to consider the cleaning up of this area and to report back to the Council with recommendations.

Cllr G.Beckett had been approached by Compton School Association with regard to using the Compton Street Play Area as a contingency site for holding their Summer Fete. Currently, they plan to use a field belonging to Attwoods Drove Farm, but this may be prevented by the Foot and Mouth disease restrictions.

Action:

The Clerk to write to Compton Tenants Association, obtaining their agreement in principle.

Action:

Assuming Compton Tenants Association are agreeable, the Clerk to confirm to Compton School Association that the Parish Council is agreeable in principle for them to use the Compton Street Play Area as a contingency site.

The issue of the "Village Spring Clean" was raised and it was confirmed that this year W.C.C. were not initiating such activities. However, W.C.C. will support any Parish who wish to undertake a Spring-Clean by provision of plastic sacks, gloves and tabards. In addition W.C.C. will collect the resultant refuse from a predetermined collection point. Such support will be provided upon request to the Environmental Health Department, W.C.C.

It was suggested that the Village should be selectively covered and split up accordingly – verges as well as open spaces. The issue should be publicised at the A.P.M

Action:

Cllr. C.Simmons to identify volunteers and make necessary arrangements to undertake the work.

17. **Parish Hall.**

- report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "K".

In addition, Cllr. J.Millar addressed the following:-

- Vanessa Smith, the Caretaker, is on holiday 3rd July to 12th August, 20th August to 31st August.
- Vanessa will not provide refreshments at the A.P.M.
- More equipment is required for the Parish Hall due to demand for facilities.
- Insurance – it is necessary to separate Parish Hall insurance from the Parish Council Insurance. This in turn may impact upon the Agreement between CASCA and the Parish Council.
- Fuel costs anticipated to rise.

Action:

Cllr. N.Campbell-White to review the insurance arrangements ensuring separation of CASCA and Parish Council insurance.

18. **Highways, Byways, M3 and Environment Sub-committee.**

a) Convenors report.
Cllr. C.Simmons' report is as per Appendix "C".

b) Noticeboards renovation/renewal.
There is further delay in the provision of the New Noticeboards.

Action:

Cllr. N.Campbell-White to discuss the situation of the Grant Application with W.D.A.P.C.

c) Traffic in Shepherds Lane.

Whilst one of the signs had been removed, Cllr. C.Simmons had been advised that Mr.& Mrs Marshall had been thanked for their initiative in trying to reduce the speed of traffic. It was concluded that the Parish Council takes no action on this subject.

The issue of introducing a 20mph speed limit in part of Compton Street was raised, discussion covered:-

- Any reduced speed limit should cover the whole of Compton Street.
- Previous considerations on this established that "Traffic Calming" measures would need to be instigated to meet regulations.
- The regulations may now have changed.
- The issue might best be dealt with by the Residents Association.

Action:

Cllr. C.Simmons to investigate the regulations covering the introduction of 20mph speed restrictions and the possible need for Traffic Calming measures and report back.

With the continuance of the "Foot and Mouth Disease" restrictions, the problem of Dog Fouling is increasing. Additional notices are required along Compton Street.

Action:

Cllr G.Beckett and Cllr C.Simmons to arrange additional notices along Compton Street.

19. **Annual Parish Meeting**

– Friday, 27th April 2001.

Extensive discussion on the proposed Agenda took place, which concluded in the Agenda as per Appendix "L".

– Distribution of notices.

Distribution of the APM notices is to be co-ordinated by Cllr J.Millar. Statutory obligations demand that notices of the APM be placed upon the Noticeboards 14 days before the meeting. It is anticipated that distribution to households will coincide with this. To facilitate this all documents for distribution must be provided to Cllr J.Millar by 11th April.

Action:

Cllr. J.Millar to co-ordinate the distribution of the APM notices.

A.O.B.

A letter, see Appendix "M", had been received by the Chairman, copied to the Clerk, from Mr. M.Bell who had written as a Parishioner. Extensive discussion ensued on this issue and the following action was unanimously agreed upon.

Agreed:

The issues raised in Mr.Bell's letter would be deferred to the Finance and Admin. Subcommittee, unless in the meantime the Chairman, Cllr. N.Campbell-White, is able to answer the issues raised by reference to the Lease.

20. **Date of Next Meeting.**

Tuesday, 1st May 2001

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Annual Parish Council Meeting, held on Tuesday 1st May 2001, in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. N.J.Campbell-White (Chairman), Mr. M.Bell, Mr. G.Beckett, Mr. S.Jennings, Mrs. J.Millar, Mrs. M.Shaw, Mrs. C.Simmons, Mr. T.Threlfall, Mr. A.Walmsley.

In attendance:

District Councillor – Mrs. Charlotte Bailey
4 members of the Public.

1. Apologies for absence:

County Councillor – Mrs. Ann Bailey

1. ELECTION OF CHAIRMAN.

Being the Parish Council Annual Meeting, first item to be attended to was the election of a Chairman for the forthcoming year. To undertake this, the Chairman “stood down” and the Vice-Chairman took the Chair.

The Election took place, details as per Appendix “A”.

Cllr. N.Campbell-White, having been duly re-elected as Chairman, resumed the Chair.

In order to comply with recommendations as set out in the booklet “Standing Orders and Chairmanship” as produced by NALC, Agenda Item No.18 was addressed before any other business was conducted. Accordingly, all other officers, Convenors and Representatives were elected, details of such election process is contained in Appendix “A”. The following points should be noted:-

- Cllr. J.Millar is happy to continue as “Convenor – Planning”, but would wish to step down later in the year. She will be pleased to instruct her successor who is yet to be identified.
- Cllr. C.Simmons will continue in the role of “Transport Representative” on a temporary basis until a permanent replacement can be found.
- Mr. Ray Wilmshurst will continue as the Parish Council’s representative on the board of School Governors until his term of office ends in October 2001. This position will be reviewed before that time.

2. Correspondence

The correspondence file was circulated for the attention of all Councillors.

3. Apologies for absence.

Apologies were received from County Councillor Mrs Ann Bailey.

In addition, Cllr. A.Walmsley had been informed that PC Clive Barham had been called to attend a Neighbourhood Watch meeting.

4. Minutes - To approve the minutes of the meeting held on 3rd April 2001 (as circulated)

Amendments agreed to were as follows:-

- a) Page 2, section 7, the first “bullet point” – delete.
- b) Page 4, Section 13b) penultimate sentence – insert “was” to read “Cllr C.Simmons was asked what was happening in respect of Silkstead Priors.

There being no other amendments, the Chairman signed those Minutes as being a true record of that meeting.

5. Matters arising - from minutes and not mentioned elsewhere on the agenda.

There were no matters arising.

The Meeting will be closed

The meeting was closed to receive questions from the Public. There were no questions, statements or observations submitted and the Chairman re-opened the Meeting.

The Meeting will be re-opened.

6. **County Councillor's Report.**

County Councillor Ann Bailey not being in attendance had not submitted a report.

7. **District Councillor's Report.**

City Councillor Charlotte Bailey's report is as per Appendix "B".

Cllr. Bailey questioned why Cllr. N.Campbell-White in the Annual Parish Meeting had claimed that Winchester City Council in the past were often reluctant to take on planning appeals (lack of finance, lack of officer time). She thought that, although costs were a consideration, things have now changed. When the case is strong enough, as in the Shawford Park Appeal, Winchester City Council will take up the Appeal.

The example of the "Longacre" development was raised and City Councillor Charlotte Bailey was asked if she would always represent the Parish Council's views to the Planning Committee. Mrs Bailey, being a member of the Planning Committee, responded by saying she would convey the views of the Parish Council, but would also develop her own opinion which would be based upon all information put to her by all appropriate interested parties.

8. **Police Report.**

No report submitted.

9. **Parish Transport Representative's Report.**

Cllr. C.Simmons report is as per Appendix "C".

Some discussion ensued on the the issue of the Countrywide Bus Service being late.

Action:

Cllr. C.Simmons to discuss with passengers the question of this Bus Service being constantly late and report back.

- **Recruitment of new Transport Representative.**

Cllr. C.Simmons reported that no progress had been made on identifying a replacement Transport Representative. As there was little work at present, she advised that she is happy to continue on a temporary basis.

Action:

Cllr. C.Simmons to place further adverts in the Parish Magazine as well as approaching appropriate groups such as the Compton Tenants Association.

Cllr. N.Campbell-White raised the issue of proactively approaching South West Trains with the issues of raising the importance of Shawford Station and the service obtained from that station. Cllr. C.Simmons responded that the issue should be held pending the proposed Rail Forum, which has been delayed but is due later in the year.

Agreed:

The Parish Council to await the anticipated "Rail Forum" at which the Parish Council's concerns can be raised. If that does not succeed, a new Sub-committee to be formed to address the specific problems of Shawford Station and the Rail Service obtained from there.

10. **Parish Tree Warden's Report.**

Cllr. T.Threlfall's report is as per Appendix "D"

Some discussion ensued on the subject of requesting Tree Preservation orders, the main points being as follows:-

- Multiple requests for T.P.O.'s may result in none being granted.
- If nothing is specifically threatened, unlikely to be successful.
- What constitutes a tree worthy of protection.

Action:

Cllr.T.Threlfall to write to Michael Edwards of Winchester City Council, requesting him to visit Shawford Close with him and help in determining the trees within the specified areas, worthy of application for Tree Preservation Orders.

11. **Parish Footpaths/Compton Lock.**

Cllr. S.Jennings did not submit a written report but reported verbally that Hampshire County Council is developing a strategy for opening Footpaths which have been closed due to the threat of Foot and Mouth disease. Parish Councils have been requested to assist in this. The proposals from H.C.C. require the Parish Councils to identify which Footpaths could be opened, H.C.C. would approach the appropriate Farmer/Landowner and determine if the Footpath should be opened. Cllr. S.Jennings suggested this should be simplified by the Parish Council discussing the issue direct with the Farmer/Landowner.

Agreed/Action:

Cllr.S.Jennings to identify suitable Footpaths to be re-opened and discuss issues with the appropriate Farmer/Landowner prior to passing the requested information to Hampshire County Council.

At the A.P.M., the matter of Footpath 12 – Clease Way – was raised and it was confirmed by Cllr. S.Jennings that there was no issue to address.

The Compton Lock meeting had been postponed and therefore there is nothing to report.

12. **Finance and Administration Sub-Committee.**

a) Convenor's Report.

b) Parish Accounts - Cheques for payment

Cllr. N.Campbell-White reported that there had not been a Sub-committee this month, but reported as follows:-

Having reformatted the Parish Council accounts, the resultant Nominal Codes, Budgeted Income and Expenditure, Budget Allocation and Precept Allocation are as per Appendix "E".

The report on the Parish Council Accounts as at the 1st May 2001, is as per Appendix "F". This clearly indicates the position of the Parish Accounts and it should be noted that strict adherence to the Budgets is necessary as the Parish Council does not have any Spare Funds.

b) Sports Club Annual Lease – (Meeting 2nd May 2001 – Pavilion)

Cll. G.Beckett confirmed that the Sports Club Lease and Tennis Club Licence are to be discussed at the Finance and Admin. Sub-committee meeting now re-arranged to be held on Tuesday 8th May 2001 at the Pavilion.

13. **Planning Sub-Committee - Convenor's report.**

a) Applications and decisions.

Cllr. J.Millar's report is as per Appendix "G".

Since the production of that report, the following further Applications/Decisions have been notified to the Parish Council:-

Decision

Installation of telecommunications mast at Compton Nurseries.

Permission Granted.

Applications

A detached single garage at 1 Newbarn Cottages, Shepherds Lane, Compton.

14. **New Pavilion Sub-committee.**

a) Convenors report.

b) Sport England Grant Application.

Cllr. A.Walmsley did not submit a written report as there had not been a meeting of the New Pavilion Sub-committee. However, he reported verbally as follows:-

- The Sport England bid, together with appropriate comments included, had been submitted to Reading for review.
- The response from Reading was generally positive.
- The resultant Bid document, together with further comments noted, had been sent off as Final Submission during the week before last.
- Paul Murray's committee is due to meet on the 22nd June 2001 to discuss "fallback" plans to be pursued if the Sport England bid fails.

- The New Pavilion Sub-committee is due to meet on the 16th May – should this be delayed until after Paul Murray’s meeting on the 22nd June.

Action:
Cllr. A.Walmsley to establish if the New Pavilion Sub-committee could join Paul Murray’s meeting on the 22nd June so as to save multiple meetings.

15. **Playing Fields Management Sub-committee.**

a) Convenor's report.

Cllr.M.Shaw’s report is as per Appendix “H”.

Due to the waterlogged condition of Memorial Playing Field, it had been suggested that the field could be “spiked” to assist in drainage. This to help with the forth-coming cricket season. The cost of such “spiking” is estimated to be £200. Cllr. G.Beckett considered that “spiking” would not help in these exceptional circumstances.

Action:
The subject of “spiking” to be reviewed by the Playing Fields Sub-committee.

b) “Reclaimed Land” – clean up and fence removal

Quotations had been received for the renovation of the “Reclaimed Land” bordering the Memorial Playing Field. An initial cut would cost approximately £200 with a further two cuts of approximately £100 each, total cost being £400. Some discussion ensued covering the following issues:-

- The cost of this work should be met from the Parish Council’s contingency funds.
- What is the land to be used for ultimately – Car parking for the New Pavilion.
- The New Pavilion car park would result in most of the land being dug up and the rest covered with resultant soil.
- The Parish Council funds being very tight this year, do not allow for such un-budgeted expenditure.

Agreed:-
The Parish Council to adopt the proposal to renovate the Reclaimed Land by cutting the weeds and grass etc., at a total cost of £400 – Initial cut at £200 plus a further two cuts at £100 each.
Vote for: 2 votes
Vote against: 5 votes
Abstentions: 2.
It was therefore agreed not to proceed with this proposal.

Cllr. M.Shaw advised that subsequent to a letter to the Sports Club, the Sports Club have commenced clearing the Playing Fields Equipment Compound. They have expressed their need for assistance from someone with a Van to help.

The suggestion of a Basketball facility on the Compton Street play area has been withdrawn, in view of hard standing required; also no grants available.

Cllr. M.Shaw reported that she had agreed a location for Cricket Nets to be erected by the Sports Club on Memorial Playing Field. Cllr. M.Bell asked if the Sports Club Licence allowed the Sports Club to erect the proposed Cricket Nets. After discussion it was considered that it would have been preferable if the Sports Club had approached the Parish Council in this respect.

Action:
Cllr. M.Bell to approach the Sports Club to continue to discuss the situation with regard to the erection of Cricket Nets, and then to formalise the situation in writing.

Cllr. J.Millar had received Winchester City Council’s Open Spaces Strategy for 2001/2002. This was passed to Cllr. M.Shaw.

16. **Parish Hall.**

- report from our rep on CASCA Management.

Cllr. J.Millar reported as follows:-

- The management of the Parish Hall is running smoothly.
- It was requested that the funds to be allocated to the Parish Hall by the Parish Council be “ring fenced” for Parish Hall maintenance.
- The Parish Hall Management are also allocating their own funds for maintenance.
- The Maintenance Programme is to be finalised shortly (M.M. and N.C-W.)
- The cost of running the Parish Hall last year broke even.

17. **Highways, Byways, M3 and Environment Sub-committee.**

a) Convenors report.

Cllr. C.Simmons’ report is as per Appendix “C”.

Cllr. C.Simmons went on to advise the following:-

- The renovation of the Noticeboard at the end of Compton has now been completed.
- The Bus Shelter glass has again been broken, Frank Smith is looking to repair it shortly.
- It was explained that Compton Street is not a good site for introducing a 20mph speed limit, therefore regrettably no further action can be taken.
- The Village Spring-Clean was suggested to take place in June, volunteers need to be identified.

b) Village Spring Clean.

Some discussion took place resulting in:-

Action:

Cllr. C.Simmons to contact various organisations within the village with a view to obtaining volunteers for the Village Spring Clean and determine a date accordingly.

c) Compton Street 20mph proposals.

After discussion, it was considered no further action could take place.

18. **Sub-committees - Election of Officers.**

- Finance and Administration
- Planning
- New Pavilion
- Playing Fields
- Tree Warden/Footpaths – Compton
- Tree Warden/Footpaths/Compton Lock/ - Shawford
- Highways & Byways
- Transport Representative
- CASCA Management Representative

Item addressed under Item 1 above.

19. **Annual Parish Meeting**

a) Review of Meeting 27th April 2001.

b) Action as a result of Questions raised.

c) Any other Matters arising from meeting.

One of the issues raised was the possibility of “Travellers” coming to the Parish, various views were expressed as follows:-

- Many areas exist within the Parish, which “Travellers” could occupy; if you prevent one they will move on to another.
- Responsible land management should be pro-active in preventing the possibility of disruption by potential “Travellers”.
- It should be the Landowner’s responsibility to protect their Land.
- Total protection of potential “Travellers” sites would be too expensive
- Use of the Law in the event of “Traveller” occupation and thereby accept a degree of compromise could be an acceptable solution.

Agreed:

The Parish Council to write to Hampshire County Council drawing their

attention to the possibility of "Traveller" occupation on their land and enquire what they propose to do about it. Cllr G.Beckett to draft a letter for the Clerk to send.

Cll.C.Simmons stated that the Chairman's report at the APM should not be referred back to the letter he sent to most of the Parish following the previous Clerk's resignation, which was direct criticism of new Councillors elected last year, specifically Cllr. M.Shaw. The report undid a lot of good work done in the last few months, all Councillors are trying to work together for the good of the Parish, the report was a retrograde step. The new Councillors had been treated poorly, albeit having tried to work hard together.

Cllr. M.Bell stated that he was disappointed with the Chairman's report, he considered it to be negative and unnecessary.

Cllr. S.Jennings stated that Cllr. M.Shaw and Cllr. M.Bell had no chance to respond to comment made by the Chairman in his report. The reasons given by M.Andrews in his resignation of the Clerks position was an excuse rather than the whole truth.

Cllr. N.Campbell-White, as Chairman who gave the report, stated that he felt it to be his duty to report factually on what had happened over the past year. In addition he had reported on the eventual change within the Council which had been positive. He had also reported that he looked forward to working harmoniously together in the future.

Agreed:

A note prepared by Cllr. M.Bell be attached to a copy of M.Andrews' letter of resignation, the two documents be entered into the Minutes as a record.

The agreed documents are as per Appendix "I".

Discussions ensued concerning the Format of the A.P.M., points raised being as follows:-

- With reports being given, the meeting became prescriptive with regard to questions.
- Less formalised format, encouraging wider discussion and questions might be desirable.
- Too much free format might result in "hobby horse" argument.
- Might be beneficial to condense the Formal part of meeting and then open the meeting to discussion, under control of the Chairman.
- Previously, Convenors reports were sent out with the Notices of the APM and then taken as read.

Action:

The subject of the APM format to be considered by the Finance and Admin Sub-committee.

It is necessary to fix the date for the APM for the next five years to avoid the need to hold the APM on a Friday.

Action:

Cllr. N.Campbell-White will investigate suitable dates, which avoid Fridays, and the weekends and also avoids any other pre-bookings of the Parish Hall, if possible.

Any Other Business.

Parishioner John West wants to plant a Commemorative Tree on the Down. This request should be pursued with Hampshire County Council, but if that fails to be accepted, the Parish Council should accommodate the request.

Agreed:

Cllr. N.Campbell-White will relay the Parish Council's views to Mr. West.

20. **Date of Next Meeting.**

Tuesday, 5th June 2001.

OFFICE	Nomination	Proposed	Seconded	Vote For	Vote Against	Abstentions
CHAIRMAN	Cllr. Nick Campbell-	Cllr. Tom Threlfall	Cllr. Jean	5 Votes.	N/A	N/A

	White		Millar			
	Cllr. Martin Bell	Cllr. Celia Simmons	Cllr. Stuart Jennings	N/A	N/A	N/A
<i>As Cllr. N.Campbell -White was proposed, seconded and received 5 votes in favour, no further voting was deemed appropriate.</i>						
		Cllr. N.Campbell-White was duly elected as chairman.				
Vice CHAIRMAN	Martin Bell	Cllr. Mary Shaw	Cllr. Stuart Jennings	N/A	N/A	N/A
<i>There being no other nominations for Vice Chairman no further voting was deemed appropriate.</i>						
		Cllr. M.Bell was duly elected as Vice Chairman.				
Convenor – Fin.& Admin.	Cllr. George Beckett	Cllr. Adrian Walmsley	Cllr. Jean Millar	5 votes.	N/A	N/A
	Cllr. Martin Bell	Cllr. Mary Shaw	Cllr. Celia Simmons	N/A	N/A	N/A
<i>As Cllr. G.Beckett was proposed, seconded and received 5 votes in favour, no further voting was deemed appropriate.</i>						
		Cllr. G.Beckett was duly elected as Convenor of the Finance and Admin. Sub-committee.				
Member 1	Cllr. N.Campbell-White	N/A	N/A	re-elected unopposed	None	
Member 2	Cllr. M.Bell	N/A	N/A	re-elected unopposed	None	
Member 3	Cllr. A.Walmsley	N/A	N/A	re-elected unopposed	None	
Convenor - Planning	Cllr. Jean Millar	N/A	N/A	re-elected unopposed	None	None
<i>NB. Cllr. J.Millar wishes to step down later in the year.</i>						
Member 1	Cllr. T. Threlfall	N/A	N/A	re-elected unopposed	None	None
Member 2	Cllr. M.Shaw	N/A	N/A	re-elected unopposed	None	None
Convenor – New Pavilion	Cllr. Adrian Walmsley	N/A	N/A	re-elected unopposed	None	None
Member 1	Cllr. M.Bell	N/A	N/A	re-elected unopposed	None	None
Member 2	Cllr. C.Simmons	N/A	N/A	re-elected unopposed	None	None
Member 3	Cllr. T.Threlfall	N/A	N/A	re-elected unopposed	None	None
Convenor – Playing Fields	Cllr. Mary Shaw	N/A	N/A	re-elected unopposed	None	None
Member 1	Cllr. C.Simmons	N/A	N/A	re-elected unopposed	None	None
Member 2	Cllr. G.Beckett	N/A	N/A	re-elected unopposed	None	None
Tree Warden/Footpaths - Compton	Cllr. Stuart Jennings	N/A	N/A	re-elected unopposed	None	None
Tree Warden/Footpaths - Shawford	Cllr. Tom Threlfall	N/A	N/A	re-elected unopposed	None	None
OFFICE	Nomination	Proposed	Seconded	Vote For	Vote Against	Abstentions
Convenor - Highways &	Cllr. Celia Simmons	N/A	N/A	re-elected unopposed	None	None

Byways						
Member 1	Cllr. M.Bell	N/A	N/A	re-elected unopposed	None	None
Member 2	Cllr. S.Jennings	N/A	N/A	re-elected unopposed	None	None
Transport Representative	Cllr. Celia Simmons	N/A	N/A	re-elected unopposed	None	None
	<i>NB. Cllr. C.Simmons is undertaking this role on a temporary basis until a new Representative can be found.</i>					
CASCA Representative	Cllr. Jean Millar	N/A	N/A	re-elected unopposed	None	None
	Cllr. N.Campbell-White	N/A	N/A	re-elected unopposed	None	None
WDAPC Representative	Cllr. Nick Campbell-White	N/A	N/A	re-elected unopposed	None	None
CAH Representative	Cllr. Nick Campbell-White	N/A	N/A	re-elected unopposed	None	None
CPRE Representative	Cllr. Martin Bell	N/A	N/A	re-elected unopposed	None	None
Sports Club Representative	Cllr. Martin Bell	N/A	N/A	re-elected unopposed	None	None
School Governor	Mr. Ray Wilmshurst	N/A	N/A	re-elected unopposed	None	None
	<i>Mr. Ray Wilmshurst's term of office ends in October 2001. The position will be reviewed before that time.</i>					
Winchester Rural District Welfare Trust	Mrs. Lyn Spickernell	N/A	N/A	re-elected unopposed	None	None
Winchester City Council Standards Committee	Cllr. George Beckett	N/A	N/A	re-elected unopposed	None	None

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Annual Parish Council Meeting, held on Tuesday 5th June 2001, in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. N.J.Campbell-White (Chairman), Mr. M.Bell, Mr. G.Beckett, Mr. S.Jennings, Mrs. J.Millar, Mrs. M.Shaw, Mr. T.Threlfall, Mr. A.Walmsley.

In attendance:

12 members of the Public.

1. **Correspondence** - circulated to all members for their response.

The correspondence file was circulated for the attention of all councillors.

2. **Apologies for absence.**

Apologies were received from Parish Councillor Celia Simmons, County Councillor Ann Bailey and District Councillor Charlotte Bailey.

3. **Minutes** - To approve the minutes of the meeting held on 1st May 2001 (as circulated)

Cllr. M.Bell requested that under item 19, page 6, the "Agreement" at the previous meeting was for only two documents to be bound and included in the minutes; these being a note from Cllr. M.Bell and a copy of Mr. M.Andrews' letter of resignation. The third document, the Chairman's letter, should not be included, as it was not agreed to include that document. After discussion, it was accepted that the agreement point should read as follows:

Agreed:

A note prepared by Cllr. M.Bell be attached to a copy of M.Andrews' letter of resignation; the two documents be entered into the Minutes as a record.

As a consequence, the Chairman's letter is removed from Appendix "I" of the Minutes of the meeting held 1st May 2001.

There being no other amendments, the Chairman signed the Minutes as being a true record of the meeting.

4. **Matters arising** - from minutes and not mentioned elsewhere on the agenda.

As a result of the amendment under item 3 above, it was considered by some councillors that the notes constituting Appendix "I" of those Minutes, did not provide the reader with the necessary full information. Cllr. M.Bell's note, second paragraph, refers to the Chairman's letter which is now not held within the Parish records. To correct this, it was suggested that the letter should be included with these Minutes, cross-referenced to the Minutes of the meeting held 1st May 2001. *Amended at Meeting of 3rd July 2001 = "The Letter constituting Appendix A of this meeting is a personal Letter written by Mr. N.Campbell-White, and not written in his capacity as Chairman of the Parish Council."*

Agreed:

The Chairman's letter dated 18th July 2000 be included within the Minutes of this meeting, cross-referenced to the Minutes of the meeting held 1st May 2000, in order to qualify the comments made within the second paragraph of Cllr. M.Bell's note as contained in Appendix "I" of those Minutes.

Proposed: Cllr. A.Walmsley

Seconded: Cllr. J.Millar

Vote for: 4.

Vote against: 2.

Abstentions: 2.

The Chairman's Letter dated 18th July 2000 is as per Appendix "A" and should be read in conjunction with Appendix "I" of the minutes of the meeting held 1st May 2001.

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

Issues from members of the public encompassed the following:-

Membership policy of the Tennis Club and the correctness of the Parish Council becoming involved.

Responsibility for maintenance of the "private road" – part of Shepherds Lane.

Responsibility for cleaning/sweeping the bottom section of Hurdle Way, ie.the part recently built as a result of the Motorway construction.

Discussion took place and answers where appropriate were given.

Action:

Cllr. C.Simmons to investigate the question of responsibility for maintenance of the "private road" – part of Shepherds Lane, and the "bottom section" of Hurdle Way.

The Meeting will be re-opened.

5. **County Councillor's Report.**

County Councillor Ann Bailey was not in attendance and had not submitted a report.

6. **District Councillor's Report.**

District Councillor Charlotte Bailey was not in attendance, but she had submitted a written report, which is as per appendix "B". This report was read out to the meeting by the Clerk.

7. **Police Report.**

P.C.Clive Barham's report is as per appendix "C".

General questions and answers were raised as follows:-

Was the Car crime that has been reported, average in intensity and average over the county as a whole?

Yes, but the volume has been falling over the last six months.

Are the thefts from garden sheds and garages perpetrated by local criminals with the stolen goods turning up at local car-boot sales etc.?

These thefts tend not to be undertaken by local criminals, often gangs travelling into the area are the perpetrators. Shed burglaries are usually undertaken overnight whereas house burglaries are usually perpetrated during the daytime.

P.C.Clive Barham advised the meeting that after 7 years as Beat Officer for Compton and Shawford, he is moving on to other duties. His replacement has not as yet been identified, but he commences his new duties on 9th June 2001. In the meantime Inspector Wise, who has a keen interest in Community Policing, will respond to any requests from the Parish Council.

The Chairman, Cllr. N.Campbell-White thanked P.C.Clive Barham for his assistance over the last seven years and wished him well in his new endeavours.

Agreed:

The Parish Council expressed their Vote of Thanks for the work of P.C.Clive Barham in working with the Parish Council over the last seven years.

Proposed: Cllr. A.Walmsley

Seconded: Cllr. G.Beckett

Vote: Unanimous.

8. **Parish Transport Representative's Report.**

- Recruitment of new Transport Representative.

- Late running of "Countrywide Bus Service".

- Rail Forum.

Cllr. C.Simmons was not in attendance and her written report was taken as read. Her report is as per Appendix "D".

9. **Parish Tree Warden's Report.**

Cllr. T.Threlfall's report is as per Appendix "E" and taken as read.

- Tree Preservation Orders – Shawford Close.

Cllr. T.Threlfall was pleased to report that subsequent to a meeting with Mr. Michael Edwards, Arboicultural Officer, Winchester City Council, Tree Preservation Orders have been placed upon many trees within Shawford Close. The Tree Preservation Order documentation is held by the Clerk.

10. **Parish Footpaths/Compton Lock**

- Representative's Report.

Cllr. S.Jenning's report is as per Appendix "F" and was taken as read.

Since writing that report the situation had moved on and Cllr. S.Jennings advised the meeting that as at 26th May 2001 all footpaths in Hampshire were to be opened unless specific closure had been requested by the Farmer/Landowner, the onus being on the Farmer/Landowner to obtain agreement with H.C.C. for continued closure. In such circumstances, specific "No Entry" signs would be put up by H.C.C.

Cllr. N.Campbell-White asked if any farmer had requested such "No Entry" signs and Cllr. S.Jennings reiterated that which was in his report.

P.C.Clive Barham advised the meeting that all footpaths in the area would be open as from this coming weekend.

Cllr. T.Threlfall advised that, in respect of his area of responsibility, there was nothing additional to report. The water levels were down, and the Towpath was walkable.

11. **Finance and Administration Sub-Committee. - Convenor's Report.**

Cllr. G.Beckett's report is as per Appendix "G" and was taken as read.

a) Parish Accounts - Cheques for payment

The state of the Parish Council's accounts at the time of the meeting were as per Appendix "H". These accounts are being closely monitored as there is very little spare capacity for un-budgeted expenditure. Anticipated income is the £5,500 due from the Open Spaces Fund in respect of the Children's Play Equipment and a rebate of VAT in the amount of £4,468.95.

b) Tennis Club Membership

Proposition:-

"Insofar as it may be the Council's concern, Compton and Shawford Parish Council is satisfied with the membership policy and practice of Compton and Shawford Lawn Tennis Club."

Much discussion/debate took place on this subject, the salient points were as follows:-

Cllr. M.Bell

- Expressed concerns on negotiating the Tennis Club Lease in Sub-committee when two members of that Sub-committee were members of the Tennis Club.
- Having registered his concerns, suggested that the question of the Tennis Club Lease should be discussed openly by the full Parish Council rather than being delegated to the Sub-committee.
- Delegation to a Sub-committee was avoiding the responsibility of the Parish Council – quoted from NALC Standing Orders.
- Parish Council had a responsibility to "manage" the Lease issue with reference to a "Commercial" enterprise or a "Parish organisation".
- The Parish Council had a responsibility to limit non-Parish membership to retain "Parish organisation" status.
- The Parish Council has a duty to look to the future, ensuring benefit to the Parish.
- With the resurfacing of the two existing courts, the building of a third court and the provision of a new Pavilion, significant increase in membership could be envisaged and the 80/20 rule could change.

Cllr. G.Beckett

- With regard to two members of the Sub-committee being members of the Tennis Club, the following was quoted from NALC – Standing Orders:
"If your interest arises from being an ordinary member or supporter of such an organisation (and you are not a member of its managing committee or other governing body), then you may speak and vote on any matter in which the organisation has an interest."
- The Sub-committee reports back to the full Parish Council.
- The Tennis Club is no different to any other group within the Sports Club – rental is based upon ability to pay.
- Tennis Club rental is a higher percentage per square foot than other groups within the Sports Club.

- A Lease cannot be compiled which will cover all aspects of what may or may not happen in the future, it has to be based upon the circumstances that prevail at the time of its compilation.
- The issue is now seen as a “New Lease” issue and not a “Membership Issue”.
- A proposal covering Cllr. M.Bell’s concerns needs to be formulated and put to the Parish Council.
- A letter to the Sports Club covered the issue of an explosion of Tennis Club membership.
- Current restrictions on Tennis Club membership, ie. 80% Parishioners and 20% non-Parishioners, is anticipated to apply in the future.

Cllr. N.Campbell-White

- The Sub-committee always has to report back to the Parish Council.
- Within a small community, it is often necessary for Parish Councillors to negotiate with groups with whom they have affiliations, HAPTC and WDAPC accept and condone this.
- Can see no reason for not following usual practice of delegation to a Sub-committee.
- Cllr. M.Bell’s concerns are noted and registered.
- Cllr. M.Bell should document his concerns and provide proposals.

Action:

Cllr. G.Beckett to ensure that the issues raised and discussed/debated concerning the Tennis Club Lease are placed on the Agenda for further deliberation by the Finance and Admin Sub-committee, reporting back to the full Parish Council in due course.

After the break, further discussion ensued specifically upon the proposition, the salient points being as follows:-

Cllr. M.Bell

- With reference to NALC – Standing Orders, the information has to be complete. At the present time it was considered that the information available was not sufficient to enable a vote on the proposition to be undertaken by many of the Councillors.
- Why have the proposition.

Cllr. N.Campbell-White

- Suggested the proposition be deferred due to lack of information.
- Circulated a note from Cllr. C.Simmons requesting deferment due to lack of information on the membership policy.
- Circulated a letter from R.Pugh, which outlined the Tennis Club’s membership policy.
- Suggested a motion to continue with the proposition or defer the proposition.

Agreed:

By a show of hands, to continue with the proposition as stated within the Agenda.

Votes for:- 5

Votes against:- 2

Abstentions:- 1

- The membership Policy of the Tennis Club is not the concern of the Parish Council.
- If the Parish Council assumes a concern of the membership policy of the Tennis Club, then the Football Club and the Cricket Club membership policy will also have to be the concern of the Parish Council.

Cllr.G.Beckett

- The proposition was put on the agenda because when the issue of the Tennis Club Lease was raised at Sub-committee, no progress could be made due to the Membership Policy issue.
- The proposition is to enable the issue to be cleared and progress on the Tennis Club Lease be made.
- The R.Pugh letter was a reasonable summary of the Tennis Club membership policy.
- Tennis Club membership policy is no concern of the Parish Council

Cllr. A.Walmsley.

- The Sub-committee could not make any progress on the Tennis Club Lease issue because of the question of the Tennis Club membership policy being raised.
- It is not the business of the Parish Council to make rulings on any element of the Sports Club membership. The current situation has worked well and is envisaged to do so in the future.

Agreed:

Insofar as it may be the Council's concern, Compton and Shawford Parish Council is satisfied with the membership policy and practice of Compton and Shawford Lawn Tennis Club.

Proposed: Cllr. G.Beckett

Seconded: Cllr. T.Threlfall

Vote for: 5. **Vote Against:** 1. **Abstentions:** 2.

c) Sports Club Annual Lease

A letter is expected from Gordon de la Mare in response to proposals on the Lease sent to him by Cllr. G.Beckett.

d) Parish Council – Insurance.

The recent review of the Parish Council's insurance requirements has resulted in a revised quotation being received from Cornhill Insurance. However, the value placed upon the existing Pavilion is considered to be excessive.

Agreed:

The Clerk to write to Cornhill Insurance and amend the value placed upon the existing Pavilion from £39,784-82 to £30,000-00 and obtain a further revised quotation.

Vote: unanimous.

Cllr. N.Campbell-White advised that he had been approached by the Sports Club with a view to the Parish Council including certain items of equipment owned by the Sports Club being included on the Parish Council's insurance even assuming possible. The cost of the premiums associated with this equipment being reimbursed by the Sports Club to the Parish Council. After general discussion the following was agreed:-

Agreed:

The Parish Council does not wish to involve itself with the insurance of items not belonging to the Parish Council. If, however, the Sports Club encounter significant problems in obtaining acceptable insurance in their own name, then the Parish Council will review its position. Cllr. N.Campbell-White to convey these sentiments to the Sports Club.

Vote: unanimous.

12. Planning Sub-Committee - Convenor's report.

Cllr. J.Millar's report is as per Appendix "I".

a) Applications and decisions.

Since writing her report, Cllr. J.Millar reported on the following applications:-

Mr. Green & Ms.Robertson – 4, Bridge Terrace, Shawford – Two storey rear extension.

"St. Patricks", Carmans Lane, Compton – Thin by 20% and reduce limb of one Holm Oak tree and crown lift one Yew tree.

Cllr. J.Millar also advised on the following:-

- Tree preservation orders had been placed on a number of trees in Shawford Close.
- WCC re-organisation of Compliance workload – the monitoring of compliance of developments.
- Shepherds Down School – conditions of development.

Cllr. N.Campbell-White asked if any progress had been made with regard to the Parish's concerns over the Southdown School development and road access thereto. Cllr. J.Millar was unaware of any applications in this respect.

Action:

Cllr. J.Millar to speak to County Councillor Ann Bailey and District Councillor Charlotte Bailey and emphasise the Parish's concerns with a view to establishing what is happening in respect of the revised access arrangements to the Southdown School Development.

Cllr T.Threlfall reported on his recent attendance at the WCC Social Housing Seminar and that it appeared that the project is commencing at the same position as that of 7 years ago. At this time the matter is not worth pursuing.

13. New Pavilion Sub-committee. - Convenors report.

Cllr. A.Walmsley advised that there was no written report as there had not been a meeting of the New Pavilion Sub-committee. However he advised the following:-

- The Sport England bid progresses, Paul Murray had been in communication with the case officer.
- Fund raising had raised £2,500-00 to date.
- Paul Murray would prefer not to amalgamate the New Pavilion Building Committee with the New Pavilion Sub-committee as was suggested at the previous meeting. The position should be left as it is in order to maintain current divisions of responsibility.
- Paul Murray's committee meets next on the 27th June 2001, the New Pavilion Sub-committee should therefore meet again after that, a date yet to be determined.

14. **Playing Fields Management Sub-committee.**

a) Convenor's report.

Cllr. M.Shaw's report is as per Appendix "J" and was taken as read.

In addition, Cllr. M.Shaw reported on the following:-

- Further broken bottles and even a "camp fire" had been found on the Memorial Playing Field, culprits unknown.
- Cllr. M.Bell had painted the goal posts in the Playing Field in Compton Street, thanks were expressed.
- The clean up of the equipment storage area on Memorial Playing Field had not taken place.

Action:
The Clerk to write a "chaser" letter to the Sports Club requesting an early resolution to this matter.

- A pile of chalk on the playing field in Compton Street had been scattered around the field, Cllr. M.Shaw had cleaned it up.
- There is no useable rubbish bin in the Playing Field in Compton Street, although there is one outside.
- Watering of the newly laid turf in the Children's Play Area at Memorial Playing Field had been facilitated by Mrs.Joan Olsen allowing use of her water supply.

Agreed:
As a token of the Parish Council's gratitude to Mrs. Joan Olsen for allowing the use of her water supply in watering the newly laid turf, the Parish Council agrees to purchase a bouquet of flowers to the cost of £20-00 to be presented to Mrs. Olsen with the Parish Council's thanks. Cllr. M.Shaw to attend to the matter.

b) "Spiking" of Memorial Playing Field.

No further action to be taken on this matter.

c) Grass Cutting.

The question of Grass cutting in and around the Children's Play area and the Notice Board at Memorial Playing Field is to be addressed. Cutting the grass around the Post Box and Notice Board should be undertaken within the already agreed contracted price.

Action:
Cllr. M.Shaw to negotiate with Jim Kimber for price of cutting the newly laid turf within the Children's Play Area and report back.

d) Cricket Nets – formalisation of the situation.

Cllr. M.Bell had asked the Sports Club to formalise this issue, no response had yet been received.

The Parish Council had received a letter of complaint from Bob Jordan concerning the grass cutting at Memorial Playing Field taking place early in the morning.

Action:
Details of the Bob Jordan complaint to be passed to Cllr. M.Shaw for a response.

15. **Parish Hall.**

- report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "I" and was taken as read.

16. **Highways, Byways, M3 and Environment Sub-committee.**

a) Convenors report.

b) Village Spring Clean.

c) Street Lighting Maintenance.

Cllr. C.Simmons report is as per Appendix "D" and was taken as read.

Discussion ensued upon the issue of the state of repair of the pavements in Martins Field, Compton. Resurfacing had been budgeted for but the work had not been undertaken.

Action:

Cllr. C.Simmons and Cllr. M.Bell to draft a strong letter to Hampshire County Council to undertake the pavement resurfacing, for the Clerk to send.

17 **Annual Parish Meeting – Date for the year 2002.**

Cllr. N.Campbell-White advised that the date of Wednesday 24th April 2002 had been determined.

Action:

The Clerk to include notification of this date in the article to the Hampshire Chronicle and Parish Magazine.

Any Other Business.

1. Cllr. G.Beckett asked if there was any facility for running a Parish Diary within the Parish. The general consensus was that such a facility has been found not to be practical or workable.
2. The recent invoice for £802-85 from H.C.C. in respect of street lighting maintenance caused concern. The "Facilities Management" arrangement whereby HCC undertake work which they consider appropriate and then subsequently charge the Parish Council without any consultation seems to be in-equitable.

Action:

Cllr C.Simmons and Cllr. M.Bell to draft a letter for the Clerk to send to H.C.C. expressing the Parish Council's concerns and requesting H.C.C. to consult with the Parish Council on any work costing more than £100-00 before such work is undertaken.

3. Civic Service – a list of persons to be invited has been prepared by the Clerk from the List for the previous year. Cllr. N.Campbell-white considers this needs to be updated for this year's Civic Service to be held 21st October 2001.

Action:

Cllr. N.Campbell-White to pass the draft list to Cllr. M.Bell and Cllr. G.Beckett for review and updating as appropriate.

Concern was expressed with regard to restrictions on guests at the Civic Service who can attend the reception after the service as was experienced last year in Otterbourne. Cllr. S.Jennings suggested that if the restrictions are due to cost considerations, then perhaps a small contribution could be requested. The Practice in Compton and Shawford has been that all attendees are invited to the reception. The matter will be considered by the Sub Committee.

Action:

The Clerk to write to Mrs.G.Sollom of Compton Primary School, requesting that the Parish Council be allowed to use the School premises for the reception after the Civic Service.

4. ~~Cllr. N.Campbell-White raised the issue of the numerous letters in connection with Mr. M.Andrews resignation, which had been circulated to Councillors during the last month. In particular he referred to one letter circulated by Cllr. M.Bell which made some specific allegations against Cllr N.Campbell-White and he asked Cllr. M.Bell to justify four of these allegations. Cllr. N.Campbell-White did not consider these allegations substantiated, but agreed to let the matter rest in view of: Deleted- amended at the meeting held on 3rd July 2001.~~

Agreed:

Cllr. T.Threlfall proposed that the Compton and Shawford Parish Council and its members should agree, jointly and severally, to put the matter of Mr. Mike Andrew's resignation from his post as Parish Clerk behind them and move on to fresh topics.

Vote:- unanimous.

5. Cllr. M.Bell raised the subject of W.C.C.'s initiative in respect of Credit Unions. He suggested that the Parish Council might like to give their support to this initiative, albeit not necessarily in monetary terms.

Action:

Cllr. M.Bell to investigate the subject further and draft a letter of support for further consideration at the next Parish Council Meeting

18. **Date of Next Meeting.**
Tuesday 3rd July 2001.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting, held on Tuesday 3rd July 2001, in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. N.J.Campbell-White (Chairman), Mr. M.Bell, Mr. G.Beckett, Mr. S.Jennings, Mrs. J.Millar, Mrs. M.Shaw, Mr. T.Threlfall, Mr. A.Walmsley.

In attendance: County Councillor Ann Bailey, District Councillor Charlotte Bailey and Four members of the Public.

1. **Correspondence - circulated to all members for their response.**

The correspondence file was circulated for the attention of all Councillors.

2. **Apologies for absence.**

Apologies were received from Parish Councillor Celia Simmons.

3. **Minutes - To approve the minutes of the meeting held on 5th June 2001 (as circulated)**

Cllr. M.Bell raised two points on the "Chairman's Letter" as referenced on Page 1 under item 4.

1) Cllr. M.Bell requested that the following be inserted

Agreed:

Cllr. M.Bell was unhappy to include the "Chairman's letter" within the minutes as he believed it contained lies. Cllr. N.Campbell-White agreed to substantiate the comments.

Proposed: Cllr. M.Bell

Seconded: Cllr. S.Jennings

Vote for: 3

Vote against: 5.

The proposal to change to the minutes of the meeting held 5th June 2001 was defeated.

2) For the purposes of clarity, Cllr. M.Bell requested the it should be made clear that the letter in question was not in fact an official letter from the Chairman of the Parish Council but a personal letter from Mr. N.Campbell-White.

Agreed:

Insert into the Minutes of the Parish Council Meeting held 5th June 2001, the clarification that the letter attached to the Minutes (Appendix "A") was written by Mr. N.Campbell-White as a private individual and not in his capacity as Chairman of the Parish Council.

Proposed: Cllr. M.Bell

Seconded: Cllr. S.Jennings

Vote for: 5

Vote against: 3

Abstention: 1

The Minutes of the Meeting held on 5th June 2001 will be amended accordingly.

Page 3, item 11, under "Cllr G.Beckett – first bullet point – penultimate line, a spelling mistake – " then you make speak....", should read – "then you may speak....".

Page 7 – Any Other Business – item 4. Cllr. M.Bell raised two points concerning the pre-amble to the "Agreement Point".

- Cllr. M.Bell had written only to three Councillors in response to Cllr. T.Threlfall's letter.
- Cllr. M.Bell considered that he had substantiated the allegations he had made in his letter.

Agreed:

The pre-amble to the "Agreement Point" under item 4, be struck from the minutes so that item 4 becomes just the "Agreement Point"

Proposed: Cllr. G.Beckett

Seconded: Cllr. M.Bell

Vote: Unanimous.

The Minutes of the Meeting held on 5th June 2001 will be amended accordingly.

With the above agreed changes, the Minutes of the Meeting held 5th June 2001 will be signed by the Chairman as being a true record of that meeting.

4 **Matters arising - from minutes and not mentioned elsewhere on the agenda.**

Cllr. M.Bell made reference to the letter appended to the Minutes of the Parish Council Meeting held 5th June 2001, Appendix "A", and stated that it made reference to his own letter dated 12th May 2000. He went on to say that certain parts of his letter were quoted out of context. For the sake of clarity Cllr M.Bell proposed:-

Agreed:

Cllr M.Bell's letter dated 12th May 2000 be included as an appendix to these minutes, cross-referenced to Appendix "A" of the Minutes of the Parish Council meeting held 5th June 2001, in order to give the reader the full picture.

Proposed: Cllr. M.Bell

Seconded: Cllr. M.Shaw

Vote For: 6

Vote Against: 0

~~**Abstentions:** 3~~

Cllr. M.Bell's letter dated 12th May 2000 together with the letter from Mr. N.Campbell-White dated 18th July 2000 (this latter document being a repeat of Appendix "A" of the Minutes of the Parish Council Meeting held 5th June 2001) to be appended to the Minutes of this meeting and read in conjunction with the Minutes of the Parish Council Meeting held 5th June 2001. The two letters are as per Appendix "A".

With reference to item 5 under Any Other Business within the Minutes of the Parish Council Meeting held on 5th June 2001, concerning Credit Unions, Cllr. A.Walmsley advised that these initiatives are to be applauded. However, two recent letters passed to the Editor of the Parish Magazine by Cllr. M.Bell for consideration for possible publication, should firstly be targeted to the Martins Field/Attwoods Drove Tenants association. If they considered publication in the Parish Magazine was a good idea, then an article on the subject could be drafted and published.

Action:

Cllr. M.Bell to refer the matter to the Martins Field/Attwoods Drove Tenants Association.

Cllr. N.Campbell-White had been questioned on three occasions concerning the reported survey in Compton Street covering the proposed new Children's Play Equipment for the Compton Street Play Area. It needed to be clarified that the proposed survey will not only cover Compton Street, but will include Martins Field and Attwoods Drove, in other words all households in the area. Cllr. M.Shaw advised that Cllr. C.Simmons will be undertaking this survey, but had not yet been able to commence the task.

Action:

Cllr. C.Simmons to undertake the proposed survey into requirements for the new Children's Play Equipment in the Compton Street Play Area, ensuring that the survey encompasses all house-holds in the Compton Street/Martins Field/Attwoods Drove area.

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

Submissions/questions were received as follows:-

- Louise J. Yates – Thanks to the Parish Council for the Children's Play Area at Memorial Playing Field.
- Ken Staunton – comments upon the Survey re the Children's Play Area at Memorial Playing Field together with requests concerning "double counting" in the survey for the Children's Play Equipment in the Compton Street Play Area.
- Bob Jordan – requested a response to his letter together with complaints covering activities at 3.30am on the Memorial Playing Field. (See section 13 – Playing Fields Management Sub-committee.

The Meeting will be re-opened.

5. **County Councillor's Report.**

County Councillor Ann Bailey had not prepared a written report, but reported orally as follows:-

- Hampshire County Council is now back in action after the recent elections. They had decided to adopt a "Leader" and "Cabinet" style of government, but it would be September before the new system was fully working.
- Cllr. Ann Bailey serves on three committees as follows:-
Social Services

Fire and Rescue
Education.

- Shepherds Down School
Preparatory work commences in the School Holidays.
Proper work to commence in the autumn.
Old School – Brief with Planners for 15 residential units.
W.C.C is keen to encourage affordable “key Worker” housing.
- Traffic Calming in Otterbourne – an exhibition being held – map of proposals held by the Clerk.
- Park and Ride – agreed to go to another committee.

Cllr. G.Beckett asked if any further progress had been made in respect of the access arrangements to the Southdown School development.

Cllr. A.Bailey advised that a meeting on site had concluded with a scheme being put forward to the Roads Department of H.C.C which encompassed the following:-

- Alteration of the Priorities.
- Priority given to Southdown School Development access.
- White Lining of the above.

Action:

As this scheme appeared contrary to previously written concerns, Cllr. N.Campbell-White in conjunction with Cllr. C.Simmons will review the matter and revert to Cllr. A.Bailey.

Cllr. J.Millar expressed concern over the proposed “15 residential units”, and Cllr. A.Walmsley questioned the meaning of “Key Worker” housing. Cllr. A.Bailey advised that this encompassed housing which could be afforded by Police, Teachers, Social Workers etc., something which is difficult in the Winchester area.

6. District Councillor's Report.

City Councillor Charlotte Bailey’s report is as per Appendix “B”.

Cllr. C.Bailey also advised that she now serves on the following committees:-

- Planning
- Standards
- Social and Cultural
- Local Plan Working Party.

Cllr. J.Millar advised that she had been made aware of 8 objections in respect of the Telecommunications mast to be erected at Beckett Nurseries in Compton. The information, which had been passed to the objectors by the Planning Office, was not adequate.

Action:

City Councillor C.Bailey will look into the matter and report back.

~~City Councillor C.Bailey went on to say that 5 companies had applied, but the Planning Office cannot presume that there will be 5 masts erected.~~

~~City Councillor C.Bailey went on to say that there are now 5 mast companies, but the Planning Department cannot presume that there will be applications for 5 masts on any one site.~~

~~Cllr. A.Walmsley questioned the “M3 Noise Measurement” process and understood that the length of the measurement was less than the specified 12 hours. Cllr. C.Bailey noted this and also advised that “protocols” for the noise measurement had been agreed in writing. However, the actual measurement was undertaken at differing times and at differing places. Accordingly, the measurement was not entirely in accordance with the “protocols”. However, the results will be reviewed and the appropriate next steps taken.~~

~~Cllr. C.Bailey noted this and said that originally WCC had suggested a 12 hour period might be measured. After meeting with representatives from Mott MacDonald a protocol was agreed for measurements and these were carried out according to protocol. Further readings will be asked for.~~

7. Parish Transport Representative's Report.

a) Recruitment of new Transport Representative.

Cllr. C.Simmons, whilst not in attendance, had previously submitted her report which is as per Appendix “C”. This was taken as read.

8. Parish Tree Warden's Report.

Cllr. T.Threlfall’s Report is as per Appendix “D” and was taken as read.

Cllr. T.Threlfall mentioned that a tree adjacent to the car-park at the Shawford Parish Hall requires trimming and the ivy removed.

Action:

Cllr. T.Threlfall to progress the issue of trimming this tree.

9 Parish Footpaths/Compton Lock

Representative's Report.

Cllr. S.Jennings' report is as per Appendix "E" and was taken as read.

Cllr. T.Threlfall's Report is as per Appendix "D" and was taken as read.

10. Finance and Administration Sub-Committee.

a) Convenor's Report.

Cllr. G.Beckett's report is as per Appendix "F" and was taken as read.

b) Parish Accounts - Cheques for payment

A Statement of the Parish Council's Accounts is as per Appendix "G".

c) Sports Club Lease/Tennis Club Licence.

Cllr. G.Beckett advised that progress on compiling the new Lease and Licence is being made by the Sub-committee.

Cllr. M.Bell asked if the Parish Council should be empowered via the Licence to exercise a measure of control over the Membership of the Tennis Club. Cllr. G.Beckett responded that he considered this issue had been resolved by the resolution agreed to at the last Parish Council Meeting covering the Membership Policy of the Tennis Club. If a related but separate matter needed to be raised, then such a matter would be accepted and considered by the Sub-committee.

Cllr. M.Shaw enquired if the final Sports Club Lease would be available to all Councillors for review prior to signing. Cllr. G.Beckett assured the Parish Council that the final document would be submitted to the full Parish Council for ratification prior to signing.

11 Planning Sub-Committee - Convenor's report.

a) Applications and decisions.

Cllr. J.Millar's report is as per Appendix "H". There had been no further applications or decisions since the production of that report.

b) Southdown School Development – access plans.

This subject had been reported on by County Councillor Ann Bailey, see item 5 above. The scheme put forward to the Roads Department of H.C.C. was contrary to the wishes of the Parish Council as detailed in a letter of objection dated 31st January 2001, written by the Parish Council to H.C.C. It was concluded that the question of access plans to the Southdown School development was not a "Planning Matter", and therefore should be transferred to the responsibility of the "Highways and Byways Sub-committee".

Action:

Cllr. M.Bell volunteered, in conjunction with Cllr. C.Simmons, to be proactive on the question of the number of proposed dwellings within the Southdown School development.

c) Telecommunication Masts.

Cllr. G.Beckett declared a pecuniary interest in this subject and left the meeting. He had prepared a written statement on the subject, which is as per Appendix "I".

Cllr. J.Millar reported that a total of 5 applications had been lodged, although one of these was a repeat of an earlier one. There had been 8 objections lodged concerning these masts, but it was emphasised that there is nothing that can be done to stop the erection of such masts. Cllr. J.Millar expressed concern over the degree of mis-information that surrounded these applications – the facts should be obtained from W.C.C. Planning Department, although the information that had been provided by them, was not always entirely clear.

Action:

Cllr. J.Millar to draft a letter to W.C.C. Planning Department expressing the Parish Council's concern over the degree of mis-information emanating from that Department on the subject of Telecommunication Masts, for the Clerk to send.

There were no comments upon the Mast application to be installed in George Beckett Nurseries.

Cllr. N.Campbell-White expressed full confidence in Cllr. J.Millar's ability to handle this subject, and thanked her for dealing with all the complaints.

Cllr. G.Beckett rejoined the meeting.

12 **New Pavilion Sub-committee.**

a) Convenors report.

As there had not been a meeting of the Sub-committee, there was no written report of the New Pavilion Sub-committee. However, Cllr. A.Walmsley gave an oral report covering the following points:-

- Paul Murray's New Pavilion Building Committee had met on the 27th June 2001.
- Enquiries of Sport England revealed that there were three meetings to discuss the Sport England funding bid.
- It is understood that the final meeting is due to take place 16th July 2001 after which the success or otherwise of the funding bid will be known.
- If the bid is successful, then additional fund raising will commence in earnest.
- Fallback plans, in the event of an unsuccessful bid, have yet to be costed.
- Cllr. N.Campbell-White has commenced developing costing's for a Fallback Plan.
- It is anticipated that the next NPSC meeting will be in September, although this may be brought forward depending upon circumstances.

It was suggested that the Membership of the Sub-committee should be reconsidered, but this was deferred until the outcome of the Sport England bid is known, different results will require different Sub-committee.

Agreed:

Cllr. G.Beckett will convene a meeting of the Finance and Administration Sub-committee as and when necessary to make any appropriate response to the results of the Sport England funding bid, so as to have any appropriate proposals ready for the September meeting.

Vote: unanimous.

13 **Playing Fields Management Sub-committee.**

a) Convenor's report.

Cllr. M.Shaw's report is as per Appendix "J".

Cllr. M.Shaw reported that she had received complaints concerning the state of the Sports Pavilion subsequent to a Stag Party being held there on the 9th June 2001. Additionally, there were complaints concerning activities on the Memorial Playing Field during the early hours of the morning.

Action:

Cllr. N.Campbell-White to draft a letter to the Sports Club in respect of these complaints, for the Clerk to send.

Cllr. A.Walmsley had been advised by Mr. Bob Jordan that on four occasions there had been rowdy behaviour on the Memorial Playing Field warranting remedial action.

Action:

Cllr. N.Campbell-White to draft a letter to the Mr. Bob Jordan in respect of these instances, enquiring "what" and "when", for the Clerk to send so that corrective actions can be taken with the appropriate parties.

b) Children's Play Area at M.P.F. – cutting the grass.

Cllr. M.Shaw is pursuing this issue with Jim Kimber with a view to obtaining a quote for the additional work.

14 **Parish Hall.**

Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "K".

Cllr. J.Millar had been requested to ascertain if the boundary fence around the Parish Hall car-park delineated CASCA's responsibility for the ownership/maintenance of the ground owned by the Parish Council.

Action:

Cllr. N.Campbell-White will advise CASCA accordingly.

Cllr. J.Millar enquired as to whether there is any activity that CASCA can undertake on behalf of the Parish Council – e.g. Village Survey etc.

Action:

The Clerk to ensure that this matter is placed upon the Agenda for the next Parish Council Meeting, thereby enabling all Councillors to give some thought to the matter.

15 **Highways, Byways, M3 and Environment Sub-committee.**

a) Convenors report.

Cllr. C.Simmons was not in attendance, but had previously submitted her report, which is as per Appendix "C". This was taken as read.

b) Shepherds Lane – private road maintenance.—part between "New Barn Cottage" and "Mercia"

Whilst it is thought that ownership rests with Chamberlayne MacDonald, Cllr. C.Simmons and Cllr. M.Bell are pursuing the matter with Winchester City Council.

c) Pavements in Martins Field.

Whilst this issue requires an early resolution, it is known that the S.E.B. are currently laying cables etc. under the pavements, requiring such pavements to be dug up. Any resurfacing should be delayed until this has been finished. However it appears that such cable laying is taking an exceptional amount of time, thereby preventing an early resolution to the pavement resurfacing question.

Agreed:

Cllr. M.Bell to take up the matter with S.E.B. seeking an early completion date for the cable laying work.

16 **Civic Service.**

List of attendee's

A list of attendees had been prepared, based upon a list for a previous year and had been circulated to Cllr. N.Campbell-White, Cllr. M.Bell and Cllr. G.Beckett for updating. The Clerk had requested input from Otterbourne Parish Council.

Action:

All amendments and updates to be provided to the Clerk for compilation of a final list for review.

Any Other Business.

1. Bonfires.

Cllr. A.Walmsley reported on an e-mail he had received concerning the nuisance caused by bonfires. Whilst this issue had been raised in previous years, there is very little that the Parish Council can do other than encourage people to act with consideration for others.

Action:

The Clerk to obtain a supply of leaflets concerning bonfires produced by the Environmental Health Department, Winchester City Council, and make them available.

2. Lighting in the M3 Subway.

Cllr. J.Millar reported that the light nos. 9 and 18 within the M3 subway were not working.

Action:

Cllr. C.Simmons to address the situation and correct.

3. School Governors

Cllr. G.Beckett noted that a request for a Parish Council nomination to the board of School Governors had been requested, to succeed Mr. Ray Wilmshurst when his term of office expires in October 2001. Discussions ensued covering the following points:-

- It is known that Mr. Ray Wilmshurst wishes to continue in the function, which he has been undertaking for many years.
- The School Governors would like Mr. Ray Wilmshurst to continue with a new term of office – see letter in correspondence circulation file.
- It is understood that Cllr. C.Simmons would like to take on the role of a School Governor.
- Cllr. C.Simmons has extensive experience in education.
- It may be preferable to maintain a balance between the educationalists and non-educationalists – Mr. Ray Wilmshurst would be considered as a non-educationalist.
- The Parish Council representative does not have to be a Parish Councillor.

Agreed:

Cllr. N.Campbell-White will discuss the matter with Cllr. C.Simmons and determine if she wishes to stand for election to the Board of School Governors as the Parish Council's representative. If she does not, a response to the Board of School Governors will be formulated, indicating the continuance of Mr. Ray Wilmshurst as the Parish Council

representative, un-opposed. If Cllr. C.Simmons wishes to stand, the matter will be voted upon at the September Parish Council meeting and in the meantime a holding reply will be sent to the School Governors.
Vote: Unanimous.

17 **Date of Next Meeting.** - Tuesday 4th September 2001.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting, held on Tuesday 4th September 2001, in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. N.J.Campbell-White (Chairman), Mr. M.Bell, Mr. G.Beckett, Mrs. J.Millar, Mrs. M.Shaw, Mr. T.Threlfall, Mr. A.Walmsley.

In attendance: District Councillor Charlotte Bailey and 3 members of the Public.

1 **Correspondence - circulated to all members for their response.**

The correspondence file was circulated for the attention of all Councillors.

2 **Apologies for absence.**

Apologies were received from County Councillor Ann Bailey, Parish Councillor Stuart Jennings and Parish Councillor Celia Simmons.

3 **Minutes - To approve the minutes of the meeting held on 3rd July 2001 (as circulated)**

District Councillor C.Bailey submitted a written request for the following corrections to the minutes covering her report:-

Page 3 – Item 6 – after the first action point.

Delete:- “City Councillor C.Bailey went on to saybe 5 masts erected”.

Replace with:- “City Councillor C.Bailey went on to say that there are now 5 mast companies, but the Planning Department cannot presume that there will be applications for 5 masts on any one site”.

Page 3 – Item 6 – next paragraph.

Delete:- “Cllr. C.Bailey noted this and also advisednext steps taken”.

Replace with:- “Cllr. C.Bailey noted this and said that originally WCC had suggested a 12 hour period might be measured. After meeting with representatives from Mott MacDonald a protocol was agreed for measurements and these were carried out according to protocol. Further readings will be asked for”.

Cllr. M.Bell pointed out that the total of votes/abstentions under the second “Agreed” point under item 3, page 1, exceeded by 1 the number of Councillors in attendance. It was suggested that the 1 vote abstention should be deleted as this did not alter the outcome of the vote.

Cllr. M.Bell pointed out that the total of votes/abstentions under the “Agreed” point under item 4, page 2, exceeded the number of Councillors in attendance. It was suggested that the abstentions be deleted as this did not alter the outcome of the vote.

Agreed:

It was unanimously agreed that the above changes to the minutes of the meeting held on 3rd July 2001 be made.

Having made the above changes, the Minutes of the meeting held 3rd of July 2001 were signed by the Chairman as being an accurate record of that meeting.

4 **Matters arising - from minutes and not mentioned elsewhere on the Agenda.**

Cllr. A.Walmsley raised the general comment concerning “Action Points” within the minutes and how the Parish Council ensures that they are followed through to completion.

Cllr N.Campbell-White advised that he and the Clerk endeavour to ensure that any outstanding “Action” appears as an Agenda Item in the next and subsequent meetings until the “Action” is reported as being complete.

Action:

The Finance and Administration Sub-committee to review this issue and instigate any necessary procedures to ensure the matter is covered.

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

Mr. Ken Staunton raised the matter of the notice board in Southdown Road and advised that it was falling to pieces. It was pointed out that this notice board is one that is to be replaced - see section 15 below.

The Meeting will be re-opened.

- 5 **County Councillor's Report.**
County Councillor Ann Bailey was not in attendance and had not submitted any written report.
- 6 **District Councillor's Report.**
District Councillor C.Bailey's report is as per Appendix "A".
Cllr. A.Walmsley asked as to when confirmation would be received as to the date for the Public Meeting on the issue of M3 noise. This being to enable the meeting to be published in the Parish Magazine, the cut-off date for this being 16th September.
- | |
|--|
| <p>Action:
District Councillor C.Bailey to confirm to Cllr. A.Walmsley the date of the Public Meeting, hopefully before the 16th September 2001.</p> |
|--|
- Cllr. M.Bell suggested that possibly a loose-leaf insertion into the Parish Magazine could be arranged if the cut-off date for publication was missed. This suggestion was rejected as it is considered not to be feasible.
- 7 **Parish Transport Representative's Report.**
Although not in attendance, Cllr. C.Simmons had submitted a written report, which is as per Appendix "B". This was taken as read.
- 8 **Parish Tree Warden's Report.**
Tree Trimming – Shawford Parish Hall.
Cllr. T.Threlfall advised that subsequent to the last meeting it was realised that responsibility for this issue rests with CASCA. Cllr. N.Campbell-White reported that this matter had been discussed with CASCA who accept responsibility.
Cllr. T.Threlfall had nothing else to report.
- 9 **Parish Footpaths/Compton Lock Representatives Report.**
Itchen Navigation – Footpath repair.
Cllr. T.Threlfall's report is as per Appendix "C".
- 10 **Finance and Administration Sub-Committee.**
a) Convenor's Report.
Cllr. G.Beckett advised that there had not been a meeting of the Finance and Administration Sub-committee since the last Parish Council meeting and therefore there was no written report.
b) Parish Accounts - Cheques for payment
The Parish Accounts at the time of this meeting are as per Appendix "D".
c) Sports Club Lease/Tennis Club Licence.
Cllr. G.Beckett advised as follows:-
 - Informal discussions with the Sports Club had taken place concerning the new Lease/Licence issues.
 - It had been determined that there was no need to invite the Sports Club officers to the next Sub-committee meeting as had been previously suggested.
 - It was envisaged that Cllr. G.Beckett will be in a position to provide recommendations to the full Parish Council at the next meeting.
- 11 **Planning Sub-Committee.**
a) Convenor's report.
Cllr. J.Millar's report is as per Appendix "E".
b) Applications and decisions.
Since producing her report, Cllr. J.Millar advised that the following had been received:-
Applications:- "The Hielans", Cliff Way, Compton Down – Single storey extension and raising of roof to provide first floor accommodation. Erection of a new building consisting of carport, single garage and garden store with living accommodation above.
Decisions:- W 06560/10/TPOCA Mrs. Jackie Shipster, "Carmans House", Carmans Lane, Compton – Fell three Ash and two Elm trees, thinning of three Apple trees – Grant Permission.
W 12736/03 Mr. G.de la Mare, "Holly Lodge", Southdown Road, Shawford – Single storey side extension and conservatory – Grant Permission.

W 14105/01 Mr. M.Macmillan, "Compton Heights", Cliff Way, Compton Down – Two storey rear extension – Grant Permission.

Cllr. G.Beckett asked if the planning applications submitted by a householder for separate accommodation within the boundary of their existing property would have to be constrained to usage of the householder. District Councillor could not confirm that this was the case.

Action:

Cllr. J.Millar to write to Planning Department, Winchester City Council, to obtain confirmation that such applications would result in permission being granted providing that the development was permanently for the existing householder's usage only.

c) Telecommunication Masts – mis-information.

Cllr. J.Millar advised the following:-

- The "site" meetings were well handled.
- The previously reported "mis-information" was in fact more of a misunderstanding.
- Details of the permissions covering the four applications were as per the report – Appendix "E".

Cllr. G.Beckett advised that the "applications" concerning planning permission for telecommunication masts were in reality applications for confirmation that Planning permission was not required. Masts of less than 15 metres high do not require planning permission.

Action:

District Councillor C.Bailey to draft an article, making reference to the Winchester City Council, Planning Department's leaflet on Telecommunication Masts, for inclusion in the Parish Magazine.

Cllr. J.Millar advised that Farmer Venn had submitted a planning application for 2 Grain Storage Bins to be located on the other side of the existing Grain Dryer. This notice of application was under Hursley Parish, being the address of Farmer Venn, but installation would be in the Parish of Compton and Shawford.

Cllr.G.Beckett enquired whether this was for commercial Grain Storage or purely for Farmer Venn's own grain. It was generally understood to be for his own grain.

Action:

District Councillor C.Bailey to pursue this matter as the address for the application is Hursley whilst location is in Compton and Shawford. Cllr. Bailey will report back to the next meeting.

Action:

Cllr. J.Millar to write to the Planning Department, Winchester City Council, requesting that they ensure that Planning Applications covering developments on land within the Parish of Compton and Shawford are notified to Compton and Shawford Parish Council.

12 **New Pavilion Sub-committee.**

Convenors report.

Cllr. A.Walmsley's report is as per Appendix "F".

Cllr. G.Beckett suggested that Paul Murray's "Terms of Reference" will have to be reviewed in due course. This was generally accepted.

Cllr.A.Walmsley advised that he considered that the VAT status of the New Pavilion Project should be established.

Action:

Cllr. N.Campbell-White to investigate and determine the VAT status of the New Pavilion Building Project.

General discussion ensued covering the following:-

- Can the Parish Council be confident that the right answers be given to Sport England in response to their request for further information? Cllr. A.Walmsley advised that Paul Murray will ensure the right information is provided.
- When will building start and when will the first payments be due? Cllr. A.Walmsley was not in a position to answer this question at this stage. It was considered that building would not start until March 2002.
- Will a new Planning Application be required and will the Parish Council have to pay for it? A new Planning Application will have to be submitted and the Parish Council will have to pay for it.
- The "Borrowing Approval" expires in October 2001, this should be renewed.

Agreed:

The Borrowing Approval to be renewed for a further period of authority.

Proposed:- Cllr. N.Campbell-White.

Vote: Unanimous.

Action:

The Clerk to renew the Borrowing Approval.

13 **Playing Fields Management Sub-committee.**a) Convenor's report.

Cllr. M.Shaw's report is as per Appendix "G".

With regard to Item 6 of that report concerning the request to proceed with clearance of weeds and brambles on the northern boundary of the Memorial Playing Field, it was confirmed by Cllr. N.Campbell-White that if any cost was budgeted for, the work can be instigated, subject to the requisite number of quotes being obtained.

b) Children's Play Equipment – Fund Raising.

Details of this are contained within Cllr.M.Shaw's report, see Appendix "G".

c) Survey.

Considerable discussion took place on this subject, the salient points being:-

- A misunderstanding had arisen as to the nature of the survey.
- Initially Cllr.M.Bell and Cllr. C.Simmons intended it to be a "Youth Survey" to establish what the youth of the Parish could ideally be provided with.
- The concept changed to being a "Requirements Survey" covering what type of play equipment should be installed under Phase 2 of the Play Areas refurbishment project.
- Phase 2 of the Play Areas refurbishment has already been agreed to and therefore a survey should not be necessary.
- Fund raising for Phase 2 has been ongoing based upon specific proposals.
- Phase 2 will not require any Parish Council Funding.
- As Phase 2 has been specified on which basis fundraising has been undertaken and no Parish Council Funding is required, the undertaking of a survey at this time covering Requirements of that Phase 2 could not be supported.
- A letter to the member of Public who raised this issue should be written advising that a "Requirements Survey" for the Children's Play Equipment" in the Compton Street Play Area will not be undertaken.
- It was therefore apparent that there are two separate issues involved in this matter; (1) publicising the specifications for Phase 2 of the Children's Play Equipment; (2) the undertaking of a Youth Survey for provision of facilities for the Youth of the Parish.
- "Winchester Detached Youth Needs" have assisted in Surveys in Arlesford and it was suggested that they may be able to assist Compton and Shawford on the second issue.

Action:

Cllr. M.Shaw to publicise plans previously specified for Phase 2 covering the Children's Play Equipment in the Compton Street Play Area. Such publicising to be undertaken through the appropriate Tenants/Residents Associations requesting any appropriate comments.

Action:

Cllr. M.Bell to pursue "Winchester Detached [Work Project](#) Youth Needs", seeking their assistance in instigating a Survey into what facilities are desired for the youth of the Parish.

Action:

Cllr. C.Simmons to write to the member of the Public who raised the issue of a Survey covering requirements of the Children's Play Equipment in the Compton Street Play Area, advising that there will not be such a "Requirements Survey".

14 **Parish Hall.**a) Report from our rep on CASCA Management.

Cllr. J.Millar's report is as per Appendix "E".

b) Proposals for Projects to be undertaken by CASCA on behalf of the Parish Council.

Cllr. J.Millar reported that CASCA had been invited to undertake the arrangements for a celebration to be held at the Memorial Playing Field, to celebrate the Queen's Jubilee. A written response to this request indicates that CASCA cannot find a person to "head" the project. This response was found to be disappointing. General discussion ensued concerning the Queen's Jubilee and the Parish needing to undertake some kind of Celebration.

Action:

Cllr M.Bell to investigate if there is anybody who will undertake the organisation of a Committee who will oversee the arrangements for a suitable Queen's Jubilee Celebration. This could be through Paul Murray's Committee and related to Fund Raising events.

Action:

The Subject of the Queen's Jubilee Celebration to be placed upon the Agenda for the next Parish Council Meeting.

15 **Highways, Byways, M3 and Environment Sub-committee.**

a) Convenors report.

Cllr. C.Simmons, although not in attendance, had submitted her report, which is as per Appendix "B".

b) Shepherds Lane – private road maintenance.

As stated in the report, a response has been received.

Action:

Cllr. C.Simmons to write to H.C.C., Highways Agency, requesting repair to "Shepherds Lane" road for which H.C.C. indicate that they are responsible for.

c) Southdown School Development – access plans.

Cllr. M.Bell confirmed that a letter had been written via the Clerk to the H.C.C., Highways Agency, and a reply is awaited.

d) Pavements in Martins Field.

This subject was not discussed, deferred to the next meeting.

e) Noticeboards.

Reported upon as per Cllr. C.Simmons report, Appendix "B". A subsequent written question from Cllr. C.Simmons informed the meeting that Perry Stares are giving an estimate for the installation of the new Notice Boards and asked if the Parish Council will authorise the proceeding with installation. Cllr. N.Campbell-White advised that this depends upon the price quoted by Perry Stares.

f) M3 Noise measurement.

Reported upon as per Cllr. C.Simmons report, Appendix "B".

16 **Civic Service.**

List of attendee's

The List of Attendee's for the Civic Service was circulated and amendments/additions made. The resultant list was accepted as being complete.

Action:

The Clerk to dispatch the invitations to the Civic Service in accordance with the agreed List of Attendee's.

Cllr. N.Campbell-White advised the meeting that the "Ladies Fellowship" had agreed to undertake the provision of refreshments at the reception to be held after the Civic Service.

17 **Any Other Business.**

i) Winchester Tourism 2002/2005

An enquiry with Survey had been received from Winchester City Council. The Chairman asked if the Parish Council wanted to get involved and whether there was anybody prepared to co-ordinate the subject. Cllr T.Threlfall agreed to look into the matter with a view as acting as co-ordinator.

ii) HAPTC – AGM.

Notification of the HAPTC – AGM had been received and the Chairman asked if any Councillor wished to attend on Saturday 13th October 2001. No Councillor wished to be involved.

iii) Aircraft Flightpath to Eastleigh Airport.

Otterbourne Parish Council had been made to understand that the Flightpath into and out of Eastleigh Airport is to be changed in both direction and height. Did Compton and Shawford Parish Council know anything about this? Nobody knew of any changes.

Action:

Cllr. N.Campbell-White will investigate and report back at the next meeting.

iv) Credit Unions

Cllr. M.Bell advised that having consulted Ron Yates of the Tenants Association, it was felt to be beneficial to publicise the opportunities of the proposed Credit Union.

Action:

Cllr M.Bell to obtain details and forward the latest information to Veronica Bliss for inclusion in the Parish Magazine.

v) Draft Contaminated Land Strategy

Cllr. M.Bell had studied the W.C.C. Draft Contaminated Land strategy and had found it to be comprehensive, although Cllr. Bell stated he was not qualified to say it covered all aspects of the subject. W.C.C. asked that the "Consultation Form" be completed and returned to W.C.C.

Action:

Cllr. M.Bell to complete the "Consultation Form", indicating that the Parish Council have been consulted, but also that the Parish Council do not consider themselves to be qualified to comment on the contents of the strategy.

vi) Sir John Hoddinott.

Cllr. J.Millar enquired as to whether the Parish Council should send their condolences to the family of Sir John Hoddinott. It was generally considered that it would be better not to do this at the present time.

vii) Winchester District Local Plan Review.

Cllr. J.Millar advised that WCC intends to publish the first draft of the "Winchester District Local Plan Review" on 12th October 2001. This publication will be via exhibitions at various locations throughout the district. Leaflets will be available, but a "Mail Drop" by WCC will not be undertaken to every household due to cost. As there may be implications within the plan to various Parishes, all Parish Councils are being invited to undertake their own "Mail Drop" to each household.

District Councillor C.Bailey confirmed that there was no change in the plan covering Compton and Shawford. Consequently it was agreed that there would be no Mail Drop undertaken by Compton and Shawford Parish Council. However, it was agreed to provide information by way of the WCC leaflet to the various Residents Associations within the Parish for further dissemination as appropriate.

Action:

Cllr J.Millar to obtain 30 copies of the W.C.C. leaflet for distribution to the Various Residents associations.

Action:

The Clerk to write to all Residents associations, enclosing the obtained leaflets, advising them of the review of the Winchester District Local Plan.

viii) Victorian Memorial

Cllr. C.Simmons had submitted a written suggestion that the Parish Council should consider the refurbishment of the Victorian Memorial located in Shawford. This to be undertaken in conjunction with the installation of the adjacent new Notice Board.

Cllr. N.Campbell-White stated that there was no money available for such a project at the present time. Cllr. M.Bell suggested that this may be a suitable project for consideration as the "Parish Project" next year.

18 Date of Next Meeting.

Tuesday 2nd October 2001.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting, held on Tuesday 2nd October 2001, in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. N.J.Campbell-White (Chairman), Mr. M.Bell, Mr. G.Beckett, Mrs. J.Millar, Mrs C.Simmons
Mrs. M.Shaw, Mr. T.Threlfall, Mr. A.Walmsley.

In attendance: County Councillor Ann Bailey and 6 members of the Public.

1 **Correspondence - circulated to all members for their response.**

The correspondence file was circulated for the attention of all Councillors.

2 **Apologies for absence.**

Apologies were received from District Councillor Charlotte Bailey.

The Chairman, Cllr. N.Campbell-White advised the meeting that he had received Cllr. S.Jennings' resignation as Councillor, his letter dated 26th September 2001 being formally accepted as at the date of this meeting.

Action:

The Clerk was instructed to initiate on 3rd October 2001, the process of filling a "Casual Vacancy" for a new Councillor.

3. **Minutes - To approve the minutes of the meeting held on 4th September 2001 (as circulated)**

Cllr. M.Bell advised one correction on page 4, item 13 c), second "action point" in that "Winchester Detached Youth Needs" should read "Winchester Detached Youth Work Project Needs". This correction was made and the Minutes of the meeting held 3rd September 2001 were signed by the Chairman as being a true reflection of the meeting.

4. **Matters arising - from minutes and not mentioned elsewhere on the Agenda.**

There were no "Matters Arising".

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

There were no questions or submissions from members of the Public.

The Meeting will be re-opened.

5. **County Councillor's Report.**

County Councillor Ann Bailey's report is as per Appendix "A".

Some discussion took place on the subject of the extension of the planning permission for the Otterbourne MRF, salient points being as follows:-

- County Councillor Ann Bailey had objected to the original proposal of a five-year extension.
- Otterbourne Parish Council accepts a three-year extension.
- The whole issue needs to be handled with sensitivity.
- Pressure needs to be maintained for the relocation of the "Recycling" aspect.
- Due to the very short timescale of the application/permission process Compton and Shawford Parish Council cannot make any representations as the deadline is past.
- Concern was expressed over the fact that Compton and Shawford Parish Council were not consulted during the Application for Planning Permission process.
- There would be an impact upon the Parish from the continuance of heavy traffic.
- County Councillor Ann Bailey has asked for regular meetings on this subject in order to exert pressure for relocation.

Action:

The Chairman, Cllr. N.Campbell-White, will write to the Planning Department asking why Compton and Shawford were not consulted.

6. **District Councillor's Report.**

a) M3 noise - Public Meeting.

b) Article covering Telecommunication Masts for publication in Parish Magazine.

District Councillor Charlotte Bailey was not in attendance, her written report was read to the meeting by County Councillor Ann Bailey, the report is as per Appendix "B".

It was confirmed that the Public Meeting on M3 Noise levels will be held at Otterbourne Parish Hall on the 8th November 2001, commencing at 7.30pm.

Cllr C.Simmons advised that a preparatory meeting will be held on Monday 8th October to discuss the format of the Public Meeting. All councillors would be welcome in order to obtain as much input as possible.

Cllr. A.Walmsley advised that the requested article on telecommunication masts for the Parish Magazine had been received and had been published.

7. **Parish Transport Representative's Report.**

Cllr. C.Simmons' report is as per Appendix "C".

8. **Parish Tree Warden's Report.**

In the absence of Cllr. S.Jennings, who had resigned, Cllr T.Threlfall advised that there was nothing to report. However, as he had the floor, Cllr. T.Threlfall advised the meeting that the telephone kiosk in the centre of Shawford, adjacent to the Railway Bridge, had firstly been broken and had now disappeared altogether, the ground on which it stood having been tarmac'd over. Some discussion took place, the main points covered being as follows:-

- What was the reaction by parishioners to the loss of this Telephone Kiosk.
- Originally it was agreed that the old style kiosk would be retained.

Action:

Cllr. T.Threlfall to establish the reaction of Parishioners to the loss of the Kiosk.

Action:

The Clerk to write to the appropriate authority to find out why the Kiosk had been removed.

9. **Parish Footpaths/Compton Lock Representative's Report.**

Cllr. T.Threlfall's report is as per Appendix "D".

10. **Finance and Administration Sub-Committee. - Convenor's Report.**

Cllr. G.Beckett's report is as per Appendix "E".

a) Parish Accounts - Cheques for payment

The state of the Parish Council Accounts as at the time of this meeting was as per Appendix "F".

Cheques for payment were circulated for signing.

c) Sports Club Lease/Tennis Club Licence.

Cllr. M.Bell raised the issue of obtaining external examination in respect of the proposed Tennis Club License and its "assignability".

Cllr. G.Beckett responded by advising:-

- The issue raised was a point of detail.
- The issue raised would be addressed by the Finance and Administration Sub-committee.
- Ultimately, any Lease/licence recommendation would be put to the Full Parish Council.

Cllr. M.Bell also wanted it recorded that he considered it to be "unseemly" that two members of the Finance and Administration Sub-committee who are overseeing the Tennis Club Licence negotiations, are also members of that Tennis Club *and had a majority of votes on the Sub-committee.*

This was responded to by the following:-

- Cllr. M.Bell's concerns were noted.
- HAPTC had previously advised this was acceptable as the two members were not "officers" of the Tennis Club.
- In a Parish such as Compton and Shawford, members of Sub-committees were often members of associations/clubs with whom that Sub-committee have to negotiate.
- Any proposal that is recommended by the Sub-committee is put to the full Parish Council for final approval.

Agreed:

The Parish Council offer a lease of 25 years to Compton and Shawford Lawn Tennis Club, covering the existing site plus sufficient area for a third court to the west, at a rent of £650 per annum, payable half yearly in advance and subject to annual review in line with the R.P.I. This on the proviso:-

1. The un-expired current lease is surrendered.
 2. That it is understood that the offer is conditional upon the New Pavilion project proceeding.
- Proposed:** Cllr. G.Beckett
Seconded: Cllr. N.Campbell-White
Vote: Unanimous.

d) “Action Points” – completion reporting.

Cllr. G.Beckett advised that this subject is to be discussed by the Finance and Administration Sub-committee and reported upon at the next meeting.

e) Borrowing Approval.

Cllr. G.Beckett advised that the “Borrowing Approval” had been extended for a further six months. He went on to advise that this “Borrowing Approval” facility had been established in the event that the Lottery Funding bid for the New Pavilion was unsuccessful when the fall-back plans would have to be instigated. If the Lottery Funding bid is successful, then the current “Borrowing Approval” would not be pursued in its current form.

f) Parish Council Accounts – Financial Year 2000/2001

At a recent “course” for Parish Clerks, the Clerk had established that for the sake of good practice, the Parish Council Accounts should be formally adopted by the Parish Council before the 30th September following the end of the Financial Year in question. To this end the signed Parish Accounts for the Financial Year 2000/2001 had been previously circulated to all Councillors. Two typographical corrections were identified.

- Agreed:**
The Parish Council Accounts for the Financial Year 2000/2001 as presented, be adopted by the Parish Council.
Proposed: Cllr. G.Beckett
Seconded: Cllr. M.Shaw.
Vote: Unanimous.

g) Council Funds on Deposit.

The Parish Council funds, which are invested in a term deposit with the Bank of Ireland and are due to mature on the 4th October 2001. The Clerk had investigated various re-investment options; these are as per Appendix “G”.

Some general discussion ensued on the sum to be reinvested, the term of such an investment and as to whether the Parish Council would need to draw down some of the funds before the expiry of a further six-month period.

- Agreed:**
The Clerk to arrange, on the 4th October 2001, for the Parish Council’s funds on deposit with the Bank of Ireland, in the amount of £100,000-00, to be reinvested in a six month Term Deposit with the Bank of Ireland at an interest rate prevailing on the 4th October 2001 providing that such a rate is not more than 0.75% less than the indicative rate shown in Appendix “G”.
Proposed: Cllr. G.Beckett
Seconded: Cllr. M.Bell
Vote: Unanimous.

Cllr. N.Campbell-White advised the meeting that the Clerk had spent many hours working upon the Parish Council’s Asset Register. This is now contained on a Computer program; a printed version was circulated for viewing. Whilst the major portion of the work had been completed to establish this record, further work in cross-referencing to the supporting legal documentation has yet to be done. Cllr. N.Campbell-White wished to record the Parish Council’s thanks to the Clerk for undertaking this task.

11. Planning Sub-Committee. - Convenor's report.

a) Applications and decisions.

Cllr. J.Millar’s report is as per Appendix “H”.

b) Planning applications in adjacent Parishes impacting Compton & Shawford.

This issue was occasioned by the Planning Application for Grain Storage Bins to be built on Silkstead Farm. The address for the Planning Application was in the Parish of Hursley, but the proposed location of the Storage Bins is in Compton and Shawford. Planning

Department, Winchester City Council had not notified Compton and Shawford, and a letter of complaint had been sent. Subsequently, the plans had been sent to Compton and Shawford with no comments as to W.C.C.'s omission. By the time Compton and Shawford received these plans, the Parish Council were out of time to lodge any comment or objection.

Discussion on the proposed re-development of "The Malms" took place, the salient point's being:-

- Cllr.'s Campbell-White, Threlfall and Millar had an on-site meeting with the developer, Highland Homes, which proved to be very positive.
- Some concerns had been voiced over the anticipated volume of traffic resultant from this development, although these concerns were allayed at the meeting.
- It was reported that the joint owner of the road to The Malms had not been consulted.
- The proposed development was possibly the best for the site.
- Notification of local residents would be undertaken in the normal way.

Cllr. J.Millar advised the meeting that she had been made aware of proposals to erect a very high (25 metres) Telecommunications mast at the junction of the footpaths in Hurdle Way, just outside the boundary of Compton and Shawford Parish. Formal Planning Application had not been notified to Compton and Shawford Parish Council. Concerns were raised, similar to those covering the Silkstead Farm application. Cllr. Millar asked if the Parish Council are going to object, albeit not being advised.

Action:

The Clerk to speak to the Parish Clerk of Hursley Parish to establish if Hursley Parish Council have been advised.

12. **New Pavilion Sub-committee. – Convenor's report.**

Cllr. A.Walmsley's report is as per Appendix "I".

a) VAT status of the New Pavilion Project.

Cllr. N.Campbell-White advised that he had tried to obtain by telephone a written ruling from H.M.Customs and Excise on the VAT status of the proposed New Pavilion building project. He had not been successful, even though he had spoken to several people at H.M.Customs and Excise.

Action:

Cllr. N.Campbell-White to draft a letter, for the Clerk to send, to H.M.Customs and Excise requesting that a written ruling on the VAT status of the New Pavilion building project be provided.

b) Proposal:-

"The Parish Council authorises the Pavilion Building Committee to proceed with the project and to incur fees not exceeding £2000 as necessary to progress the Sport England Action Plan (this figure to be reviewed in two months)"

General discussion on this subject took place, the main points being:-

- Cllr. M.Shaw asked if the £2000 could be split between the Parish Council and the Sports Club. This was ruled out as the Parish Council had previously committed to lead/drive the project.
- Cllr.N.Campbell-White advised that only half the cost of the necessary new Planning Application would fall to the Parish Council, being a "Local Authority".
- Cllr. G.Beckett referred to Standing Orders, which require the Parish Council to obtain three quotations for any work which the Parish Council pays for. As the New Pavilion building project is being undertaken by a Subcontractor on behalf of the Parish Council, Cllr. Beckett asked if the Subcontractor was to be constrained by the same Standing Order. N.Campbell-White responded by advising that the constraints of the Standing Order referred to by Cllr. Beckett had been satisfied when the Subcontractor, Mr. Bill Everton, had been selected.
- The suggested revised "foot print" put forward by Sport England, would mean an upwardly revised cost. Cllr. N.Campbell-White expressed the Parish Council's confidence in Cllr. A. Walmsley and Paul Murray's ability in monitoring such suggestions and to prevent escalation of costs.
- It was generally accepted that to proceed with the Sport England bid, certain expenditure had to be incurred by the Parish Council.

Agreed:

The Parish Council authorises the Pavilion Building Committee to proceed with the project and to incur fees not exceeding £2000 as necessary to progress the Sport England Action Plan (this figure to be reviewed in two months).

Proposed: Cllr. A.Walmsley

Seconded: Cllr. G.Beckett

Vote: Unanimous.

13 **Playing Fields Management Sub-committee. - Convenor's report.**

Cllr. M.Shaw had not submitted a written report as there was nothing to report. She advised the meeting that she still awaits details of the Onyx grant for the Children's Play Equipment proposed for the Compton Street Play Area.

a) **Publicising Compton Street Play Equipment.**

Cllr. M.Shaw advised that she is not comfortable in publicising the details of the proposal until full details of the anticipated funding have been received. Once these details have been received and accepted, the publicising will be undertaken.

14 **Parish Hall.**

a) **Report from our rep on CASCA Management.**

Cllr. J.Millar's report is as per Appendix.

Cllr. Millar went on to say:-

- CASCA are looking for a donation of a Video player.
- Capt. M.Mathews had produced a maintenance plan for the Parish Hall.
- Proposals for a Colour Brochure covering the Parish Hall and its facilities are being pursued as an aid to Lettings.

15 **Highways, Byways, M3 and Environment Sub-committee – Convenor's report.**

Cllr. C.Simmons' report is as per Appendix "C".

A letter had been sent to Hampshire County Council requesting repair to Shepherds Lane (the part which H.C.C. say they are responsible for). The response indicates that H.C.C. have been inundated with such requests and Shepherds Lane will have to take its turn.

b) **Pavements in Martins Field.**

It was understood that the work being undertaken by S.E.B. had been completed. It would therefore be appropriate to seek re-surfacing.

Action:

Cllr. C.Simmons to seek the re-surfacing of the Pavements in Martins Fields.

c) **Noticeboards.**

Cllr. C.Simmons also advised that the Notice Board in Southdown Road was in a state of collapse, the glass having fallen out. This board is due to be replaced with one of the new ones, but a temporary repair will be undertaken for the interim.

Cllr. M.Bell is still pursuing the question of changing the road priorities at the junction of Shepherds Lane with the School access. Cllr. C.Simmons advised that new road signs have been put up which are contrary to the proposed changes in road priority. Similarly the road markings have been re-done, also contrary to H.C.C. proposals.

16 **Civic Service.**

The Clerk advised the meeting as to the response to the invitations that had been sent out, this was as follows:-

Invitations Sent out: 71

Replies received to date: 51 , which result in:-

16 declines, 61 people attending the Service and 57 people attending the reception.

Cllr. N.Campbell-White advised that Nancy Emerson would be leading the Ladies Fellowship in providing the refreshments at the reception. He also advised that he will arrange for the wine and glasses and asked the male Councillors to assist in serving the wine at the reception.

17 **Youth Survey**

Cllr. M.Bell advised the meeting the results of his investigations as follows:-

- The Winchester Detached Youth Work Project is the body which could assist in a survey are a registered charity.
- The cost is not cheap, £2,790-00, but is comprehensive.
- A written quotation has been submitted, copied to all Councillors, and a copy place on file with the Clerk.
- It is anticipated that 50% of the cost could be paid by Hampshire County Council as a grant.
- £500 to £700 could be paid by the Parish Council and the rest from other Parish bodies such as CASCA.
- Having reviewed the quotation, the thoughts of Councillors are requested at the next meeting.
- Cllr. M.Bell would like to pursue the subject, without any commitment, to establish what could be provided.
- External Funding could be pursued.

Action:

Cllr. M.Bell to endeavour to arrange for a representative of " Winchester Detached Youth Work Project" to attend at the beginning of the next Parish Council meeting, to inform Councillors as to what can be provided.

18. **Aircraft Flightpath to Eastleigh Airport**

Cllr. N.Campbell-White, having investigated the issue, advised the meeting that there was no truth in the story, originating from Otterbourne Parish Council, that the Flightpath into and out of Eastleigh Airport had been or is to be changed.

19. **Queen's Jubilee Celebrations.**

Cllr. G.Beckett had spoken to a number of people within the Parish and advised:-

- He was confident an event could be organised.
- The format would be various sporting events on the Memorial Playing Field during the day, with an evening "do" in a marquee also on Memorial Playing Field.
- The event should be held the weekend before the Bank Holiday.
- The problem was to find someone who would be willing to organise and drive the event.
- The Parish Council are not the right body to undertake the organising, but they should possibly underwrite the event.

The general concensus of all Councillors was that something along the lines of what Cllr.Beckett was suggesting, should be pursued.

Action:

Cllr. G.Beckett to pursue, writing to the Sports Clubs to engender enthusiasm for the proposal and possibly identify someone to lead and drive the proposal.

20. **Any Other Business.**

1. Cllr. N.Campbell-White referred to the "NALC Corporate Plan" which was in draft form. HAPTC had made their comments, and Parish Councils have been asked for comments. Volunteers for reviewing this document were called for. Cllr. G.Beckett volunteered.
2. HAPTC Annual General Meeting is to be held on 13th November 2001, the Chairman is unable to attend; was there anyone else interested. Cllr. G.Beckett said he would look at the papers and consider attending.
3. Cllr. N.Campbell-White advised that he had attended the Hampshire County Council Civic Service.
4. Cllr. A.Walmsley raised the question of "Councillors Allowances" as detailed in the recent circular from HAPTC. The general concensus was that Councillors undertake their duties voluntarily and no further action on this should take place.
5. Cllr A.Walmsley commented upon the recent Open Day at Compton Primary School and suggested the Parish Council should write a letter of congratulation to the School Governors on the refurbishment of the school buildings. Cllr. N.Campbell White said that he would be attending the formal opening of the new buildings and such a letter should be deferred until after then.

21. **Date of Next Meeting.**

6th November 2001.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting, held on Tuesday 6th November 2001, in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. N.J.Campbell-White (Chairman), Mr. M.Bell, Mr. G.Beckett, Mrs. J.Millar, Mrs C.Simmons Mrs. M.Shaw, Mr. T.Threlfall, Mr. A.Walmsley.

In attendance: County Councillor Ann Bailey, District Councillor Charlotte Bailey and 4 members of the Public.

1. **"Winchester Detached Youth Work Project" - representatives presentation - max 15min.**
The Chairman, Cllr. N.Campbell-White welcomed Mrs Jackie Porter of "Winchester Detached Youth Work Project" to the meeting and advised members that she had agreed to give a brief presentation to the Parish Council covering what her organisation could provide if asked to help with a village Youth Survey. The salient points covered were:-

- The Parish Council needs to determine what is required for the ultimate outcome.
- "Winchester Detached Youth Work Project" acts as facilitator in achieving that outcome.
- Various approaches could be pursued, ranging from a "Youth Forum" to a "Young Person Village Appraisal".
- The Parish Council needs to determine the degree of detail, which it wishes to go to.
- The cost to the Parish Council would be approximately £2,800-00, 50% of which could be recouped from grants that "Winchester Detached Youth Work Project" could apply for on behalf of the Parish Council.
- "Winchester Detached Youth Work Project" use professionals in undertaking the research and construction of questionnaires.
- Initial analysis of Compton and Shawford show the demographics of the parish to be as per Appendix "A".
- Experience indicates that the target age group would be the 11 to 15 year old youth.
- Examples of reports undertaken on behalf of other Parish Councils were provided, these were given to Cllr. M.Bell.

Cllr N.Campbell-White thanked Mrs. Jackie Porter for her presentation and stated that the Parish Council needed to consider the matter further.

2. **Correspondence – circulated to all members for their response.**

The correspondence file was circulated for the attention of all Councillors.

3. **Apologies for absence.**

There were no apologies for absence.

4. **Filling of "Casual Vacancy" - Co-option of new Councillor.**

As there had not been a demand for an election as a result of the resignation of Cllr. Stuart Jennings, the process of filling the "Casual Vacancy" by co-option onto the Parish Council was initiated.

Cllr. N.Campbell-White advised that three names had been put forward, these being Mrs. Jude Vallis, Mr. Eric Sealy and Mr. Tim Coleman. The latter two, whilst being prepared to serve, were not enthusiastic and would only serve if nobody else were prepared to do so. Mrs. Jude Vallis was keen to serve as a Parish Councillor.

Agreed:

Mrs. Jude Vallis be co-opted onto the Parish Council to serve as Parish Councillor thereby filling the "Casual Vacancy" caused by the resignation of Cllr. Stuart Jennings.

Proposed: Cllr. N.Campbell-White

Seconded: Cllr. C.Simmons.

Vote: Unanimous.

Cllr. N.Campbell-White welcomed Mrs Jude Vallis to the Parish Council and advised that she should assume her role as Parish Councillor at the December Parish Council meeting. Also he suggested that Mrs. Vallis should assume the Sub-committee duties previously undertaken by Cllr. S.Jennings, ie., Highways & Byways and Footpaths. In the meantime, Mrs. Vallis must sign the "Declaration of Acceptance of Office" in conjunction with the Clerk.

Cllr. A.Walmsley asked Cllr. M.Bell to assure the Parish Council that he would not criticise the work of Mrs. Vallis on the basis that she was a "co-opted" Parish Councillor, rather than an "elected" Parish Councillor. Cllr. A.Walmsley stated that undue criticism of "co-opted" Parish Councillors had been made by Cllr. M.Bell in the past.

Cllr. M.Bell stated that he had not criticised Parish Councillors on the basis that they were "co-opted" as opposed to "elected" Parish Councillors. However, he did consider that "co-opted" Parish Councillors should be more circumspect in their decision making as they did not have an electoral mandate.

Cllr. G.Beckett stated that he would not want to see Mrs.Vallis' position undermined. The Chairman stated that Cllr. M.Bell had not given the assurance requested by Cllr A.Walmsley, but the Parish Council should move on to other business.

5. Minutes - To approve the minutes of the meeting held on 2nd October 2001 (as circulated)
Cllr. M.Bell requested that on page 2, under item 10c), second paragraph, the last sentence which ends "...are also members of that Tennis Club", the words "and had a majority of votes on the Sub-committee" be added. There was considerable discussion on this matter. The question of "majority of votes" would only arise if the Chairman of the Sub-committee used his casting vote, and it was concluded that the change would be made in the interests of expedience.
There being no other changes to be made, the Chairman agreed to sign off those minutes as being a true record of the meeting of 2nd October 2001.

6. Matters arising and Action Points - from minutes and not mentioned elsewhere on the Agenda.

The additional aspect of this item, "Action Points", would not be pursued at this meeting as it was only a recommendation from the Finance and Administration Sub-committee and would be discussed later in the meeting.

Cllr. A.Walmsley raised the matter of writing to the School Governors, congratulating them on the completion of the re-building that had been undertaken at Compton School. Previously this had been discussed and it was agreed that a letter would be sent subsequent to the formal opening of the new buildings, which had now taken place.

Cllr. N.Campbell-White responded that whilst he had attended the formal opening at which there had been significant praise for the new buildings, he had not as yet written the suggested letter.

Action:

Cllr. N.Campbell-White to write to the School Governors, praising them for the quality and completion of the new school Buildings.

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

Mrs. Carol Chaplin-Rogers raised questions concerning Parish Council elections, when is there an election, when is there a co-option etc. Cllr. N.Campbell-White gave a detailed answer.

Mrs. Carol Chaplin-Rogers also raised the issue of the "Urban *Capacity Study*" and advised that developers are using this document to bring pressure on householders/land owners to release land for development. This was discussed at length – see item 13 – Planning.

Shawford Village Residents Association asked question concerning the pavements, parking and Telephone Kiosk removal in Shawford Village.

Action:

Cllr. C.Simmons to investigate the condition of the pavements opposite the Bridge Hotel, Shawford, together with the question of "No Parking" signs and report back to the next Parish Council meeting.

The question of the Telephone Kiosk is addressed under item 18 below.

The Meeting will be re-opened.

7. **County Councillor's Report.**

County Councillor Ann Bailey's report is as per Appendix "B".

8. **District Councillor's Report.**

District Councillor Charlotte Bailey's report is as per Appendix "C".

a) M3 noise - Public Meeting 8th November 2001.

This matter is covered in Appendix "C". Questions were raised as to whether Twyford Parish should be included in the "Public Meeting". Cllr Charlotte Bailey advised that the problems confronting Otterbourne and Compton & Shawford differ significantly from those of Twyford, therefore it is considered that the Public Meeting is not applicable to Twyford Parish.

It was emphasised that a large turnout of residents at the Public Meeting is required.

9. **Parish Transport Representative's Report.**

Cllr. C.Simmons advised that there was nothing to report this month. However, she had been made aware of possible "Parish Transport Grants" as publicised by The Countryside Agency. She considered that this is a matter which should be researched further.

Action:

Cllr. C.Simmons to investigate further the issue of Parish Transport Grants together with the concept of "Walking Bus", and report back to the next meeting.

10. **Parish Tree Warden's Report.**

Nothing to report.

11. **Parish Footpaths/Compton Lock Representative's Report.**

Cllr. T.Threlfall's report is as per Appendix "D".

Cllr. Threlfall had nothing further to add and there were no questions arising.

12. **Finance and Administration Sub-Committee. - Convenor's Report.**

Cllr. G.Beckett's report is as per Appendix "E".

Cllr. Beckett's report contains some recommendations:

Agreed:

The "Action Points" contained in the minutes of the Parish Council Meetings to be reviewed under "Matters Arising" of the subsequent meeting to ensure that the Action Point had been completed or at the minimum addressed.

Vote:- by a show of hands this was unanimously agreed.

Agreed:

With regard to the Annual Parish (Public) Meeting:-

1. The gathering be referred to as the "Annual Parish Assembly", to describe what it actually was intended to be, and to avoid confusion with the "Annual Parish Council Meeting" held in May.
2. That an Annual Report be produced and distributed with the APA Agenda, collated by Cllr. A.Walmsley from reports to him by Convenors early in March.
3. That ways be sought to encourage greater Public participation in the meeting.

Vote:- by a show of hands this was unanimously agreed.

With regard to encouraging greater Public participation in the Annual Parish Assembly, Cllr. G.Beckett advised that any suggestions would be considered, he would give the matter some thought. Various thoughts were expressed covering:-

- The use of invited speakers.
- Potential Agenda Items to be advertised in the Parish Magazine.

Action:

Cllr. G.Beckett to formulate recommendations for encouraging greater Public Participation in the Annual Parish Assembly, for decisions to be made by the full Parish Council in February 2002.

a) Parish Accounts - Cheques for payment

A statement of the Parish Council Accounts as at the date of this meeting is as per Appendix "F". Cheques for payment were circulated for signatures.

B) Sports Club Licence/Tennis Club Lease.

Cllr. G.Beckett continues to be optimistic about achieving an acceptable outcome of the ongoing deliberations and negotiations on these two issues. He reported that the Tennis Club have accepted the proposed Annual Rental as agreed upon at the last Parish Council meeting, this being £650pa.

c) Budgets for Financial Year 2002/2003

The proposed Precept for the financial year 2002/2003 have to be submitted to Winchester City Council by the end of January 2002. To enable this to be done, proposed budgets for the financial year 2002/2003 need to be received by the Finance and Administration Sub-committee during December 2001 for ratification of a proposed Precept by the full Parish Council at the January 2002 Parish Council meeting.

To assist Convenors, full details of their income and expenditure for the financial year 2001/2002, together with full details of their expenditure for the financial year 2000/2001, were distributed.

Action:

All Convenors to determine their budgets for the financial year 2002/2003 and submit their figures to the Clerk during the first half of December 2001.

13 Planning Sub-Committee. - Convenor's report.

Cllr. J.Millar's report is as per Appendix "G".

Extensive discussion took place concerning the issue of the "Urban Capacity Study". The salient points arising were:-

- The "Urban Capacity Study" was referenced within the "Winchester District Local Plan" but not published at that time.
- The document identifies various parcels of land within the Parish which are considered available for development.
- Some parcels of such land have previously had Planning Permission refused.
- The parcels of Land indicated do not necessarily conform to Planning Policies previously in force, ie., EN1.
- Developers are known to be using the "Urban Capacity Study" document in pressing householders/landowners to release such land identified in the document for development.
- The document gives the impression that land identified would not attract Planning Application problems in its development.
- It was concluded that the document as published is a most insensitive document and will only serve to cause problems.

a) Applications and decisions.

Planning Applications and Decisions received during the month of October 2001 are as per Appendix "H".

Cllr. J.Millar drew member's attention to the Planning Application (ID26) concerning the replacement of existing garage with an annexe dwelling and garage. This is an "outline" planning permission application, and it was questioned whether the Parish Council should object. Discussion ensued, the main points being:-

- Access to the re-developed site would not be difficult.
- Development was in place of existing dilapidated garages – thus buildings already in this position.
- Thought to be requested in order to sell off part of the overall existing plot of land.
- Considered to be “backland development” for which there are already precedents within the immediate vicinity.
- The local residents have expressed a negative opinion.
- Position is considered unsuitable for dwelling.
- Any occupation of the annexe should be strictly linked and restricted to the occupier of the main dwelling; if Winchester City Council thought fit to approve development.

Agreed/action:

Cllr. G.Beckett/Cllr. J.Millar to draft a letter of objection for the Clerk to send to Winchester City Council, Development Services Department.

Cllr. J.Millar advised that Colden Common Parish have received permission for the establishment of a Skate Board Park. Also that an Entertainment’s Licence had been applied for by Cheesfoot Head for an enlarged annual Pop Festival.

b) Change in "Planning Applications/Decisions" record keeping.

The attention of councillors was drawn to the matter of maintaining and reporting of Planning Applications and Decisions. The Clerk has developed a Computer based database, which is now being used for all Planning Applications and Decisions. Dual running with a paper-based system will ensue for a period of three months.

c) Notification of "Planning Applications" to affected Parishioners.

Cllr. J.Millar advised that Winchester City Council have, for the last 18months to 2 years, been undertaking the advising of affected residents, of the Planning Applications submitted to the Development Services Department. Additionally, the “Orange Notices” specify Cllr. J.Millar's contact details for a local contact in respect of Planning matters. Accordingly, it was suggested that notification of Planning Applications to affected Parishioners by the Parish Council be discontinued.

Agreed:

Notification of Planning Applications to affected Parishioners by the Parish Council be discontinued.

Vote:- by a show of hands this was unanimously agreed.

d) MRF - Planning Dept Consultation.

Cllr. N.Campbell-White advised that he had written letters to Hampshire County Council and Winchester City Council and a response is awaited.

Cllr. M.Bell raised the question of whether the Parish Council wanted to respond to the “Winchester District Local Plan” as produced by Winchester City Council.

Agreed:

Cllr. G.Beckett, Cllr. J.Millar, Cllr M.Bell and Cllr. N.Campbell-White to review and discuss the matter and determine a response, if any.

Vote:- by a show of hands this was unanimously agreed.

14. New Pavilion Sub-committee. – Convenor’s report.

Cllr. A.Walmsley’s report is as per Appendix “I”.

Cllr. N.Campbell-White advised that the next milestone in the project is agreement on the Action Plan.

Cllr. G.Beckett enquired if there was anything outstanding which the Parish Council should address to meet the needs of the project. It was confirmed that there was nothing at present.

a) VAT status of the New Pavilion Project.

As a result of enquiries of Customs and Excise, Cllr. N.Campbell-White considered that the Parish Council need to review their whole approach to the question of

“renting” the proposed New Pavilion to the Sports Club. Rent constitutes the operation of a “Business” and as such makes the Parish Council liable to VAT. If the Parish Council, as a result of this, choose to register for VAT, then significant additional paperwork will ensue in respect of the quarterly VAT Returns. Cllr. G.Beckett said that this may be necessary and accordingly the Clerk could be recompensed appropriately.

Cllr. C.Simmons asked whether the Parish Council were sure that income generated from the New Pavilion would cover the running costs of that Pavilion. Cllr. G.Beckett responded by advising the following:

- The response from the Sports Club to date has been disappointing in that there is little enthusiasm demonstrated.
- It appears that only two officers of the Sports Club are willing to actively develop the facility afforded by the New Pavilion.
- Currently, the Parish Council subsidise the Sports Club to the amount of approximately £4,500-00.
- Fund raising by the Sports Club using the facilities of the New Pavilion will be allowed, with prior approval of the Parish Council, but sub-letting would not be allowed.
- It is envisaged that this level of subsidy will initially apply when the New Pavilion is established.
- It is hoped that this level of subsidy will be reduced over a period of 2 to 3 years at which time the running costs will be funded by the Sports Club with no Subsidy from the Parish Council.
- Beyond that, it is perceived to be unlikely that the Parish Council will be able to receive a rent for the New Pavilion.
- Assuming the above to be the case, it will be essential that responsibility for the maintenance and upkeep of the New Pavilion, be clearly and comprehensively documented.
- A methodology for ensuring that such documented responsibilities are adhered to will have to be established.
- It was pointed out that due to the reduced size of the original proposal, the resultant facility has a reduced potential for earning income. This was not necessarily accepted.

15. **Playing Fields Management Sub-committee. - Convenor's report.**

Cllr. M.Shaw's report is as per Appendix “J”.

a) Publicising Compton Street Play Equipment.

The situation on this matter is still as reported at the last Parish Council Meeting. Until funds are received, it is considered unwise to publish details of the proposals. However, the Financial Agreement has been received from Onyx for signature.

Action:

The Finance and Administration Sub-committee to review the Onyx Financial Agreement and authorise the Clerk to sign it on behalf of the Parish Council.

Action:

Once the Onyx Financial Agreement is signed, Cllr. M.Shaw will publicise the proposals for the play equipment to be installed in the Compton Street Play Area, inviting comments.

b) Scrub clearance North Boundary of Memorial Playing Field

As reported, Cllr. M.Shaw advised that due to the very wet weather, this task has not been undertaken as yet. It has been accepted that the job may have to be put off until next Spring.

With regard to the “Liquid Amber” tree on the Memorial Playing Field, Cllr. G.Beckett advised that he had inspected it subsequent to the bough snapping off and suggested that it be left until next year. He anticipated that the tree will “shape up” in due course.

Cllr. N.Campbell-White advised that enquiries had been made to Hampshire County Council by Mr. Macmillan concerning his possible purchase of land adjacent to his property. Ownership of the land is uncertain, but it is believed to be owned by Hampshire County Council. As the land was compulsorily purchased during the M3 construction, it should have been offered back to the Parish Council. The Clerk is looking into the question of the Parish Council owning part of the land as part of the "Asset Register" review.

16 **Parish Hall.**

a) Report from our rep on CASCA Management.

Cllr. J.Millar's report on CASCA is as per Appendix "G".

During the CASCA Management Committee meeting, it was reported that re-constituting the "Youth Club" had been mentioned by elements of the Parish Council. As a result, it was clearly stated that the CASCA Management Committee would be strongly opposed to using the Parish Hall for "Youth Club" activities, unless there was a guarantee of strict adult supervision. This view was as a result of previous experiences in connection with running a "Youth Club" in the Parish Hall.

Cllr. J.Millar requested Councillors to assist, as was usual, with running the bar at the CASCA Christmas Party.

ACTION:

All Councillors to volunteer for duty on the Bar at CASCA's Christmas Party on the 30th November 2001.

Cllr. J.Millar also raised the matter of donated funds which were being held by CASCA, such funds being the result of donations towards the construction of the proposed Children's Play Equipment in the Compton Street Play Area. The Chairman advised that these funds should remain where they are until they are required. The Clerk is maintaining a watching brief on this issue.

17 **Highways, Byways, M3 and Environment Sub-committee – Convenor's report.**

Cllr. C.Simons' report is as per Appendix "K".

a) Pavements in Martins Field.

Cllr. C.Bailey advised that the cable laying had now been completed.

Action:

Cllr C.Simmons to "chase" Hampshire County Council, Petersfield, for the re-surfacing of the pavements.

b) Noticeboards.

Cllr. C.Simmons reported that Frank Smith had completed the application of preservative on the four "lockable" noticeboards.

Cllr. N.Campbell-White advised that after much work with a local locksmith, he had managed to arrange for common keys to be provided for the four "lockable" noticeboards. Additionally, sufficient keys were made available for each of the Councillors to have their own Key, together with the existing keyholders.

Action:

Cllr. C.Simmons to arrange for suitable notices to be placed in the "Lockable" noticeboards, identifying who and where the Keyholders are.

There then followed much discussion on the road Junction at Shepherds Lane and access to the school. The salient points were as follows:-

- Hampshire County Council had suggested that the change in priority was proposed for safety reasons in that the "sight Lines" as currently exist are obstructed.
- It is desired to slow down the traffic, making it safer.
- Hampshire County Council would be prepared to give a presentation of proposals and their reasoning at the December or January Parish Council meeting.
- The Compton Down Residents need to be consulted.

- Reference to letters written by Rodney Peake and Nigel Pugh objecting to the proposals, were made.
- Objections by local Residents need to be made to the Parish Council and such objections need to convince the Parish Council that the Hampshire County Council proposals are unacceptable, otherwise the Parish Council should bow to the expert's opinion.
- The issue needs to be researched further by the Sub-committee in conjunction with the local Residents Associations.
- The motives behind the Hampshire County Council proposals were questioned. The opinion was expressed that the proposals may be put forward to enhance the outcome of the development of the Southdown School buildings.

Action:

Cllr.C.Simmons/Cllr. M.Bell to obtain further written details and information concerning the proposed changes and the rationale behind the proposals.

Action:

The Highways and Byways Sub-committee to convene a meeting involving the local Residents and Residents Association, once the above information is received from Hampshire County Council, and report back to the Parish Council.

18. Telephone Kiosk - Shawford.

a) Parishioners response to loss of Kiosk

Cllr. T.Threlfall reported that there was only one person actively pursuing the replacement of the Kiosk, this was Mrs. Gillian Webster. After some discussion it was considered that the Parish Council should support her in her quest.

b) Replacement of Kiosk.

The Clerk reported that from enquiries of "BT Payphones" it had been established that the pay-phone will be re-installed. However, it could not be guaranteed that an old style K6 kiosk will be installed. Such re-installation is to take 2 to 3 months. Subsequent articles in the local press indicate that the re-installed kiosk will be an old style K6 kiosk.

Action:

The Clerk to diarise the matter forward for two months and report back.

19. Civic Service.

No discussion.

20. Remembrance Service

An article written in the Parish Magazines of Otterbourne and Compton & Shawford by the Rector, John Widdows, had caused considerable concern amongst certain residents of the Parish. The article suggested the discontinuance of the Remembrance Service at the Stone Cross/Wayside Cross on Shawford Down. Suggestions to discontinue these services had upset many of the older Residents of the Parish, as an example a letter on the subject from Mr. Ray Wilmshurst was read out to Members. Cllr. N.Campbell-White asked if the Parish Council agreed with the sentiments of the Rector.

Agreed:

The Parish Council consider that the Remembrance Service held each year at the Stone Cross/Wayside Cross on Shawford Down should continue for the foreseeable future.

Vote:- by a show of hands this was unanimously agreed.

Action:

The Chairman, Cllr. N.Campbell-White, to write to the Rector, John Widdows, expressing the Parish Council's views concerning the article written in the Parish Magazine and supporting the continuation of the Remembrance Service at the Stone Cross/Wooden Cross on Shawford Down.

21. Youth Survey

Resultant from the Presentation given at the start of the meeting, the following comments arose:-

- Cllr. T.Threlfall considered it would have been more helpful if some documentary information had been provided in advance of the meeting.
- Cllr. G.Beckett considered that overall the proposed work is expensive, but he was attracted to the concept of a "Youth Forum".
- Cllr. N.Campbell-White questioned whether the number of 11 to 15 year old youth, who are not away at Boarding School, within the Parish justified the work and/or cost.

Action:

All Councillors will consider the issue further. Cllr. M.Bell will review the documentation provided at the presentation. The subject will be placed on the Agenda for the next Parish Council meeting for further discussion.

22. Queen's Jubilee Celebrations.

Cllr. G.Beckett advised that he had written some 15 exploratory letters to various organisations/associations within the Parish to establish the degree of enthusiasm for holding an event as previously discussed. Whilst most had responded, there was little enthusiasm shown in "leading" the organising of such an event. Many would support it in a minor way, but nobody had come forward who would be prepared to organise it. Cllr. G.Beckett also considered that it was not the Parish Council's place to undertake the organisation of such an event.

Agreed:

The subject to be deferred until a later date and consideration to be given to not undertaking any Parish wide celebration.

Any Other Business.

1. Cllr. N.Campbell-White advised members of four issues as follows:-

- Community Action Hampshire - roadshows about funding/small grants.
- New Councillors Course – Mrs. Jude Vallis needs to attend.

Action:

The Clerk to arrange Mrs. Jude Vallis' attendance if convenient for her.

- Southdowns National Park – believed to be contentious – Councillors need to acquaint themselves.
- Sports Club, Cricket Nets – the Sports Club had written to the Parish Council requesting permission to install temporary cricket nets on the Memorial Playing Field.

Action:

Cllr. M.Shaw and Cllr M.Bell to investigate the details of this request and revert through the Sub-committee.

2. Cllr. M.Bell raised the matter of a "road closure" at the Shawford Railway Bridge and Cllr. C.Simmons advised that this was covered in her report.

3. Cllr. J.Millar advised that tickets for the CASCA Christmas Party on the 30th November 2001 were available at a cost of £4-00 per ticket.

23. Date of Next Meeting.

Tuesday, 4th December 2001.

Compton and Shawford Parish Council

Minutes of the Compton and Shawford Parish Council Meeting, held on Tuesday 4th December 2001, in the Compton Room, Shawford Parish Hall, starting at 7.15pm.

Present:

Mr. N.J.Campbell-White (Chairman), Mr. M.Bell, Mr. G.Beckett, Mrs. J.Millar, Mrs C.Simmons Mrs. M.Shaw, Mr. T.Threlfall, Mrs. J.Vallis, Mr. A.Walmsley.

In attendance: District Councillor Charlotte Bailey and 4 members of the Public.

1. **Correspondence** - circulated to all members for their response.
The correspondence file containing the correspondence for the month of November 2001 was circulated to all Councillors.
2. **Apologies for absence.**
Apologies were received from County Councillor Ann Bailey.
3. **Minutes** - To approve the minutes of the meeting held on 6th November 2001
Cllr. N.Campbell-White raised the error on page 2, penultimate paragraph, where reference is made to "the "Urban Resources Plan"". This should read "the "Urban Capacity Study"" and the minutes were corrected accordingly.
There being no other corrections or amendments, the Minutes of the meeting held on 6th November 2001 were signed by the Chairman as being a true record of that meeting.
4. **Matters arising and Action Points** - from minutes and not mentioned elsewhere on the Agenda.
Action Points
 - i) Page 2, item 6 – Cllr. N.Campbell-White advised that having attended the "opening" of the School, he had written a personal letter praising the achievements of the School Governors. Whilst this had not been written on Parish Council headed Notepaper and as such emanating from the Council, it was concluded that this was sufficient.
 - ii) Page 3, item 6 – Covered in Cllr. C.Simmons report.
 - iii) ~~Page 3, item 9 – Cllr. C.Simmons had talked to Parents of children at Compton School who expressed enthusiasm and as a consequence she will pursue further with the Head Teacher.~~
 - iv) Page 4, item 12 – deferred to the next meeting.
 - v) Page 4, item 12-c) – Covered within this meeting Agenda.
 - vi) Page 5, item 13-a) – Completed.
 - vii) Page 5, item 13-d) – Completed.
 - viii) Page 6, item 15-a) – Completed.
 - ix) Page 6, item 15-a) – Initiated.
 - x) Page 7, item 16-a) – Completed.
 - xi) Page 7, item 17-a) – Completed.
 - xii) Page 7, item 17-b) – Completed.
 - xiii) Page 8, item 17 - Covered within this meeting Agenda.
 - xiv) Page 8, item 17 - Covered within this meeting Agenda.
 - xv) Page 8, item 18 – Not due for completion yet.

Action:

The Clerk to pursue the matter of the Telephone Kiosk in Shawford and report back at the January Parish Council Meeting.

- xvi) Page 8, item 20 – Cllr. N.Campbell-White has yet to write to the Rector covering the issue of the Remembrance Service and also the issue of the seating arrangements at the annual Civic Service. It was suggested that these two issues should be raised with the Rector in two separate letters.

Action:

Cllr. N.Campbell-White to write two letters to the Rector concerning the following:-

- a) The desire of the Parish Council to continue to hold a Remembrance Service at both Crosses on Shawford Down.

b) In tandem with Otterbourne Parish Council it is not required to have a "seating plan" and "name badges" for the Annual Civic Service.

xvii) Page 9, item 21 - Covered within this meeting Agenda.

xviii) Page 9, item AOB 1 – Completed.

xix) Page 9, item AOB 1 - Covered within this meeting Agenda.

Cllr. N.Campbell-White raised the observation that the review of all action points from the previous meeting appeared to be an in-efficient way to conduct the meeting. Some general discussion took place on this subject.

Agreed:

At future meetings, only "action points" known to be outstanding by the Chairman will be raised.

Vote:- by a show of hands – unanimous.

As a result of the above, the following was agreed:-

Action:

The Clerk to make 7 copies of the Minutes of the previous Parish Council meeting available to the Public attending the subsequent meeting.

There were no "Matters Arising".

The Meeting will be closed

Statements, Observations and Questions from Members of the Public will be received and addressed. Maximum of 15 minutes allowed.

There were no Statements, observations or questions from Members of the Public.

The Meeting will be re-opened.

5. **County Councillor's Report.**

County Councillor Ann Bailey was not in attendance, however, she had submitted a written report which is as per Appendix "A". This was read out by the Clerk.

Cllr. N.Campbell-White raised the observation that he could not understand why Hampshire County Council are involving themselves with helping Businesses/Shop Keepers etc.

6. **District Councillor's Report.**

District Councillor Charlotte Bailey's report is as per Appendix "B".

In respect of the Winchester District Local Plan, Cllr. M.Bell asked if the submissions made were now considered to be in the public domain. Cllr Charlotte Bailey advised that they were and Steve Opacic of Winchester City Council was in the process of co-ordinating them into a report document.

Cllr. M.Bell raised the question of installing "Dog Bins" on Shawford Down, a matter that had previously been deferred by Hampshire County Council. Cllr Charlotte Bailey advised that she had spoken to Hampshire County Council eighteen months ago concerning this issue.

Action:

Cllr. C.Simmons will raise this issue within the Highways and Byways Subcommittee.

Cllr. N.Campbell-White advised Councillors that the document "A South Downs National Park" public consultation document, together with an abridged version enclosing an invitation to submit responses, was in the Correspondence File. All councillors should acquaint themselves with these documents and the resultant implications. Cllr. N.Campbell-White went on to ask Cllr. C.Bailey as to what response the Parish Council should make to these documents. Cllr.C.Bailey advised that it was up to the Parish Council to respond as they see appropriate. General discussion on the South Downs National Park ensued, encompassing the following:-

- It is envisaged that house prices will rise within the National Park.
- There will be less development within the South Downs National Park.
- Greater pressure is likely to be exerted for development in areas adjacent to the South Downs National Park.
- The South Downs National Park covers a very wide area, some parts of it not considered National Park material.

- It is considered that the long-term effect will be detrimental, especially to adjacent areas.
- The additional implied restriction to planning/development will probably take decades before it is significantly evident.

Action:

All councillors to acquaint themselves with the details of the document "A South Downs National Park" with a view to preparing a Parish Council response.

Cllr. J.Vallis – welcome.

Cllr. N.Campbell-White welcomed Cllr. J.Vallis to the Parish Council. At the previous meeting, it was determined that Cllr. J.Vallis would assume the Sub-committee responsibilities previously undertaken by Stuart Jennings. This had been re-considered, and it had been established that Mr. Eric Sealey would assist with the "Footpaths", reporting to Cllr. T Threlfall. Also, Cllr. J.Vallis could assist to better effect on the "Playing Field Management Sub-committee."

Agreed:

Cllr. T.Threlfall will assume responsibility for all "Footpath" matters within the Parish, supported by Mr. Eric Sealey.

Vote: by a show of hands – unanimous.

Agreed:

Cllr. J.Vallis, in addition to serving on the "Highways and Byways Sub-committee" will also serve on the "Playing Fields Management Sub-committee"

Vote: by a show of hands – unanimous.

7. **Parish Transport Representative's Report.**

Cllr. C.Simons' written report is as per Appendix "C". Whilst that is a "nil" report, Cllr. C.Simmons did orally report on her attendance at the Annual Parish Transport Representatives meeting convened by Hampshire County Council. This essentially concerned bus services within Hampshire, the salient points being:-

- Bus services will improve in the future.
- Losing bus drivers in the Winchester area.
- Difficulty in getting new bus drivers in the Winchester area due to cost of housing.
- Compton and Shawford Parish cannot complain about bus services, other Parishes appear to be a lot worse off in respect of frequency of Busses.
- Possibility of £10,000 grant from the Countryside Agency to assist in transport problems, where they exist.
- Various initiatives are being explored such as that in Stockbridge area where they are undertaking a trial of "dial-a-ride" for busses.

(a) **Parish Transport Grants - "Walking Bus".**

As stated earlier, Cllr. C.Simmons had received favourable comments from parents of children at Compton Primary School concerning the concept of a "Walking Bus" facility. Accordingly this will be pursued further.

Action:

Cllr. C.Simmons to consult with the Head Teacher at Compton Primary School on the proposal to initiate a "Walking Bus" facility and report back.

8. **Parish Tree Warden's Report.**

Cllr. T.Threlfall's report is as per Appendix "D".

Cllr. M.Bell observed that "Confirmation of Tree Preservation Orders" were in the correspondence file for this month. Cllr. T Threlfall confirmed this and explained that having established the "Tree Preservation Order", it takes some few weeks for the confirmation to be issued by Winchester City Council.

9. **Parish Footpaths/Compton Lock Representative's Report.**

Cllr. T.Threlfall's report is as per Appendix "D".

Subsequent to writing that report, Cllr. T.Threlfall had received a quotation for trimming the tree overhanging Compton Lock and cutting the large amount of ivy. This came to a total of £80 and Cllr. Threlfall requested the Parish Council's

authority to Proceed. Cllr. C.Simmons considered that the quotation seemed expensive. Cllr. N.Campbell-White enquired, as the area was an SSSI site, if Planning Permission would be required – Cllr. Threlfall thought it would not be necessary, but he would check with Michael Edwards of Winchester City Council.

Agreed:

Cllr. T.Threlfall to proceed with getting the tree overhanging Compton Lock, trimmed, the ivy removed and surrounding bushes tidied at a cost of not exceeding £80.

Vote:- For – 5

Against – 1

Abstention – 3.

Cllr. M.Shaw strongly objected to the report submitted by Cllr. T.Threlfall. She said it upset her in the manner in which it was written, specifically concerning the comments about the Children’s Play Area and associated costs. It was emphasised that the cost of the Children’s Play Area was covered by 75% in grants and fund raising and 25% from Parish Council Funds. This covered two Play Areas and not just the one as suggested by Cllr.Threlfall’s report. In respect of the comments made by Cllr.Threlfall about the Sports Pavilion, Cllr Shaw pointed out that Cllr Threlfall was on the Parish Council, which voted to write off the £13,000 that had been spent on initial plans in respect of the original proposal. Cllr. M.Shaw said that she would support Cllr Threlfall in his attempts to obtain funding for clean-up work on Footpaths/Compton Lock etc., but felt it to be objectionable to engender support by means of such a report that had been submitted by Cllr. Threlfall.

Cllr. C.Simmons considered Cllr Threlfall’s report to be sarcastic and upsetting, and the comments therein were unnecessary.

10. Finance and Administration Sub-Committee. - Convenor's Report.

As there had not been a meeting of the Finance and Administration Sub-committee during the month, Cllr. G.Beckett had not submitted a written report.

(a) Parish Accounts - Cheques for payment.

The state of the Parish Council Accounts at the time of this meeting were as per Appendix “E”.

Cheques for Payment were circulated for signatures.

(b) Sports Club Licence/Tennis Club Lease.

Cllr. G.Beckett stated that he had some ideas upon the question of a Sports Club licence, but it was proving to be very difficult. He would welcome any suggestions that Councillors could make. The whole subject needs further consideration and discussion by the Sub-committee.

Cllr. M.Bell stated that the subject of the new Sports Club Licence needs to be moved forward.

Action:

The Finance and Administration Sub-committee to further discuss the terms of the new Licence for the Sports Club, contingent upon the New Pavilion, and report back to the next Parish Council meeting.

Cllr. G.Beckett advised that whilst “terms” for the new Tennis Club Lease had been agreed, the Tennis Club had requested a “Letter of Intent” from the Parish Council covering the Parish Council’s intention to issue a new Lease, again contingent upon the new Pavilion. This “Letter of Intent” being internal to the Tennis Club reasons.

Cllr. M.Bell asked who would pay for the legal advice associated with the issue of such a “Letter of Intent”. Cllr. G.Beckett considered such costs to be down to the Parish Council.

Action:

The Finance and Administration Sub-committee to discuss this matter further and take advice as appropriate, reporting back to the next Parish Council meeting.

(c) Budgets for Financial Year 2002/2003

All Convenors were reminded that figures for the next financial year's budgets are required within the next two weeks.

Action:

All Sub-committee Convenors to provide the Clerk within the next two weeks, their proposed Budgets for the Financial Year 2002/2003.

11. Planning Sub-Committee. - Convenor's report.

Cllr. J.Millar's report is as per Appendix "F".

a) Applications and decisions.

Planning Applications and Decisions notified during the month of November 2001 were as per Appendix "G".

Since the production of those reports, the following Planning Applications have been notified:-

Brackenlea Residential Home – Extension to increase size of bedrooms, plus two Staff bedrooms.

Little Pensbury, Compton Street – Single storey extension to front and side and conversion to loft.

Additionally, the following "Decisions" have been notified:-

The Malms Rest Home – Grant Permission. However, numerous conditions have been attached to this granting of permission.

b) Winchester District Local Plan - Parish Council response.

Considerable discussion took place on this subject, particularly on the Urban Capacity Study, the salient points being as follows:-

- How does the Parish Council proceed in respect of this subject?
- Winchester City Council did not intend the document to encourage development of the sites specified.
- Developers/Builders view the document differently.
- Whilst Winchester City Council have answered the questions concerning the sites in Martins Field (Car parking), the answer leaves an open question.
- The fact that a site is specified within the document, does this enhance the possibility of obtaining Planning Permission for development.
- Sites that have previously had planning permission for development refused, which are now included within the document, may be construed as being more receptive to the granting of Planning Permission for development.
- Inclusion of a site in the document may be taken as a presumption for development.
- Letters from developers, such as Berkley Homes Plc, indicate that those developers are using the "Urban Capacity Study" as leverage for development.

Action:

The Clerk to copy the correspondence concerning this issue to District Councillor Charlotte Bailey.

Action:

The Clerk to copy the correspondence concerning this issue to all of the Residents Associations within the Parish for information.

Action:

The Clerk to copy the correspondence concerning the Bewley Homes and Parish Council reply to the Compton Down Society for information.

Action:

Cllr. N.Campbell-White/Cllr. G.Beckett to write to Steve Opacic, Forward Planning Manager, Winchester City Council, with follow-up questions seeking further clarifying answers.

12. New Pavilion Sub-committee. – Convenor's report.

Cllr. A.Walmsley's report is as per Appendix "H".

To consider two motions:

1. “The Parish Council approves the design and location of the pavilion as specified on the drawings supplied by Paul Murray’s Pavilion Building Committee (PBC) and authorises the PBC to apply for Planning permission in the name of the Parish Council”.
2. “STA Designs having been selected after a competitive pricing exercise by Project Managers Gentle Associates at the outset of this project, after Planning Consent has been obtained, the Parish Council authorises the expenditure described under Stages 2, 3 and 4 of the attached letter.”

Notes:

- i. This is not additional expenditure – it is part of the £100,000 already committed by the Parish Council to the project.
- ii. The £960 Stage 1 expenditure for drawings for the planning application comes under the authority of the motion passed at the October 2001 PC meeting.

Motion 1.

Subsequent to a NPSC meeting held on the 3rd December 2001, the motion as specified above and as previously published, had been amended. Cllr. A Walmsley distributed a revised motion to be placed before the Parish Council, which is as per Appendix “I”. The most significant change to the motion being the adding of the proposed new Tennis Court to the Planning Application.

Significant discussion ensued, the salient point being as follows:-

- Cllr. M.Bell stated that he now had concerns regarding the Tennis court inclusion in that the proposed court was larger than the existing courts, and refurbishment of the existing courts will result in higher levels and therefore higher netting.
- Local residents are against inclusion of such changes to previously published plans for the Tennis Court issue.
- This results in confusion as to what is being proposed in respect of the new Tennis court and refurbishment of the existing tennis Courts.
- The issue of the Tennis Court is outside Paul Murray’s mandate.
- Why is Planning Permission being sought when under the previous Planning Application, Planning Permission in respect of a new Tennis Court had been given. This was answered as being for the purpose of completeness.
- The existing Planning Permission for the Tennis Courts should still hold good, this needs to be confirmed.
- The new Tennis Court is not part of the New Pavilion Building project.
- The Tennis Club support for the New Pavilion project is contingent upon the Planning Permission and construction of a third Tennis Court.
- The inclusion of the third Tennis Court in the motion was deemed as being a significant change to the motion as published on the Agenda.
- To revert the whole subject to the Sub-committee, preparatory to re-submission of the amended motion to the full Parish Council Meeting in January 2002 was considered as undesirable as it only served to delay the main issue of proceeding with the New Pavilion.

The Chairman, Cllr. N.Campbell-White, decided that as the inclusion of the Tennis Court in the amended motion now placed before the Parish Council, was such a significant change to the motion as previously published in the Agenda, the amended motion could not be accepted and voted upon. The motion as published on the Agenda would be voted upon.

Agreed:

The Parish Council approves the design and location of the pavilion as specified on the drawings supplied by Paul Murray’s Pavilion Building Committee (PBC) and authorises the PBC to apply for Planning permission in the name of the Parish Council.

Proposed: Cllr. A.Walmsley

Seconded: Cllr. M.Bell

Vote: Unanimous.

As a result of the above, the way forward was determined to be that the Parish Council authorises the submission of Planning Application for the New Pavilion to be submitted during December. In the meantime the New Pavilion Sub-committee to publicise the detailed plans for the new Tennis Court with a view to possibly adding such plans to the Planning Application for the New Pavilion if found to be necessary, as an addendum.

Action:

Cllr. A.Walmsley to discuss the new Tennis Court with Neil Mackintosh of Winchester City Council and establish if a new Planning Application is required, and report back to the next meeting.

Action:

If it is found that a fresh Planning Application for the new Tennis Court is necessary, a motion to cover the same to be raised at the next Parish Council meeting in January 2002.

Motion 2.

Again significant discussion ensued over this motion, the main points being:-

- There were concerns over the prices quoted.
- The Chairman required clarification re the figures.
- There was a need to determine a methodology for the disbursement of such monies.
- The items shown on page 2 of the STA Designs Limited quotation (Appendix H) cause concern.
- The Parish Council must ensure that items that they already have are not paid for again.
- Concerns were voiced about leaving all such issues to Bill Everton, a danger of "overspend" was envisaged.
- Evidence needs to be provided to the Parish Council that the tendering process leading to the "STA Designs Limited" quotation conformed to Parish Council Standing Orders, ie., three quotations.
- The other two tenders need to be reviewed by the Parish Council.
- This motion as presented to the Parish Council had not been voted upon by the New Pavilion Sub-committee.

Agreed:

Motion 2, as published within the Agenda for this meeting, to be deferred until the next Parish Council meeting to be held in January 2002.

Vote: - by a show of hands – unanimous.

Cllr. A.Walmsley advised the meeting that a "Topographical Survey" was required as part of the New Pavilion project. The cost of this would be £795 plus VAT.

Cllr. N.Campbell-White stated that a "Contour Survey" had been undertaken by Mott Macdonald in connection with the M3 construction, and this should be held by Weakley. Accordingly, a further survey should not be undertaken, assuming that the existing survey can be obtained from Weakly. Cllr. M.Bell, again expressed concerns about leaving such matters to Bill Everton and thereby risking potential overspend.

Cllr G.Beckett stated that it was clearly evident that the New Pavilion Sub-committee need to establish a process of closely monitoring expenditure.

Action:

Cllr. A.Walmsley to arrange for the "Contour Survey", held by Weakly, to be obtained and ascertain its suitability for the purposes required.

13. Playing Fields Management Sub-committee. - Convenor's report.

Cllr. M.Shaw's report is as per Appendix "J".

- a) Publicising Compton Street Play Equipment.
Covered within Cllr. M.Shaw's report – Appendix "J".
- b) Temporary Cricket Nets - Memorial Playing Field.
Deferred until the next Parish Council Meeting in January 2002.

14. Parish Hall.

- (a) Report from our rep on CASCA Management.
Cllr. J.Millar's report is as per Appendix "F".
Cllr. M.Shaw had been advised that dogs are being taken into the Heathcote Room where there is a carpeted floor. Consequently there is a possibility of dog's hair and fleas being left in the carpet.

Action:

Cllr. J.Millar will raise this matter with the CASCA Hall Management Committee and report back.

15. Highways, Byways, M3 and Environment Sub-committee – Convenor's report.

Cllr. C.Simmons' report is as per Appendix "C".

- (a) Pavement and "No Parking" signs opposite the Bridge Hotel, Shawford.

Covered in Cllr. C.Simmons' report Appendix "C".

- (b) Pavements in Martins Field.

Cllr. C.Simmons advised that this matter has been completed.

- (c) Junction at Shepherds Lane/Access to the school.

It was agreed at the last meeting that information supporting the proposed change in road lay-out and priorities would be obtained from Hampshire County Council and armed with such information a Highways and Byways Sub-committee meeting convened, with invitations to the two affected Residents Associations to attend, to discuss the proposals and implications. Cllr. C.Simmons advised that Hampshire County Council were unable at present to provide the requested information, but had proposed to attend the meeting instead. This, not being acceptable, has resulted in a delay in progress being made. It is envisaged that the requested information will be made available in January 2002.

Cllr. N.Campbell-White expressed concern that the information could not be made available when requested.

Cllr. M.Bell ~~observed~~ the following *opined*:-

- It appeared that the decisions *about altering the junction layout* had been made *by H.C.C.* without any supporting evidence/documentation.
- It was perceived that there may be a "secret agenda" behind the issue.
- It appears that the Parish Council is being misled.

Action:

Cllr. C.Simmons to pursue the matter as she considers appropriate in the circumstances.

- (d) M3 Noise - update.

Covered within Cllr. C.Simmons' report.

Mike Bailey, husband of District Councillor Charlotte Bailey, was thanked for the very considerable work he had done before and after the meeting *of 08/11/01*, in providing sound and recording facilities, and transcribing the recordings verbatim of the whole meeting. A transcription could be made available to anyone wanting one, providing photocopying costs, postage etc., were reimbursed.

Cllr. A.Walmsley raised the matter of a "progress report" for the Parish Magazine.

District Councillor Charlotte Bailey advised the meeting that the "M3 Noise Committee" are preparing an A4 Report of progress which will be distributed to all householders in our Parish as well as Otterbourne.

Agreed:

The cost, in the approximate sum of £30 to £40, of producing the "A4 Report on the progress of the M3 Noise protest to be paid for by the Parish Council.

Vote: by a show of hands – unanimous.

16. **Youth Survey**

Deferred until the next Parish Council meeting in January 2002. However, Cllr M.Bell commented as follows:-

- He could not justify the cost of a full survey.
- He favoured a "Youth Appraisal" instead.
- It appears that "Winchester Detached Youth Work Project" are holding £500 on behalf of Compton and Shawford, part of which may be utilised.

Action:

Cllr. M.Bell to prepare and submit a proposal to the next Parish Council meeting in January 2002.

17. **Land adjoining Compton Heights, Cliff Way, Compton.**

Documents relating to this subject were distributed with the Agenda and are contained in Appendix "K".

Agreed:

The Parish Council delegate this matter to the Finance and Administration Sub-committee who will pursue the purchase of the Land in question.

Vote: by a show of hands – unanimous.

18. **Compton Primary School Governing Body - Minor Authority Representative.**

Item noted.

19. **Parish Project for the year 2002.**

All Councillors were requested to give some thought to this matter. No discussion ensued.

A.O.B.

(i) **Model Code of Conduct.**

The attention of all Councillors was drawn to this document which was within the Correspondence File, which they would eventually be required to sign.

Action:

The Clerk to copy and distribute to all Councillors the "Model Code of Conduct" document.

(ii) **The Standards Board for England.**

The attention of all Councillors was drawn to this document which was within the Correspondence File. All Councillors must be aware of its contents.

(iii) **Quality Parish and Town Councils.**

The attention of all Councillors was drawn to this document which was within the Correspondence File.

Action:

Cllr M.Bell/Cllr N.Campbell-White to summarise for the next meeting.

(iv) **Dibden Bay Development.**

Cllr. M.Bell asked if the proposed Dibden Bay development should be discussed in connection with the M3 Noise Protest issue. The Chairman, Cllr. N.Campbell-White, advised that the Dibden Bay issue is deemed to be outside the remit of the Parish Council, and the matter would be addressed by the M3 Noise Protest Committee.

20. **Date of Next Meeting.**

Agreed:

As the first Tuesday in January 2002 falls on the 1st January 2002 which is a Bank Holiday, it was proposed to move the meeting to Tuesday 8th January 2002.

Vote: by a show of hands – unanimous.

Date of next meeting – Tuesday 8th January 2002.